GMERCYU
Gwynedd Mercy University

UNDERGRADUATE CATALOG

2024-2025

GWYNEDD MERCY UNIVERSITY
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Sponsored by
The Sisters of Mercy of the Americas

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President's Message

Welcome to Gwynedd Mercy University! Here you'll find a community rich in history and rooted in the values of Mercy. Whether you'll join us for classes on campus in Gwynedd Valley, Pennsylvania or prefer to take classes online, I look forward to welcoming you into our tight-knit GMercyU community.

At GMercyU, faculty and staff are committed to academic excellence and care deeply about the success of our students. They love being a part of the transformation that our students experience as they learn about their disciplines, the world, and themselves. Our graduates are successful in a wide array of careers including education, nursing, science, criminal justice, business, law, social services and entrepreneurial endeavors as well as graduate school. These graduates always cite the personal attention they received along with the focus on helping others as reasons that contributed to their success at Gwynedd Mercy University and in their lives after graduation.

It is especially gratifying to see the many ways in which faculty, staff and students are working together to make a positive difference in the world. Whether it is participating in a service trip during Alternative Spring Break, or helping to end hunger in the region, GMercyU students find many ways to engage in community service.

Our students can choose from more than 40 undergraduate majors and graduate programs, which are housed in two colleges: The College of Arts, Sciences, and Professional Studies and the Frances M. Maguire College of Nursing and Health Professions. While our campus and its offerings have evolved since GMercyU was founded in 1948, our commitment to preparing students for successful careers and meaningful lives in society remains as strong today as it was then.

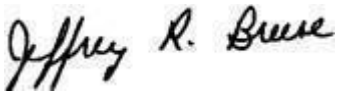
I look forward to greeting you personally and officially welcoming you to Gwynedd Mercy University!

Deanne H. D'Emilio, JD
President, Gwynedd Mercy University

CERTIFICATION STATEMENT

This catalog serves as an explanation of the offerings of Gwynedd Mercy University and is not a contract with the student. The administration reserves the right to change courses, expenses or requirements as the need arises.

I certify that this catalog is true and correct in content and policy as required by 38 CFR 21.4253(d)(1).



Jeffrey R. Breese, Ph.D.
Provost and Vice President for Academic Affairs

Academic Affairs
1325 Sumneytown Pike • P.O. Box 901
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We may be required to quickly modify our curricular and co-curricular programming based on any changing campus concerns and/or state or local requirements. For the safety of all concerned, members of the University community are expected to comply with any updated policies or procedures.

We sincerely appreciate the cooperation of our entire GMercyU community.

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ACADEMIC CALENDAR

Academic Year 2024-2025

Fall 2024

Accelerated X1 Begins (8/21-10/9)	August 21
University Assembly	August 21
Saturday Classes Begin	August 24
Regular Classes Begin	August 29
Labor Day (University Closed)	September 2
Last Day to Drop/Add Regular Classes	September 3
Deadline for December 2024 Graduation Applications	September 23
Fall Break (no regular classes)	October 14,15
Accelerated X2 Begins (10/16-12/5)	October 16
Spring 2025 Registration begins	November 4
Last Day to Withdraw from Regular Classes	November 8
Thanksgiving Holiday (University Closed)	November 27,28,29
Last Day of Regular Classes	December 9
Final Exams	December 10-14

Spring 2025

University Assembly	January 9
Regular Classes Begin	January 13
Accelerated X3 Begins (1/15-3/5)	January 15
Martin Luther King Jr. Holiday (University Closed)	January 20
Last Day to Drop/Add Regular Classes	January 21
Deadline for May 2025 Graduation Applications	January 27
Spring Break (No regular classes)	March 10-14
Accelerated X4 Begins (3/17-5/5)	March 17
Summer and Fall 2025 Registration begins	March 24
Last Day to Withdraw from Regular Classes	March 28
Easter Holiday (University Closed)	April 17- 21
Last Day of Regular Classes	May 5
Final Exams	May 6-10
Commencement	May 17

Summer 2025

Summer Session	May 12- August 18
Memorial Day (University Closed)	May 26
Juneteenth (University Closed)	June 19
Independence Day (University Closed)	July 4
Summer Session I	May 12- June 26
Summer Session II	July 1- August 11
Graduation	August 19

ACCREDITATION

Accreditor	Year Last Accredited	# of Years	Degree/Program Name
MSCHE Middle States Commission on Higher Education *https://www.msche.org/*	2019	8	All
ACOTE Accreditation Council for Occupational Therapy Education *https://acoteonline.org/*	2019	7	MSOT
CACREP Council for Accreditation of Counseling and Related Educational Programs https://www.cacrep.org/	2024	8	Counseling Program (Clinical Mental Health; School Counseling)
CCNE Commission on Collegiate Nursing Education https://www.ccneaccreditation.org	2022	10	BSN/ABSN, DEMSN, MSN, DNP, Post-Graduate APRN Certificate
CSWE Commission on Social Work Education *https://www.cswe.org/*	2024	8	BS Social Work
CoARC Commission on Accreditation for Respiratory Care *https://coarc.com/*	2018	10	AS Respiratory Care; BHS Respiratory Care
IACBE International Accreditation Council for Business Education *https://iacbe.org/*	2021	7	BS Accounting; Business Administration (Finance, Management, Marketing, Sports Mgmt); MBA
JRCERT Joint Review Committee on Education in Radiologic Technology *https://www.jrcert.org/*	Jan 2019	5	BS, BHS, Radiation Therapy **Affiliate sites hold accreditation for BS in Radiologic Technology*
NAACLS The National Accreditation Agency for Clinical Laboratory Sciences 5600 North River Rd/ Suite 720; Rosemont, IL 60018-5119 https://www.naacls.org/about.aspx	*	*	**Affiliate sites hold accreditation for the BS in Medical Laboratory Science*
PDE Pennsylvania Department of Education – Approved Teacher Preparation Programs *ttps://www.education.pa.gov/Educators/Certification/BecomeAnEducator/Pages/ACPAll.aspx*	*	*	Programs leading to Degrees with Certification; Programs leading to Certification Only

MISSION and CORE VALUES

Mission Statement: Gwynedd Mercy University is a Catholic University rooted in the tradition of the Sisters of Mercy. Our learning community prepares students for successful careers and meaningful lives in a global society.

Core Values: As a Mercy University committed to academic excellence, we value:

Integrity in Word and Deed
Respect for the Dignity of Each Person
Service to Society
Social Justice in a Diverse World*
**With a special focus on the Critical Concerns of the Sisters of Mercy: Earth, Immigration, Anti-Racism, Non-Violence, Women*

Gwynedd Mercy University's core values of integrity in word and deed, respect for the dignity of all people, service to society, and social justice in a diverse world, place inclusive excellence at the center of our daily work and relationships as a Catholic, Mercy university. Inclusive excellence recognizes that to advance our mission successfully, we must value, engage, and include the rich diversity of all the members of our community.

In seeking to live this commitment faithfully, we must first acknowledge how we are continuously influenced by the collective history of systemic inequity in society at large, despite our commitment to inclusivity. We must learn from our failures and build upon our successes to work toward a more inclusive institution that is rooted in Mercy.

To achieve this, our community must meaningfully internalize this work of transformation; it will require all to engage in collaborative implementation that strategically integrates inclusion and **radical mercy** into the curriculum, co-curriculum, administrative structures, practices, decision-making, and culture.

DEFINITIONS of TERMS

Program Type

Term Program --Typical characteristics of these programs include: Courses begin and end according to a semester-based, academic schedule (e.g. August-December for FALL; January-May for SPRING; May-August for SUMMER)
Non-Term Program--Typical characteristics of these programs include: Courses begin and end independently of any term structure. **Non-Term Programs**--Typical characteristics of these programs include: Courses begin and end independently of any term structure. Courses may overlap, extend, or accelerate, involve multiple start dates, and courses and/or modules may be of unequal lengths

Program Modality

Online Program--50 percent or more of the program is offered via courses using online technologies in order to deliver instruction to students who are separated from the instructors. Regular and substantive interaction between the students and the instructor occurs either synchronously and/or asynchronously. (Note: 50 percent applies to all of the requirements of the program including general education and core curriculum courses.)
On-ground Program--The majority of the instruction is to students through on-ground, face-to-face meetings with the flexibility for instruction in other modalities.
Hybrid Program--The program is offered via a blended combination of online and on ground classroom instruction, with no more than 50% of the coursework being offered online.

Course Modality

Online Course --In an online course, all course activity occurs through online technologies in order to deliver instruction to students who are separated from the instructor and to support regular and substantive interaction between the students and the instructor, synchronously and asynchronously. Typically, there are no required face-to-face instructional sessions in an online course, with the exception of on-site hours as required by select courses, clinicals or practicums. All online courses meet for the required number of instructional hours through the documentation of 14 hours of *Alternative Instructional Equivalencies* per credit hour (i.e., 42 hours for a three-credit course, 56 hours for a four-credit course, etc.).
Hybrid Course--In a hybrid course, course activities include a blend of online and face-to-face instruction methods. Hybrid courses deliver instruction to students through on-ground meetings, for a minimum of 50% of the required number of instructional hours, with the remaining percentage of the instructional hours documented through the assessment of online course activities. The total instructional hours for hybrid courses consist of the combination of face-to-face, on-ground instruction hours and online course activities (documented as *Alternative Instructional Equivalencies).* All hybrid courses meet requirements of 14 instructional hours per credit hour (42 hours for a three-credit course, 56 hours for a four-credit course, etc.). *NOTE: Courses offered in this blended format—in which some instruction is face-to-face, and some is delivered in a distance education format—are not considered distance education courses under the HEOA.*
On-ground Course--In an on-ground course, instruction is delivered to students through on-ground, face-to-face meetings for 100% of the required number of instructional hours.

Student Type

Full Time Student–Term programs: Undergraduate students taking 12 or more credits. Non-Term programs: all students taking courses which are part of their degree requirements.
Part Time Student–Term programs: Undergraduate students taking less than 12 credits. Non-Term programs: students taking courses outside of their degree requirements.

Other Common Terms

Remote Learning-- More than 50% of the class or program is synchronous, although there may be some asynchronous components as well.
Synchronous--Face to face instruction is achieved through real-time, two-way audiovisual technology.
Asynchronous-- Instruction and coursework takes place at a time that best suits your schedule, as long as you meet assignment deadlines and requirements.
Drop and Withdrawal – Dropping a course removes the course from the student's transcript. Withdrawing from a course keeps the course on the student's transcript with a "W" grade.
Title IV / Financial Aid–The Title IV section of the Higher Education Act of 1965 is a legislative document signed into law on November 8, 1965, to provide educational resources to colleges and universities and financial assistance to students attending these institutions.
FAFSA--The Free Application for Federal Student Aid is an application is free of charge and used to establish a financial aid record for a particular aid year. Students who would like to receive Title IV funding must complete the application at studentaid.gov.
Financial Aid Verification—This federal regulatory process requires the Financial Aid Office to validate the income and housing information noted on the FAFSA. During this process, the student must submit various documents to confirm the data noted on the FAFSA. The Financial Aid Office will follow up directly with the student to complete this process.
R2T4 (Return to Title IV)--This federal regulatory process examines federal aid eligibility, federal aid received at time of withdrawal, withdrawal date, and period of enrollment/payment period to determine what aid a student who withdraws from the University can retain on their student account. During this process, a student's aid may be reduced and returned to the federal government in spite of any refunds being previously received by the student.

ACADEMIC POLICIES

Academic Integrity

Statement: Academic honesty is fundamental to the quest for truth, which is deeply rooted in our core values at Gwynedd Mercy University. The University highly values academic integrity and expects that each student will conduct his or her academic life in accordance with this expectation. Violations of this core value are considered serious offenses. Violations may include, but are not limited to, the following: cheating on an assignment, quiz, test or examination; falsifying data; grade alteration; deception to avoid meeting course requirements; plagiarism in any form; or assisting another student in cheating or plagiarizing, or receiving such aid.

Violations of the Academic Integrity Policy

Cheating: is any action that uses or provides unauthorized assistance or material during an academic exercise. This may include, but is not limited to:

1. Copying or offering unauthorized assistance on tests, quizzes, examinations, reports, papers or research.
2. Submission of the same paper or report for more than one course and/or at more than one institution without prior approval of both instructors.
3. Deception to avoid meeting course requirements.
4. Externally posting, through the internet or other electronic sources, any course- related materials developed by faculty, staff or students.

Fabrication: is the falsification or invention of any information or citation in an academic exercise. This may include, but is not limited to: grade alteration, research papers, assignments, lab reports, clinical assignments, and any other data gathering efforts.

Plagiarism: is to present the words or ideas of another person as one's own. Any assignment (e.g. written, oral, poster) or computer program (e.g. presentations, powerpoints, webpages) acquired in part or in whole from any source and submitted as one's own original work shall be considered plagiarism. Plagiarism also includes, but is not limited to:

1. The quotation rother use of another person's words, ideas, logic, opinions, thoughts, or theories without use of quotation marks and acknowledgment of the source;
2. The paraphrasing of another person's words, ideas, logic, opinions, thoughts, or theories without acknowledgment of the source;
3. The quotation or other use of facts, statistics, or other data or materials that are not clearly common knowledge without acknowledgment of the source;
4. Copying or purchasing all or any portion of another's academic, research, or creative work— even with the creator's knowledge and permission—and submitting it, in part or in its entirety, as one's own. This includes material available through the Internet or other electronic sources and any material which has been copyrighted. Students are hereby advised that when such material has been copyrighted, its unauthorized use constitutes not only a breach of academic integrity, but also a violation of law that could lead to civil or criminal penalties.

Denying Others Access to Information: is any behavior that denies access to scholarly resources or to deliberately impede the process of other students' success. This may include, but is not limited to: stealing, hiding or defacing books, journals or media; misrepresentation of identity; falsification of official University records or communications; alteration or destruction of course material, including web-based.

Collusion: involves the cooperation of students with faculty or staff personnel in securing any course-related materials; cooperative efforts by students and student assistants to gain or allow access to any course-related materials for distribution; assisting in or contributing to the academic dishonesty of another individual; and seeking, obtaining, possessing, or giving to another person an examination or portions of an examination (not yet given), without permission of the instructor.

Sanctions

In congruence with the mission and core values of Gwynedd Mercy University, faculty should teach ethical behavior, confront and report academic dishonesty, and provide sanctions based on the severity and frequency of violations of the Academic Integrity Policy. The determination of academic dishonesty and the determination of the severity of the sanction is the responsibility and purview of each faculty member.

Each faculty member has a right to use his or her discretion in determining if an action is in fact a violation of the policy. However, if any sanction is taken, the violation and the sanction imposed must be reported via Maxient to the Provost. Maxient issues notifications of violation reports to the Office of Academic Affairs, the Associate Dean of Operations, the student, and the student's academic advisor.

Sanction Scale:

1. Written warning;
2. Sanction other than those listed (additional assignments, additional tests, etc.);
3. Zero credit for the test or assignment;
4. Failure of Course (receives an F);
5. Suspension from the University (minimum 1 semester, maximum 2semesters);
6. Dismissal from the University.

Sanctions 1 through 4 can be enacted at the discretion of the faculty member, who should file the completed report through Maxient within 7 calendar days of discovering the violation.

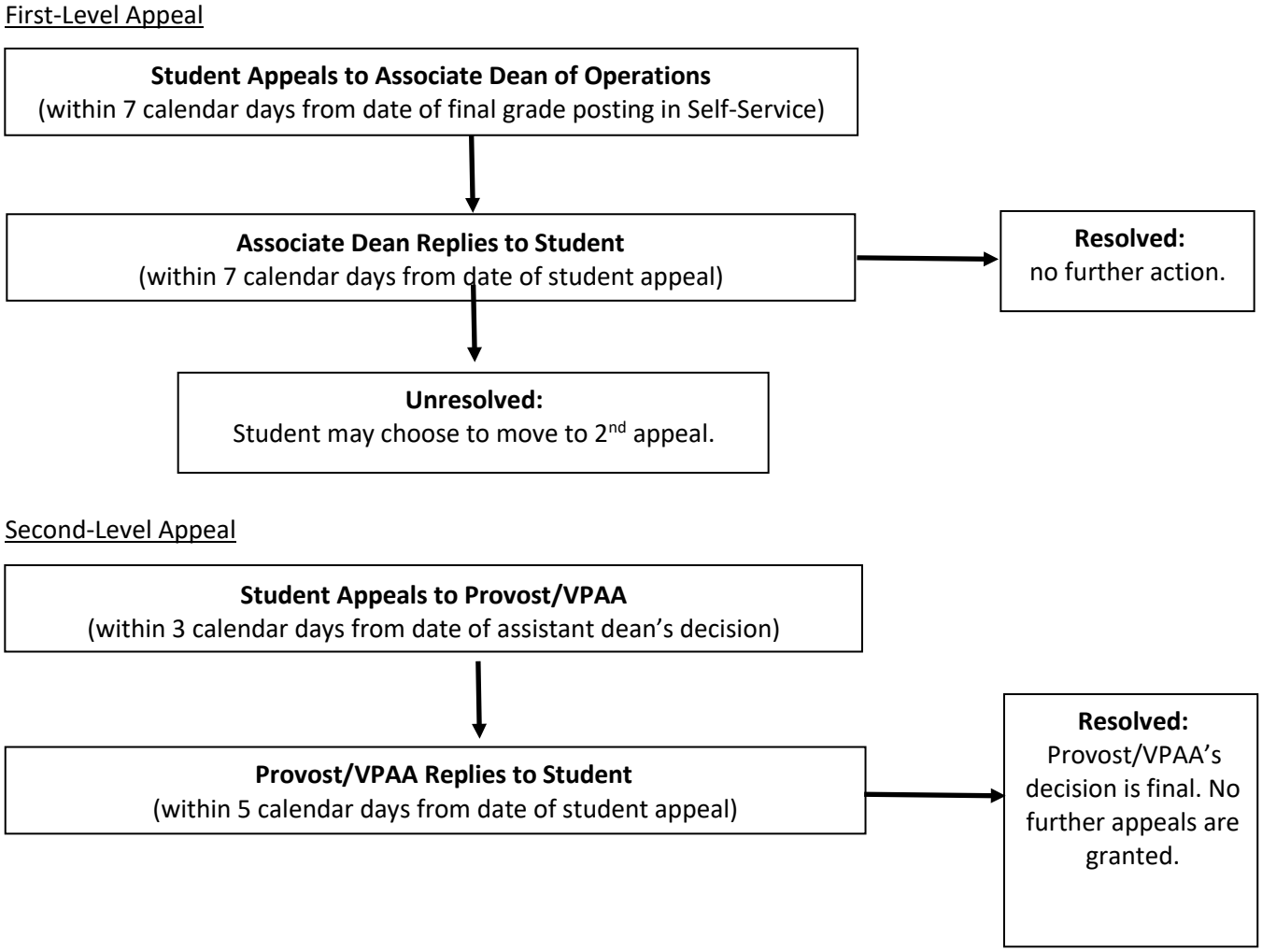
Sanctions 5 and 6 may be imposed by the Provost, in consultation with the Dean, when there are repeated instances of violations of the Academic Integrity Policy. Even a first violation, if severe, could move to sanctions 5 and 6.
Notification of suspension or dismissal will be sent from the Provost with a copy to the Dean of the student's School and the student's Academic Advisor.

Appeal Process

A student may appeal a faculty member's report of a violation of the Academic Integrity Policy by following the procedure described in the flow chart below, beginning with the first-level appeal to the Associate Dean of Operations. A student may not appeal decisions or sanctions imposed by the Provost.

NOTE: *If a student is concurrently appealing an academic integrity violation and the final grade for the same course, the grade complaint process will pause until the academic integrity violation appeal process is completed. Appeals must be submitted separately; combined academic integrity violation and final grade appeals will not be considered. Students are encouraged to consult with their academic advisor, if they have questions about any appeal process.*

Academic Integrity Violation Appeal Flow Chart



Attendance

Absence Due to Athletic Contests

Every student at Gwynedd Mercy University has a responsibility to attend classes regularly. However, as representatives of Gwynedd Mercy University, our student-athletes are excused from class attendance in order to participate in contractually obligated intercollegiate athletic competition. As such, they provide recognition and value to the University community. However, in order for student-athletes to be excused from class, the following stipulations must be met:

1. The Director of Athletics will post a link to the Athletics homepage on the Gwynedd Mercy University website at the beginning of each semester, so faculty may access the roster and current game schedule of each sports team associated with the University.
2. Student-athletes are responsible for providing each of their course instructors with a schedule of competition dates and times at the beginning of the semester. Should contest dates be added or changed once the schedule is printed, it is the responsibility of the student athletes to provide an amended schedule to their course instructors as soon as the additional dates and times are available.
3. In the case of schedules that may be altered due to inclement weather, it is the responsibility of the student-athlete to notify the professor of the change, as soon as the revised dates and times are available from the Athletic Department.
4. Student-athletes are advised to meet with the instructor in advance and determine a plan to satisfy the course requirements for the time the student-athlete is likely to miss. At that meeting, the instructor and student will complete an Intercollegiate Athletic Participation Class Absence Form. The instructor will decide the appropriate assignment to compensate for the missed classroom time. This assignment shall not be in excess of the subject matter covered during the student-athlete's absence, according to the syllabus. Clinical experiences, student-teaching days, internships and practicum days, and science labs are not covered by this policy and cannot be missed unless an agreement is reached between the student-athlete and the faculty member.

Student-athletes are responsible fo rsubmitting completed Intercollegiate Athletic Participation Class Absence Forms to the Department of Athletics. Should a contest conflict with an exam o rother graded in-class activity, the student- athlete must meet with the course instructor to establish an alternative method and/or date for testing/assessment.

As per NCAA regulation, student-athletes are not excused from class for practice or to play in a nontraditional-season contest. Students who do not comply with the policy have no recourse for exceptions to attendance policies listed in the course syllabus. The Faculty Athletics Representative is available to answer questions and assist in the coordination and implementation of this policy.

Attendance Policies for Accelerated Non-Term Programs of Study

The pace of an accelerated degree program requires students to maximize opportunities to learn. The classes and out-of-class learning activities provide the primary context for instruction as well as learning.

The University believes that in order to learn from faculty instruction and from one another, students must participate in all learning opportunities and be present at all classes and submit all

out-of-class weekly assessable learning activities. Missing a class or failure to submit a weekly assessable learning activity cannot be "made up." The policy is intended to encourage students to make choices that support their educational goals.

Definition of attendance for Courses in an Online Non-Term Program
Students are considered present for the week if they post to a discussion forum or submit any assign mentor other deliverable via Canvas during the instructional week (Monday-Sunday). Failure to actively engage in the course by posting to discussion forums or submitting assignments will result in an official absence.

If a student is absent and has not submitted coursework for any 2 consecutive class sessions (putting student out of program attendance for 14 days), then the student will be administratively withdrawn from the student's current course and earn the grade of "WA". Additionally, the student will be dropped from all future courses and administratively withdrawn from the program unless attending a concurrent course.

If a student communicates in writing from their Gwynedd Mercy e-mail to their Advisor, prior to the second week absence posting, that they intend to be absent fortwo weeks but wish to continue with the next course, the student will not be withdrawn from the program, just from the course in which the student has been marked absent and will receive a grade of WA. The student will remain enrolled in future courses. The e-mail communication will be attached to the administrative course withdrawal form.

If a new student is absent and not submitted for the first 2 class sessions of their very first program course, then the student will be dropped from the course and all future courses. Since this student does not have a University transcript, they are considered "never enrolled". If a student is taking more than one course at a time and he/she is not out of overall program attendance, then only an administrative course withdrawal may be necessary.

If a student is absent for non-consecutive class sessions, then the student will earn final grade from instructor based on the course policy.

Choice of Major

Incoming students may request a major or choose University Studies. Retention in a program is contingent upon satisfactory progress. Refer to Program policy within each School. The University strongly suggests that University Studies students declare a major no later than the completion of60 earned credits. Students with over 60 credits may be enrolled in the University Studies program for two consecutive semesters before declaring a major. If, after two semesters in University Studies, a student is not accepted into a major, the student may continue only as anon- matriculated, part-time student.

Course Changes Course Add and Course Drop—Term Programs

A student who desires to change a course or section may do so within the drop/add period of each semester/session (See "Academic Year" section for deadlines). Students should drop/add online via Colleague Self-Service. No student may enter a course after the end of the drop/add period except by permission of their advisor and Dean of the School in which the course is offered, and the submission of a drop/add form. Forms can be found on the

Registrar's Office website. Students cannot drop all of their classes via Self Service. Students should contact the Registrar's Office to drop all of their courses. Students cannot simply stop attending a class and expect to be dropped. In addition, students may not "sit in" on a class for which they are not enrolled.

Course Add and Course Drop—Accelerated or Non-Term Programs

The pace of an accelerated degree program requires students to maximize opportunities to learn. Any breaks in attendance or schedule changes may change the student's expected completion and graduation date and may impact financial processing of the student's account. These policies are intended to encourage students to make choices that support their educational goals and to remain compliant with Title IV Federal Regulations.

Students must discuss all potential schedule changes with their Academic Advisor, the Financial Aid Office (if applicable), and the Student Billing Office to ensure appropriate schedule and fund adjustments.

Adding an Accelerated or Non-Term Course

Students must submit their requested course(s) to be added using Self-Service or the student can submit a completed Course Add form to their Academic Advisor. Students submitting their course add request(s) online through Self-Service are responsible for registering for the course(s) upon Advisor approval. Submitting a course for Advisor Review does not equate to registration. The registration deadline for adding a course will be enforced. To make sure the student is prepared for the course, the student must register in Self-Service or submit a completed Course Add form before the course begins. All email requests must come from the student's GMERCYU email. Students will not be permitted to take more than 1 course at a time unless they meet stated criteria *(see Concurrent Enrollment Policy* for details). Students with account holds will be prevented from completing registration in Self-Service until the hold is resolved. Course add requests submitted by Course Add form will be denied until the hold is resolved, and student will be informed via GMERCYU email.

Dropping an Accelerated or Non-Term Online Course

Students must complete a course drop request in Self-Service or submit a Course Drop form to their Academic Advisor prior to 11:59pm EST on the Sunday of the first week; all email requests must come from the student's GMERCYU email. If a request is made to drop a course after the Sunday of the first week at 11:59pm EST, it will be treated as a WITHDRAWAL (see *Withdrawing from an Accelerated Course)*.

A new student must communicate to their Academic Advisor via GMERCYU email during the 1st week of their 1st course (prior to the 2nd Sunday at 11:59pm EST) if they no longer wish to be enrolled in their program.

Course Load- Term Programs

A full-time student carries a minimum of 12 semester credit hours. Students with a minimum 3.0 cumulative average may carry a maximum of 18 credit hours. A student who wishes to attempt more than 18 credit hours must obtain the written permission of the Dean of their college. (See expenses)

Concurrent Enrollment Policy for Non-Term Programs

Because of the intensive nature of the University's accelerated courses, concurrent enrollment in

courses at the University or another institution while enrolled in accelerated courses at GMercyU is highly discouraged. However, under certain circumstances and on a case-by-case basis, students may request approval to concurrently enroll in a second course. Written permission from the Program Director and the Dean is required in order to enroll concurrently in more than two courses. Concurrent or overlapping enrollment in two courses in prohibited for new students or students on Academic Probation.

In order to request taking two concurrent courses ("doubling-up")an under graduate student must meet the following criteria:

- Must successfully complete, with a 3.0 or above, six credits in an accelerated program
- Must earn a C or better in all major courses
- Students must earn a C or better in both enrolled courses or they will not be permitted to double up again any time during that academic year
- Undergraduate students enrolled in Non-Term Programs are not allowed to enroll in a Gwynedd Mercy University signature course or capstone course and another course at the same time

Repeated Courses

Students must refer to their respective Program guidelines regarding repeated courses and maintaining eligibility in their major. Students may repeat a course required in their major curriculum, or a prerequisite for each course in their major only once. Failure to meet the minimum grade requirement for the repeated course may result in program dismissal. Credit is earned only once. Both grades are recorded on the transcript. The lower grade is flagged with parentheses {()}, and the higher grade noted with an asterisk {*}. Only the higher grade's quality points are used to calculate the grade point average.

Change of Major

Students who would like to change their major must complete a Change of Major/Minor form and submit it to the Registrar's Office, with all required signatures, by the deadline published on the form. Forms can be obtained through the student's advisor and are also found on the Registrar's Office website. Change of Major forms received before the end of the drop/add period will be processed immediately. Change of major forms received after the drop/add period are normally processed when received by the Registrar's Office, except for students going into or leaving the Frances M. Maguire College of Nursing and Health Professions and students switching between term and non- term programs. Matriculated students may apply only once to the Nursing Program. University Studies students must apply in April of their first-year for the Nursing program. University students seeking to change majors to Occupational Science must submit an internal change of major application to the Program Director between April 1 and May 1st. Students switching between term and non-term programs must contact the Office of Financial Aid to discuss the financial impact on this decision prior to submitting a Change of Major/Minor form.

Academic Progress (All Programs)

Gwynedd Mercy University is dedicated to the academic progress of every student. To be considered in "good academic standing" the following criteria must be met:

- Students whose total credits (transferred and earned) are 30 or fewer must maintain a minimum cumulative grade point average of 1.80.

- Students whose total credits (transferred and earned) are greater than 30 must maintain a minimum cumulative grade point average of2.00.
- Students should refer to individual School academic progress policies for any additional academic requirements.
- The computation of the cumulative grade point average does not include challenge examinations, CLEP, Prior Learning Experience (PLA), developmental courses, or transfer credits. Only credits earned at Gwynedd Mercy University are included in the computation of the cumulative grade point average.

Academic Probation and Dismissal

Term Programs
A full-time or part-time student enrolled in a term program whose cumulative grade point average falls below the required minimum (see description under "Academic Progress") during either the Fall or Spring semester will be placed on University academic probation for the next full-time semester (either Fall or Spring).

Students will be notified in writing if they are on University academic probation by the Office of Academic Affairs after a review by the Dean's Council. Students on academic probation will be permitted to register for a maximum of 14 credits. A student on probation is not in good academic standing and is, therefore, not eligible to participate in major extracurricular activities, including intercollegiate athletics.

By the conclusion of the probationary semester, students are expected to have achieved the minimum acceptable cumulative grade point average. Otherwise, they will be academically dismissed from the University by the Vice President for Academic Affairs. An exception for one additional semester of academic probation may be granted to students who demonstrate significant academic progress, as determined.

If, at any time, a full- time or part-time student's cumulative GPA falls below 1.0, they are subject to immediate dismissal. Students who receive notification of dismissal from Gwynedd Mercy University may be given the option to appeal based on extenuating circumstances. The appeal must be in writing, should outline the reasons for the student's poor academic performance and the strategies the student will use to improve their academic standing, and must be submitted by the date stipulated in the dismissal letter. The appeal is directed to the Vice President for Academic Affairs who will present it to the Appeals Committee consisting of the Dean's Council, the Dean of Students, and appropriate faculty and staff. The Appeals Committee will review the appeal and determine, based on the likelihood a student can achieve good academic standing the next semester, whether the student may return to Gwynedd. If a student is readmitted, they will return on probationary status, and the Appeals Committee reserves the right to set conditions on which the student may return. These conditions may include, but are not limited to, a reduced course load, a revised course schedule, mandatory meetings with an academic coach, and mandatory class attendance. Students are generally allowed only one opportunity to appeal during their tenure at Gwynedd Mercy University.

Students who receive notification of dismissal without the right to appeal, or whose appeal is denied are immediately dismissed from the University. Dismissal is binding for one calendar year. After one year, students interested in returning to Gwynedd may apply for readmission to the University. The

School Dean will evaluate the readmission application for approval. Readmission is not guaranteed.

Accelerated and Non-Term Programs
Students who fall below 1.8 or 2.0 respectively of their total credits (transferred and earned) will be placed on Academic Probation. Students who do not bring their GPA above the minimum threshold within the next six credits may be academically dismissed. Students on academic probation may not concurrently enroll in more than a single course.

Undergraduate students enrolled in a non-term program who earn a grade of F in any course or a grade less than C in a required course within the major, regardless of cumulative GPA, will be subject to Academic Warning. If the course in which the student earned an unsatisfactory grade is a curriculum requirement it must be repeated at the next available opportunity. Failure to pass a repeated course or earn a grade below a C in a repeated course within the major is grounds for dismissal. Dismissal is binding for one calendar year. After one year, students interested in returning to Gwynedd, may apply for readmission to the University. The School Dean will evaluate the readmission application for approval. Readmission is not guaranteed.

All Programs
Each degree program stipulates satisfactory minimum grades with regard to its own major and certain general education courses. See more specific details of program degree requirements in the course listing section of each academic area. Should a full- or part-time student fail to meet these program-specific grade requirements, the Dean of the School or Coordinator of the Program in which the student is matriculated may dismiss the student from the program. Students who are dismissed from their program of study under these conditions, but who have a satisfactory cumulative grade point average based on the University's policy of Academic Progress, may continue their studies (full or part time) if they are accepted into University Studies or another degree program by the Dean of that program.

Students who have more than 60 credits may be enrolled in the University Studies program for no more than two consecutive semesters before declaring a major. If, after two semesters in University Studies, a student is not accepted into a major, the student may continue as a non-matriculated, part-time student.

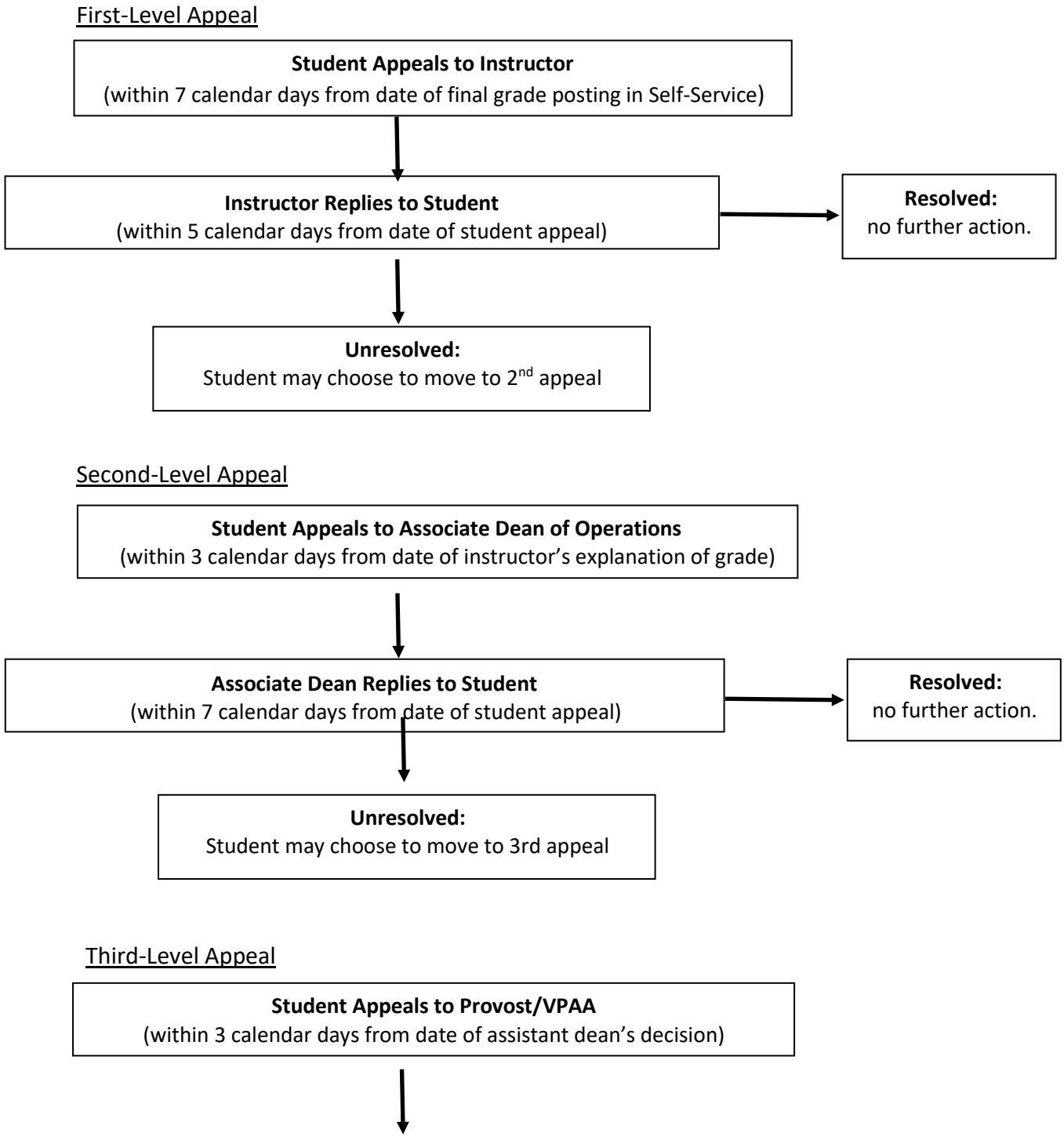
Grade Appeals

Students who believe that their final course grade is not correct must follow the procedure described in the flow chart below, beginning with the first-level appeal to the instructor. The student is required to provide documentation supporting the appeal and to show that their work warranted the grade they seek. The appeal must include evidence that the faculty member did not follow grading or other policies in the course syllabus, as well as dates and summaries of all other meetings or attempted meetings with the instructor to resolve the concern.

All email communication must be conducted via the student's, instructor's, and administrator's GMercyU account; no personal email accounts should be used.

NOTE: *If a student is concurrently appealing an academic integrity violation and the final grade for the same course, the grade complaint process will pause until the academic integrity violation appeal process is completed. Appeals must be submitted separately; combined academic integrity violation and final grade appeals will not be considered. Students are encouraged to consult with their academic advisor, if they have questions about any appeal process.*

Grade Appeal Flow Chart



Provost/VPAA Replies to Student
(within 7 calendar days from date of student appeal)

→ **Resolved:** Provost/VPAA's decision is final. No further appeals are granted.

Grade Reports

Grade reports are available using the University's Self-Service online features at the end of each semester/session. If a student believes that an incorrect grade has been reported for a particular course the student must follow the Grade Appeal process in the Catalog.

This average is determined by dividing the total number of quality points by the number of credit hours attempted. Credit hours for all grades earned at Gwynedd Mercy University are included in the calculation.

Grading Quality Point System

A: 4.0	B-: 2.67	D+: 1.33	P: Pass, no quality points
A-: 3.67	C+: 2.33	D: 1.0	I: Incomplete (30 days)
B+: 3.33	C: 2.0	D-: 0.67	W: Withdraw
B: 3.0	C-: 1.67	F: 0.0	WA: Administrative Withdraw
			AUP: Audit, pass, no quality points AUF, Audit fail, no quality points

The use of plus and minus indicates performance levels between those suggested by these characteristics.

A: Excellent (4 quality points per credit hour) The grade A reflects exceptional interest and mastery of subject matter; the student has displayed initiative and creativity, as well as superior insight in analyzing problems and synthesizing subject matter; he or she manifests exceptional ability in integrating and applying this knowledge to other disciplines.

B: Very Good (3 quality points per credit hour) The grade B evidences intelligent fulfillment of course requirements; the student has demonstrated a marked ability to communicate and apply more than merely the basic elements of a course; his or her initiative reveals unusual ability to generalize about course material and displays a marked degree of independence.

C: Satisfactory (2 quality points per credit hour) The grade C indicates a satisfactory grasp of course content; the student can apply and express basic concepts intelligibly and has shown no measurable deficiency in meeting requirements of the course work. A grade of C-, or below is not acceptable in the major. (Refer to specific School requirements.)

D: Passing Grade (1 quality point per credit hour) The grade D indicates only passable achievement in course work and indicates areas of deficiency in basic course content; the student has fulfilled the minimum requirements of the course (Refer to specific School requirements.)

D-: Minimum Passing Grade (.67 quality point per credit hour) The grade D- indicates only a

minimal passing achievement in course work and indicates areas of deficiency in basic course content, this student has fulfilled the absolute minimum requirements of the course, thus making a failing grade unwarranted (Refer to specific School requirements.)

F:Failure (0 quality points per credit hour) The grade F indicates deficiency in so many areas of a course that the student's understanding of the course content does not meet minimum requirements. The course must be repeated before credit can be obtained.

I: Incomplete Students may petition their instructor for an extension beyond the normally scheduled semester/session final examination because of illness or another serious reason (the nature of certain courses prohibits a grade of incomplete). If permission is granted, the instructor will submit a grade of "I". Instructors must complete the "Incomplete Grade Contract" and submit it to the appropriate Dean. Forms must be signed by both the instructor and the student. The work must be completed within 30 calendar days from the last day of the final examination period. Otherwise, a grade of "F" will be recorded. No extension will be granted beyond 30 days unless approved by the instructor and the Vice President for Academic Affairs prior to the end of the 30-day extension. If an extension is granted, the instructor must complete the "Incomplete Grade Extension" form, along with the student and submit it to the Vice President for Academic Affairs. This form can also be found on the Registrar's Office website. Once a final grade is achieved, the instructor will submit a "Change of Grade" form to the Office of Academic Affairs.

W: Withdrawn A grade of W is recorded for students who withdraw from a course by the published withdraw period with the permission of the Dean or advisor of their school. If a student ceases to attend class but does not officially withdraw, a grade of F will be recorded for that class. Please refer to the course withdrawal policies in this catalog for additional information.

P: Pass/Fail Courses Junior and senior students are permitted the option of electing a pass/fail grading in courses designated in their curriculum as "open elective." The conditions of the pass/fail policy are:

- The pass/fail is limited to junior and senior level students.
- The student may exercise his or her option in a course that would fill an open elective.
- The student declares his or her intent of the pass/fall option at registration or no later than the end of the semester/session drop/add period.
- The professor will be informed by the student that he or she has exercised the pass/fail option in the course.

The letter grade "P" is listed on the transcript but is not calculated in the quality point average. These credits are not included in the minimum 12 credits required for the Dean's List.

AUP/AUF: Audit Courses may be audited with an advisor's consent. . Unless the student is enrolled in the Integrated Studies program, a student granted audit status will not be responsible for the assignments or examinations required for the course.

Although no credit is received, the faculty will enter a letter grade at the end of the semester. Auditing students earning an A through D- equivalent (considering modified course work) will earn an AUP on their transcript, demonstrating successful audit completion of a course.

Auditing students earning a final grade of F will be assigned AUF on their transcript. The same tuition and fees are charged for an audit as for a credit course. Alumni and senior citizens pay only the registration fee when auditing a class. Students are not permitted to change the status of a course from "audit" to "credit" or "credit" to "audit" after the end of the drop/add period.

Instructional Hour

In general, students should expect to spend at least 3 hours of effort outside of class for every credit hour. For example, a 4-credit course will require at least 12 hours of student time each week (homework: 2 hours or more; reading and studying 6 ½ hours per week).

Federal regulations require that the university confirms all courses meet the required number of in-class instructional hours. For all undergraduate term programs and non-lab courses, Gwynedd Mercy University defines an "instructional hour" as a 50-minute session. While Gwynedd Mercy University is committed to an outcomes-based approach to curriculum and assessment in accordance with its accreditation by the Middle States Commission on Higher Education (MSCHE) and other program accrediting associations, it also complies with and endorses the requirements of the Pennsylvania Department of Education on what constitutes a semester credit hour of instruction (22 PA. Code Chapter 31-21-31.22). The standard states that "a semester hour represents a unit of curricular material that can normally be taught in a minimum of 14 hours of classroom instruction, plus outside preparation or the equivalent as determined by the faculty." The institution also supports the federal regulations for credit hours as specified in the Higher Education Opportunity Act as: "One hour of classroom or direct faculty instruction and a minimum of two hours of out of class student work each week for approximately fifteen weeks for one semester or trimester hour of credit, or ten to twelve weeks for one quarter hour of credit, or the equivalent amount of work over a different amount of time."

At Gwynedd Mercy University, a three-credit course represents 42 hours of classroom instruction or its equivalent, not including final examination or homework as normally interpreted. The following guidelines are intended to assure compliance with the standard across the various course delivery formats offered by the institution, a consistency in when and how the equivalency is applied across formats, and the maximum opportunity for faculty to exercise academic freedom in meeting the extant standard while achieving the goals, objectives, and outcomes of the specific course.

Term Programs: Ordinarily, courses offered within a Term Program format will meet the 14 hours of classroom instruction per credit hour (i.e., 42 hours for a three-credit course, 56 hours for a four-credit course, etc.). However, if a class or classes in a course must be cancelled due, for example, to the closing of the University for Inclement Weather or the illness or other appropriate unavailability of the faculty member, then additional structured instructional activity (or activities) would be required to meet the equivalency standard. For example, if classroom instruction turns out to be 38 hours face- to-face, the faculty will determine the appropriate "out of classroom" instructional activities for the additional four hours required to meet the semester standard. Wherever possible, this contingency will be explained in the syllabus and documented accordingly.

Non-Term and Accelerated Programs: There are a number of outcome-based formats at the university in which instructional time is less than the 14 hours per one semester credit but meet the equivalency standard set forth in the regulation. In these alternative formats, the instructional time and the additional outside of classroom alternative instructional activities ("*Alternative Equivalent Instruction*" or *AIE*) must meet the one semester credit hour per 14 hours' classroom instruction or its equivalent as determined by the faculty (i.e., 42 hours for a three- credit course; 56 for a four- credit course, etc.). For example, if a three- credit course in a seven-week format meets face-to-face for 28 hours, an additional 14 hours of structured, alternative equivalent instruction activities (AIEs) are required; for a five-week course that meets 20 hours face-to-face, an additional 22 hours of

alternative equivalent instruction activities would be needed. Online courses require 42 hours of appropriate alternate equivalent online instruction activities to meet the minimum threshold. The syllabus for the course should reflect the type of AIE's to be utilized.

Policy for Students Called to Military Service Obligation

Scope of Policy & Rationale: Gwynedd Mercy University is governed by federal and state law on the duties to and the rights of students who are members of the US Armed Forces, including the National Guard and the reserves, when they are temporarily unable to attend classes or have to suspend their studies due to service requirements. This policy is intended to conform fully to pertinent federal and state laws.

Policy

I. **Extensive Absence or Withdrawal from courses for a military service obligation:**

Students called to a military service obligation should contact the University Registrar. Each student has the following options:

1. If a student is called to a military service obligation for a period of two weeks or less, it will be considered an excused absence. Students should work with their instructors to make up any missed work or assignments. *If a student is reported with an excused absence for 2 consecutive weeks of a non- term course due to military service obligation, the student will not be administratively withdrawn.*

For any absences longer than two weeks, students will have the following options:

a. If the student wishes to drop a course prior to the official drop/add deadline, they may do so and receive a full refund.
b. If the student wishes to drop a course after the official drop/add deadline, they may do so and receive a full refund.

2. Receive an "Incomplete (I)" if eligible, according to university policy. If the student chooses this option but is unable to fulfill the course completion requirement(s), regardless of the circumstances, the student cannot later choose option (a) or (b) above. Students should provide advance written notice with supporting documents of their military service obligation to the University Registrar.
   a. If unable to provide advance notice of the military service due to military necessity, students will submit at the time of reenrollment and attestation that the student performed service in the uniformed services that necessitated the student's absence from the institution.

II. **Reenrollment for service members after a military service obligation:**

1. Students will be promptly reenrolled with the same academic status when last in attendance or last admitted, subject to paragraphs 2 and 3 below. The University will make reasonable efforts at no extra cost to the students to help them become prepared or to enable the student to complete their program. However, if it is determined after reasonable efforts that any such student is unable to complete their program or resume their program at the point where they left off, Gwynedd Mercy University is not required to readmit the student upon their return.
2. Students will be promptly reenrolled if the cumulative length of the absence and of all previous absences by reason of service in the uniformed services does not exceed five years. Students whose previous absences cumulatively exceed five years are subject to the established reenrollment policy and procedures.

3. Students who seek reenrollment will provide the University Registrar with documentation to establish that the student has not exceeded the service limitation of total cumulative absence of five years.

III. Additional Services

Graduate students may have special problems resulting from a military service obligation, such as a maximum number of years permitted to complete a particular academic program. Graduate students who need an extension or adjustment to their programs due to military service obligations should contact their academic program director. Veterans' tuition benefits at Gwynedd Mercy are administered by the Office of Financial Aid.

Religious Holidays

It is the policy of the University to respect the observance of major religious holidays. Where scheduling conflicts prove unavoidable, no student will be penalized because of religious reasons, and alternative means will be sought for satisfying the academic requirements involved.

SEE ACADEMIC PROGRAM for additional Course Withdrawal Policies

Repeated Withdrawals

Students must refer to their respective School's guidelines regarding course withdrawals. Students may withdraw only once from each course required in their major curriculum, or each pre-requisite for a major course. A second withdrawal from any required or prerequisite course may result in program dismissal.

Withdrawal from the University

All students who wish to withdraw from the University must complete a University Withdrawal form (there are separate forms for Term and Non-Term programs). Students who withdraw from the University will need to re-apply to the University should they wish to return after one calendar year. Once the course begins, students are financially responsible for all courses from which they withdraw. If applicable, the official date when a student withdraws from the university (designated by the date the student notifies the university of the decision to withdraw) is the basis to determine refunds, tuition or financial aid adjustments.

Program Leave of Absence (LOA) for Non-Term Programs and Accelerated Nursing Program

The Federal government has determined that a "break in attendance" of more than 60 days (excluding University scheduled calendar breaks) will affect the student's success in completing the program. All students with a "break in attendance" must submit a Leave of Absence (LOA) form to their advisor and Financial Aid, for approval, or the student will be withdrawn from the program. The LOA form will indicate to the University how long the student will be out of attendance and the reason. LOA request forms must be submitted within 10 days of the
student's Last Date of Attendance (LDA). All parts to the LOA request form must be completed in order for the LOA to be considered for approval by the Financial Aid office. Students can take a maximum of 120 days in one LOA with a total maximum of 180 days in a 12 month period. LOA requests will be denied if the break is under 60 days or if the student has exceeded 180 days.
The twelve- month period begins with the start of the first leave. Student returning from a first leave of absence must complete at least one course, with a grade other than "W" or "I" prior to requesting a second leave. If the LOA is not completed or approved, the student will be withdrawn from the program and may be

required to re-apply for admission.
Accelerated Nursing (ABSN) Students enrolled in an Accelerated Nursing Program will only be granted an LOA if they must repeat a course, due to failure, and the break in attendance is more than 60 days.

Academic Amnesty Policy
Undergraduate students who seek re-admission into one of the programs within a school following a two-year consecutive absence from Gwynedd Mercy University may petition their respective Dean to have their GPA reset at the time of readmission subject to the requirements of the specific academic program. Students are afforded one opportunity for academic amnesty.

Approval of academic amnesty requires both the approval of the Dean and the Provost/Vice President for Academic Affairs. If academic amnesty is approved, the GPA will be reset to 0.00 and the notation of "Academic Amnesty" will be recorded on the student's transcript. Once enacted, the reset GPA cannot be reversed or modified. All prior courses and grades will remain on the student's academic record and transcript. Gwynedd Mercy University courses completed prior to re-admission with a grade of C or above will be reviewed by the appropriate department in the same manner as courses transferred from colleges/universities outside of Gwynedd Mercy University to determine if and how the credits should be applied. Grades earned in these courses will not be calculated into the GPA. Loss of course credit(s) resulting from academic amnesty will not, under any circumstances, constitute grounds for a tuition refund. Students who are granted academic amnesty must meet all degree requirements for graduation at the time of re-application for admission.

Placement Assessment for Writing and Mathematics

**NOTE: Does not apply to students enrolled in 2nd Degree ABSN and Non -Term Programs*
To ensure that every student admitted to Gwynedd Mercy University is prepared to succeed in college-level courses, many of which require advanced writing and mathematics skills, the University requires that new first-year, transfer, and non-matriculated students take the Gwynedd Mercy University placement assessments for English and mathematics before registering for their first semester unless they meet any of the exemptions below.

Students are exempt from taking the respective placement exam if they meet one of the following exemptions:

- A score of at least three (3) on the Princeton Advanced Placement Test in English (Language and Composition) and/or mathematics (Calculus or Statistics)
- If you took the SAT and received a score of at least 35 or 680 in the reading test and a 680 in the mathematics test
- Transfer credits for college-level English composition or college-level mathematics courses (earned grade of C or better) through the official acceptance of transfer credits by the Registrar's Office at Gwynedd Mercy University
- A score of 29 or higher on the English or mathematics ACT test

Students will have access to online placement assessments through Canvas within one week of making their admission deposit. The assessments are available through the GMercyU Portal, with login credentials. The online placement assessments include objective questions in mathematics, as well as a written essay, questionnaire, and reading comprehension questions. The assessments are untimed, and retests are not permitted. NOTE: The writing you submit should be your own and written without any external assistance.

Receiving help from another person or Artificial Intelligence violates our Academic Integrity policy; further, it is essential for our assessment process that the writing you submit be typical of your writing. If you get help with your response, you may be placed in a class that is not best suited for your writing skills.

Students with documented disabilities who need accommodations, other than extended time, should make their needs known to the Director of Tutoring Services and Placement Assessments at least a week prior to taking the assessments. Email placementtesting@gmercyu.edu for further information.

Placement Assessment Results

Students will discuss their results with their advisors at the time of course registration. Students whose test results indicate that they can proceed with college-level writing courses may register for ENG 101 College English Workshop or ENG101 College English Seminar, depending on exact placement score.

Students whose test results indicate that they need to develop their writing skills must register for and successfully complete ENG 002 Developmental Writing before enrolling in ENG 101 College English.

Students whose mathematics scores indicate they are prepared for college-level mathematics may register for most courses that require mathematics skills; courses that require higher -level mathematic skills are identified by a course prerequisite. Students who do not meet the math level for their major or the pre-requisite level for a course, must take either MTH 002, Developmental Mathematics or MTH 003, Bridge to Mathematics (as determined by their advisor) before enrolling in college-level mathematics and other courses that have mathematics components.

ACADEMIC SUPPORT

Keiss Library

Keiss Library provides students with the resources and assistance they need to be successful in their academic career. Resources include 60,000+ physical materials, including books, audiovisual, and special collections, access to 45,000+ full-text electronic journals through subscription databases, 330,000+ electronic books, and 80,000+ academic streaming films. During the academic year, librarians and staff are available during library hours 6 days a week to help students navigate resources.

The Keiss Library webpage (https://gmercyu.libguides.com) provides access to the library's catalog, online resources, research guides and tutorials, and information about library hours, policies, and services. Electronic resources are available from any internet connection. Off-campus users are required to login with their GMercyU username and password.

The librarians at Keiss Library offer reference services in person and virtually during library hours, assisting users in developing research strategies, using online resources, and accessing scholarly materials. Research assistance is also available via text message, live chat, email, and telephone. When the library is closed, reference assistance is available 24/7 via a link to AskHerePA. Librarians also engage in classroom research skills and information literacy instruction sessions.

Keiss Library offers study spaces for individual and group study, including open tables, quiet spaces, and reservable study rooms.

Students can print from computers in the library or their laptops. Each student is allotted 300 prints per

semester; if needed, students can purchase additional prints online. Keiss Library also has a book scanner and photocopier; there is no charge for using the book scanner, and photocopies are deducted from the 300 prints allocated per semester.

The library is fully wireless. Students who bring their own laptops can connect to the campus network and Follow-Me Printer.

If research materials are not available in the Keiss Library collection, users can request journal articles, books, dissertations, theses, and DVDs through the library's interlibrary loan (ILL) service. Requested articles may be available within three business days to a week; physical materials may be available within two weeks.

A current GMercyU ID is required to borrow materials. Books, audiobooks, and DVDs circulate for three weeks to students. Reference and course reserves, including books and videos that instructors designate for use by a specific class, must be used in the library. Course reserves are available at the circulation desk.

For assistance or more information, call 215-646-7300 ext. 21484, text/SMS 215-642-0918, email Library@GMercyU.edu, or visit the library webpage at GMercyU.edu/library.

Student Success Center

The Student Success Center, located in the Keiss Library, provides academic and professional support for Gwynedd Mercy University students. The Student Success Center houses the following departments: the Office Academic Advising, the Office of Accessibility Services, the Office of Career Development, the Office of Tutoring Services and Placement Assessments, and the Office of First-Year Experience.

Professional academic advisors work with first and second-year nursing students, University Studies students, Health Studies, as well as students considering a change of major. Students enrolled in non-term programs will have an assigned professional academic advisor determined by their program of study. The professional academic advisors guide students through selecting appropriate courses, creating individual academic plans, and exploring academic interests and programs. In addition, they introduce students to the many helpful campus resources designed to support their learning. For an appointment or further information about the Student Success Center and its services, email StudentSuccess@gmercyu.edu.

The Office of Accessibility Services assists students with a qualified disability in meeting their academic and personal goals. Within the bounds of our resources, Gwynedd Mercy University will provide reasonable accommodations to meet the challenges and needs of students with a qualified disability. For information about accessibility services and testing accommodations, email accessibilityservices@gmercyu.edu. *See Accessibility Services.*

The Office of Career Development supports students with their career goals and empowers and equips students to transition from college to career. To schedule an appointment and learn more information, email CD@gmercyu.edu or visit www.gmercyu.edu/cd

The Office of Tutoring Services and Placement Assessments offers undergraduate peer tutorials for

individuals and small groups and academic workshops. In-person and online tutoring are available through peer and professional tutors. In addition, online tutoring services provide tutoring in a variety of subjects, as well as a Writing Center. Tutoring is available in most academic subjects. Tutoring availability varies by subject, but most subjects have some evening and weekend availability. The online Writing Center offers review and feedback on papers.
For online tutoring options, Select "Brainfuse Online Tutoring" in Canvas or on the Portal for access.

For Placement Assessment information, s*ee Placement Assessments for Writing and Mathematics* or email placementtesting@gmercyu.edu for new students.

The Office of First-Year Experience oversees and coordinates the first-year seminar courses which focus on academic success strategies, campus resources and opportunities, mission and mercy, major and career exploration, service experiences, and overall creating a sense of community. S*ee First-Year Experience: University Success Program for more information.* In addition to the course management, the office collaborates with various departments across campus to enhance students' first-year experience in and out of the classroom.

University and Health Studies
The Office of Academic Advising oversees the University Studies and Health Studies program. Incoming students may request a major or choose University Studies. The purpose of the University Studies and Health Studies program is to assist students in declaring their major while holistically developing them as college-level learners. Through a lens of exploration, curiosity, and inspiration, the program provides personalized advising and success coaching to support students in reaching their goals. While in University Studies or Health Studies, students navigate pathways of personal and academic success that support their continued development as passionate learners in the Gwynedd Mercy University community.
Program Goals:

- Create an academic foundation for each student based on their needs and interests.
- Provide advising that simultaneously builds upon students' major interests while fulfilling general education requirements.
- Provide programming designed to foster self-discovery, academic success, and major exploration.
- Connect students to academic programs of interest during the major exploration process.

Program Information:

- First-time, first-semester students are required to take UNV 002 as part of the University Studies and Health Studies requirements.
- The University strongly suggests that University Studies students declare a major no later than the completion of 60 earned credits.
- Students will be connected to the program coordinator of their intended program before/during their change of major process
- Students who have more than 60 credits may be enrolled in the University Studies or Health Studies program for no more than two consecutive semesters before declaring a major. If, after two semesters in University Studies, a student is not accepted into a major, the student may continue only as a nonmatriculated, part-time student.

Academic/Retention Alert

The University employs an electronic retention alert system to notify students who may be or become academically at-risk. Students will be notified electronically if one of their faculty members submits a retention alert. Students are then urged to reach out to their advisor, instructor, and the Student Success Center to create and implement a success plan.

Accessibility Services

Gwynedd Mercy University intends for all students accepted into an academic program to have equal access and opportunity to effectively reach their academic and personal goals. Within the bounds of its resources, Gwynedd Mercy University will provide reasonable accommodations to meet the challenges and needs of students with a qualified disability. The Office of Accessibility Services, located on the second floor of Keiss Library, works to coordinate with faculty, staff and administration to meet the needs of students who have a qualified disability. In addition, Gwynedd Mercy University regularly convenes a University-wide Accessibility Awareness Committee dedicated to identifying barriers of accessibility that prohibit persons with disabilities from experiencing equal access to educational opportunities at Gwynedd Mercy University.

At the time of a student's acceptance to Gwynedd Mercy University, or anytime thereafter, a request can be made for accommodations pertaining to learning, psychological, and/or physical disabilities. This request must be made by the student directly to the Director of Accessibility Services. Requests must be made by the student to the Director in person, by email, or by receipt of the GMercyU Accommodation Application. Other forms of contact such as phone calls or disclosure to other University staff or faculty are not recognized as requests for accommodations. A student who self- identifies as having a disability and requests accommodations is responsible for submitting appropriate documentation and following the procedures as listed on the Accessibility Support web page https://www.gmercyu.edu/student- life/campus-resources/accessibility-services/student- accessibility-services.

No accommodation can be made by Gwynedd Mercy University without completing this process.

All information provided to the Director of Accessibility Services is, in accordance with FERPA, confidential. It is important to allow sufficient time for administrative processing of the application. The accommodation process may take up to six weeks for completion. In addition, accommodation requests are assessed on a case-by-case basis and the accommodations are based on eachstudent's individual and unique needs.

For additional information, visit the University's Accessibility Services web page:
or email accessibilityservices@gmercyu.edu.

Accessibility Services Grievance Procedure

Grievances falling under the scope of Section 504 of the Rehabilitation Act of 1973, and Title II of the Americans with Disabilities Act of 1990, and the ADA Amendment Act of 2008 should be made according to the following procedure. This procedure is applicable only to students who have previously registered with Accessibility Services, regardless of their experience in the classroom to date. A student who has a grievance/concern regarding their disability status, accommodations/modifications or lack thereof, the "reasonableness" presented by the University, or any decisions based on their presentation by faculty, staff or a department; or has been subjected to discrimination or harassment on the basis of disability should first contact the Director of Accessibility Services. The Director may be able to assist in the informal resolution of the issue, and/or serve as a

liaison to the faculty/staff member or
department. In instances which directly involve the Director as an integral party to the grievance/concern, the student should contact the Dean of Student Success for attempts at informal mediation/negotiation. To increase the likelihood of successful resolution, such processes must be initiated at the time of conflict. If the student is not satisfied with the outcome of this process, they may proceed to a Formal Complaint.
Retaliation against anyone who files a grievance or cooperates in the investigation, or a grievance is prohibited.

Formal Complaint: A student may choose this option if attempts at prior resolution have been unsuccessful. A signed, written summary of events must be submitted to the Dean of Student Success within 30 days of the initiation of the grievance process. The summary should include the following:

- The specifics of the concern including any applicable sections of the above laws.
- The steps already taken by the student to resolve the issue
- The outcomes of those steps
- The requested resolution to the concern

The Dean of Student Success will, as expeditiously as possible, present the complaint to a committee which may include representatives from Health Services, Counseling Services, the academic program the student is pursuing or other faculty/staff on campus with relevant expertise, and Institutional Technology, for a full investigation. The Dean of Student Success may also include or consult with an external professional with expertise in disability support services and the presenting concern. Confidentiality will be maintained for everyone involved, in so far as possible.

Only those persons who have a "need to know" within the investigation and resolution of complaints are entitled to information regarding a complaint.

The Dean of Student Success may meet with the Director of Accessibility Services for a briefing on information relevant to the case. This communication may occur through a verbal account and/or through review of material documentation previously submitted to the Director, which shall then be permissible in the investigation process. A written report regarding findings will be provided by the committee to the complainant and any involved parties, if action is required on their part. The Dean of Student Success may wish to meet with the complainant to discuss alternate ways of meeting the student's concern determined by the committee if the requested resolution is not deemed appropriate and/or necessary.

If the student remains unsatisfied with the outcome, they may appeal to the Vice President of Academic Affairs/Provost with an updated version of the Summary of Events specifying the current area of discontent, for review.

If the student remains unsatisfied with the outcome, they may pursue other federal or state remedies. The above process should not be considered a pre-requisite to such external remedies. Students may opt to contact the Office of Civil Rights.

Consortium Participation

Academ

Gwynedd Mercy University is a participating Member of the Academ. Academ is a virtual academic consortium in which member institutions collaborate in sharing online, credit-bearing courses and programs. As a member, Gwynedd Mercy University makes available to its students, online courses offered by other members. Our students may register for an online course offered through Academ after consulting with their advisor and receiving the necessary approvals. Students who take an Academ course are billed through Gwynedd Mercy University at the prevailing per credit rate.

ADMISSIONS

Admissions Requirements for Term Programs

First-time Students, Term Programs

All traditional first year applicants that have not attended any other college or university must submit the following:

Online application found at https://apply.gmercyu.edu/apply/ or the Common Application. Students should complete only one application for admission consideration.

Evidence of high school graduation, which can be demonstrated through an official transcript or a copy of their General Educational Development (GED) test results or certificate. The high school transcript should show satisfactory completion of (or current enrollment in) at least 16 units in the following areas:

English	4 units
Mathematics	3 units
Science	3 units
History	1 unit
College pre electives	3 units

The minimum GPA requirement for university admission is a 2.5/4.0 cumulative unweighted GPA. Specific academic majors and the honors program may have a GPA higher than the university minimum.

Gwynedd Mercy University is test-optional, which means students may apply with or without submitting scores from the ACT or SAT. Standardized test scores are not required and not used in the admission decision.

The following programs require a meeting/interview with the program director: Respiratory Care and Occupational Science. In addition to an interview, the Radiation Therapy program requires a shadow experience before a student can be accepted into the program.

Applicants also may be asked to submit an essay or personal statement and/or be asked to participate in an interview during the application review process if additional information is required for admission or if a student is below the university minimum requirements for admission

*Letters of Recommendation are not required, but are recommended. If submitted, the letter of recommendation should discuss the applicant's character and promise as a university student, and should be sent from a high school teacher, principal, or guidance counselor.

See Academic Information for placement assessments in English and Math.

Once a student's application file is complete, the Admissions team makes a decision based on University admissions standards and any specific requirements of the applicant's intended

program of study. The student is notified of the decision as soon as possible after the requirements listed above have been met.

NOTE: U.S. citizenship or permanent residency is a requirement for licensure within certain academic programs. Students who do not qualify as U.S. citizens or permanent residents, including international, DACA, or undocumented students, etc. should carefully review the licensure requirements for their state before enrolling in a degree program that leads to licensure. Additional information can be found on the National Conference of State Legislatures website. In addition, certain programs require background checks that require a U.S. social security number; students without a U.S. social security number will not be able to complete these requirements.

Traditional BSN

Gwynedd Mercy University adopts a holistic approach in evaluating each application, taking into account all admission criteria.

Prospective students are required to meet the following criteria:

- Fulfill university admission requirements.
- Earn a cumulative high school GPA of 3.0 or higher. GPA lower than 3.0 will be evaluated on a case-by-case basis.
- Standardized tests are optional.
- Provide an essay explaining the choice of nursing as a profession. **(as part of your application).**

Home-Schooled Students

All home-schooled students must complete and submit all application materials required of traditional applicants, in addition to a transcript from a home-school accrediting body.

External Transfer

Students who meet admission eligibility requirements and transfer 32-45 transferable credits may earn a BSN in 3 years. Admissions requirements include:

- Meet university admission requirements
- Earn a minimum cumulative GPA of 3.0.
- Submit transcripts from all college(s) attended.
- In addition to meeting general university requirements, all science courses (e.g., Anatomy and Physiology I and II, Microbiology, and Chemistry), must be completed with a grade of "C+" or higher, if applicable.
- Transfer students who have not satisfied the Chemistry course requirement must take Chemistry 111 with lab at Gwynedd Mercy University. Chemistry courses taken outside GMercyU will be evaluated on a case-by-case basis.
- All science courses are required to include a “hands-on” lab experience. Virtual labs for the required sciences are not transferable.
- Science courses must have been successfully completed within the previous 7years.
- Earn a minimum grade of "C+" in the Nutrition course, taught by a Registered Dietician, if applicable.

- Provide an essay explaining the choice of nursing as a profession.

Students with 45 transferable credits, who meet the BSN admissions requirements, may begin their studies in the summer semester and earn a BSN in 2½ years. Students will take 14 credits during the summer semester and begin the fall semester as a Junior. Requirements for this program include:

- Meet university admission requirements
- Earn a minimum GPA of 3.5.
- Provide an essay explaining the choice of nursing as a profession. (as part of the application)
- Submit transcripts from all college(s) attended.
- All science courses (e.g., Anatomy and Physiology I and II, Microbiology, and Chemistry), are completed with a grade of "C+" or higher, if applicable.
- Chemistry courses taken outside Gwynedd Mercy University will be evaluated on a case-by-case basis.
- All science courses are required to include a "hands-on" lab experience. Virtual labs for the required sciences are not transferable.
- Science courses must have been successfully completed within the previous 7years.
- Earn a minimum grade of "C+" in the Nutrition course, taught by a Registered Dietician.

Internal Transfer Criteria

For students transferring to the BSN Program from the Health Studies or another major within Gwynedd Mercy University:

- Earn a minimum cumulative GPA of 3.0.
- In addition to meeting general university requirements, all science courses (i.e., Anatomy and Physiology I and II, Microbiology, and Chemistry), are completed with a grade of "C+" or higher, if applicable.
- Transfer students who have not satisfied the Chemistry course requirement must take Chemistry 111 with lab at Gwynedd Mercy University. Chemistry courses taken outside GMercyU will be evaluated on a case-by-case basis.
- All science courses are required to include a "hands-on" lab experience. Virtual labs for the required sciences are not transferable.
- Science courses must have been successfully completed within the previous 7years.
- Earn a minimum grade of "C+" in the Nutrition course, taught by a Registered Dietician.
- Provide an essay explaining the choice of nursing as a profession.
- Health Studies or other majors seeking admission to the BSN program who have between a 2.80and 2.99 cumulative GPA must have earned at least a "C+" in all science and math pre-req courses and earn a 62% (proficiency) or greater score on the TEAS.

Accelerated Bachelor of Science in Nursing; Weekend Bachelor of Science in Nursing: The Accelerated Bachelor of Science in Nursing and Weekend BSN programs at Gwynedd Mercy University are designed for students who hold a bachelor's degree in another field. To be considered for admission to these second-degree bachelor's programs, you must provide the following:

- Completed Online Application
- Official transcripts from high school and all colleges or universities attended, including proof of receipt of a bachelor's degree from an accredited college or university
- Applicants are expected to have earned a cumulative GPA of 3.0 or higher in their first bachelor's degree, and earned B's or better in their science courses.
- Applicants also must provide proof of successful completion of required pre requisite courses

    - Nutrition and science courses must have been completed within the past 7 years to be considered for transfer into the program. Statistics and Developmental Psychology must have been completed within the last 10 years.
  - Required courses include Anatomy and Physiology I and II with labs, Microbiology with lab, General Chemistry II and lab or Gwynedd Mercy University's Chemistry 111 For Allied Health Sciences and lab (includes organic and inorganic chemistry and biochemistry), Principles of Nutrition (taught by a registered dietician), Statistics, and Development Psychology (covering the life span)
    - These courses are offered by Gwynedd Mercy University. More information can be found on the website.
- After you have been accepted, you will need to take the following additional steps before beginning your nursing coursework:
  - Pass a criminal background and child abuse records check
  - *Undergo a drug screening and FBI fingerprinting *
  - Provide a certificate of health from a primary care provider, including immunization information
  - Provide proof of CPR certification and personal health insurance

You will also need to obtain an annual flu vaccination and PPD screening throughout the duration of your program and meet vaccination requirements of your clinical sites.

***These background checks require a U.S. social security number.**

Advanced Placement Students

Applicants who have completed work in Advanced Placement Programs in high school may submit the results of the Advanced Placement Examination of the University Entrance Examination Board.

College credit will be awarded for a satisfactory examination score of 3 or higher. Students awarded such credit in English or mathematics will not be required to take the placement test in that area. (Refer to Placement Assessments for English and Mathematics).

Dual Enrollment credits

Students who have completed college credits while enrolled in high school are considered first- time freshman status upon enrollment at the university. In order for any college credits obtained in high school to be accepted, the credits must have been received from an accredited institution and the student must have received a C or higher in the course. Course equivalencies will be evaluated by the registrar's office and program coordinator or program director for consideration for each individual program.

Transfer Students, Term Programs

Applicants who have graduated from high school (or earned their GED) and then completed course work at another college or university with a cumulative GPA of 2.0 or higher on a 4.0 scale will be considered for admission with advanced academic standing. Some programs require a higher GPA.

Gwynedd Mercy University reserves the right to rescind admission should the student's GPA fall below the cumulative 2.0 standard.

All transfer students who matriculate at Gwynedd Mercy University are required to earn a minimum of 30 credits at GMercyU to earn a bachelor's degree. This credit requirement does not change regardless of the number of credits accepted in transfer. Additionally, transfer students must complete at least half of the credits required for the major at Gwynedd Mercy University. The number of credits in the major varies within each degree program. Programs with discipline-related accreditation may have additional requirements. Credit requirements for students transferring into an associate degree program will be assessed on a case-by-case basis.

NOTE:
Term Programs: Please contact the Undergraduate Admissions Office at 215-641-5510 or admissions@gmercyu.edu if you have any questions about the transfer admissions requirements for your program of interest.
Non-Term Programs: Please contact the Online/Accelerated Enrollment team at 866-660-0113 or accelerate@gmercyu.edu.

All accepted campus undergraduate transfer students who have not successfully completed a college- level English composition course or a college-level mathematics course with a grade of C or better must take the respective Gwynedd Mercy University placement assessment(s). Students who have previously earned a four-year college degree are exempt from taking the placement assessments.

The time in which a transfer student can complete their chosen program of study will vary since it may be necessary to fulfill curricular requirements out of normal sequence.

U.S. citizenship or permanent residency is a requirement for licensure within certain academic programs. International students and students who are under DACA status or are undocumented should carefully review the licensure requirements for their state before enrolling in a degree program that leads to licensure. Additional information can be found on the National Conference of State Legislatures website. In addition, some programs also require a background check to complete experiential learning requirements, such as clinicals and student teaching. The background check requires a U.S. Social Security Number.

Integrated Studies Program

In order to be admitted into GMercyU's Integrated Studies program, each student must meet the following criteria:

- Be between the ages of 18-26 at the start of the program
- Have a documented diagnosis of intellectual disability
- Demonstrate interest in pursuing higher education at Gwynedd Mercy University and gaining meaningful employment
- Have exited high school or secondary institution (diploma, GED, special education diploma, certificate)
- Have either received or would have been eligible to receive services under IDEA (i.e., had an IEP/504)
- Demonstrate sufficient emotional stability, safety, and independent living skills to participate with minimal support in all aspects of the Integrated Studies coursework and campus environment
- Have functional literacy skills and basic computer literacy in order to comprehend basic safety

signage, complete assignments with supports, and navigate the campus independently
- Have the potential to successfully achieve goals and the course requirements set out for an Audit designation with minimal support
- Be able to appropriately participate in 75-minute classes with necessary accommodations in place to function independently in social situations such as being alone in the Griffin Complex, academic buildings, cafeteria, etc.
- Be able to accept and follow campus rules and policies and behave respectfully towards others
- without supervision.
- Have their own cell phone
- Highly desired: enrolled in county supports coordination/OVR/waiver at the start of the program

To apply to Gwynedd Mercy University's Integrated Studies Program, please complete the following steps:

Step 1: Submit the undergraduate application – be sure to select "Integrated Studies" as your program of interest.
Step 2: Complete supplementary materials:
1. Sign and complete the Release of Information Waiver online.
2. Send a copy of your most recent Individualized Education Plan (IEP) and/or Individualized Support Plan (ISP) to Kelly Kiefer, Director of Accessibility Services: accessibilityservices@gmercyu.edu with the subject line: Name, IEP/ISP, Integrated Studies
3. Send a copy of your high school transcript to admissions@gmercyu.edu with the subject line: Name, HS transcript, Integrated Studies
4. have one teacher and one employer/coach who know you well complete recommendation forms online. You can share this link for them to complete and submit this online.
5. Complete the Supplemental Questions form online.
6. Complete an introductory FlipGrid video: https://flipgrid.com/cb8eeb1e

Step 3: After all materials have been received, eligible candidates will be invited for a Zoom interview with Integrated Studies program staff.

Admissions decisions will be mailed within 2-4 weeks of interviews.

Gwynedd Mercy University's Integrated Studies Program is not a dual enrollment program.

International Students

All international applicants seeking admission to Gwynedd Mercy University traditional campus undergraduate program must submit the following:

Online application found at https://apply.gmercyu.edu/apply/ or the Common Application. Students should complete only one application for admission consideration.

Evidence of high school graduation, which can be demonstrated through an official transcript or a copy of their General Educational Development (GED) test results or certificate. The high school transcript should show satisfactory completion of (or current enrollment in) at least 16 units in the following areas:

English	4 units
Mathematics	3 units
Science	3 units
History	1 unit
College pre electives	3 units

The minimum GPA requirement for university admission is a 2.5/4.0 cumulative unweighted GPA. Specific academic majors and the honors program may have a GPA higher than the university minimum.

- Evidence of English Language Proficiency: Minimum test score of 79 on the Internet-based TOEFL or 6.0 on the IELTS test or the equivalent. TOEFL or IELTS scores lower than the minimum will be considered on a case-by-case basis.
- Students whose native language is English are not required to submit language scores. In addition, international applicants who score a minimum 500 evidence-based reading and writing score on the SAT or 22 composite score on the ACT are exempt from submitting TOEFL scores.
- A course-by-course evaluation by World Education Services (www.wes.org), Educational Credential Evaluators (www.ece.org) or SpanTran: The Evaluation Company (https://spantran.com/web/) is required of all transcripts from high schools and universities outside of the United States.
- All international students who do not have transferrable college credit for English and mathematics are required to take the University's English and mathematics placement assessments. Students must be proficient enough to place into Developmental Writing or College English.
- Applicants who have had nursing education outside of the U.S. must have transcripts evaluated by CGFNS (www.cgfns.org).
- *International students who apply to education, nursing and other programs that require background checks must have the ability to obtain the background screening required for placement in a clinical/school setting and should review state licensure requirements before choosing to enroll.

The following programs require a meeting/interview with the program director: Respiratory Care and Occupational Science. In addition to an interview, the Radiation Therapy program requires a shadow experience before a student can be accepted into the program.

Applicants also may be asked to submit an essay or personal statement and/or be asked to participate in an interview during the application review process if additional information is required for admission or if a student is below the university minimum requirements for admission

*Letters of Recommendation are not required, but are recommended. If submitted, the letter of recommendation should discuss the applicant's character and promise as a university student, and should be sent from a high school teacher, principal, or guidance counselor.

See Academic Information for placement assessments in English and Math.

Once a student's application file is complete, the Admissions team makes a decision based on University admissions standards and any specific requirements of the applicant's intended program of study. The student is notified of the decision as soon as possible after the requirements listed

above have been met.

U.S. citizenship or permanent residency is a requirement for licensure within certain academic programs. International students and students who are under DACA status or are undocumented should carefully review the licensure requirements for their state before enrolling in a degree program that leads to licensure. Additional information can be found on the National Conference of State Legislatures website. In addition, some programs also require a background check to complete experiential learning requirements, such as clinicals and student teaching. The background check requires a U.S. Social Security Number.

Non-Matriculated Students

Non-matriculated students may take up to 9 credits of coursework on a part-time basis at Gwynedd Mercy University. After completing these 9 credits, students must contact the Admissions Office for advice about applying to become a matriculated student who plans to work toward earning a Gwynedd Mercy University degree. If the student does not intend, at any time, to work toward a degree, the admission requirement will be waived. Students who intend to matriculate in health professions, business, or nursing programs should apply as soon as possible but are required to do so once they have earned 9 credits. This does not include students who are enrolled in a dual enrollment course in high school through Gwynedd Mercy University.

Readmission

A student who has been accepted to Gwynedd Mercy University is expected to continually progress toward degree completion. A student enrolled in a Term Program who withdraws from the University or who does not attempt any credits during two consecutive semesters (fall and spring semesters only) and is therefore considered withdrawn from the program of study will need to submit an online application for readmission. All applications for readmission will be reviewed and approved by the readmissions committee, including the Dean.

Provisional Acceptance

Students may be provisionally admitted to a program of study, pending the completion of additional requirements. The student's provisional acceptance letter will indicate the steps they must take to be fully admitted to their program of study.

Visiting Students

Students who enroll in classes for credit with the intention of transferring those credits to another institution in which they are regularly enrolled are classified as non-matriculated students.

ASSESSMENT OF STUDENT LEARNING

GMercyU is committed to providing quality education and to assuring students gain the knowledge and skills necessary to be successful. Assessment of student learning provides the information faculty and staff need to make improvements in program structure, course content, and pedagogy. To this end, information is collected at the course, program, and institutional levels. All student performance data are aggregated and confidential. For any questions related to the assessment processes, please contact the Director of Assessment and Accreditation.

University Student Learning Outcomes

Continuing at successively higher levels across their college studies, students prepare for twenty-first- century challenges by gaining or becoming:

ULO1. Knowledge of Human Cultures and the Physical and Natural World Through study in the sciences and mathematics, social sciences, humanities, histories, languages, and the arts. (*Focused by engagement with big questions, both contemporary and enduring.)*
ULO2. Intellectual and Practical Skills, including: Inquiry and analysis; Critical and creative thinking; Written and oral communication; Quantitative literacy; Information literacy; Teamwork and problem solving. (*Practiced extensively, across the curriculum, in the context of progressively more challenging problems, projects, and standards for performance.)*
ULO3. Personal and Social Responsibility, including: Civic knowledge and engagement—local and global; Intercultural knowledge and competence; Ethical reasoning and action; Foundations and skills for lifelong learning. (*Anchored through active involvement with diverse communities and real-world challenges.)*
ULO4. Integrative and Applied Learning, including: Synthesis and advanced accomplishment across general and specialized studies. (*Demonstrated through the application of knowledge, skills, and responsibilities to new settings and complex problems.)*
ULO5. Immersed in the Critical Concerns of the Sisters of Mercy of the Americas for: Women – advocating for the lives/rights of women; Earth – encouraging sustainable practices; Non-Racism – urging a dismantling of institutional racism; Immigration – supporting persons who have been displaced; Non-Violence –promoting peaceful discourse/discernment/decision-making.

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NOTE: For a full description of all Program-Level Learning Outcomes, see Program Information Pages.

COMPLAINTS, ACADEMIC

NOTE: For University Complaint Procedures, see https://www.gmercyu.edu/about-gmercyu/fast- facts/consumer-information#Complaint%20Process

Academic Complaint Procedure

The purpose of the University's Academic Complaint procedure is to ensure that students have the opportunity to raise concerns which have remained unresolved after previous attempts to do so, and that these concerns will be dealt with in a just and fair manner. An academic related action or decision is eligible to be addressed through the Academic Complaint procedure only if it involves a violation of federal, state or local law, or a misapplication or misinterpretation of University policy. The validity of University policies themselves may not be challenged through this process. Examples of academic complaints include the misapplication of the University attendance policy, inconsistent application of class syllabi policies, etc. In addition, this procedure may not be used to resolve complaints regarding:

1. Claims based on purchases or contracts; or
2. Claims against a University employee on matters that are unrelated to the employee's job or role at the University; or
3. 3.Grade grievances.

The procedures set forth below may be used by individuals bringing complaints ("complainants") who are enrolled as students at Gwynedd Mercy University. The complainant must be the alleged victim of unfair treatment; a complaint cannot be filed on behalf of another person. The existence of this procedure does not prohibit complainants from also filing claims in other forums to the extent permitted by national, state or local law or applicable accrediting agencies.

The formal resolution process described below must be initiated within ten (10) business days of the decision, action, or events giving rise to the complaint. The Dean of the appropriate College may extend this time limit at his or her discretion if good cause is shown.

Informal Resolution

Before proceeding to the formal resolution process, complainants are expected to have discussed the concern with the person they allege to have caused the complaint (the "respondent"). This requirement may be waived if the complainant has a reasonable basis for believing that such a discussion could result in physical injury, severe emotional distress, or discrimination. If the respondent does not respond to
the complainant's attempts at discussion, or if an equitable solution cannot be found, the case will proceed through the formal resolution process outlined below.

Formal Resolution

If informal resolution is not successful, the complainant should file a written request for review with the Dean of the appropriate School. The request must:

1. Provide the names of all respondents;
2. List the law or University policy that has allegedly been misapplied or misinterpreted, if know;
3. State how the decision or action was unfair and/or harmful to the complainant;
4. State how the respondents are responsible for the action or decision; and
5. State the requested remedy.

The Dean will review the request. If it is clear that the complaint has not been filed within the time limit or pertains to a matter not applicable under this procedure, or comes from a person without the right to issue a complaint, the Dean will dismiss the case and notify the complainant in writing.

If the complaint is not dismissed, the Dean will review the information provided, gather any additional information required, and formulate a decision within fifteen (15) business days of receipt of the request. If the respondent is the Dean, the Provost and Vice President for Academic Affairs will appoint another University administrator to issue a decision. Once a decision has been made, it will be recorded for the University record, and the complainant and respondent(s) will be notified of the decision in writing.

Final Appeal

If the resolution provided by the Dean is not satisfactory to the complainant or respondent, that person may file a request for reconsideration via a final appeal. Such a request must be submitted in writing to the Provost and Vice President for Academic Affairs within five (5) business days of receipt of the original decision. The Provost and Vice President for Academic Affairs will review the information provided concerning the complaint, the request for reconsideration, and details regarding the complainant's desired remedy. The Provost and Vice President for Academic Affairs will issue a final decision within fifteen (15) business days of receiving the request for reconsideration. The Provost/Vice President for Academic Affairs' decision may include one of the following options:

1. A determination that the complaint was valid;
2. A determination that the complaint was not valid; or
3. A modification of the remedy proposed by the Dean. The Provost and Vice President for Academic Affairs will forward his or her decision to the complainant, respondent, and the Dean.

The Provost and Vice President for Academic Affairs' decision is final and cannot be appealed.

Interstate Complaint Process (NC-SARA): To ensure compliance with state authorization requirements, GMercyU is a member of the National Council for State Authorization Reciprocity Agreements (NC-SARA). SARA is an agreement among member states, districts and territories that establishes comparable national standards for interstate offering of postsecondary distance education. As part of our participation in NC-SARA and in compliance with Federal Regulations for Title 34 Education § 668.43 (b) Institutional Information, Gwynedd Mercy University provides current and prospective students enrolled in online courses with information for filing complaints. The University strives to resolve complaints in a fair and timely manner. Students residing outside of the State of Pennsylvania while attending Gwynedd Mercy University who desire to resolve a complaint should refer to the University's grievance procedures. If after following the University procedures the issue is not satisfactorily resolved internally and the student seeks additional resolution, the resources below may be used to file complaints in the student's state or the institution's accrediting body.

Student complaints relating to consumer protection laws offered under the terms and conditions of the State Authorization Reciprocity Agreement (SARA), must first be filed with the institution to seek resolution. SARA consumer protection provisions require the Institution's Home State, through its SARA Portal Entity, to investigate and resolve allegations of dishonest or fraudulent activity by the state's SARA-participating institutions, including the provision of false or misleading information. The student should begin the complaint process with the institution and if resolution is not found, the student would

contact the
Institution's Home State SARA Portal Entity. For more information, please visit
https://nc-sara.org/student-complaints

Commonwealth of Pennsylvania, National Accreditation and Program Accreditation Complaint Processes: If after following the University procedures, the issue is not satisfactorily resolved internally and the student seeks additional resolution, the resources below may be used to file complaints with the appropriate agency in the student's state or the institution's accrediting body. Gwynedd Mercy University is accredited by the Middle States Commission on Higher Education. Contact the Commission on Colleges at 3624 Market Street, Philadelphia, PA 19104-2680 or call 267-284-5000 for questions about the accreditation of Gwynedd Mercy University. Information regarding MSCHE's complaint process can be found on the https://www.msche.org/ under https://www.gmercyu.edu/about-gmercyu/fast-facts/consumer- information.

Information regarding the Pennsylvania Department of Education complaint process can be found on the website under //www.education.pa.gov/K- 12/Special%20Education/Complaints/Pages/default.aspx.

For additional information, please contact: Division of Higher & Career Education | Pennsylvania Department of Education - Postsecondary and Adult Education 333 Market Street, 12th Floor | Harrisburg, PA 17126-0333 Phone: 717.783.8228 | Fax: 717.722.3622
ra-collunivseminfo@pa.gov | www.education.pa.gov

To register a complaint, please contact the corresponding Accrediting Organization:

- Middle States Commission on Higher Education(MSCHE)
  - https://www.msche.org/?s=complaints
- Commission on Collegiate Nursing Education(CCNE)
  - https://www.aacnnursing.org/CCNE
- Commission on Accreditation for Respiratory Care(CoARC)
  - https://coarc.com/students/complaint-process/
- Joint Review Committee on Education in Radiologic Technology(JRCERT)
  - https://www.jrcert.org/accreditation-for-students/allegations/
- Accreditation Council for Occupational Therapy Education(ACOTE)
  - https://acoteonline.org/?s=complaints
    Section V.B.1 - Click on "Form for Complaints Against
- International Accreditation Council for Business Education(IACBE)
  - https://iacbe.org/resources/procedure-for-third-party-complaints/
- Council on Social Work Education(CSWE)
  - https://www.cswe.org/accreditation/policies-%20process/epas-handbook/1-overview/1-%202-coa-%20policies-procedures/1-2-1-complaints-%20regarding-program-%20compliance

COMPLIANCE

FERPA Rights and Policy Notice

The Family Educational Rights and Privacy Act (FERPA) is a Federal law which was enacted in order to protect students' education records at all schools that receive funds under a program of the U. S. Department of Education. This document provides a summary of this law.

Rights of the Student or Parent

FERPA gives a student's parents certain rights over the student's education records until the student reaches the age of 18 or attends a school beyond the high school level. At that time, the rights are transferred from the parents to the eligible student. These rights enable the eligible student or parents to:

- Privacy of personally identifiable information in the student's education records, except to the extent that FERPA authorizes disclosure without consent.
- Inspect and review the student's education records maintained by the school. If the student and parents are unable to review the records at the school, they can request copies from the school (and may be charged a fee for them). Requests to review educational records must be directed to the Registrar and must identify, as specific as possible, the record(s) that the student wishes to inspect. The Registrar will contact the appropriate record custodian in the University who will make those records available to the student as soon as possible but no later than 45 days from the date of the request. The University has the right to refuse student access to records under certain circumstances.
- Request that a school correct the student's records if they believe they are incorrect or misleading. If the school chooses not to update the student's records, the student or parent has a right to a formal hearing. If, after the hearing, the school still decides not to modify the student's records, the parent or student can include a statement in the records which contests the information.

Educational Records

Educational records are defined by FERPA as records that are directly related to a student and maintained by the University or a party acting for the University. FERPA does not specify the format of the educational record, therefore, educational records may include video, photo, or audio recordings of virtual classes. *Note: **If the recording includes identifiable audio or images of students** asking questions, making presentations, engaging in discussion, or leading a class (other than TAs) then the portions containing **recordings of the student do constitute protected student education records.***

Exceptions to the definition of an educational record includes records kept in the sole possession of the maker and used only as a personal memory aid, law enforcement records, employment records, medical (including mental health) records and any other exceptions outlined by FERPA. Neither FERPA nor this policy applies to records of applicants (unless they enroll at the University) and/or deceased persons.

When a School Does Not Need Written Consent

Generally, a school must have written permission from the parent or student before releasing any information from the student's records. Schools can, however, disclose the student's records without the student's or parent's consent to any of the following parties or under any of the following conditions:
School officials with legitimate educational interest

*NOTE: *A school official is a person employed by Gwynedd Mercy University in an administrative, supervisory, academic, research, athletic, or support staff position (including law enforcement unit personnel and health staff); a person serving on the board of trustees; or a student serving in an official capacity, such as on a committee, as a mentor, tutor, teaching assistant, or as a federal work study student. A school official also may include a volunteer or contractor outside of the University who performs an institutional service of function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of personally identifiable information from education records, such as an attorney, auditor, or collection agent or a student volunteering to assist another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities for the University.*

- Other schools to which the student is transferring
- Specified officials for audit or evaluation
- Appropriate parties in connection with the student's financial aid
- Organizations which are conducting studies for, or on behalf of, the school
- Accrediting organizations
- In order to comply with a judicial order or a lawfully issued subpoena
- Appropriate officials in cases of health and safety emergencies
- State and local authorities, within a juvenile justice system, pursuant to specific state law

Disclosure of Directory Information

No consent is required to disclose "directory" information. Directory information is defined by Gwynedd Mercy University as:

Student Name (legal and chosen names)
Address (including telephone number and GMercyU email address) Dates of attendance
Student Identification number Course load (full/part time status)
Class level
Field(s) of study
Degree(s) conferred, and dates awarded Honors and awards
Date and place of birth
Photograph
Participation in officially recognized University activities and athletics

Under the provisions of FERPA, currently enrolled students may withhold disclosure of such information. To prevent disclosure, written notification must be received by the Office of the Registrar by the end of the drop/add period during the fall or spring semesters (see Academic calendar for specific dates) and will remain in effect until rescinded in writing. Any requests made from non- institutional persons or organizations will be refused. Students who do not want their directory information released to a third party must fill out the FERPA No Disclosure form (online form).

Annual Notification of Rights

Each year, schools are required to notify the student and parents of their rights under FERPA. At Gwynedd Mercy University, the student is notified through the distribution of the Undergraduate and Graduate Catalogs. A parent or eligible student may file a written complaint with the Office regarding an alleged violation under the Act and this part. The Office's address is: Family Policy Compliance Office,

U.S. Department of Education, 400 Maryland Avenue, SW., Washington, DC 20202.
For more information on FERPA, see the U.S. Department of Education website at www2.ed.gov.

TITLE IX PREGNANCY

Gwynedd Mercy University does not discriminate on the bases of pregnancy, or pregnancy- related conditions, or parental, familial or marital status. The University welcomes and supports pregnant and lactating students as well as students experiencing pregnancy-related conditions, such as childbirth, recovery from pregnancy, termination of pregnancy, lactation, and medical conditions related to any of the above. For more information, please contact Ms. Kelly Kiefer, the Director of Accessibility Services, at kiefer.k@gmercyu.edu or (215) 646-7300 ext. 21014, or Tia Brown, the Title IX Coordinator, at brown.t8@gmercyu.edu or (215) 646-7300 ext. 21140.

Gwynedd Mercy University makes reasonable modifications for students with pregnancy or related conditions. Regularly approved modifications may include restroom breaks, lactation breaks, excused absences for medical appointments, and preferred seating assignments, as well as modifications responsive to individualized requests and supported by medical documentation, including voluntary leaves of absence and voluntary access to comparable portions of missed programs /activities, and access to lactation spaces. Where appropriate, students, may be given an opportunity to make up missed work. Extended deadlines, makeup assignments, and incomplete grades that can be completed at a later date (if agreed between instructor and student), may all be utilized. Leaves and accommodations related to pregnancy and pregnancy- related medical conditions are available to the same extent as those related to other temporary disabilities or physical conditions. In situations where the temporal particularities of the task do not allow for a "break" such as large performances, and some lab, clinical assignment, or group work, the student may be granted access to comparable portions of any missed programs/ activities available.

Faculty and staff who learn of a student's pregnancy or related condition should tell the student how to contact the Title IX Coordinator for assistance and should provide the Title IX Coordinator's contact information to the student.

Non-Discrimination Policy and Statement

Gwynedd Mercy University is committed to maintaining a positive learning, working, and living environment that is free from unlawful discrimination and harassment. Gwynedd Mercy University does not discriminate against any applicant for admission to or employment at the University because of race, religion, age, gender, sexual orientation, gender identity, national origin, disability, color, marital status, veteran status, genetic characteristics, or any other characteristic protected by federal, state or local law ("Protected Classes"). This includes, but is not limited to, admissions, financial aid, educational services, and student programs and activities, as well as to all terms and conditions of employment including, but not limited to, recruitment, selection, hiring, placement, transfer, promotion, training, compensation, benefits, discipline, and termination. The University will not tolerate unlawful acts of discrimination or harassment based upon Protected Classes, or related retaliation against or by any employee or student. This policy applies to all University faculty, administrators, staff and students.
Persons who lodge discrimination or harassment complaints or participate in the investigation of such a complaint are protected from retaliation (e.g., adverse action or consequences) for those actions. Retaliation will not be tolerated at Gwynedd Mercy University. Although discrimination and harassment described and prohibited by this policy include a wide range of behaviors, certain discriminatory conduct is

addressed elsewhere. For example, sexual harassment is addressed in the University's Sexual Misconduct Policy. Individuals who violate this policy shall be disciplined or subjected to corrective action, up to and including termination or expulsion.

Inquiries regarding federal law and regulations concerning nondiscrimination in education or the University's compliance with those provisions may also be directed to: Office for Civil Rights, Philadelphia Office, U.S. Department of Education, The Wanamaker Building 100 Penn Square East, Suite 515, Philadelphia, PA 19107-3323, Telephone: (215) 656-8541, Facsimile: (215) 656-8605, Email: OCR.Philadelphia@ed.gov

Grievance Policy

Grievances falling under the scope of Section 504 of the Rehabilitation Act of 1973, and Title II of the Americans with Disabilities Act of 1990, and the ADA Amendment Act of 2008 should be made according to the following procedure. This procedure is applicable only to students who have previously registered with the Office of Accessibility Services, regardless of their experience in the classroom to date. A student who has a grievance/concern regarding their disability status, accommodations/modifications or lack thereof, the "reasonableness" presented by the University, or any decisions based on their presentation by faculty, staff or a department; or has been subjected to discrimination or harassment on the basis of disability should first contact the Director of Accessibility Services. The Director may be able to assist in the informal resolution of the issue, and/or serve as a liaison to the faculty/staff member or department. In instances which directly involve the Director as an integral party to the grievance/concern, the student should contact the Associate Dean for attempts at informal mediation/negotiation. To increase the likelihood of successful resolution, such processes must be initiated at the time of conflict. If the student is not satisfied with the outcome of this process, they may proceed to a Formal Complaint. Retaliation against anyone who files a grievance or cooperates in the investigation or a grievance is prohibited.

Formal Complaint: A student may choose this option if attempts at prior resolution have been unsuccessful. A signed, written summary of events must be submitted to the Associate Dean within 30 days of the initiation of the grievance process. The summary should include the following:

The specifics of the concern including any applicable sections of the above laws.

The steps already taken by the student to resolve the issue.

The outcomes of those steps.

The requested resolution to the concern.

The Associate Dean will, as expeditiously as possible, present the complaint to a committee comprised of representatives from appropriate relevant departments, such as: Health Services, Counseling Services, the academic program the student is pursuing or other faculty/staff on campus with relevant expertise, Student Success Center, and the Title IX Coordinator, for a full investigation. The Associate Dean may also include or consult with an external professional with expertise in disability support services and the presenting concern. Confidentiality will be maintained for everyone involved, in so far as possible. Only those persons who have a "need to know" within the investigation and resolution of complaints are entitled to information regarding a complaint. The Associate Dean may meet with the Director of Accessibility Services for a briefing on information relevant to the case. This communication may occur through a verbal account and/or through review of material documentation previously submitted to the Director, which shall then be

permissible in the investigation process. A written report regarding findings will be provided by the committee to the complainant and any involved parties, if action is required on their part.
The Associate Dean may wish to meet with the complainant to discuss alternate ways of meeting the student's concern determined by the committee, if the requested resolution is not deemed appropriate and/or necessary.

If the student feels the Grievance Policy was not followed in good faith, or feel their rights have been violated under the Americans with Disabilities Act, they may appeal to the Vice President for Student Services and Dean of Students with an updated version of the Summary of Events specifying the current area of discontent, for review. If the student remains unsatisfied with the outcome, they may pursue other federal or state remedies. The above process should not be considered a prerequisite to such external remedies. Students may opt to contact the Office of Civil Rights.

Director of Student Accessibility Services:
Kelly Kiefer: 215-646-7300, ext. 21014, Kiefer.k@gmercyu.edu

Associate Dean for Student Success & Retention Initiatives:
Dr. Deb Schadler: 215-646-7300 ext. 21160, schadler.d@gmercyu.edu

Professional Licensure Disclosure Statements

In accordance with the U.S. Department of Education State Authorization Rule, Gwynedd Mercy University shares disclosure information about how our educational curricula meet requirements for professional licensure within each state. Additional information regarding the programs below can be found here:
https://www.gmercyu.edu/academics/programs/licensure-requirements.

Accounting; Counseling--Mental Health and School Counseling; Education; Medical Laboratory Science; Nursing; Occupational Therapy; Radiation Therapy; Radiologic Technology; Respiratory Care; Social Work

REGISTRAR

Academic Awards and Honors

Dean's List

Full-time matriculated students who have a semester grade point average of 3.5 and no grades below B qualify for the Dean's List for that semester. Credits that carry a pass/fail grade will not be considered part of the minimum full-time load.

Students enrolled and matriculated in Non-Term programs may be full-time students but will only be eligible for Dean's List if they have completed 12 or more credits that begin in the Fall or Spring terms. There is no Dean's list for summer enrollment.

Program Honors

Program honors are bestowed on graduating baccalaureate students who have achieved distinction in their major. In order to merit these honors, a student must attain an average of 3.5 in the major and must also receive the recommendation of the Dean. Second degree students are also eligible for program honors.

Honors at Graduation

Baccalaureate students who have achieved academic excellence throughout their respective programs are eligible to receive a degree with honors at graduation. Candidates for the distinction cum laude must have attained a cumulative average of 3.5; for magna cum laude, 3.7; for summa cum laude, 3.9.
Students enrolled in the associate degree programs may graduate with distinction if they attain a cumulative grade point average of 3.5.

Application for Graduation

All students must submit an application for graduation using Colleague Self-Service. Deadlines for application are published in the academic calendar. Submission of an application does not guarantee graduation. Late submission may postpone graduation and/or receipt of a diploma.

Concurrent Pursuit of Two Bachelor Degrees

A student who has been accepted into a bachelor degree program and wishes to earn a bachelor degree in a second area of study must have a minimum grade point average of 3.0, after the completion of 30 credits. The permission to pursue this second degree will be granted by the Provost/ Vice President for Academic Affairs and the Dean(s), and must be obtained in writing. Students will be required to complete a minimum of thirty (30) credits beyond the minimum specified credits for the first degree, in addition to the general education courses required by both degrees. General education courses completed in the primary bachelor degree do not need to be repeated. The student must meet all minimum grade requirements of both degree programs. Upon meeting the degree requirements for both bachelor degrees, two degrees will be awarded to the student.
(Example: One major program with BA degree, the second major program with BS or BSN degree)

Evaluation of Transfer and Other Credits

Courses completed more than 10 years (7 years for science courses) from a student's date of acceptance are judged on a case-by-case basis as to their applicability in fulfilling current program requirements. This general University provision does not replace existing provisions of a School that are more restrictive in nature.

Every student is given individual attention at Gwynedd Mercy University. Transcripts from other colleges and universities are evaluated by the Admissions Office and Registrar's Office, in consultation with the Dean to determine Gwynedd Mercy University's course equivalencies for appropriate transfer credits.

Transfer students who matriculate at Gwynedd Mercy University beginning in Spring 2025 are required to earn a minimum of 30 credits at GMercyU to earn a bachelor's degree; students who matriculate prior to Spring 2025 are required to earn a minimum of 50 credits at GMercyU to earn a bachelor's degree. This credit requirement does not change regardless of the number of credits accepted in transfer. Additionally, transfer students must complete at least half of the credits required for the major at Gwynedd Mercy University. The number of credits in the major varies within each degree program. Programs with discipline-related accreditation may have additional requirements. Credit requirements for students transferring into an associate degree program will be assessed on a case-by-case basis.

Official transfer evaluations will not be completed for students entering the University Studies program. The Registrar's Office may provide, upon request, unofficial notations indicating which courses might be transferred to Gwynedd Mercy University. These unofficial notes are in no way a contract with the student and will only be used as a guide for registration.

The following criteria will be used in the evaluation of transcripts submitted to Gwynedd Mercy University:

1. A minimum grade of "C" or better from a regionally accredited college or university.
2. Developmental courses which carry credit do not satisfy requirements within the major or general education component of the Gwynedd Mercy University degree program. These courses will not be accepted for credit transfer and will not count toward graduation.
3. No transfer credits may replace the Signature Seminars.
4. Grades of "P" (Pass) or "S" (Satisfactory) are generally not acceptable for transfer (except under the "second degree program"). Some Schools do allow for exceptions to this policy; each is evaluated on an individual basis.
5. Challenge examinations carrying a grade of "P" or "S" completed at another regionally accredited institution may be accepted in transfer within the general education or major component of a degree program; each is evaluated on an individual basis.
6. Training and experience within a branch of the military that has been evaluated for credit by the American Council on Education may be acceptable for transfer credits.
7. Gwynedd Mercy University participates in the Advanced Placement Examination Program (AP) and the College Level Examination Program (CLEP). These credits are considered
8. Gwynedd Mercy University credits and are processed through the Registrar's Office.
9. Although course titles and credits earned appear on Gwynedd Mercy University's Transcript, courses accepted in transfer are not included in the computation of Semester or cumulative grade point averages.

10. Students may petition to have courses accepted in transfer that were not accepted as a result of an initial evaluation. Usually, course descriptions and course outlines would need to be forwarded by the student for any course in question. In all cases, the submitted materials
11. reviewed by the Registrar's Office and by faculty within the subject area of the courses in questions.

Transcripts received from institutions outside of the United States must be evaluated (course-by- course) by World Educational Services, Educational Credential Evaluators or Span Tran: The Evaluation Company.

Gwynedd Mercy University will generally follow the recommendations of this service. Individual Schools within the University reserve the right to refuse any credit recommendations made by these credit evaluation agencies.

The Registrar's Office will evaluate only official transcripts accredited by regional Accreditation for all schools attended. This official evaluation is done after students accepted.

The Registrar's Office is responsible for the official transfer of credit. Official transcripts from ALL colleges attended must be on file at the time of admission.

Official transcript evaluation is processed after admission to the University. "Issued to Student," unofficial transcripts are not use for transfer evaluation

Credit by Evaluation

In order to recognize knowledge and experience attained through non-formal and non-traditional approaches to learning, the University utilizes several evaluation methods. Qualified students, with approval, may take examinations for academic credit as applicable to a given program of study. Students must arrange for non-traditional testing by obtaining an approval form signed by the Dean of the School for their major as well as from the Dean of the School for the course. Demonstrated evidence of "out-of-school" knowledge or experience is considered in the approval decision. Students must complete testing at least one full semester prior to graduation. Unless authorized, thirty (30) Gwynedd Mercy University credits must be earned before credits are posted. Open electives cannot be fulfilled through testing modes. Students may not earn credit for any course which they have audited or for which they have received a grade. Credit by Evaluation cannot be used to replace a course previously completed course. A student who fails a challenge must enroll for the regular course in order to complete graduation requirements. Posting charges are listed in the catalog under Expenses. If the applicant is successful, the appropriate dean will notify the Vice President for Academic Affairs who will arrange for proper credit to be entered on the student's transcript.

CLEP: The College Level Examination Program, offered through the College Board, provides a standardized testing program for a variety of courses. Prior to taking a CLEP exam, the approval form must be secured. CLEP credit is not applied to open electives. Appropriate passing scores are determined by Gwynedd Mercy University. After review of the score, appropriate signatures secured through the Dean and the Vice President for Academic Affairs, and payment through Student Billing, the credit is posted on the permanent record. Payment and posting must be one semester prior to graduation.

Challenge Examination: Departmental challenge examinations may be given in the event that an approved examination is not available. The examination may include written, oral, laboratory tests or a combination

of these; it will be significantly comprehensive to establish that the student possesses essentially the equivalent knowledge and skills as that of a student who successfully completed the course. After approval to take the challenge is granted, completing the exam successfully and payment is made, the credit is posted on the transcript. Payment and posting must be one semester prior to graduation.

Prior Learning Assessment: This is a formal process and procedure for the granting of credit for life experience. Students may apply for prior learning credits at any time prior to their last semester before graduation (for the School of Graduate and Professional Studies students, prior to taking the final 15 credits); however, students must have earned at least 30 credits at Gwynedd Mercy University before credits will be applied to the transcript. No credit for life experience can be applied to courses required as part of the Social Work Degree (BSW) program. There is a non-refundable per-credit application fee.

Application for prior learning includes the submission of a detailed portfolio that demonstrates the college-level learning. The learning experience demonstrated and verified through prior learning assessment (PLA) must have the academic equivalence of college-level learning. Developmental, remedial, or self-help courses are not comparable to college-level courses. Portfolios are evaluated by trained faculty assessors, who determine the number of credits awarded. Decisions concerning credit awarded will be communicated to the student by the dean of the program in which the credit request is housed. Consult the *PLA Student Handbook* available through the Office of Academic Affairs for further information. For information on preparing a prior learning assessment portfolio for nursing, see below.

Nursing Portfolio: The School of Nursing offers qualified registered nurses the opportunity to record professional knowledge and competence that reflects content included in a selected bachelor nursing course. A student must meet with the appropriate nursing faculty member to discuss eligibility, the procedure and complete the approval form for the portfolio process. Portfolios are submitted prior to the semester in which the selected course is regularly scheduled. A total of 12 credits towards BSN nursing credits may be earned through this method. Following completion of requirements, payment and thirty (30) credits earned at the University, portfolio credit will be recorded. Contact the School of Nursing for further details.

Minor Program

Students interested in earning a minor should consult the specific section of the catalog that pertains to that subject. Students must check with the appropriate Dean and complete a "Change of Major/Minor" form which is submitted to the Registrar's Office. Forms can be obtained on the Registrar's Office website.

Off-Campus Credit Approval

Students, once matriculated, are expected to complete all course work at Gwynedd Mercy University. Approval to take courses at another regionally accredited college or university will be granted to students in good academic standing only if special or mitigating circumstances exist. No off-campus courses will be permitted during the student's last semester prior to graduation unless a course is required for graduation and not offered at Gwynedd Mercy University. If a student is required to repeat a course, the repeated course must be taken at Gwynedd Mercy University.

Credits for approved courses taken at another regionally accredited institution will be transferred upon successful completion of the course with a grade of C (2.00) or better and upon receipt by the Registrar's Office of an official transcript from the other institution. Students should confer with their advisor, as some Schools within the University may require a higher grade for credit transferability. Students who have earned and/or transferred 60 or more credits toward a bachelor's degree may request off-campus courses only at regionally accredited baccalaureate-granting institutions.

Students must submit a completed "Course Off Campus" form (found on the Registrar's Office website) to the Office of Academic Affairs *prior to registering for the course(s) at the other institution*. The University will not accept transcripts or apply credits for courses taken off campus that were not approved by all required parties in advance.

Participation in Physical Education Courses with Academic Credit

Any student seeking a degree at Gwynedd Mercy University may enroll in any two PE courses. These courses are one credit open electives which meet for eight weeks of the semester. No more than a total of two (2) PE credits may be counted towards the total credits required for any degree. Students are welcome, of course, to enroll in additional PE courses on a non-credit basis.

Pre-Law Option

Gwynedd Mercy University offers a Pre-Law Option. This option is given in conjunction with the following major: history, The student receives the bachelor's degree in his or her major field, but the special pre-law component prepares the student for the rigors of law school. The pre-law component is described under each participating major.

Registration

Students are expected to register within the dates published on the Registrar's Office website (see Academic Year). Priority registration is available for students in the Honors program, students active in the military or reserves, and student athletes in season. Priority registration begins one week before online registration opens and ends the day before.

The University reserves the right to cancel all courses for which there is insufficient registration. A student who has not satisfied all financial obligations in any department of the University will not be able to register. Responsibility rests with the student for the selection of courses that will satisfy the requirements of the University for graduation. Each student is assigned an advisor to assist with course scheduling. The student must consult with his or her advisor each semester/session. An advisor's signature or an online approval is required for registration.

Second Degree Program

A student who has earned a bachelor degree from a regionally accredited college or university and is accepted into an associate or bachelor degree program at Gwynedd Mercy University enters the degree through the "second degree" program. The Dean will complete an evaluation of previous college work, and

a curriculum will be tailored toward the needs of the student. A minimum of thirty (30) credits at Gwynedd Mercy University will be required of all students who are accepted through this program. Student will be awarded 95 credits of advanced standing credits. The student would be required to complete all courses deemed necessary by the Dean of the School or Program Coordinator of the major, as well as any general education courses that are listed as requirements for eligibility of graduation.

Single Degree for Two or More Major Programs

Students with a minimum cumulative grade point average of 3.0, after the completion of 30 credits or permission of the Program Coordinator, may elect to pursue a degree in a second major program, as long as it is the same type of degree as their primary major program. The permission to pursue such a degree must be granted by the Dean(s) and obtained in writing. The student is responsible for all major courses, specified by the Dean of the second major area of study. *(Example: Two major programs, both earning a BA, BS, or BSN degree)*

Student Eligibility

Students must be officially registered at the University in order to attend class. If the student is not on the class list, the professor must ask the student to leave that class. Students enrolled in Term Programs must report to the Campbell Solution Center to resolve administration issues. Students enrolled in Non-Term programs should contact their assigned Academic Advisor or email adultadvising@gmercyu.edu. The student will not be able to report back to class until they are officially registered.
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Transcripts, Requests

The Family Educational Rights and Privacy Act of 1974, as amended, prohibits the release of educational records by institutions without the specific written consent of the student. Students or alumni may request copies of their transcripts by writing to the Registrar's Office. There is no charge for copies sent between offices at Gwynedd Mercy University. Transcript requests are processed in the order received and require 2 to 3 days to process. Specific deadlines should be mentioned when requesting the transcript. A student who has not satisfied all financial obligations in any department of the University will not be able to receive transcripts. Students can visit the Registrar's web page on www.GMercyU.edu for instructions on requesting a transcript.

Financial Aid Application Procedures (FAFSA)

A. New Entering Undergraduate Students

Students who wish to receive consideration for need-based financial aid must:

1. Submit the Free Application for Federal Student Aid (FAFSA) at studentaid.gov. Gwynedd Mercy University's federal code is 003270. You must enter our school code for us to receive the results of your FAFSA.
2. Complete the Federal Verification process, if selected for verification.
3. Regularly check the email you used on your FAFSA. If we have questions or need additional paperwork, we will notify you at the email you provided on your FAFSA.

The FAFSA is available on October 1 of each year. Please submit the FAFSA as close to October 1 as possible, and no later than our priority filing date - January 15.

Once your financial aid package is complete, you will be notified to log into your GMercyU Self Service account to view and accept your aid package.

If you were accepted into a campus undergraduate program and chose not to submit the FAFSA, please notify the Office of Financial Aid, so we can credit any merit scholarship funding for which you may be eligible to your student account.

B. Returning Undergraduate Students

Students who wish to request renewal of financial aid for an upcoming academic year, as well as those already enrolled who wish to apply for financial aid the first time, must:

1. Submit the Free Application for Federal Student Aid (FAFSA). Gwynedd Mercy
2. The University's federal code is 003270. You must enter our school code for us to receive the results of your FAFSA.
    a. You must submit the FAFSA for each year in which you want to be considered for financial aid.
3. Complete the Federal Verification process, if selected for verification

Note: Please submit your FAFSA no later than April 1 each year.

The aid applicant is responsible for filing all required forms by the stated deadlines. An incomplete application cannot be processed and will, therefore, not receive consideration. Once completed, your aid will be processed as time and funding permit.

In distributing financial aid, priority will be given to full-time students. Students enrolled on a half-time basis who are carrying a minimum of six credit hours per semester may apply for financial aid and will receive all consideration for every type of assistance for which they qualify based on availability.

Students will receive notification that their aid package is available for review via email. Students must log into their GMercyU Self Service account to view and accept their financial aid package.

Student Financial Aid Satisfactory Academic Progress Policy

Federal regulations require that all students who receive any financial aid meet federal academic progress standards while taking courses toward a degree or certificate program. This policy applies to all

terms of enrollment, even if not receiving federal aid, and all enrollment types (full-time/part-time). Academic progress is measured by cumulative grade point average, percentage of credits successfully completed, and the time it takes to complete the degree program. The financial aid office checks student academic progress after each term.

Academic Progress Standards

- Completion Rate (67% Rule): Students must receive a satisfactory grade in courses attempted by completing at least 67% of the credits for which they are enrolled. This percentage is calculated by dividing the number of credits earned by the number of credits attempted. All withdrawals, failures and incompletes are counted as attempted, but not earned credits.
    - **Exception to the 67% Rule:** It is important to note that the 67% completion rule applies to most types of financial aid. However, specific programs may mandate a higher completion rate. For example, the PA State Grant requires that a full- time student earn 24 credits (repeated coursework does not count in this total) in an academic year and requires a minimum of 12 credits for part-time students.
- Cumulative GPA Minimum Requirements (GPA Rule): The maintenance of a cumulative grade point average of 2.0 for upper classmen and 1.8 for freshman students. Graduate, second bachelor's degree and doctoral students must maintain a 2.0 cumulative grade point average. Additionally, specific grants and scholarships may require a higher minimum cumulative grade point average.
- Developmental Courses: Developmental courses are evaluated in the progress calculation, including completion rate, maximum hours, and cumulative grade point average. Federal financial aid may be awarded for 30 semester hours of developmental coursework.
- Withdrawals, Incompletes, Audits and Repeat Courses: Withdrawals, Incompletes and Audits do not count as passing grades, but these grades are counted in attempted credits. Once an Incomplete grade has been changed to a passing grade, progress can be recalculated upon written request. Repeated coursework is also counted as attempted credits, with all grades related to this repeated coursework included in financial aid GPA calculation.
- Change of Major and Double Majors: Once all the requirements for a program are completed, a student may no longer receive financial aid unless they enter a new degree program. Students may apply for financial aid for the completion of a double major. All applicable courses in the completed program will count as part of the 150% attempted credits in both majors.

Eligibility

To be eligible for any of the federally funded financial aid programs, an undergraduate student must be a U.S. citizen or an eligible non-citizen, as defined by the U.S. Department of Education, (2) a student enrolled for the purpose of obtaining a degree or certificate, (3) making satisfactory academic progress toward completion of a chosen program of study, and (4) in need of financial aid as determined by the federal methodology needs analysis system. Students who have already earned a bachelor's degree are not eligible for Federal, State, or University Grants/Scholarships.

Ineligibility for Financial Aid

A. Any student who fails to meet satisfactory academic progress and cumulative grade point average requirements will be ineligible for future financial aid. A student who has become ineligible for financial aid will be notified in writing by the financial aid office at the end of the fall or spring semester.

B. Students on academic probation may be eligible to receive financial aid IF they meet satisfactory academic progress requirements.
C. Non-Matriculated students (students not accepted in a degree-seeking program at the University) are ineligible for federal, state, and institutional financial aid. They may borrow private student loans to finance their course costs.

Students may still enroll without financial aid if they do not qualify for financial aid because of satisfactory academic progress issues.

"Never Began Attendance"
Students who never began attendance in any classes are not eligible for federal Title IV funds. If a financial aid disbursement was made prior to determining that the student never began attendance, funds must be returned to the Department of Education.

Satisfactory Academic Progress Appeals
Students who faced mitigating circumstances that may have affected their academic progress may appeal an academic progress decision. Mitigating circumstances include experiencing a serious illness or accident; the death, accident, or serious illness of your immediate family member; or other mitigating circumstances beyond your control. Poor time management, feeling "unprepared for school" or other circumstances that are in a student's control will not be accepted as mitigating circumstances. To appeal a satisfactory academic progress decision, a student must complete the Financial Aid Academic Progress Appeal Form, provide acceptable supporting documentation, and complete all required steps outlined on the form.

If a student's appeal is approved, the student may be required to develop (with designated university staff) and follow an academic plan and successfully complete courses with a grade of C or better to continue receiving student aid. Failure to follow the academic plan and successfully complete all registered courses during the semester of appeal, will result in the student having to successfully complete future courses without any financial aid support until all academic standards are met as described in this policy. Successful completion means receiving a grade of A, B or C. Withdrawals, incompletes and audits do not count as a successful completion grade.

If a student's academic progress appeal is approved and an academic plan is developed, then the student may receive financial aid on a probationary status (for either one semester or one year as determined by the appeals committee) until satisfactory academic progress criteria is met.

Regaining Financial Aid Eligibility
If a student does not meet satisfactory academic progress requirements and chooses to enroll at the University without financial aid assistance, academic progress will be checked again at the end of that term of enrollment. At that time, if the progress requirements are met, the student's financial aid eligibility will be reinstated for subsequent semesters. Institutionally administered grants and scholarships will be reinstated for the student IF funds are still available at the time of awarding.

Normally, students should complete the associate degree in four semesters of full-time enrollment: the bachelor's degree in eight semesters of full-time enrollment. Mitigating circumstances may necessitate an additional semester(s). Students should understand that state and institutional financial aid is limited to a maximum of four semesters for the associate degree and eight semesters for the bachelor's degree. Eligibility for federal aid is limited to twelve semesters for the bachelor's degree and six semesters for the associate degree.

Return of Title IV Funds

The Office of Student Financial aid recalculates federal financial aid eligibility for students who withdraw prior to completing 60% of a payment period or semester, drop out, or are dismissed. Recalculation is based on the percentage of earned aid using the following federal Return of Title IV Funds formula:

Percentage of payment period or term completed = the number of days completed up to the withdrawal date divided by the total days in the payment period or semester. (Any break of five days or more is not counted as part of the days in the semester.) This percentage is also the percentage of earned aid.

Funds are returned to the appropriate federal program based on the percentage of unearned aid using the following formula: Aid to be returned = (100% of the aid that could be disbursed minus the percentage of earned aid) multiplied by the total amount of aid that could have been disbursed during the payment period or semester.

If a student earned less aid than was disbursed, the institution would be required to return a portion of the funds and the student would be required to return a portion of the funds. Remember that when Title IV funds are returned, the student borrower may owe the institution a balance.

If a student earned more aid than was disbursed to him/her, the institution would owe the student a post withdrawal disbursement, which must be paid within 120 days of the student's withdrawal. The institution must return the amount of Title IV funds for which it is responsible no later than 45 days after the date of the determination for post withdrawal disbursement must be offered to the student within 30 days of the date of determination.

Refunds are allocated in the following order:

Unsubsidized Federal Direct Loans
Subsidized Federal Direct Loans
Federal Parent Direct (PLUS) Loans
Federal PELL Grant for which a return of funds is required
Federal Supplemental Opportunity Grants for which a return of funds is required

Unofficial Withdrawals (all F Grades)

If a student who began attendance and has not officially withdrawn fails to earn a passing grade in at least one course offered over an entire period, Gwynedd Mercy University must assume, for Title IV purposes, that the student has unofficially withdrawn, unless it can be documented that the student completed the period.

Federal Exit Counseling

Students who have secured loans (Perkins, Nursing, or Direct (Subsidized/Unsubsidized)) will receive an exit counseling letter(s) if they:

- Graduate from the University
- Drop all of their courses during a semester or drop to less than 6credits
- Formally withdraw from the University
- Enroll in a semester at a rate of less-than-half-time (less than6credits)
- Unofficially withdraw from the University (stop attending all classes during a semester without formally notifying the University or failing to enroll in asubsequent semester)

Scholarships, Grants and Loans

Scholarships and Grants

Scholarships and grants are considered "gift" aid, which means the funding does not need to be repaid. However, some of this funding may require that students meet certain requirements. For example, recipients of university scholarships must be enrolled on a full-time basis and must have full-time tuition charges assessed on their billing statement (recipients of tuition waivers may not be considered for university scholarships in addition to waivers). In addition, institutional scholarships and grants can be awarded for a maximum of eight semesters for students pursuing a bachelor's degree.

Financial aid received from public and/or private, external sources must be reported to the Financial Aid Office. This may require an adjustment in either the total amount and/or kind of aid provided in the student's financial aid package.

Merit Awards for Full-Time Campus Undergraduate Students

Gwynedd Mercy University offers several MERIT AWARDS, which are based on a student's academic record and/or involvement in extra-curricular/community service activities. These Awards are offered to new, first-degree or transfer campus undergraduate students who will be enrolled full-time.

Students who qualify for Merit Awards will be notified at the time of admission to the University. Merit awards may be renewed for two more (transfer students) or three (first-year students) years if recipients continue to meet eligibility requirements. The Merit Award will be the first component of any need-based financial aid award.

Athletic Scholarships**:** As a member of the National Collegiate Athletic Association (NCAA), Division III, the University does not consider athletic ability in the awarding of scholarships and grants.

Institutional Grant Funding

Eligibility for Institutional Grant funding is based on a student's financial need, which is based on the results of the Free Application for Federal Student Aid (FAFSA). Need-based institutional aid is contingent on full-time, on-campus enrollment in a university degree program, and satisfactory academic progress.

Federal Pell Grant

The Pell Grant is a federal aid program, which provides grant funding depending on the student's eligibility as determined by the results of the FAFSA using federal methodology. To receive consideration, the student must submit a completed FAFSA and be enrolled for at least three credits per semester in a degree or certificate program. The Student Financial Aid Office
will include available Pell Grant Funding as part of an eligible student's comprehensive financial aid package.

Federal Supplemental Educational Opportunity Grant (FSEOG**)**

The Supplemental Educational Opportunity Grant is a federal aid program, which provides grants ranging from $100 to $4,000 annually to students who demonstrate exceptional financial need. Priority for the FSEOG must be given to Pell Grant recipients. FSEOG eligibility is determined by the results of the FAFSA. This grant may not exceed the Pell Grant amount awarded per semester.

Pennsylvania State Grants (PHEAA (Pennsylvania Higher Education Assistance Agency))

The Pennsylvania Higher Education Assistance Agency provides state grants ranging from $100 to $5,000

annually to eligible students. PHEAA requires that the program of study be at least two academic years in duration and that the student carry a minimum of six (6) credits per semester. The state grant may be awarded for four full-time academic years contingent on annual application and continued eligibility. Veterans who satisfy all other PHEAA eligibility requirements may be entitled to a full state grant. To be considered for a PA State grant, students must file their FAFSA by May 1 of each year. For further information, contact: Pennsylvania Higher Education Assistance Agency (PHEAA) 800-692-7392.

State Grants/Scholarships
Many states administer grant/scholarship programs for students attending colleges and universities both in and out-of-state. All Gwynedd Mercy University campus undergraduate students seeking financial aid are required to apply for state funds wherever available. Delaware, Massachusetts, Ohio, and West Virginia offer state grants for their residents who are studying in another state. Applicants should consult guidance counselors and/or state agencies for information.

Vocational Rehabilitation Grants
The Office of Vocational Rehabilitation provides financial assistance for qualified students. Eligibility requirements must be discussed with a representative from the OVR office.

Loans
Loans are regarded as "self-help" and are made directly to students to help them cover the costs of their education. Loans need to be repaid.

Several types of loans are available to qualified students for all four years of study: Federal Subsidized, Federal Unsubsidized, Parent PLUS, and private student loans.
Loan amounts offered to students are contingent on adequate federal funding.

A loan is a serious responsibility and obligation. Students should exercise discretion when borrowing money for school. The full amount borrowed plus all accrued interest must be repaid whether the student borrower completes his/her program of study. Transcripts will not be released for any student whose file reflects default on repayment of a student loan

While the principle of a student's loan may be deferred if the student is enrolled at least half-time, students may be responsible for making interest payments while enrolled. Repayment begins 6 months after a student drops below half-time or graduates and can be repaid over a 10-year period. Under certain federally mandated and approved conditions, borrowers may arrange to defer loan repayment and/or qualify to have loans cancelled in whole or part. Borrowers should note both deferment and cancellation provisions when negotiating the loans.

Federal Direct Loans
The Federal Direct Loan Program provides annual loans up to $5,500 for freshmen, $6,500 for sophomores, $7,500 for juniors and seniors, and $20,500 for graduate students. The aggregate loan limit is $31,000 for undergraduate study and $138,500 for graduate study (including any undergraduate Federal Direct Loans).

Subsidized Federal Direct Loans: All applicants must demonstrate financial need to receive a subsidized Direct Loan. For eligible students, a subsidized Federal Stafford and Direct Loan means the Federal Government will pay applicable interest during the student's enrollment and the six-month grace period. Repayment begins six months after graduation or termination of studies and borrowers are allowed 10 years to repay the loan. The Federal Direct Loan Master Promissory Note can be completed online at https://studentaid.gov/

Unsubsidized Federal Direct Loans: Students who do not qualify for the federal interest subsidy because they do not meet the federal financial need analysis standards are eligible to borrow through the unsubsidized Federal Direct Loan program. The unsubsidized loan can be issued for the full amount of eligibility or in combination with a subsidized Federal Direct Loan. However, on any portion of the unsubsidized loan, interest must be paid by the student. Otherwise, all terms and conditions of the loans under the subsidized Federal Direct Loan Program apply to unsubsidized Federal Direct Loans.

Students who meet the federal requirements for independent student* status may be eligible to receive additional funding through the unsubsidized Federal Loan Program. Total Direct Loan borrowing (including subsidized and unsubsidized loans) may not exceed the following annual maximums:

Freshman $ 9,500
Sophomore $10,500
Junior & Senior $12,500
Graduate Level $20,500

**Independent undergraduate aggregate is $57,500*

Federal Direct PLUS Loan
Direct PLUS Loans are low-interest loans available for the parents of dependent students and for graduate/professional degree students. The Direct PLUS Loan amount may not exceed the COST of ATTENDANCE minus any estimated financial aid the student has or may receive during enrollment. Interest on the Direct PLUS Loan is a fixed rate which is set in July of every year. Interest is charged during all periods beginning on the date of the first disbursement. The Direct PLUS Loan Master Promissory Note (MPN) can be obtained online at https://studentaid.gov/

Nursing Student Loan (NSL)
Gwynedd Mercy University participates in the Federal Nursing Student Loan program. Through this program, the University provides long-term, low-interest loans to students who demonstrate financial need and demonstrate academic proficiency. A maximum of $5,200 for each of the junior and senior years of undergraduate enrollment. Repayment begins nine months after graduation or termination of studies and borrowers are allowed 10 years to repay the loan. During the repayment period, 5% interest is charged on the unpaid balance of the loan principle.

Alternative Loans
In addition to the Federal Loan Programs, a student and/or credit-worthy co-signer may borrow funds not to exceed cost of attendance. Since Private/ Alternative loans have different fee and rate structures, applicants are encouraged to request information directly from the lender or on the web at https://www.elmselect.com/v4/.

Employment

Employment is regarded as “self-help” and is made available to eligible students enabling them to finance their educational costs through job earnings.

Federal Work-Study (FW-S)
Work Study is a federal aid program, which provides employment both on Gwynedd Mercy University’s campus and off-campus with approved public or private non-profit agencies. Federal Work-Study is best described as the opportunity to work and earn a predetermined amount of money. Eligible students may be employed for a maximum of 10 hours weekly during the school year and 40 hours weekly during the summer and vacation periods. FW-S students are paid hourly for work performed; they may use these funds to cover

their educational or personal expenses while enrolled at the University.
Generally, students with FW-S jobs are paid twice monthly through the university business office. The University cannot guarantee a job or total earnings as awarded because the FW-S program is limited by the amount of funds received from the federal government.

Benefits

Veterans Benefits
Any student utilizing Ch. 33 Post 9/11 GI Bill® or Veteran Readiness and Employment (VR&E)—*formerly known as Vocational Rehabilitation and Employment*--benefits will be considered by Gwynedd Mercy University as in good financial standing even if the VA is delayed in making payments to the university, provided the student can produce the VA's Certificate of Eligibility by the first day of class, and/or provide any additional information needed by the University's VA Certifying Official to ensure the enrollment certification request can be submitted to the VA by the first day of class. These students will be treated as "paid students" and will not be prevented from enrolling in classes or denied access to any school resources or facilities available to other University students in good financial standing. These students also will not be assessed a late penalty fee or required to secure additional funding to cover the late VA payment. GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA).
More information about education benefits offered by VA is available at the official U.S. government Web site at https://va.gov/education/. The University serves only as a certifying and transmittal agency regarding Veterans Educational or War Orphans Benefits. The University's Veteran Affairs Department is part of the Financial Aid Office. The VA Coordinator is available to assist students with respect to their veterans' benefits. In addition, veterans may contact: Veterans Administration Regional Office, P.O. Box 4616, Buffalo, NY 14240-4616, or you can contact the student line at (888)-442-4551 between 8am-7pm Eastern Time, Monday-Friday**.**

Honor Societies

Students of Gwynedd Mercy University are eligible for membership in the following honor societies:

1. **Alpha Alpha Alpha** is the national honor society for first-generation graduate and undergraduate students. Students who are considered first-generation who have earned a minimum GPA of 3.5 for graduate and 3.2 for undergraduate may be invited to join Gwynedd Mercy University's Kappa Theta Chapter.
2. **Alpha Eta** is the national honor society for the allied health professions. The purpose of the honor society is the promotion and recognition of significant scholarship, leadership, and contributions to the Allied Health Professions. Students who have a GPA of 3.5 overall and 3.0 in their major are nominated by the faculty for induction into the society.
3. **Alpha Lambda Delta** is the national honor society for first-year academic success. First-time, full-time term students who earn a minimum 3.5 GPA their first semester and/or earn a 3.5 cumulative GPA after their first year may be invited to join. The purpose of the honor society is to celebrate first-year academic excellence and create a community of scholars dedicated to leadership, service, and life-long learning.
4. **Alpha Phi Sigma** is the international honor society for graduate and undergraduate students in the field of criminal justice. Founded in 1942, this society recognizes students for academic excellence and community service. Students with a 3.2 GPA overall and within the major may be invited to join Gwynedd Mercy University's Kappa Delta Chapter.
5. **Alpha Sigma Lambda** is the national honor society for returning adult students. Its purpose is to recognize and reward the hard work, motivation, academic success, personal growth, and leadership qualities of its inductees and is housed in the Office of AcademicAffairs.
6. **Kappa Delta Pi** is an international honor society in education. It is the oldest and largest honor society in education. Invitations to join are based on academic achievement, a commitment to education as a career and a professional attitude that assures the member's steady growth in the field of education.
7. **Lambda Beta** is the national honor society for the profession of Respiratory Care. This honor is conferred by the program faculty to students that exemplify superior academic achievement (top 25% of their class) and exceptional professional growth and leadership.
8. **Lambda Iota Tau** is an international honor society for students of literature. Its purpose is to reward and encourage excellence in literary scholarship in colleges and universities. To be eligible, a student must major or minor in a department offering literature and all courses prerequisite thereto and rank scholastically in the upper 35 percent of his or her class.
9. **Lambda Nu** is a national honor society for the radiologic and imaging sciences. Its objectives are to: foster academic scholarship at the highest academic levels, promote research and investigation in the radiologic and imaging sciences and recognize exemplary scholarship. Students who have a GPA of 3.5 overall are nominated by the faculty for induction into the society.
10. **Phi Alpha** is the international honor society for social work. The purpose of Phi Alpha Honor Society is to provide a closer bond among students of social work and promote humanitarian goals and ideas. Phi Alpha fosters high standards of education for social workers and invites into membership those who have attained excellence in scholarship and achievement in social work.
11. **Phi Alpha T h e t a** is the International History Honor Society. Gwynedd Mercy University's chapter, Tau Omicron, was installed on October 29, 1972. To recognize and encourage excellence in the study of history, the society honors students who have earned B or better in all history courses and maintained at least a 3.0 (B) quality point average.
12. **Pi Theta Epsilon** is a specialized honor society for occupational therapy students and alumni. Its mission is to promote research and scholarship among occupational therapy students. Occupational therapy students who rank in the top 35% of their class and hold a minimum of a 3.5 overall GPA are invited to

apply.

13. **Psi Chi**, the international honor society in Psychology, founded in 1929 for the purpose of encouraging, stimulating, and maintaining excellence in scholarship and advancing the science of psychology. Psychology majors or minors with a minimum 3.0 grade point average and are in the top 35% of their class may be invited to join.
14. **Sigma Beta Delta** is the international honor society for business, management and administration. The purposes of Sigma Beta Delta are to encourage and recognize scholarship and achievement among students of business, management and administration, and to encourage and promote personal and professional improvement and a life distinguished by honorable service to humankind.
15. **Sigma Phi Sigma**, The National Mercy Honor Society. This society is dedicated to the ideals of Catherine McAuley: fidelity, scholarship and service. Freshmen, sophomore and juniors with a minimum 3.2 grade point average, evidence of upholding the mission and values of the University and have a clear commitment of service to the University and/or their community may apply.
16. **Sigma Theta Tau,** Iota Kappa Chapter, International Honor Society of Nursing, Inc. The purposes of this international honor society are to recognize and foster in nurses superior achievement, the development of leadership qualities, high professional standards, creative work, and commitment to the ideals of the nursing profession.
17. **Sigma Zeta** is a national science and mathematics honor society. Beta Delta is the Gwynedd Mercy University local chapter. The purpose of this society is two-fold: 1) to encourage and foster the attainment of knowledge of the sciences and mathematics; 2) to recognize the attainment of high scholarship among those qualified for membership in this society.

PUBLIC SAFETY

The Department of Public Safety and Security is responsible for providing security services for Gwynedd Mercy Universities Main Campus. The Public Safety staff enforce the university policies and federal and state laws for campus administrative purposes only. Public Safety and Security investigates campus criminal incidents for administrative purposes as they relate to its campus judicial process.

Public Safety and Security Staff are not Police Officers. Criminal incidents may be investigated for possible criminal prosecution by the local Lower Gwynedd Police Department or other law enforcement agency with jurisdiction. The Vice President of Student Services and Dean of Students manages disciplinary action for matters that are violations of university rules. The Director of Human Resources manages violations of conduct as it relates to employee conduct. The Title IX Coordinator in conjunction with the Vice President of Student Services and Dean of Students and the Director for Human Resources manage violations as they pertain to Title IX and Sexual Harassment

The safety and security of the University is the shared responsibility of all who live, work and study on the campus. Members of the university community are encouraged to be familiar with personal safety and encouraged to report any suspicious or criminal activities to the Department of Public Safety and Security at 215-641-5522. The University uses a multifaceted approach for community notifications of emergency situations, such as Live Safe App, Emergency phones which are strategically placed to assist during emergency situations and Mass Notification System that notifies community members via phone, email and text messaging. The Public Safety and Security department is located in St. Brigid Hall.

TUITION AND FEES

Tuition for All Undergraduate Programs (Except Nursing and Health Professions) *2024-2025 Rates are Effective August 15th, 2024*	
Full-time: 12-18 credits per semester	$38,812 per year
Part-time: 11 or fewer credits per semester	$723 per credit hour
Tuition Overload: 19 or more credits per semester	$723 per credit hour
Summer Courses: June 2024 - August 2024	$692 per credit hour

Tuition for Undergraduate Nursing and Health Professions Programs	
Full-time: 12-18 credits per semester	$40,244 per year
Accelerated BSN Program	$700 per credit hour
Weekend BSN Program	$700 per credit hour
Part-time: 11 of fewer credits per semester	$840 per credit hour
Tuition Overload: 19 or more credits per semester	$840 per credit hour
Summer Courses: June 2024 - August 2024	$804 per credit hour

Program Specific Fees	
Course Related Fees (not including textbooks)	$50-100 per course
Radiologic Technology Fee: Junior and Senior year	$1,500 per year
Student Teaching Observation Fee	$250
Nursing Fees – Traditional, Weekend BSN and DEMSN (per semester)	$505-$549
Weekend Nursing Learning Fee	$250-$500
Nursing Fees – Accelerated BSN (per semester)	$757-$779
Integrated Studies Fee	$5000 per semester
Public Health Fee (per year charged in Fall)	$137
Occupational Science Students (Starting senior year- per semester)	$175
Certified Health Education Specialist (CHES) Exam (PUB-480)	$280

Additional Fees Applicable to All Term Program Students	
One-time Acceptance Deposit (all Programs except Weekend and Accelerated Nursing) *Non-refundable, applied towards tuition*	$200
One-time Acceptance Deposit (Weekend, Accelerated Nursing and DEMSN Programs only) *Non-refundable, applied towards tuition*	$500
One-time Graduation Fee *The graduation fee covers only a portion of the costs associated with the University commencement events, including fees related to your diploma, diploma cover, and regalia. The graduation fee is payable in the semester of graduation. The fee must be paid by all graduating students whether you participate in the commencement ceremony or not.*	$175

Full-time Student Comprehensive Fee *(per academic year)* *The comprehensive fee contributes towards the cost of providing computer/technology access, activities, use of facilities and the other resources generally available to all students.*	$1,310 per year
Part-time Student Comprehensive Fee *(per credit hour)* *The comprehensive fee contributes towards the cost of providing computer/technology access, activities, use of facilities and the other resources generally available to all students.*	$29 per credit hour

Additional Fees as Applicable	
Returned Check/Credit Card Fee	$50
Late Payment Fee	$100
Printing/copying (exceeding 300 pages free per semester)	$0.10 per page
Parking Permit for Residential Student	$85
Parking Permit for Commuter Student	$55
Challenge Examination Request Fee	$140 per course
Challenge Examination Earned Credit	$140 per credit hour
Portfolio Credits (Radiation Technology)	$3,000

Room Charges for Resident Students *2024-2025 Rates are Effective August 15th, 2024*	
Fall 2023 Room Reservation Deposit: New Resident Students only	$200
Room Lottery Deposit: Returning Resident Students only	$200
Non-refundable, applied towards tuition	
Deluxe Double - *Siena Hall and Saint Brigid Hall,*	$7,422 per year
Deluxe Double- Loyola Hall	$7,210 per year
Single Room - *Siena Hall, Saint Brigid Hall*	$8,504 per year

Board Charges *2024-2025 Rates are Effective August 15th, 2024.* **All resident students are required to participate in a 15 Meal, 10 Meal or a 100 Block meal plan. Commuter students may choose to participate in any of the plans listed below.*	
15 Meals per week Plan with $200 Merv dollars*	$6,640 per year
10 Meals per week Plan with $250 Merv dollars*	$6,370 per year
100 Block Plan with $100 MERV dollars*	$3300 per year
15 Commuter Block Plan with $50 MERV dollars	$250
10 Commuter Block Plan with $25 MERV dollars	$165

Non-Term Undergraduate Programs and Pre-Requisites

Tuition	
Bachelor of Science in Business Administration Program- Online	$510 per credit
Allied Health Pre-Requisite Courses for Non-Matriculated Students	$365 per credit
Pre-Requisite for Master of Speech Pathology	$392 per credit

Program Specific Fees	
Course Related Fees	$50-160 per course
**See your Program Description for additional fees that may need to be paid directly to the vendor or professional association	

Additional Fees Applicable to All Non-Term Program Students	
Course Fee *The course fee contributes towards the cost of providing computer/technology access, activities, use of facilities and the other resources generally available to all students.*	$29 per credit hour
One-time Graduation Fee *The graduation fee covers only a portion of the costs associated with the University commencement events, including fees related to your diploma, diploma cover, and regalia. The graduation fee is payable in the semester of graduation. The fee must be paid by all graduating students whether or not you participate in the commencement ceremony.*	$175

Additional Fees as Applicable	
Bad Check/Credit Card Fee	$50
Late Payment Fee	$100
Printing/copying (exceeding 300 pages free per semester)	$0.10 per page
Challenge Examination Request Fee	$140 per course
Challenge Examination Earned Credit	$140 per credit
Portfolio Credits (Radiation Technology)	$3,000

Payment Policy

Payment of tuition, fees, and other charges is due on the published due dates. Term Programs, tuition is due in August for the Fall semester and December for the Spring semester. For Non-Term Programs, tuition is due by the first day of each class. Payment by employer reimbursement or payment plans must be arranged with the Student Billing office before the published due dates to avoid late fee charges.

Students will not be issued diploma(s) or certificate(s) or allowed to register for future classes until all financial obligations are cleared. Outstanding financials obligations must be discussed with the Student Billing Office before obtaining your transcript.

Delinquent Accounts**:** A student who is financially delinquent shall forfeit the privilege of attending classes, and the University shall have the right to withhold grades, diploma(s) or certificate(s) until such indebtedness is paid. Outstanding financials obligations must be discussed with the Student Billing Office before obtaining your transcript.

A student who is financially delinquent at the close of a semester will not be permitted to register for another semester until all accounts are settled. Student accounts not resolved by the end of the semester or on an internal payment plan with the Student Billing Office, will be placed with a collection agency. The student will be responsible for the full amount due plus all associated collection costs, late fees and legal fees. Third party fees

can add up to 25% additional to your past due balances.

Payment by Check: Make all checks payable to GWYNEDD MERCY UNIVERSITY. All checks are to be drawn on US banks and in U.S. dollars. Make all checks payable to GWYNEDD MERCY UNIVERSITY. All checks are to be drawn on U.S. banks and in U.S. dollars. You may mail your check to the Gwynedd Valley campus (Attn: Student Billing Office) or pay online with an electronic check (same as a regular check, you just enter your routing and account number online) through your Self-Service account.

Returned Check or Debit Card (ACH) Payments
If you have a returned electronic check or debit card payment that is returned by the bank for any reason, please know the next time you are making a past due payment with an electronic check or debit card on a semester that has a billing hold, you will be subject to a 10-business day waiting period before your billing hold is removed to ensure the check clears
and is not returned by the bank. Please know this 10-business day waiting period will be enforced for one calendar year for Term students, and 6 months for Non-Term students, from the date of the most recent returned payment.
If you have no other returned payment within that year or 6 months, the hold will be removed, and you will no longer be subject to the 10-business day waiting period when paying with an electronic check or debit card. If you have 5 or more returned payments, you will then have to wait the 10- business days for any payment made with an electronic check or debit card going forward before your hold is removed.

Please also know, when a payment is returned by the bank, the bank will charge you a returned payment fee of $50 that will need to be paid.

Please know, under Pennsylvania statue Title 18 Chapter 41 section 4105 “Bad Checks”, a person commits an offense if they issue or pass a check, knowing that it will not be honored by the drawee/bank (i.e., closed account or insufficient funds). Checks intentionally written on accounts with insufficient funds could face prosecution resulting in misdemeanor and up to felony charges.

Payment by Credit Card: The University accepts VISA, Master Card, American Express and Discover. You may use your credit card online through the student’s Self- Service account. You will be assessed a 2.95% processing fee for any payment made with a credit card.

Payment by Cash
The maximum cash payment accepted is $1500. This form of payment can only be made at the main campus location in Campbell Hall.

Payment through Installment Plan**:** The Gwynedd Mercy University Installment Plan administered by TouchNet is a convenient way for parents and students to finance education expenses. The installment plan applies to students enrolled in Term Programs only. Students enrolled in Non-Term Programs are not eligible due to the dynamic nature of their programs. The installment plan allows you to spread university expenses over 5, 4 or 3 months for the Fall and Spring semester, 4,3 or 2 for the Summer semester. The number of installment payments you have depends on the date a student signs up for the plan for each semester. There is an
enrollment fee to sign up for the plan. Fall semester’s payment plan installments start in July, Spring semester’s installment payments start in December and Summer semester’s installments start in April. Additional

information can be found on the Bursar's web page. Students can sign up for the payment plan through their Self- Service account under the Student Finance tile.

Employer Reimbursement: For Term students who are reimbursed by an employer may be eligible to receive an extension for payment of a portion of the amount due. Before registration, a copy of the employer's policy and a statement from the employer stating the student's eligibility is required.
Documentation is required at the beginning of each academic semester. Ten percent (10%) of the tuition is then required at registration and the balance is due prior to the end of classes.

For Non-Term students, prior to the start of the class, a student can provide a copy of the employer's policy and a statement from the employer stating the student's eligibility is required. This entitles the Non-Term students to pay for their class(es) up to 14 days after the last day of the class.

In view of rising costs, Gwynedd Mercy University reserves the right to increase charges at any time and to make such changes applicable to students presently enrolled as well as to new students.

Tuition and Fee Drop and Withdraw Refund Policy

Dropped Classes: If you drop your classes by the last day of the drop/add period, you are eligible to receive 100% back of your payment towards your tuition and fees, except for the payment plan enrollment fee, if you had signed up for the payment plan. Please know your refund will be processed within two weeks after the last day of the drop/add period.

Withdraw: After the drop/add period ends, to be eligible for refund, you will need to complete a Course Withdrawal form to withdraw from one or more courses or a University Withdrawal form to officially withdraw from all classes and the University. If you are a full-time student, taking between 12-18 credits, please know the refund percentages below only pertain to you if you withdraw from all your classes. When you withdraw, you are only eligible for a refund on tuition, as our fees are non-refundable*. Please speak to the Financial Aid and Student Billing Office's prior to completing your withdraw form to understand how your financial obligations will be impacted. After you have spoken to both offices and are aware of your financial responsibilities, if you would still like to withdraw, please contact your Academic Advisor. They will provide you with the withdraw form and an explanation of the process. The date that you sign the withdrawal form and what is recorded by the Registrar's Office is the basis to determine refunds, tuition changes and/or financial aid adjustments (please see chart below for details). Not attending class does not automate an official withdraw. If you stop attending classes and do not withdraw, you will be responsible for all your tuition fees.

No refunds for overpayment will be issued until at least ten days after the drop/add period. For refunds coming from excess financial aid, the Student Billing and Financial Aid departments have up to 14 days from the day the student's aid is disbursed to their account to process the refund.

Term Programs

Fall and Spring Semester	**Percentage of Refund**
Dropping classes prior to the first day of semester	100%
Dropping classes through the last day of the drop/add period	100%
Withdraw up to 7 days after the last day of drop/add	75%
Withdraw 8 to 14 days after the last day of drop/add	50%
Withdraw 15 to 21 days after the last day of drop/add	25%
Withdraw 22 days or more after the last day of drop/add	0%
Summer Schedule	**Percentage of Refund**
Dropping classes prior to the first day of semester	100%
Dropping classes through the last day of the drop/add period	100%
Withdraw up to 7 days after the last day of drop/add	50%
Withdraw 8 days or more after the last day of drop/add	0%

Non-Term Programs

Prior to the first class	100% (tuition/fees)
First day of class through 11:59pm EST the Sunday of Week 1	100%(tuition/fees)
Monday of Week 2 at 12:00am EST through Sunday of Week 2 at 11:59pm EST	90% (tuition only)
Monday beginning Week 3 at 12:00am EST and all future weeks	0%

For Non-Term students not attending class does not automate an official withdrawal. If a student stop attending a class and/or classes in which they are enrolled and does not notify their adviser of their intent to withdraw via email, the student will be administratively withdrawn and financially responsible for the total cost of the class and/or classes they stopped attending.

For Term and Non-Term students taking a class or classes at another institution through our Acadeum partnership, the student must adhere to drop or withdraw period of the partner institution. If they do not, they will be responsible for the Acadeum fee that is charged to our University. This fee varies by institution and the amount owed will be communicated to the student by the Student Billing office after the drop or withdraw from the partner institution is complete.

Resident Student

To be eligible to move into the residence halls a student must be officially registered for 12+ credits each semester and be in good financial standing (No billing holds). Billing holds that prevents a student from officially registering and attending classes also prevents a student from moving into the residence halls.

Financial matters can be discussed with the staff at the Campbell Solution Center or the Student Billing Office. All students must complete their financial aid paperwork and have their funding in place prior to moving into
the residence halls or attending any class at the beginning of each academic semester. For residence students, having their funding in place means they must be paid in full or signed up for the payment plan and have paid their first installment payment. If you do not have your funding in place based on the above specifications, you will not be cleared to move into the residence halls. You will be asked to leave and will not be able to move yourself or your belongings into the residence halls until your funding is in place.

Withdrawal Policies

Withdrawal from a Course –in a Term Program

Dropped Classes: If you drop your classes by the last day of the drop/add period, you are eligible to receive 100% back of your payment towards your tuition and fees, apart from payment plan enrollment fee, if you had signed up for the payment plan. Please know your refund will be processed within two weeks after the last day of the drop/add period.

Withdraw: After the drop/add period ends, to be eligible for refund, you will need to complete a Course Withdrawal form to withdraw from one or more courses or a University Withdrawal form to officially withdraw from all classes and the University. If you are a full-time student, taking between 12-18 credits, please know the refund percentages below only pertain to you if you withdraw from all your classes. When you withdraw, you are only eligible for a refund on tuition, as our fees are non-refundable*. Please speak to the Financial Aid Office and the Office of Student Billing prior to completing your withdraw form to understand how your financial obligations will be impacted. After you have spoken to both offices and are aware of your financial responsibilities, if you would still like to withdraw, please contact your Academic Advisor. They will provide you with the withdraw form and an explanation of the process. The date that you sign the withdrawal form and what is recorded by the Registrar's Office is the basis to determine refunds, tuition changes and/or financial aid adjustments (please see chart below for details). Not attending class does not automate an official withdraw. If you stop attending classes and do not withdraw, you will be responsible for all your tuition fees.

Room and Board: To be eligible for a refund of your room and board charges, you must officially notify the Office of Residence Life of your decision to withdraw. You must complete a contract release form to be eligible for a Room and Board refund. The amount of Room and Board refund you are eligible for is based on the date of your withdrawal form and what is recorded by the Registrar's Office.

Any student who seeks to withdraw from courses within the course withdraw period must submit a Course Withdrawal form to the Registrar’s Office. The Course Withdrawal form can be found on the Registrar’s Office website. The deadline for course withdrawal is published each

semester/session in the Academic Calendar (see "Academic Year") and may be obtained through the Registrar's Office, on the Registrar's website or in the Office of Academic Affairs.
Students are financially responsible for all courses from which they withdraw.

Withdrawal from a *Non-Term course*

- Students must submit a Course Withdrawal form to their Academic
- Advisor to initiate the withdrawal process.
- The deadline to withdraw from an online course varies depending on the length of the course. Please refer to the table below for Course Withdrawal deadlines:

Length of Course in Weeks	Course Withdrawal Deadline
15	Sunday ending week 10 by 11:59pm EST
14	Sunday ending week 9 by 11:59pm EST
10	Sunday ending week 6 by 11:59pm EST
8	Sunday ending week 5 by 11:59pm EST
7	Sunday ending week 4 by 11:59pm EST
6	Sunday ending week 43by 11:59pm EST
5	Sunday ending week 2 by 11:59pm EST
3	Sunday ending week 2 by 11:59pm EST

1. If a request is submitted after the policy deadline, the withdrawal request will be denied. The student will be informed via their GMercyU email and a final grade for the course will be submitted by instructor.
2. All email requests must come from the student's GMercyU email.
3. The student will receive a "W" grade and charges will be placed according to the Office of Student Billing's Refund Policy (see chart below for refund policy).

Course Withdrawal Refund Policy—***Non-Term Courses***
Refund Policy

Prior to the first day of class	100%(tuition/Fees)
First day of class through 11:59pm EST Sunday of Week 1	100%(tuition/Fees)
Monday of Week 2 at 12am EST through Sunday of Week 2 at 11:59pm EST	90% (tuition only)
Monday beginning Week 3 at 12am EST and all future weeks 11:59pm	0 %

For Non-Term, not attending class does not automate an official withdrawal. If a student stop attending a class and/or classes in which they are enrolled and does not notify their adviser of their intent to withdraw via email, the student will be administratively withdrawn and financially responsible for the total cost of the class and/or classes they stopped attending.

TECHNOLOGY SERVICES

Computer Use Policy
The computer technology sources (lab or smart classroom facilities, hardware, software and media equipment) at Gwynedd Mercy University are provided to assist students, faculty, administration and staff in the pursuit, collection, and presentation of academic information. Because these computer technology resources are the property of Gwynedd Mercy University, their operation by individuals associated with the University should be consistent with the mission and values of the institution. (Please refer to the student handbook for the complete computer use policy of the University.)

Learning Management System
Students should be aware that the Learning Management System records student usage data. Instructors have access to this data and can monitor student activities while they are using Canvas. It is a student conduct violation to download recorded conversations to a computer, upload them to the internet, or otherwise share, transmit or publish such recordings without the prior written consent of all participants (unless the professor has agreed in writing to such action and the recording is a recording of the professor's class).

The following technology resources are available for students:

- IT Service Desk (Help Desk) – communication and support of technical needs and requests Computer Labs – Six computer labs
- Classrooms and Technology Enhanced Rooms – for teaching, learning and presentations Wireless Access – connections in common areas of each major building on campus Campus Network – highly available, redundant internet service providers and secure Emergency Notification Center – Omnilert campus text message notification for important announcements.
- Canvas – a learning management system for courses and collaboration

Computer Labs and their Descriptions

Gwynedd Mercy University offers multiple labs serving the faculty, staff, and students. These labs are maintained by Institutional Technology Services with the various software and hardware. Each lab is managed by their individual departments listed below. Please contact these departments for lab schedules.

Lab Hours
Labs located on the Gwynedd Valley Campus are open Monday through Friday from 8:00am until 6:00pm. Departmental labs, managed by their individual departments, may be reserved by instructors. These labs would be unavailable during these times.

Gwynedd Valley Campus
Saint Bernard Hall, Room 16
This lab features twenty workstations running Windows 10 and Microsoft Office. This lab is also equipped with a Copier/Printer/Scanner as well as a 75" 4k flat panel screen.
Natural Science & Mathematics & Health Professions Computer Lab *(Frances M. Maguire Hall, Room 203)*

The Natural Science & Mathematics lab features twenty workstations running the Windows 10 operating

system. These workstations support Microsoft Office. This lab is also equipped with a Copier/Printer/Scanner.

PROGRAMS OF STUDY

Gwynedd Mercy University provides academic offerings ranging from associate and bachelor's degrees to master's degrees, post-graduate programs and certificates and doctoral degrees. The University offers courses in a traditional classroom setting as well as online and a hybrid mix of the two approaches. The University operates a main campus in Gwynedd Valley, as well as a branch campus in Bensalem, PA. Additionally, the University partners with a variety of other institutions to offer unique cross- registration and study abroad opportunities to its students. For a listing of graduate programs see the Graduate Catalog.

Programs Leading to the Bachelor Degree

Bachelor of Arts:

History
History w/Secondary Education
Philosophy
Psychology

Bachelor of Health Science:

Occupational Science (3+2 Occupational Therapy option)
Respiratory Care
Radiation Therapy

Bachelor of Science:

Accounting/Accounting CPA option (4+1 MBA option)
Applied Psychology (Non-Term)**suspended*
Biology
Business Administration with Health Care Administration (Non-Term)
Business Administration with Organizational Management (Non-Term)
Computer Information Science (Artificial Intelligence, Cybersecurity, and Web Design)
Criminal Justice
Digital Communication
Early Education PreK-4
Early Education/Special Education (PreK- 4/SPE PreK-12)
Education Studies
Finance (4+1 MBA option)
Management (4+1 MBA option)
Marketing (4+1 MBA option)
Mathematics **suspended*
Medical Laboratory Science
Nursing
Psychology
Public Health
Radiation Therapy
Radiologic Technology
Sports Management (4+1 MBA option)

Bachelor of Social Work

Social Work

Bachelor degrees require a minimum of 120 credits including the Senior Capstone course.

Major

- Credits earned in the major may not be used to satisfy general education requirements.
- Minimum total semester hour credits in the major: 30
- Minimum total semester hour credits required for the bachelor degree: 120

Candidates for the Bachelor Degree are required:

- To earn a total of at least 120 semester hours of credits in prescribed major and required general education course.
- To achieve a minimum cumulative quality point average of 2.0.
- To earn a grade of "C" or better in the subjects designated as major courses.

Transfer information for Bachelor degree:

- Prior to matriculation at Gwynedd Mercy University, a student who accrued 24 or more credits from other universities, may have the FYE/UNV credits fulfilled with appropriate transfer credits.
- If 25-59 accrued credits from previous collegiate work, two Signature Seminars and Senior Capstone course are required
- At 60 and above credits accrued from previous collegiate work, the two Signature Seminars plus Senior Capstone are required.
- NO transfer credits may replace the Signature Seminars.
- All official transcripts must be submitted and evaluated prior to matriculation at Gwynedd Mercy University. Official transfer evaluations are prepared through the GMERCYU Registrar's Office. Refer to additional information in the University's Transfer Guide.

Programs Leading to the Associate Degree

Associate of Arts
Liberal Studies
Associate of Science
Natural Science
Respiratory Care

Candidates for the Associate Degree are required:
To earn a total of at least 62 semester hours of credit in prescribed major and required general education courses.
To achieve a minimum cumulative quality point average of 2.0.
To earn a grade of "C" or better in the subjects designated as major courses.

Major
Credits earned in the major may not be used to satisfy general education requirements. Minimum total semester hour credits in the major: 27
Minimum total semester hour credits required for degree: 62

Transfer information for Associate Degree:
Prior to matriculation at Gwynedd Mercy University, a student who accrued 24 or more credits from other universities, may have the FYE/UNV credits fulfilled with appropriate transfer credits.
Associate degree students must complete two GMERCYU Signature Seminars as part of their degree

requirements.

All official transcripts must be submitted and evaluated prior to matriculation at Gwynedd Mercy University. Official transfer evaluations are prepared through the GMERCYU Registrar's Office. Refer to additional information in the University's Transfer Guide.

Programs Leading to Minors

Biological Sciences
Chemistry
Computer Information Science
Counseling and Interpersonal Relations
Data Analytics
Digital Communication
Criminal Justice
Health Administration
History
Mathematics
Microbiology
Music
Philosophy
Psychology
Religious Studies

FIRST-YEAR EXPERIENCE: UNIVERSITY SUCCESS PROGRAM

In order to support the transition of first-year students into the Gwynedd Mercy University community, the University requires all eligible first-year students to participate in the First-Year Experience: University Success Program (UNV). This program has been designed to develop student engagement with academic and co-curricular programming throughout the University and introduce students to the concept of service to society reflective of the Mercy charism.

The program has three main goals, all necessary for success in the collegiate environment: Fostering the development of academic skills; educating students in the Mercy tradition and the mission of the University; supporting the positive growth of interpersonal and social skills.

The two (2) courses required for all eligible students include:

Course Number	Course Title	Credits
UNV 100	GMercyU Success	2 credits
UNV 101	GMercyU Service	1 credit

Requirements

UNV-100 is required of all full-time and part-time first-year students during their first semester; UNV-101 is required of all full-time and part-time first-year students during their second semester. Students who matriculate at the beginning of the spring semester are required to take both UNV-100 and UNV-101 during their first semester. Students are not allowed to withdraw from either course except in cases of documented necessity. In all such cases, permission from the Associate Dean of Student Success and First Year Initiatives is required to withdraw from the course. Any student who does not successfully complete UNV-100 is required to enroll in the course again in the next semester of their attendance. Any student who does not successfully complete UNV-101 is required to enroll in the course again in the next semester that it is offered upon their return to the University. UNV-100 is a pre- or co-requisite with UNV-101.

Exemptions

Students who are 21 years of age or older or who have accrued 24 or more credits (grade C or higher) of university experience are exempt from UNV courses. Students who are exempt should take a general education elective in place of the UNV courses. UNV courses are not required for students enrolled in accelerated or non-term programs.

GENERAL EDUCATION PROGRAM

The General Education Curriculum at Gwynedd Mercy University: Growth Through Mercy Connections
In order to prepare the distinctive Mercy graduate as a self-sufficient life-long learner who is an informed, responsible, caring citizen of a diverse global community, the University has established a common educational experience in its required curriculum of general education. This general education curriculum guides students toward the development of habits of thought and behavior that will serve them in the search for truth in all its complexity. This curriculum promotes the development of humane values that incorporate the ideals of integrity, compassion, and mercy. The Signature Seminar component of the general education curriculum offers students the opportunity to discover what is distinctive about Gwynedd Mercy University as a Catholic, Mercy institution committed to the Critical Concerns of the Sisters of Mercy: care of the earth, non- violence, anti-racism, immigration, and women.

Associate Degree Requirements*
General Education, Core Curriculum: Growth through Mercy Connections

Skills for Exploring**	
UNV 100- GMercyU Success	2 credits
UNV 101- GMercyU Service	1 credit
ENG 101-College English	3 credits
Signature Seminar	
Two Signature Seminars	6 credits
Society and Global Diversity	
HIS, SOC or PSY	3 credits
Exploring the Natural World, Mathematics & Technology	
MTH	3 credits
CIS or Natural Science	3 credits
BIO, CHM, PHY or SCI	3 credits
Exploring the Spiritual World	
PHL or RS	6 credits
Exploring the Arts and the Imagination	
ENG	3 credits
TOTAL	33 credits

**These are the minimum requirements for General Education. Additional courses may be required by specific associate degree programs.*
*** FYE courses are not required for students enrolled in Accelerated or Non-Term Programs.*

Bachelor's Degree Requirements*
General Education, Core Curriculum: Growth through Mercy Connections

Skills for Exploring**	
UNV 100- GMercyU Success	2 credits

UNV 101- GMercyU Service	1 credit
ENG 101- College English	3 credits
Signature Seminar	
Two Signature Seminars	6 credits
Exploring Society and Global Diversity	
HIS	3 credits
PSY, SOC, POL or GEO	3 credits
HIS, PSY, SOC, POL or GEO	3 credits
Exploring the Natural World, Mathematics & Technology	
CIS	3 credits
MTH	3 credits
BIO, CHM, PHY, or SCI	3 credits
Exploring the Spiritual World	
PHL	3 credits
RS	3 credits
RS or PHL	3 credits
Exploring the Arts and Imagination	
ENG 200***	3 credits
ENG	3 credits
ENG, MUSIC, ART or LANG	3 credits
TOTAL	48 credits

**These are the minimum requirements for General Education. Additional courses may be required by specific degree programs and approved by the General Education Committee.*

***FYE courses are not required for students enrolled in Accelerated or Non-Term Programs.*

**** ENG-200 may be replaced with ENG, MUS, ART or language if it can be documented that the instruction, delivery, and assessment of oral communication skills is incorporated in another required part of the curriculum. This substitution must be approved by the General Education Committee.*

HONORS PROGRAM

Director: Patrick Messina, PhD

Mission
Students who are enrolled in undergraduate degree programs may be invited to participate in the Honors Program based on admission criteria. The Honors Program provides an academically rigorous and challenging curriculum, steeped in the liberal arts and sciences, to the University's brightest and most industrious students. The Program is committed to preserving an academic culture that inspires a genuine eros for learning. Honors courses are designed to delve deeply into their subject matters in a way that allows students and professors to enter into a conversation of discovery.

Program Description
The Honors Program is a 6-course, alternative general education curriculum designed according to a modern interpretation of the original, medieval "artes liberals (liberal arts)." Each course comprising the Program falls under one of the following categories: dialectic, rhetoric, grammar (trivium); math, science, music (quadrivium). There is a variety of courses within each category, all of which substitute for an appropriately corresponding general education course.

Type: Term Program
Modality: On-Ground

Admission Requirements
First-Year/Transfer Students
- 3.5 GPA
- Interview with Honors Program Director

Current Students
- 3.33 cumulative GPA
- One letter of recommendation from faculty
- Interview with Honors Program Director

Completion Requirements
- Six Honors courses
- 3.0 Honors Program GPA, plus 3.33 cumulative GPA in an undergraduate program

Curriculum
Students in the Honors Program take six courses in these *artes liberales*:

Trivium

Dialectic: philosophy, religious studies, history
Rhetoric: English, political science, communication, history, philosophy
Grammar: English, communication, history, religious studies, philosophy, language

Quadrivium

Music: music, drama, art history, English, communication, philosophy, history, religious studies
Mathematics
Science: interpreted as physical and social sciences

To ensure that honors course credits are applied appropriately and efficiently within a student's academic plan, the student should meet regularly with his/her program advisor and the Director of the Honors Program, preferably each semester at the time of pre-registration, for a review of the distribution and placement of honors credits.

Benefits

Recognition of Honors Program on transcript and diploma Special advising
Small seminar classes that emphasize interactive learning and critical thinking Immersion in a challenging, classical liberal arts education
Cultural and social events and occasions for informal gatherings with Honors faculty The option of on-campus Honors living-learning community
Enhanced eligibility for graduate study and employment Participation by students from a cross- section of academic majors Weighted GPA for HON courses
Early course registration

Program Student Learning Outcomes:

PLO1: Communicate effectively in oral and written formats.
PLO2: Collaborate with others and interact as responsible, thoughtful, and compassionate citizens of the world of the twenty-first century.
PLO3: Develop research skills, including the ability to question, synthesize, analyze, reason and interpret information.
PLO4: Recognize the interconnectedness of knowledge, regardless of discipline.
PLO5: Identify, evaluate, analyze, and interpret primary sources.
PLO6: Assess differing and often conflicting interpretations of primary source texts that provide contemporary insights into intellectual, cultural, political, and social movements.

College of Arts, Sciences, and Professional Studies

Credit Requirements: Students accepted into a program of study are expected to complete all courses at Gwynedd Mercy University. Transcripts for courses completed at regionally accredited institutions will be evaluated for transfer, and all remaining program requirements will be expected to be completed at Gwynedd Mercy University.

Administration: Lisa McGarry, Dean

Faculty

Accounting- Luigi Corrado
Biology—Clesson Higashi, Stacey Lettini, Michelle McEliece
Business Administration- Alan Harper, Jill Winnington
Chemistry—Aimee Boudreau, Marc Koyack,
Computer Information Science— Cindy Casey, Gregg Starynski
Criminal Justice— Patrick McGrain, Lorraine Phillips
Digital Communication- Margaret Rakus
Education- Cheryl Malfi, Deborah Schadler
Finance-Alan Harper
History—Michael Clinton
Literature— Lisbeth Chapin
Management- Alan Harper
Marketing- Melissa Dennis
Mathematics— Sandy Gallagher
Music—Carol Evans
Philosophy— Robert Clewis, Patrick Messina
Physics—Mark Scafonas
Psychology— Stephanie Fratantaro, Rebecca Gullan, John Gunn, Mary Reilly
Public Health— Victory Osezua, Maria Warnick, Sharla Willis
Social Work-- Wade Luquet, Janice Nuss
Sport Management- Maddie Herman
Writing-- Elizabeth Knauss

DEGREES OFFERED

Major Degree Programs

Bachelor of Arts

History
Philosophy
Psychology

Bachelor of Science

Accounting
Biology (4+1 Med option)
Business Administration
Computer Information Science with Artificial Intelligence and Machine Learning
Computer Information Science with Cybersecurity and Computer Forensics
Computer Information Science with Web Design and Multimedia
Criminal Justice
Digital Communication
Early Education
Early Education and Special Education
Education
Education Studies (no certification)
Finance
Management
Marketing
Psychology
Public Health
Sport Management

Bachelor of Social Work

Associate Level

Liberal Studies
Natural Science

Minor Degree Programs

Biological Sciences
Chemistry
Computer Information Science
Counseling and Interpersonal Relations
Criminal Justice
Digital Communication
Healthcare Administration
History
Mathematics
Microbiology Music
Psychology
Public Health
Religious Studies
Special Education

School Personnel Certification Area

Education PreK-12; PreK-4; Special Education PreK-12
Secondary Education 7-12 in: Biology and Social Studies; also eligible for Special Education PreK-12

College of Arts, Sciences and Professional Studies

MAJOR PROGRAMS

ACCOUNTING

Degree: Bachelor of Science
Program Accreditor: International Accreditation Council for Business Education iacbe.org
Program Type: Term
Program Modality: On-ground
Program Director/Coordinator: Alan Harper

Program Description: With GMercyU's accredited Accounting Program, you will gain a solid background in accounting principles, taxes, auditing, finance, and business theory. If you want to build a career as a Certified Public Accountant (CPA) or put your accounting chops to work in the business world, consider our bachelor's in accounting with a CPA track or our accelerated 4 + 1 MBA option. Whatever your career goals, our program and dedicated faculty will help you achieve them. In fact, in 2018, GMercyU's high CPA exam pass rate ranked the program 16th in the nation for similar-sized accounting schools, according to the National Association of State Boards of Accountancy. And, for the past several years, 100% of students in the CPA track have landed jobs after graduation, even during the 2020 pandemic. This program offers a 4+1 MBA option. Students should meet with their advisor in their junior year to apply to the 4+1 program.

Preparation for Professional Licensure The CPA Track helps to prepare students to sit for the CPA exam after the required work experience has been met.

Program Student Learning Outcomes:
PLO1 Effectively prepare clearly written business communications.
PLO2 Apply knowledge and skills to make appropriate business decisions.
PLO3 Apply ethical and moral decision-making principles to business situations.
PLO4 Display appropriate quantitative problem-solving abilities in the context of a business problem.
PLO5 Use appropriate technological skills required for business professionals.
PLO6 Find, evaluate, and apply sources of information relevant to business issues and situations. **PLO7** Prepare, present, and interpret financial statements using Generally Accepted Accounting Principles (GAAP).
PLO8 Demonstrate proficiency with Generally Accepted Accounting Principles.
PLO9 Demonstrate proficiency with taxation issues, returns, and planning.
PLO10 Demonstrate proficiency with measures used to evaluate and manage businesses.

Track: Accounting – CPA Track
The CPA Track is an academically challenging program which will offer the accounting major the opportunity to earn 150 credit hours in 4 years. To do this the student will be required to attend school part-time in the summer of their sophomore and junior years. The students in this program in addition to the traditional Bachelor of Science in Accounting will take additional courses in Intermediate and Advanced Accounting and several additional business courses and an additional internship. This is the result of new education requirements to become a CPA.

The accounting major in the School of Business offers the following options:

Students having a 3.5 GPA and with the endorsement of the accounting faculty will be able to complete

the 150-credit hour requirement in 4-years (six credits will be taken in the summer of the sophomore And junior years). Students who do not have a 3.5 GPA will be required to complete the 150-credit hours through an additional year of study. Effectively, this will require 5 years to complete the bachelor's degree in accounting with the CPA track.

Students interested in a career in accounting for government and industry can complete the degree in 4 years using the existing curriculum. If students find after they graduate that they wish to become a CPA, they will be able to meet the 150-credit hour requirements with the addition of 25 credit hours obtained through either additional undergraduate or graduate study. The accounting degree they obtained at Gwynedd Mercy University will satisfy the required accounting and business courses to obtain the CPA license.

Experiential Learning: Students are required to engage in an internship, which allows students to put theory into practice, observe professionals engaging their field of study, practice their skills under the supervision of seasoned professionals, network within their chosen field and gain valuable experience. Students should consult with their academic advisor before they plan to register for the internship. Students are responsible for their own transportation to and from off campus experiential learning opportunities.

NOTE: For Major Requirements, see Program Handbook and Curriculum Sheets. For Curriculum Sequence, see Program Handbook

Academic Criteria for Admission, Progression and Retention Program Admissions Requirements and Procedures: Same as university

Change of Major/Internal Transfers: Same as university

Transfer Students: Same as university

Academic Standards/Grade Requirements: Major Requirements: a grade of "C" or better in ACC 105, 106, 205, 206, 301, 305, 315, 316, 405, 406 and 407; BUS 101, 207, 230, 301, 304, 306, 310, 340, 4000; ECN 102, 103.

Attendance Policies Same as university

Academic Progress, Probation, and Program Dismissal Same as university

Course Withdrawal Policies Same as university

BIOLOGY

Degree: Bachelor of Science
Program Type: Term
Program Modality: On-ground
Program Director/Coordinator: Michelle Kulp McEliece

Program Description: The Biology program at Gwynedd Mercy University is an integrated course of study with a strong emphasis on molecular and cellular biology, genetics, and biochemistry. GMercyU's

biology students gain a broad foundation in the physical sciences, with required coursework in chemistry, physics, and mathematics. Students who graduate from the program automatically earn a minor in chemistry with their degree. The program provides training in modern laboratory skills, utilizing current technology that is applicable to research in a graduate program and in demand by biotechnology and pharmaceutical companies. All students in the biology program must complete a research experience, providing practical,
hands-on experiential training that is critical for future employment or graduate study.

Graduates from the biology program possess the knowledge and skills to succeed in graduate or professional (medical, dental, veterinary, physician assistant, physical therapy, etc.) school or in employment in a variety of fields, and our students are employed or in a graduate program, within a year of graduation.
The biology program offers the opportunity for eligible students to apply for Early Entry to the Master in Public Health program. Students who are approved may take up to 12 credits of coursework from the MPH degree program, which will count as undergraduate open electives and may also be used towards the MPH degree.

Program Student Learning Outcomes:
PLO1 Communicate scientific information in a variety of formats to audiences of varying scientific sophistication in an appropriate scientific style.
PLO2 Recognize, articulate, analyze, and synthesize the fundamental principles of molecular, cellular, and organismal biology, including genetics, biochemistry, ecology, etc., and relate to them the foundational principles of chemistry, physics, and mathematics.
PLO3 Plan and implement a strategy to answer a scientific question; Demonstrate the ability to collect data using appropriate laboratory and field techniques, instrumentation, and methodology and to retrieve data from the scientific literature and from on-line databases; Demonstrate the ability to analyze and interpret data to produce meaningful conclusions.
PLO4 Apply ethical judgment in the review of experimental design, implementation, presentation, and collaboration as well as in the application of scientific technologies and to recognize ethical conflicts when they occur.

NOTE: For Major Requirements, see Program Handbook and Curriculum Sheets. For Curriculum Sequence, see Program Handbook.

Academic Criteria for Admission, Progression and Retention

Program Admissions Requirements and Procedures: Biology applicants are required to have units in biology, chemistry, algebra I, algebra II and geometry or equivalent within the required 16 high school units. Students must submit at least one letter of recommendation from a science teacher and may be required to schedule an admissions interview.

Internal/External Transfers: Students transferring to the Biology Program at GMercyU from outside the institution must apply to the University and meet the minimum program requirements. To receive credit for courses taken elsewhere, submission of a transcript must be submitted, and the program may request a course syllabus to appropriately evaluate course equivalency. Once accepted, students will meet with the program coordinator to determine the appropriate time expected to graduation given the student's prior coursework.

Students transferring into the Biology Program from another program at GMercyU must meet with the coordinator of the program to discuss the program and determine whether they qualify for acceptance into the program and, if so, what the timeline to degree completion would be. If accepted, the student must submit a change-of-major form. At that time, they will be assigned an academic advisor who will work with the student to plan their degree progress.

Academic Standards/Grade Requirements: Grades of "C" or higher are required in each major course in the Natural Sciences Department. A student may achieve less than a "C" grade in only two major courses, including mathematics requirements, and their prerequisites, and they may repeat these courses only once. If a student, regardless of cumulative grade point average, achieves less than a "C" grade on the third major course, or fails to bring all grades up to a "C" with one repeat, the student may be dismissed from the program.

Attendance Policies: Students are expected to adhere to the attendance policies outlined by course instructors in individual courses. Attendance is required in all laboratory courses.

Academic Progress, Probation, and Program Dismissal: At the end of each academic semester, your progress toward the bachelor's degree in biology will be reviewed by a committee composed of the full- time faculty of the biology program. If your progress toward the degree is considered
unsatisfactory, the committee will examine your transcript in detail. If the unsatisfactory final grade is a first-time occurrence, you will receive a letter from the program coordinator notifying you of your unsatisfactory progress. If the unsatisfactory grade is a second occurrence involving two different courses, you will receive a letter from the program coordinator notifying you of your continued unsatisfactory progress and placing you on program probation, with a strong warning of the consequences of a third unsatisfactory grade. If the unsatisfactory grade is a third occurrence or if it is a second unsatisfactory grade in a course you have repeated, this is grounds for dismissal from the program.

You may appeal the dismissal decision in writing and the committee will consider all circumstances before deciding whether the dismissal decision should be upheld or if you should continue program probation.
Information provided by relevant faculty will be considered during the committee's deliberations on dismissal. If you are facing dismissal from the biology program for academic
deficiencies, you may petition for a suspension from the program for one academic year instead of permanent dismissal. This suspension is designed to encourage you to examine your future in biology and to remediate any circumstances which have contributed to your lack of progress. During this suspension, you may not enroll in any courses in the biology program; however, you may enroll in general education courses. At the end of the suspension, you may resume studies in the biology program; however, any future academic deficiency will result in immediate and permanent dismissal from the program.

Course Withdrawal Policies: Sometimes you need to withdraw from a course rather than risk an unsatisfactory grade. You must do this before the last day of the withdrawal deadline. You should first discuss your withdrawal with the course instructor. You must meet with your advisor to discuss the proposed withdrawal. You must be careful to make sure that your withdrawal does not adversely affect your financial aid or residence hall arrangements. Your advisor will fill out and sign a Course Withdrawal form. You must bring the Course Withdrawal to the Dean of the School of Arts and

Sciences for your withdrawal to become official. You cannot withdraw from a course via Colleague. If your form is received by the Office of Academic Affairs after the deadline, you are not allowed to withdraw from the course. *NOTE: If you stop attending class but do not officially withdraw from a course, you will receive an "F" on your permanent transcript for the course.*

Experiential Learning: *NOTE: Students are responsible for their own transportation to and from off campus experiential learning opportunities.*

Other: All students are expected to complete a research experience to satisfy the BS in Biology. Students are also expected to complete a portfolio in their senior year. All students must take the ETS® Major Field Test in Biology to be certified for graduation.

BUSINESS ADMINISTRATION

Degree: Bachelor of Science
Concentrations: Organizational Management; Health Administration
Program Accreditor: International Accreditation Council for Business Education iacbe.org
Program Type: Non-Term
Program Modality:Online
Program Director/Coordinator: Jill Winnington

Program Description: The core curriculum is a 45-credit hour, 80-week program designed to expand a student's critical thinking skills while providing the student with a solid foundation in business administration principles and their contemporary applications in the workplace.

Program Student Learning Outcomes:
PLO1: Clearly and effectively prepare written business communications.
PLO2: Apply knowledge and skills to make appropriate business decisions. **PLO3**: Apply ethical and moral decision-making principles to business situations. **PLO4**: Demonstrate decision- support tools required for business professionals.
PLO5: Find, evaluate, and apply sources of information relevant to business issues and situations.

For Major Requirements, see Curriculum Sheets. For Curriculum Sequence, consult Program Advisor

Academic Criteria for Admission, Progression and Retention Program Admissions Requirements and Procedures

- *A completed, signed* application
- *A personal statement*
- *A minimum cumulative GPA of a 2.0 (on a 4-point scale) for all college credits previously attended*
- *Equivalent of two or more years of professional work experience*

Academic Standards/Grade Requirements: Concentration in Organizational Management Requirements: A grade of "C" or better in: ACC 301; BUS 212, 213, 214, 310, 312, 323, 342, 405, 4001; Concentration in Healthcare Administration: A grade of "C" or better in: ACC 302; BUS 213, 310, 323, 342, 378, 405, 4001; HA 312, 401, 402.

Attendance Policies Same as university

Academic Progress, Probation, and Program Dismissal: If the student's cumulative grade point average falls below a 2.0, they may be placed on Academic Probation and will have until the conclusion of the next six credits to improve their cumulative grade point average. If the student fails to improve their cumulative grade point average to a 2.0 or greater within the next six credits, the student may be
dismissed from the program. A course may be repeated once. If the student fails to receive a "C" grade or better after repeating a course once, the student, regardless of their cumulative grade point average may be dismissed from the program.

Course Withdrawal Policies Same as university

COMPUTER INFORMATION SCIENCE

Degree: Bachelor of Science
Options: Artificial Intelligence and Machine Learning; Cybersecurity and Computer Forensics; Web Design and Multimedia
Program Type: Term
Program Modality: On-ground
Program Director/Coordinator: Cindy Casey

Program Description: The Computer Information Science program combines the fundamental problem-solving capabilities of computer science with hands-on experience in several areas of CIS, including programming, networking, cybersecurity, computer forensics, artificial intelligence, machine learning, data mining, database development, web design, multimedia, and mobile applications.

Program Student Learning Outcomes:
PLO1: Understand the professional, ethical, security, and social impact computers and technology have on society;
PLO2: Possess the ability to communicate technical subject matter in a variety of formats;
PLO3: Demonstrate innovative approaches in addressing technical issues;
PLO4: Demonstrate problem-solving abilities for analyzing a technical problem through finding and implementing a solution;
PLO5: strive to consciously develop and apply technologies without bias

NOTE: For Major Requirements, see Program Handbook and Curriculum Sheets. For Curriculum Sequence, see Program Handbook.

Academic Criteria for Admission, Progression and Retention Program Admissions

Requirements and Procedures: Note: Same as University

Transfers, Internal: Students interesting in changing their major to the BS Computer Information Science program may do so at any time but must have earned a GPA of 2.5 or higher prior to being accepted into the program. Internal transfers will meet with the Program Director to discuss their

interest, the requirements of the program, and the transfer of credits from their previous major.

Transfers, External: Any student who has been enrolled in a regionally accredited post-secondary school of higher education and accepted into Gwynedd Mercy University as a transfer student may apply for admission into the BS Computer Information Science program. The Registrar's office will conduct a transfer equivalency analysis of the applicant's completed credits. Course credits from another accredited institution will be accepted if they correspond to the courses offered at Gwynedd Mercy University and if the course grades are C or higher (C- is not an acceptable grade for transfer). The Program Coordinator will review all transcripts and course descriptions from the sending university to determine course equivalency.

Academic Standards/Grade Requirements: Grades of "C" or higher are required in each major course in the Computer Information Science program. A student may achieve less than a "C" grade in only two major courses and their prerequisites, and they may repeat these courses only once. If a student, regardless of cumulative grade point average, achieves less than a "C" grade on the third major course, or fails to bring all grades up to a "C" with one repeat, the student may be dismissed from the program.

Attendance Policies (including Lab/Clinical Attendance Policies): Class attendance and participation is an integral part of the collaborative learning environment. Students with frequent unexcused absences typically do not do very well and oftentimes must repeat the course.

Academic Progress, (Probation), and Program Dismissal: Students must earn a grade of "C" or better In CIS 104, 110, 114, 116, 203, 204, 215, 230, 301, 304, 318, 321, 330, 410, *CIS 420 CIS 4000 (*not required for cybersecurity and computer forensics option). Additionally, the Cybersecurity and Computer Forensic and Web Design and Multimedia options requires MTH 231, 234, and 261. Artificial Intelligence and Machine Learning also requires MTH 235 and MTH 245. In addition to the core requirements, CIS majors select one of three professional options: Cybersecurity/Computer Forensics, Artificial Intelligence/Machine Learning, or Web Design/Multimedia. Students with ≤ 2.0 GPA may be dismissed from the program.

Course Withdrawal Policies: Students who desire to withdraw from one or more courses may do so within the course withdrawal period. Any student who seeks to withdraw from courses within the course withdraw period must submit a Course Withdrawal form to the Registrar's Office. The Course Withdrawal form can be found in the Campbell Solution Center or on the Registrar's Office website. The deadline for course withdrawal is published each semester/session in the Academic Calendar and may be obtained through the Registrar's Office, on the Registrar's website or in the Office of Academic Affairs. Students who request a course withdrawal after the end of the withdrawal period must submit the Course Withdrawal form in addition to the appropriate documentation that supports their request to the School Dean for approval. Students are financially responsible for all courses from which they withdraw.

Non-Academic Criteria for Admission, Progression and Retention

Professional Disposition and Conduct: Students are responsible for exhibiting conduct that is appropriate to their professional training and education. The CIS Program will not tolerate any act that violates the policies put in place by the university. Gwynedd Mercy University is committed to maintaining a positive learning, working, and living environment that is free from unlawful discrimination and harassment. It is the student's responsibility to familiarize themselves with the University's Policies.

Technology Requirements: Access to a Machine (physical or virtual) running Windows Operating System. All software, labs, hands-on projects, and assignments require the latest version of Windows.

NOTE: For Major Requirements, see Program Handbook and Curriculum Sheets. For Curriculum Sequence, see Program Handbook.

Experiential Learning: *NOTE: Students are responsible for their own transportation to and from off campus experiential learning opportunities.*

CRIMINAL JUSTICE

Degree: Bachelor of Science
Program Type: Term
Program Modality: On-ground
Program Director/Coordinator: Patrick McGrain

Program Description: The Criminal Justice program at Gwynedd Mercy University is designed with professionalism, Mercy, and excellence in mind. The program is intended to offer a multidisciplinary education to students interested in a variety of criminal justice-related topics, all with the goal of advancing their careers, both academically and practically. The course offerings are created to promote critical thought in the application of education to the field of criminal justice, as well as fostering ethical standards for practitioners and academicians alike. The Criminal Justice program at Gwynedd Mercy University is designed to graduate well-rounded scholars who are given the tools to excel in their chosen careers and promotes the following objectives in furtherance of these goals: The goal of the Criminal Justice program is to provide the best quality education, both in curriculum design and course content, keeping up to date in the rapidly changing field of criminal justice. The intent is to create a well-rounded graduate, who has the ability to make a positive contribution to the field of criminal justice and the larger society. With the mission of the program and University in mind, students will be able to achieve the following goals upon completion of their Criminal Justice education at Gwynedd Mercy University:

Program Student Learning Outcomes:
PLO1: Elucidate the various criminological theories and utilize them to explain various types of criminal behavior, including both violent and non-violent crimes.
PLO2: Discuss the historical environment behind problematic behavior that has had a negative effect on minorities, and how the criminal justice system has addressed the correlates that lead to the perpetuation of such actions.
PLO3: Analyze ethical decision making, becoming familiar with the major moral and social systems, and their relevance to issues in both criminal justice and in larger societal settings.
PLO4: Identify the purposes and philosophies of the American correctional system, including its use of various punishments and correctional behavior, and articulate the key features of each.
PLO5: Explain the various procedures in the investigation of criminal behavior, understanding the systematic arrangement and theoretical reasoning behind each legal and practical step.
PLO6: Analyze the adversarial legal system in the United States, including the various courts, constituents, and procedures, and explain how they have shaped the legal system as it currently stands in this country.

NOTE: For Major Requirements, see Program Handbook and Curriculum Sheets. For Curriculum Sequence, see Program Handbook.

Academic Criteria for Admission, Progression and Retention

Program Admissions Requirements and Procedures: Any student accepted into the University may declare Criminal Justice as a major.

Internal/External Transfers: Same as University

Academic Standards/Grade Requirements: A grade of C or higher is required in each of the major courses, including PSY 100 and SOC 100, two general education requirements. A student may achieve less than a "C" grade in only two major courses and he/she may repeat these courses only once.

Attendance Policies: Students are expected to adhere to the attendance policies outlined by course instructors in individual courses.

Academic Progress, (Probation), and Program Dismissal: If a student, regardless of his/her cumulative grade point average, achieves less than a "C" grade on a third major course, or fails to bring all grades up to a "C" with one repeat, he/she may be dismissed from the program.

Course Withdrawal Policies: Same as University

Experiential Learning: Students are required to engage in an internship, which allows students to put theory into practice, observe professionals engaging their field of study, practice their skills under the supervision of seasoned professionals, network within their chosen field and gain valuable experience. Requirements and other information regarding the internship are detailed in the Program Handbook. Students should consult with their academic advisor the year before they plan to register for the internship. *Students are responsible for their own transportation to and from off campus experiential learning opportunities; there may be exceptions for particular courses, for which students should consult their advisors.*

DIGITAL COMMUNICATION

Degree: Bachelor of Science
Program Type: Term
Program Modality: On-Ground
Program Director/Coordinator: Margaret Rakus

Program Description: The Digital Communication program is designed for students interested in professional roles in content creation, production, social media, marketing and more. Rooted in strategic business decision-making, courses guide students in the development of technology-oriented communication skills. Portfolio-building assignments and industry-recognized certifications are at the core of the Digital Communication program and prepares students for professional life.

Digital Communication majors are eligible to apply for the MBA4+1 program. Students should meet with their advisor in their junior year to apply to the 4+1 program.

Program Student Learning Outcomes:
PLO1: Gather and analyze information from a variety of relevant, credible sources;
PLO2: Produce targeted, audience specific content that aligns with storytelling techniques;
PLO3: Demonstrate technical competency across digital and social media;
PLO4: Identify and analyze socially responsible, Mercy-focused and business-oriented practices; **PLO5**: Identify digital media practices and implications in domestic and global business and social settings

Experiential Learning: Students are required to engage in an internship, which allows students to put theory into practice, observe professionals engaging their field of study, practice their skills under the supervision of seasoned professionals, network within their chosen field and gain valuable experience. Students should consult with their academic advisor before they plan to register for the internship. Students are responsible for their own transportation to and from off campus experiential learning opportunities.

NOTE: For Major Requirements, see Curriculum Sheets. For Curriculum Sequence, consult Program Advisor

Academic Criteria for Admission, Progression and Retention Program Admissions Requirements and Procedures: Same as University

Internal/External Transfers: Same as university

Academic Standards/Grade Requirements: Same as university

Attendance Policies Same as university

Academic Progress, Probation, and Program Dismissal: Same as university

Course Withdrawal Policies Same as university

EDUCATION

Early Education
Early Education and Special Education Special Education
Education Studies (No Certification)
Special Education

Degree: Bachelor of Science
Program Type: Term
Program Modality: On Ground
Program Director/Coordinator: Deborah Schadler

Program Approval: PDE Approved Teacher Preparation Certification Programs are the purview of the Pennsylvania Department of Education: **Jamal K. Wakeem,** Higher Education Associate II; Bureau of School Leadership and Teacher Quality; Division of Professional Education and Teacher Quality; Pennsylvania Department of Education; 333 Market Street | Harrisburg PA 17126 ; Phone: 717.772.3566

| Fax: 717.783.6736 ; jwakeem@pa.gov | www.education.pa.us

Program Description: Gwynedd Mercy University prepares teachers to meet the educational challenges of the 21st Century. The undergraduate programs offer a variety of courses to prepare candidates for professions in Education. These courses are developed using best practices and current trends in Education in response to the needs of the Education profession.

Programs Leading to Certificates/Certification Professional Educator Certification
Programs of study leading to teacher certification are available in:

- Early Education, PreK-4
- Early Education PreK-4/Special Education PreK-12,
- Special Education PreK-12,
- Secondary education (7-12) in the area of social studies with or without Special Education

Upon completion of the program requirements, the student is eligible to receive an Instructional I Provisional certificate, which permits the holder to teach in the Commonwealth of Pennsylvania, and in those states which carry reciprocity. Those seeking their Instructional I certificate must demonstrate that they have successfully completed a teacher preparation program and pass Pennsylvania Qualifying Exams (PAPA/Core, Praxis, PECTs).

U.S. citizenship or permanent residency is a requirement for licensure within certain academic programs. International students and students who are under DACA status or are undocumented should carefully review the licensure requirements for their state before enrolling in a degree program that leads to licensure. Additional information can be found on the National Conference of State Legislatures website.

Bachelor of Science in Education Studies (non-certification)
The Education Studies major provides students the option of completing the requirements for the Bachelor of Science degree in education without completing the requirements for Pennsylvania Teacher Certification. Students in Education Studies must maintain a GPA of 2.0 or better. Any grade below a C in a course within the major must be repeated.

Secondary Education Programs
Students can obtain Instructional I Provisional certification for teaching in the public schools of Pennsylvania in the following areas: social studies. To complete the requirements for certification, the student must major in History and complete the designated Education courses. The student may elect to add Special Education (PreK-12) to the Social Studies certification.

The recommendation for this certificate is contingent upon passing Basic Skills Tests and Praxis II tests for the specific discipline. The admission and retention procedures are the same as those described for other education programs. Secondary students are advised within their respective majors and work with the Education program liaison in the School of Business and Education.

Certification Programs
Students who complete certification programs satisfactorily are eligible for Instructional I Provisional certification for teaching in the public schools of Pennsylvania. The recommendation for these certificates is contingent upon passing the initial PA required Certification tests in PreK-4, Special Education, and secondary content areas.

Recommendation for state certification is predicated upon fulfillment of the academic requirements and upon the following considerations:

- Physical fitness for teaching
- Disposition for the teaching profession
- Professional attitude and performance

Periodically, with special attention at the end of the sophomore and junior years, standings are reviewed with respect to these criteria. Students whose standings are not satisfactory will not be admitted to more advanced professional courses.

Program Learning Outcomes:
PLO1 Demonstrate knowledge of the theoretical, philosophical, and ethical perspectives that reflect current educational trends in the United States.
PLO2 Demonstrate professional competence in the use of a variety of research-based best practices incorporating technology.
PLO3 Actively engage in meaningful, sequential, and developmental field experiences in which learning of content is integrated with the application of pedagogy.
PLO4 Demonstrate mastery of PDE professional competencies through course requirements/products, lesson presentations, and field experiences.
PLO5 Demonstrate compassion, integrity, moral and social responsibility in all interactions, respecting the uniqueness, dignity, and diversity of the individual. PLO6 Engage in co-curricular/extra-curricular activities and service-learning opportunities that support program curriculum.

(revised: 3/3/2021) For Major Requirements, see Program Handbook and Curriculum Sheets

Academic Criteria for Admission, Progression and Retention Academic Requirements for Certification Programs: By the 45-60 credit mark:

- The student must have a minimum GPA of 3.0
- The student must have completed at least six semester credits in college level mathematics and at least three semester credits in college level composition and three credits in English.
- The student must meet the Basic Skills Requirement through one of the assessment means detailed below. (Act 55 of 2022: Basic Skills waived until July 7, 2025)
- Secondary education students must apply to the School of their discipline, as well as the School of Business and Education (certification) at the 48-credit mark.

If students reach the 48-60 credit mark and have not achieved all of the above requirements, they cannot continue in the Professional Core coursework toward PA Certification. Students will then remain in the Education Studies program or explore a new major if they choose to do so.

Initial Acceptance: All education students entering the University will follow the curriculum for the Bachelor of Education Studies. For those students desiring Pennsylvania Teacher Certification, students must qualify in a set of **Basic Skills (Math, Reading, Writing) by the 48-60 credit mark. Students who successfully meet this requirement will be admitted to a certification program of their choice.

*As per Act 168 of 2014, “Candidates for certification must take and successfully pass a basic skills

assessment option prior to entry into a baccalaureate teacher preparation program effective August 1, 2015." Formal admission into a baccalaureate program after the initial minimum 48-60 credits as required by Chapter 354 and prior to enrollment in courses that satisfy the Professional Core competencies required in the program Framework Guidelines is required. The four (4) basic skills assessment options are described below:
**Act 55 of 2022: Basic Skills Waived until July 7, 2025

Testing Requirements for Admission to Certification Programs: The Basic Academic Skills test is required by Pennsylvania for all candidates to be officially enrolled in educator preparation programs. The Basic Skills requirement should be met as soon as possible upon entry to the university and must be passed prior to the 48-credit mark. The basic academic skills requirement may be met by any of the following assessment methods:

The Pre-service Academic Performance Assessment (PAPA) modules in Reading, Writing and Mathematics. Visit www.pa.nesinc.com to register for test code PA701.
Scores must be electronically submitted directly to the Pennsylvania Department of Education Bureau of School Leadership and Teacher Quality from the test vendor.
A minimum score of 220 is required in reading and writing. A minimum score of 193 is required in Mathematics. A composite scoring option is available.

The Core Academic Skills for Educators (CORE) modules in Reading, Writing and Mathematics.
Visit www.ets.org/praxis/pa to register for test codes: Reading: 5713, Writing: 5723 and Math: 5733
Scores must be electronically submitted directly to the Pennsylvania Department of Education Bureau of School Leadership and Teacher Quality from the test vendor.
A minimum score of 156 (Reading), 162 (Writing) and 142 (Mathematics)is required. A composite scoring option is available.

The Scholastic Achievement Test (SAT) combined score of 500 or higher in each individual section -- Critical Reading, Writing, Mathematics.
As of 2/29/16 the following are acceptable scores: Reading 27, Writing and Language 28 and Mathematics 26. Submit official test scores and a TIMS application cover sheet to the Pennsylvania Department of Education Bureau of School Leadership and Teacher Quality in an envelope sealed by the test vendor. Scores may also be verified by the Pennsylvania Approved Preparation Programs through TIMS. Test scores must also be sent to Gwynedd Mercy University.

The American College Test (ACT) Plus Tests taken prior to September 2015 require a composite score of 23 accompanied by a combined English/Writing score of 22 and a Math score of 21. Tests taken after September 2015 require separate scores Reading 22, Writing 21 and Mathematics 21. Tests taken after August 31, 2016 require Reading 22, Writing 8 and Mathematics 21. The best section scores from different test sessions may be selected.

Submit official test scores and a TIMS application cover sheet to the Pennsylvania Department of Education Bureau of School Leadership and Teacher Quality in an envelope sealed by the test vendor. Scores may also be verified by the Pennsylvania Approved Preparation Programs through TIMS. Test scores must also be sent to Gwynedd Mercy University.

Older basic skills tests taken at the time they were active, such as the PPST Reading, Writing, and

Mathematics tests taken between September 1, 2000 and December 31, 2012, are accepted. There is also a "mix and match" option using the PDE calculator. Advisors will work with students on this.

Course Work: Students may also qualify for Basic Skills by completing specific coursework with a grade of B or higher. These courses are: Math 103/104 for the Math Basic Skills' requirement; Combination of ENG 101 and one Signature Seminar for the Reading and Writing Basic Skills' requirement. (Act 55 of 2022: Basic Skills waived until July 7, 2025)

Note: Transfer students will work with their respective advisors in terms of coursework completed at other colleges/universities.

Internal/External Transfers: Students transferring to Gwynedd Mercy University will have all previous coursework completed at regionally accredited institutions evaluated for transfer and will be expected to complete all remaining program requirements at Gwynedd Mercy University.

Academic Requirements for Certification Programs: By the 45-60 credit mark:

- The student must have a minimum overall GPA of 3.0
- Any grade below a C+ in a course within the major must be repeated
- The student must have completed at least six semester credits in college level mathematics and at least three semester credits in college level composition and three credits in English.
- The student must meet the Basic Skills Requirement through one of the assessment means detailed above. (Act 55 of 2022: Basic Skills waived until July 7, 2025)
- Secondary education students must apply to the School of their discipline, as well as the School of Business and Education (certification) by the 45-60 credit mark.

Prior to February 1st of the pre-student teaching/student teaching semester, a student is required to file an application for pre-student and student teaching in the senior year. Final acceptance into the student teaching program is decided by the Teacher Education Committee and the Dean.

Attendance and Punctuality: What is required, and what is most important in any field placement, is that the student is in attendance every day and is punctual, prepared, and enthusiastic about the tasks. Absences, late arrivals or early departures are not acceptable during Student Teaching. In an extreme emergency the student must:

- Obtain approval to be absent from the Coordinator of Field Placements
- Inform the cooperating teacher, university supervisor, and Seminar Professor
- Work with the university supervisor to make up the absence
- Any absence(s) will be reviewed by the Assistant Dean and Faculty of the School of Business and Education for determination of whether or not the final student teaching grade will be impacted. Without approval by the Coordinator, an absence, lateness, or early departure may result in removal from student teaching and an inability to become certified.
- *Should the student contract a contagious disease, such as measles, mumps, whooping cough, or other, a note from a physician indicating the name of the illness and the quarantine period is required. The Student Teacher must inform the cooperating teacher, university supervisor, and Coordinator of Field Placements (CFP). The CFP will inform the Dean, who will appropriately communicate a message to the Health Services Office for further action.*

- During the 16-week placement, the student teacher follows the morning arrival time and the afternoon departure time of the cooperating teacher in the placement school. This is

the time that is specified in the district's teacher contract or professional agreement. While the student is not required to attend any activities beyond the hours of the contracted teacher workday, such experiences will help with professional growth, i.e. School Board meeting, PTA meeting.

Academic Progress, Probation and Program Dismissal:

- The student must have a minimum GPA of 3.0
- Any grade below a C+ in a course within the major must be repeated.
- The student must have completed at least six semester credits in college level mathematics and at least three semester credits in college level composition and three credits in English.
- Secondary education students must apply to the School of their discipline, as well as the School of Business and Education (certification) by the 48-60 credit mark.
- If the above criteria are not met by the 48-60 credit mark, students will either remain in or move to the BS in Education Studies or choose to change their major. Secondary students will change their major to their content area only.

Course Withdrawal Policies: Course withdrawal policies follow those of the University.

Experiential Learning: Teacher Apprentice Program (TAP); Pre-Student Teaching and Student Teaching Students are responsible for their own transportation to and from off campus experiential learning opportunities.

Application:

Applications for Pre-Student and Student Teaching are due on February 1st of the year prior to Pre-Student Teaching. Students rank their placement choices on the Application using #1 as first choice, #2 as second choice and so forth. Applications are submitted to student advisers who approve and pass them on to the Coordinator. The

Field Placement Coordinator will attempt to secure the student's first choice of placement. In some cases, the first- choice school is unavailable and the Placement Coordinator will move on to the second placement choice. Once a placement request has been submitted to a school district, placement requests may not be altered. Only when a school district cannot supply a placement will a placement request be altered. Students should carefully rank their placement choices from the list of approved schools on the back of the Application before submitting, as application placements cannot be changed once submitted by the Field Placement Coordinator.

Pre-Student and Student Teaching: Approval to pre-student or student teach is not automatically granted upon completion of academic requirements. If weakness or deficiencies are noted in subject matter, knowledge, pedagogy, communications, or interpersonal skills, the Dean may require the student to take corrective action, such as, additional coursework, additional practicum, personal counseling, or pursue another major.

The Privilege of Pre-Student Teaching: The student will be granted the privilege of entering into pre-student teaching only if the following requirements are met:

- Formal acceptance into the relevant certification programs;
- Have on record official notification of qualifying in all Basic Skills areas (while the Education program respects the student who repeatedly takes the exam, this effort does not replace passing the exam) (Act 55 of 2022: Basic Skills waived until July 7, 2025);

- Maintenance of a 3.0 overall GPA;
- Receive the recommendation of the Teacher Education Committee of the School of Business and Education;
- Receive the recommendation of the Dean of the School of Business and Education

The Privilege of Student Teaching, includes:

- Formal acceptance into the program and the relevant certification program(s);
- Have on record official notification of qualifying in all Basic Skills' areas (while the School of Business and Education respects the student who repeatedly takes the exam, this effort does not replace passing the exams) (Act 55 of 2022: Basic Skills waived until July 7, 2025);
- Submission of the formal application for student teaching and all necessary documentations, including clearances, to accompany the application prior to the February due date;
- Completion of ALL course work prior to the student teaching semester;
- Acceptance of the recommendation of the Teacher Education Committee of the School of Business and Education;
- Successful completion of the pre-student teaching experience with an earned grade of a minimum of a C+.

Removal from a Pre-Student or Student Teaching Placement: Students are assigned one (16 week) or two (eight weeks each) field experience(s) for Student Teaching. If a student is withdrawn from a field experience at the request of the assigned school administrator, the student will receive a grade of F for that specific experience. The school administrator will have reached the decision to request removal of the student teacher in collaboration with the cooperating teacher and the GMercyU field supervisor. The student may be permitted to repeat the student teaching experience the following semester if recommended by the GMercyU field supervisor, the GMercyU student advisor and the Coordinator of Field Placement. The recommendation must be approved by the Dean of the School of Business and Education. If the recommendation is that the student not repeat student teaching, the student will complete their program in Education Studies.

Non-Academic Criteria for Admission, Progression and Retention Compliance Requirements and Clearances Required for All Fieldwork:

Child Abuse History Clearance

All students enrolled in the Education Programs are required to have a Child Abuse History Clearance. This is accomplished by completing a Child Abuse History Clearance Form. Application is available online at https://www.compass.state.pa.us/cwis/publich/home. A copy of the form must be submitted to the Field Experience Coordinator by the beginning of each academic year.

Criminal Record Check

All students enrolled in the Education Programs are required to have a Criminal History Record Check. This is accomplished by completing a Request for Criminal Record Check form. Forms are available online at: A copy of the form must be submitted to the Field Experience Coordinator before the first day of class.

FBI Fingerprinting Check

All students in the Education Programs are required to submit an FBI Record. The registration information is available online at: https://www.indentogo.com/ Service Code:1KG6RT

TB (Tuberculosis Test Validation)
Proof of a TB test must be delivered to the Field Work Coordinator at the beginning of each academic year.

ACT 24 Arrest/Conviction Certification Form

See the Field Placement Coordinator to obtain this form.

The background checks described above require students to have a U.S. Social Security Number.
Professional Disposition:
The Pennsylvania Department of Education has the responsibility to the educational community to ensure that individuals whom Gwynedd Mercy University recommends to the State of Pennsylvania for certification are qualified to join the education profession. Teaching requires non-academic competencies which are as critical to success as those in the academic domain. Proficiencies in these competencies results from the combination of successful completion of University coursework and field/internship experiences and the demonstration of important dispositions that all educators must exhibit.

These skills will be formally assessed during the student's preparation program. The schedule for these assessments is part of the School of Business and Education's University Assessment Plan. In addition, the assessments will be conducted at any time during the advising process when an advisor determines a formal process needs to be implemented to support the student's growth and ultimate professional success.

The assessment tool, *Assessment of Professional Education Disposition* (implemented with permission from UNC Charlotte- Summer 2017), will become the basis for professional growth when the advisor deems a formal intervention is warranted for a student at risk for success.

If a student is struggling in field placement(s), the tool will be utilized to gauge whether continuing in the field placement is in the best interest of the University student and/or the community partner. If the results of the assessment indicate a student is able to continue with support, the support will be outlined on the Disposition form.

If the assessment indicated it is not in the student's best interest to continue, an alternate path will be constructed which may or may not return the student to a field placement or counsel the student into a non-certification path.

Testing Requirements [e.g., Electronic-Based Examination Policy]: None other than those required as stated above.

EDUCATION STUDIES, Non-Licensure

Program Name: Education Studies, Non-Licensure
Degree: Bachelor of Science
Program Type: Term
Program Modality: On-ground
Program Director/Coordinator: Deborah Schadler

Program Description: Gwynedd Mercy University prepares teachers to meet the educational challenges of the 21st Century. The Education Studies program offers a variety of courses and field work to prepare students for various professions in Education including para-professionals and other assistant type careers. These courses are developed using best practices and current trends in Education in response to the needs of the Education profession. The Education Studies major provides students the option of completing the requirements for the Bachelor of Science degree in education without completing the requirements for Pennsylvania Teacher Certification. Students in Education Studies must maintain a GPA of 2.0 or better. Any grade below a C in a course within the major must be repeated. Students in this program also have the option of adding a minor in Special Education or any other minor area offered within the University.

Preparation for Professional Licensure: Program does not lead to certification.

Program Learning Outcomes:
PLO1: demonstrate knowledge of the theoretical, philosophical, and ethical perspectives that reflect current educational trends in the United States.
PLO2: Demonstrate professional competence in the use of a variety of research-based best practices incorporating technology.
PLO3: Actively engage in meaningful, sequential, and developmental field experiences in which learning of content is integrated with the application of pedagogy.
PLO4: Demonstrate mastery of PDE professional competencies through course requirements/products, lesson presentations, and field experiences.
PLO5: Demonstrate compassion, integrity, moral and social responsibility in all interactions, respecting The uniqueness, dignity, and diversity of the individual.
PLO6: Engage in co-curricular/extra- curricular activities and service-learning opportunities that support program curriculum. (*revised: 3/3/2021)*
For Major Requirements, see Program Handbook and Curriculum Sheets

Academic Criteria for Admission, Progression and Retention

Moving from Education Studies into Certification: Students in the Education Studies program have the option of moving into a certification area by meeting the following criteria:
By the 45-60 credit mark:

- The student must have a minimum GPA of 3.0
- The student must have completed at least six semester credits in college level mathematics and at least three semester credits in college level composition and three credits in English.
- Complete the Basic Skills' requirement as outlined. (Act 55 of 2022: Basic Skills waived until July 7, 2025).

Initial Acceptance: All education students entering the University will follow the curriculum for the Bachelor of Education Studies. For those students desiring Pennsylvania Teacher Certification, by the 45- 60 credit mark, students who have successfully passed a required Basic Skills Assessment Test will be admitted to a certification program of their choice. Education Studies Students wishing to enroll in a Teacher Certification program should review the information related to eligibility for certification in the section above titled ***Academic Criteria for Admission.***

Progression and Retention Academic Requirements for Certification Programs and the Testing Requirements for Admission to Certification Programs

Academic Requirements for the Bachelor of Science in Education Studies: The Education Studies major

provides students the option of completing the requirements for the Bachelor of Science degree in education without completing the requirements for Pennsylvania Teacher Certification. Students in Education Studies must maintain a GPA of 2.0 or better. Any grade below a C in a course within the major must be repeated.

Attendance Policies: The Education Studies Field Placements I and II will have as a requirement 14-week placement in the field. The Education Studies' student will participate in a classroom in a school or agency, for one (1) full-day per week, for a period of 14 weeks. The specific 14-week timeframe will be determined in collaboration with the student's academic advisor. Attendance at the placement school or agency, will be for the hours of the professional teacher day. The AM arrival time and the PM departure time will be the arrival and departure hours of the professional teacher, typically a 7.5 hour day. The Education Studies student will complete the requirements identified in this Handbook. Students in Education studies will complete two (2) Education Studies placements within their program of study.

Academic Progress, Probation, and Program Dismissal: The Education Studies major provides students the option of completing the requirements for the Bachelor of Science degree in education without completing the requirements for Pennsylvania Teacher Certification. Students in Education Studies must maintain a GPA of 2.0 or better. Any grade below a C in a course within the major must be repeated.

Course withdrawal policies: Course withdrawal policies follow those of the University.

Experiential Learning: Prior to February 1st of the senior year, a student is required to file an application for Field Experiences I and II. Final acceptance into the Field Experiences is decided by the Teacher Education Committee and the Dean. Experiences include: Teacher Apprentice Program (TAP); Field Experience I and II . *Note: Students are responsible for their own transportation to and from off campus experiential learning opportunities*

Non-Academic Criteria for Admission, Progression and Retention
Prior to the beginning of each academic year, students are to upload documents through Complio. The URL students create and login to their accounts is through http://gmercyucompliance.com/.

Compliance Requirements and Clearances:

- **Criminal Record Check** by completing a Request for Criminal Record Check form.
- **FBI Fingerprinting Check**
- **TB (Tuberculosis Test Validation)**

The background check process requires the student to provide their U.S. Social Security number.

Professional Disposition and Conduct: PDE requires the formal monitoring of appropriate dispositions for the teaching profession. In line with this, the program has a formal method for monitoring and supporting the appropriate dispositions for the Education profession. When applying for Field Experience I and II. students do a Disposition Self-Assessment.

FINANCE

Degree: Bachelor of Science
Program Accreditor: International Accreditation Council for Business Education iacbe.org
Program Type: Term
Program Modality: On-ground
Program Director/Coordinator: Alan Harper

Program Description: Finance studies and addresses the ways monetary resources are raised, allocated, and used overtime, considering the risks entailed. Financial dealers and brokers conduct financial market transactions on behalf of clients and offer advice on financial matters. Finance is the most encompassing of all business enterprises; finance graduates must know about both business and the economy. This program offers a 4+1 MBA option. Students should meet with their advisor in their junior year to apply to the 4+1 program.

Program Student Learning Outcomes:
PLO1 Effectively prepare clearly written business communications.
PLO2 Apply knowledge and skills to make appropriate business decisions.
PLO3 Apply ethical and moral decision-making principles to business situations.
PLO4 Display appropriate quantitative problem-solving abilities in the context of a business problem.
PLO5 Use appropriate technological skills required for business professionals.
PLO6 Find, evaluate, and apply sources of information relevant to business issues and situations.
PLO7 Recognize the roles of financial markets and describe the responsibilities of market participants. **PLO8** Demonstrate an understanding of financial markets and institutions.
PLO9 Display an understanding of investment options and analysis.
PLO10 Display an understanding of financial management of institutions.

Experiential Learning: Students are required to engage in an internship, which allows students to put theory into practice, observe professionals engaging their field of study, practice their skills under the supervision of seasoned professionals, network within their chosen field and gain valuable experience. Students should consult with their academic advisor before they plan to register for the internship. Students are responsible for their own transportation to and from off campus experiential learning opportunities.
NOTE: For Major Requirements, see Curriculum Sheets. For Curriculum Sequence, consult Program Advisor

Academic Criteria for Admission, Progression and Retention

Academic Standards/Grade Requirements: A grade of "C" or better in ACC 105, 106, 301; BUS 101, 207, 230, 301, 304, 306, 310, 318, 321, 340, 4000; ECN 102, 103; and five of the following: ACC 315, 315; BUS 311, 312, 313, 314, 421, 422. A grade of "C" or better is required for all courses. Grade/GPA Requirement - The minimum passing grade within the major is C (a grade of C- is not acceptable). The minimum major GPA is 2.0 and minimum cumulative GPA is 2.0.

Credit Requirements - A minimum of 125 credits is required for the bachelor's degree.

HISTORY

Degree: Bachelor of Arts
Program Type: Term
Program Modality: On-ground
Program Director/Coordinator: Michael Clinton

Program Description: The history degree supports students' search for truth through excellence in teaching and scholarly research to develop knowledge, technological competence, and aesthetic and ethical values for success in a global society. The program provides history majors with an educational foundation that prepares them for careers in law, government, industry, and other public and private sectors.

Program Student Learning Outcomes:
PLO1: Effectively read, reflect upon, and respond appropriately to historical information.
PLO2: Ask pertinent questions about the human past that lead to solving current human problems.
PLO3: Identify, evaluate, analyze, and interpret primary and secondary sources.
PLO4: Critically assess differing, and often conflicting, interpretations of historical events and intellectual movements.
PLO5: Become responsible, thoughtful, and compassionate citizens in the global world of the Twenty-first century through the study of history.

NOTE: For Major Requirements, see Program Handbook and Curriculum Sheets. For Curriculum Sequence, see Program Handbook.

Academic Criteria for Admission, Progression and Retention

Program Admissions Requirements and Procedures Note: Same as University **Internal/External Transfers:** Same as University

Academic Standards/Grade Requirements: The minimum passing grade for all required courses in the major is "C." Any grade lower than a "C" in more than one major course may result in dismissal from the program. Students who earn less than a "C" in a required course may repeat it only once; if the repeat results in a grade less than a "C," the student will be dismissed from the program.

Attendance Policies: Students are expected to adhere to the attendance policies outlined by course instructors in individual courses.

Course Withdrawal Policies: Same as University

MANAGEMENT

Degree: Bachelor of Science
Program Accreditor: International Accreditation Council for Business Education iacbe.org
Program Type: Term
Program Modality: On-ground
Program Director/Coordinator: Alan Harper

Program Description: The Bachelor of Science Degree in Management program prepares students to master the skills needed to become a successful leader in any industry. Students will take courses in accounting, operations management, business law, business ethics, finance, operations management, business statistics, marketing– and specialized courses that cover niche areas, such as human resource management, small business management, online business marketing and management, risk management and sport management. The program culminates with a course in which students gain experience running a business through a computer simulation. This program offers a 4+1 MBA option. Students should meet with their advisor in their junior year to apply to the 4+1 program.

Program Student Learning Outcomes:
PLO1 Effectively prepare clearly written business communications.
PLO2 Apply knowledge and skills to make appropriate business decisions.
PLO3 Apply ethical and moral decision-making principles to business situations.
PLO4 Display appropriate quantitative problem-solving abilities in the context of a business problem.
PLO5 Use appropriate technological skills required for business professionals.
PLO6 Find, evaluate, and apply sources of information relevant to business issues and situations.
PLO7 Identify and define the major elements impacting management. **PLO8** Demonstrate proficiency in the four functions of management. **PLO9** Describe and apply the theories of motivation.
PLO10 Discuss the role of the manager in the strategic planning process.

Experiential Learning: Students are required to engage in an internship, which allows students to put theory into practice, observe professionals engaging their field of study, practice their skills under the supervision of seasoned professionals, network within their chosen field and gain valuable experience. Students should consult with their academic advisor before they plan to register for the internship. Students are responsible for their own transportation to and from off campus experiential learning opportunities.

NOTE: For Major Requirements, see Curriculum Sheets. For Curriculum Sequence, consult Program Advisor

Academic Criteria for Admission, Progression and Retention Program Admissions Requirements and Procedures: Same as university

Internal/External Transfers: Same as university

Academic Standards/Grade Requirements: Same as university

Attendance Policies: Same as university

Academic Progress, Probation, and Program Dismissal: Same as university

Course Withdrawal Policies
Same as university

MARKETING

Degree: Bachelor of Science
Program Accreditor: International Accreditation Council for Business Education iacbe.org
Program Type: Term
Program Modality: On-ground
Program Director/Coordinator: Margaret Rakus

Program Description: The marketing program educates students to become successful marketing professionals by focusing on digital marketing skills needed in today's innovative marketing arena. The curriculum focuses on integrated marketing communication, digital and social media marketing and strategic use of technology, in conjunction with a business core curriculum that includes economics, management, accounting, and finance. Students will be prepared to enter the profession with highly valued skills that include industry-recognized certifications. The program culminates with a course in which students gain experience running a business and developing marketing strategies utilizing a computer simulation. The marketing program offers an optional concentration in digital communication as well as the opportunity to complete the MBA 4+1 program. Students should meet with their advisor in their junior year to apply to the 4+1 program.

Program Student Learning Outcomes:
PLO1 Effectively prepare clearly written business communications.
PLO2 Integrate digital, social and customer management technology in marketing practices.
PLO3 Find, evaluate, and apply sources of information relevant to decision making.
PLO4 Construct a strategic marketing plan, applying mix strategy
PLO5 Critically reflect on ethical issues within the profession of marketing.

Experiential Learning: Students are required to engage in an internship, which allows students to put theory into practice, observe professionals engaging their field of study, practice their skills under the supervision of seasoned professionals, network within their chosen field and gain valuable experience. Students should consult with their academic advisor before they plan to register for the internship. Students are responsible for their own transportation to and from off campus experiential learning opportunities.

NOTE: For Major Requirements, see Curriculum Sheets. For Curriculum Sequence, consult Program Advisor

Academic Criteria for Admission, Progression and Retention Program Admissions Requirements and Procedures Same as university

Internal/External Transfers: Same as university

Academic Standards/Grade Requirements Same as university

Attendance Policies Same as university

Academic Progress, Probation, and Program Dismissal: Same as university

Course Withdrawal Policies Same as university

PHILOSOPHY

Degree: Bachelor of Arts
Program Type: Term
Program Modality: On-ground
Program Director/Coordinator: Patrick Messina

Program Description: The Philosophy Program at Gwynedd Mercy University provides a comprehensive baccalaureate curriculum steeped in the Western philosophical tradition and committed to promoting the discipline as the noblest intellectual pursuit offered in the academy. To this end, the Program seeks to safeguard the historical approach to the discipline, emphasizing the great thinkers in all four epochs of Western history and focusing upon the philosophia perennis that constitutes the greater tradition.

Program Student Learning Outcomes:
PLO1: Develop a historical sense of philosophy and trace the lines of influence among major philosophers and philosophical traditions.
PLO2: Understand various intellectual traditions that have contributed to philosophical inquiry.
PLO3: Apply ethical theories to particular situations and events.
PLO4: Search for and examine selfhood, leading to intellectual development and growth.
PLO5: Express one's own philosophical position in debate and in writing.
PLO6: Understand the individual's relation to other humans and the community at large.
PLO7: Formalize some basic philosophical arguments using the tools of logic.
PLO8: Write scholarly philosophy papers and demonstrate familiarity with research methods, materials, and resources.

NOTE: For Major Requirements, see Program Handbook and Curriculum Sheets. For Curriculum Sequence, see Program Handbook.

Academic Criteria for Admission, Progression and

Retention Program Admissions Requirements and Procedures:

Same as University

Internal/External Transfers: Admissions requirements for external transfer students are the same as the University. Internal transfers should **c**ontact Patrick Messina, Program Director

Academic Standards/Grade Requirements: Minimum Passing Grade 2.5

Attendance Policies: Students are expected to adhere to the attendance policies outlined by course instructors in individual courses.

Academic Progress, (Probation), and Program Dismissal: Maintenance of 2.5 GPA; probationary periods and program dismissals are determined by the Program Director in consultation with other philosophy faculty should a student fall below the 2.5 GPA minimum.

Course Withdrawal Policies: Same as University

PSYCHOLOGY

Degree: Bachelor of Arts, Bachelor of Science
Program Type: Term
Program Modality: On-ground
Program Director/Coordinator: Rebecca Gullan

Description: The Psychology Program at Gwynedd Mercy University provides students with a breadth and depth of knowledge in the study of human behavior and mental processes through coursework across a wide array of topics, including social psychology, human development, child and adolescent psychology, biopsychology, psychopathology, personality, dementia, death and dying, counseling techniques, and interpersonal processes. Research and leadership skills are further developed through training in statistics and research methods, with opportunities for students to engage in faculty- and student-led research and to present at professional conferences. Students also complete field placements that allow them to put theory into practice, gain work experience, and network with professionals in their chosen field.

Program Student Learning Outcomes:
PLO1: Students will be able to analyze from different perspectives the impact of physiology, social interaction, group situations, interpersonal relations, attitudes, opinions, and communication on human behavior.
PLO2: Students will be able to identify and articulate the characteristics of typical development throughout the life span in terms of physical, cognitive, psychological, and psychosocial development**.**
PLO3: Students will be able to identify atypical personality development and psychopathology,as well as articulate the process of diagnosis, prognosis, and appropriate treatment of behavioral disorders.
PLO4: Students will be able to understand key concepts in statistics and research methodology and be able to use their acquired knowledge and critical thinking skills to critically analyze research in the field and to design and carry out original research.
PLO5: Students will be able to engage in basic therapeutic counseling skills that allow students to interact appropriately in a supervised professional setting.
PLO6: Students will be able to engage in critical thinking concerning the history of the discipline

and ethical issues relevant to this evolving field of study.

NOTE: For Major Requirements, see Program Handbook and Curriculum Sheets. For Curriculum Sequence, see Program Handbook.

Academic Criteria for Admission, Progression and

Retention Program Admissions Requirements and Procedures:

Same as University **Internal/External Transfers:**

Same as University

Academic Standards/Grade Requirements: A grade of C or higher is required in each of the major courses including those taken as general education requirements PSY 100 and SOC 100.The Bachelor of Science in Psychology also requires that students receive a grade of C or higher in the two natural and computational science electives required for the BS core.

Attendance Policies : Students are expected to adhere to the attendance policies outlined by course instructors in individual courses.

Academic Progress, (Probation), and Program Dismissal: A student may achieve less than a "C" grade in only two major courses and he/she may repeat these courses only once. If a student, regardless of his/her cumulative grade point average, achieves less than a "C" grade on a third major course, or fails to bring all grades up to a "C" with one repeat he/she will be dismissed from the program. Exceptions may be made at the discretion of the Program Coordinator or the Dean.

Course Withdrawal Policies: Same as University

Experiential Learning: Students enrolled in the Psychology Program are required to engage in a practicum course which allows students to put theory into practice, observe professionals engaging their field of study, practice their skills under the supervision of seasoned professionals, network within their chosen field, and gain valuable experience. Practicum requirements are detailed in the Program Handbook. Students should consult with their academic advisor the year before they expect to complete their practicum.

NOTE: Students are responsible for their own transportation to and from off campus experiential learning opportunities.

4+2 Early Entry to the MS in Counseling Program: The Psychology Program also offers the opportunity for eligible students to apply for Early Entry to the Master of Science in Counseling Program. Students approved for Early Entry may take up to 12 credits of coursework from the M.S. in Counseling Program, which will count as undergraduate open electives and may also be used towards the MS in Counseling degree.

Early Entry to the Master of Public Health Program: Psychology majors have the opportunity to apply for early entry to the Master of Public Health Program. Students who are approved may take up to 12 credits of coursework from the MPH degree program, which will count as undergraduate open electives and may also be used towards the MPH degree.

PUBLIC HEALTH

Degree: BSPH, Bachelor of Science in Public Health
Program Type: Term
Program Modality: On-ground
Program Accreditor: Gwynedd Mercy University is an applicant for accreditation by the Council on Education for Public Health (CEPH). The accreditation review will address the Bachelor of Science in Public Health and Master of Public Health degrees. Other degrees and areas of study offered by this institution will not be included in the unit of accreditation review. See https://ceph.org for more information.
Program Director/Coordinator: Sharla Willis

Program Description: The Bachelor of Science in Public Health (BSPH) is a four- year program that provides a strong foundation in the liberal arts, Mercy values and critical concerns, and the foundations of public health practice. Public health is a broad field focused on the health and well-being of populations and communities. It encompasses diverse domains such as epidemiology, disease prevention, health education and promotion, environmental health, health policy, and advocacy. The field of public health is grounded in a social justice philosophy and strives to eliminate health disparities and inequities, often by focusing on social determinants of health. Graduates from the BSPH program are prepared to sit for the CHES (Certified Health Education Specialist) credential exam, enter an MPH (Master in Public Health) program, and/or enter the public health workforce as an entry-level professional. The public health program also offers the opportunity for eligible students to apply for Early Entry to the Master in Public Health program. Students who are approved may take up to 12 credits of coursework from the MPH degree program, which will count as undergraduate open electives and may also be used towards the MPH degree.

Program Student Learning Outcomes:
PLO1 Describe the history and philosophy of public health as well as its core values, concepts and functions across the globe and in society;
PLO2 Explain the basic concepts, methods and tools of public health data collection, use and analysis, and why evidence-based approaches are an essential part of public health practice;
PLO3 Identify the concepts of population health, and the basic processes, approaches and interventions that identify and address the major health-related needs and concerns of populations;
PLO4 Recognize the underlying science of human health and disease, including opportunities for promoting and protecting health across the life course;
PLO5 Summarize the socioeconomic, behavioral, biological, environmental and other factors that impact human health and contribute to health disparities;
PLO6 Explain the fundamental concepts and features of project implementation, including planning, assessment and evaluation;
PLO7 Compare the fundamental characteristics and organizational structures of the US health system
PLO8 Describe basic concepts of legal, ethical, economic and regulatory dimensions of health care and public health policy and the roles, influences and responsibilities of the different agencies and branches of government;

PLO9 Use basic concepts of public health-specific communication, including technical and professional writing and the use of mass media and electronic technology.

NOTE: For Major Requirements, see Program Handbook and Curriculum Sheets. For Curriculum Sequence, see Program Handbook.

Academic Criteria for Admission, Progression and Retention

Program Admissions Requirements and Procedures: Any student accepted into the University may declare Public Health as a major.

Change of Major/Internal Transfers: Students interested in changing their major to the Bachelor of Science in Public Health program may do so at any time but must have earned a GPA of 2.5 or higher. Internal transfers will meet with the Program Director to discuss their interest, the requirements of the program, and the transfer of credits from their previous major. Students will have to take the general education and prerequisite courses required for the BSPH. Students who are re-admitted to the University after a long period away must meet with the Program Director to discuss their interest, program expectations, and requirements. They must then submit an application to the public health degree program.

Transfer Students: Any student who has been enrolled in a regionally accredited post-secondary school of higher education and accepted into Gwynedd Mercy University as a transfer student may apply for admission into the Bachelor of Science in Public Health program. The Registrar's office will conduct a transfer equivalency analysis of the applicant's completed credits. Course credits from an Associate of Science, Bachelor of Science or Bachelor of Arts degree program in Public Health will be accepted if they correspond to the courses offered at Gwynedd Mercy University if the course grades are C or higher; C- is not an acceptable grade for transfer. The Program Director will review all transcripts and course descriptions from the sending university to determine course equivalency. Students who are graduates of associate degree programs in public health that have articulation agreements with the BSPH program will be admitted as per the agreement. As with all transfer students, a minimum of 45 credits and a minimum of half of the major requirements must be completed at Gwynedd Mercy University.

Academic Standards/Grade Requirements: The minimum passing grade for all required courses in the major and PSY 111 is a "C." A student may achieve less than a "C" grade in only two major courses or PSY 111, and they may repeat these courses only once. If a student, regardless of cumulative grade point
average, achieves less than a "C" grade on the third major course, or fails to bring all grades up to a "C" with one repeat, the student may be dismissed from the program.

Attendance Policies: Students are expected to adhere to the attendance policies outlined by course instructors in individual courses.

Academic Progress, (Probation), and Program Dismissal: Students will meet with their academic advisor every semester to discuss their academic progress and upcoming courses. Any major or prerequisite
courses in which the student achieved less than a "C" grade will be discussed and

documented to ensure the student understands the academic requirements for the Public Health program.

Course Withdrawal Policies: Same as University

Experiential Learning: Students enrolled in the Public Health program are required to engage in a public health internship course, which allow students to put theory into practice, observe professionals engaging their field of study, practice their skills under the supervision of seasoned professionals, network within their chosen field, and gain valuable experience. Public health internships will be planned and finalized during the public health professional seminar course. Students should consult with their academic advisor the year before they expect to complete their field work. *Students are responsible for their own transportation to and from off campus experiential learning opportunities.*

CHES Exam: Students are required to take the Certified Health Education Specialist (CHES) exam in their final year. In the final year, students will be billed a one-time fee for the expense.

Non-Academic Criteria for Admission, Progression and Retention

Compliance Requirements and Clearances: Students are expected to comply with any health, safety or professional conduct requirements of their public health internship sites.

Professional Disposition and Conduct: Public health professionals are expected to interact respectfully with all stakeholders in oral and written communications, and to be sensitive to cultural practices and norms of the communities with whom they work. Students within the Public Health program are expected to develop and practice these skills in their courses and internships. Any student who behaves in a manner deemed disrespectful to others by their instructor or internship preceptor will be referred to the Program Director to discuss the incident and develop strategies and a plan to remediate the situation.
Unprofessional behavior during the public health internship, including inappropriate attire, habitually arriving late or not completing the agreed to schedule or projects, may result in being asked to not return to the practice site, which will result in an F in the course.

SPORT MANAGEMENT

Degree: Bachelor of Science
Program Accreditor: International Accreditation Council for Business Education iacbe.org
Program Type: Term
Program Modality: On-ground
Program Director/Coordinator: Maddie Herman

Program Description: The BS in Sport Management program prepares students to enter the fast-paced industry of sport while including a study of foundational business knowledge such as theory, accounting, management, international business, professional communication and finance. Core courses cover topics in strategic sport marketing, operations financing, law, venue management and revenue strategies. The program culminates with a course in which students apply newly developed skills in hands-on applications. This program offers a 4+1 MBA option.
Students should meet with their advisor in their junior year to apply to the 4+1 program.

Program Student Learning Outcomes:
PLO1: Demonstrate understanding of sport industry and practice
PL02: Apply knowledge and skills to decision-making, operations and planning
PLO3: Apply ethical and moral principles to business situations
PLO4: Find, evaluate, and apply sources of information relevant to cases in sport
PLO5: Identify and discuss implications related to Title IX legislation
PLO6: Demonstrate proficiencies in sport finance and revenue strategy
PLO7: Analyze challenges and opportunities of sport marketers and sport professionals

Experiential Learning: Students are required to engage in an internship, which allows students to put theory into practice, observe professionals engaging their field of study, practice their skills under the supervision of seasoned professionals, network within their chosen field and gain valuable experience. Students should consult with their academic advisor before they plan to register for the internship. Students are responsible for their own transportation to and from off campus experiential learning opportunities.

NOTE: For Major Requirements, see Curriculum Sheets. For Curriculum Sequence, consult Program Advisor.

Academic Criteria for Admission, Progression and Retention Program Admissions Requirements and Procedures: Same as university

Internal/External Transfers: Same as university
Academic Standards/Grade Requirements: Same as university
Attendance Policies: Same as university

Academic Progress, Probation, and Program Dismissal: Same as university

Course Withdrawal Policies Same as university

SOCIAL WORK

Degree: Bachelor of Social Work
Program Type: Term
Program Modality: On-ground
Program Accreditor: Accredited by the Council for Social Work Education (www.cswe.org)
Program Director/Coordinator: Wade Luquet

Program Description: The Gwynedd Mercy University Bachelor of Social Work Program prepares students for generalist social work practice through a liberal arts education, social work skills acquisition, and developing competencies that reflect the practice and values of the social work profession. The program promotes ethical and competent practices that address social problems and social justice issues in keeping with the mission of the university founders, The Sisters of Mercy.
Students are prepared to address various forms of human need, oppression, inequalities, and social justice issues.

Preparation for Professional Licensure: The Gwynedd Mercy University BSW prepares students for the Association for Social Work Board exam utilized by all states that have licensure for bachelor-level social workers. Upon graduation, students can take the exam and complete the process for License Bachelor of Social Work (LBSW) status in the State of Pennsylvania.

Program Student Learning Outcomes Derived from the program mission, the Gwynedd Mercy University BSW Program Learning Outcomes (Goals) are to: **PLO1:** Prepare students to think critically about social issues through a liberal arts-based curriculum and a strengths-based, person-in- environment generalist social work education;
PLO2: Prepare students to work with a diverse population of clients utilizing social work professional skills and knowledge as a mean to understand social and economic injustice and promote positive social change;
PLO3: Produce graduates who will identify with and practice within the values and ethics of the social work profession with particular attention to diverse and at-risk populations in an effort to promote social and economic justice;
PLO4: Prepare students to utilize research-informed practice skills and conduct practice-informed research so they are able to further influence social policy and programs.

For Major Requirements, see Program Handbook and Curriculum Sheets. For Curriculum Sequence, see Program Handbook.

Academic Criteria for Admission, Progression and Retention

Program Admissions Requirements and Procedures: Any student accepted into the University can declare social work as a major. Students will undergo a performance review in the social work major after taking SWK 201, SWK 202 and SWK 241 in the first semester of their sophomore year. They must submit a candidacy application to the Program Director by December 1st of their sophomore year.

The Candidacy Application must include the following:

1. A candidacy application form with all required personal information.
2. A copy of the student's unofficial transcript indicating an overall GPA of 2.5 or better and a2.67 or better in required social work courses.
3. All criminal background checks necessary to practice with children and adults.
4. A completed and signed volunteer service form verifying that the student has performed 30 hours of volunteer service in the past three years. It is important that this volunteer service has been performed at a non-profit agency. Day camp counselor, babysitter, or running errands are not appropriate volunteer service activities.
5. A letter of recommendation from a human service professional who supervised the student's volunteer experience stating they believe the student has qualities for success as a social worker, including what they think will make the student successful.
6. A letter of recommendation from a non-social work professor stating they think they have the academic ability and discipline to succeed in the BSW program.
7. A three- to five-page self-assessment paper describing student qualities that would make them a good social worker. The paper should address any biases the student may be aware of and how the social work degree fits in to their career goals. The paper should make the case for the student to be admitted into the BSW program including how they can contribute to leadership in the degree

program (participation in the Social Work Club, service, Phi Alpha Honor Society, etc.).

Upon receipt of the completed application packet and an interview with the Program Director and Field Director, the material submitted will be reviewed by the Performance Review Committee consisting of the Program Director, the Director of Field Education and other social work faculty with a decision for continuance or non-continuance in the major made by the beginning of the spring semester. Students will be assessed based on their scholarship, self- awareness, motivation for a career in social work, quality of the self-assessment paper, writing quality, and appropriateness of the social work degree for student's career goals. A Performance Review Rubric will be utilized to assess student's continuance in the BSW program. Students will be notified of their candidacy status by the Program Director by the beginning of the spring semester in a letter sent by email. The email will include their acceptance or non-acceptance to the program with instructions on their next steps if they are not accepted and instructions on what their next steps are if they are accepted.
Students who are not deemed appropriate for the BSW program will be directed to the university's professional advisors to choose another major.

Internal/External Transfers: Students who are currently enrolled at the university and who are interested in changing their major to the Bachelor of Social Work program may do so at any time but must have earned a GPA of 2.5 or higher at the time of the Candidacy Application. Students may start the program with less than a 2.5 GPA but must meet the minimum GPA at the time of formal application to the BSW degree program.
Internal transfers will meet with the Program Director to discuss their interest, the requirements of the program, and the transfer of credits from their previous major. During this meeting, students are provided with a copy of the student handbook, program goals, and program policies. Students must take the pre-requisite courses and then submit a Candidacy Application to enter the advanced level of the major in the same manner specified above.

Students who are re-admitted to the university after a long period away must meet with the Program Director to discuss their interest, program expectations, and requirements. They must then submit an application to the social work degree program.

Any student who has been enrolled in a regionally accredited post-secondary school of higher education and accepted into Gwynedd Mercy University as a transfer student may apply for admission into the Bachelor of Social Work program. Candidacy Applications to enter the advanced level of the major will be reviewed in the same manner specified above. The Registrar's office will conduct a transfer equivalency analysis of the applicant's completed credits. Transcripts of students who are transferring from another CSWE BSW program will be evaluated, and social work credits will be accepted if they correspond to the courses offered at Gwynedd Mercy University. The Program Director will review all transcripts and course descriptions from the sending university to determine course equivalency. All accepted transfer credits must have received a grade of C or better. C- is not an acceptable grade for transfer. Students accepted into the BSW program with less than a 2.5 GPA will have one semester to rise to a 2.5 GPA.

Students who are graduates of associate degree programs in human services or social work from colleges or universities with articulation agreements with the BSW program will be admitted as per the agreement. As with all transfer students, 50 overall credits and half of their major courses must be successfully completed at Gwynedd Mercy University.

All social work course credits must be earned in courses at regionally accredited colleges and universities. No social work credit is given for life experience or previous work experience.

Academic Standards/Grade Requirements: Students in the BSW major must maintain a 2.5 or better grade point average to remain in the program. Students who fall below the minimum GPA will be placed on probation and allowed one semester to rise to the minimum GPA. If the student us unable to do so in one semester, they will be dismissed from the program at the discretion of the Program Director and Director of Field Education, and Dean.

Attendance Policies (including Lab/Clinical Attendance Policies): Each professor will have their own class attendance policy in the syllabus. However, regular class attendance is essential to learning the skills and competencies necessary for social work practice. It is also important that you arrive on time. If you have to miss a class, it is courteous to let your professor know ahead of time, much like you would let your employer know that you will be missing work. Arriving late regularly can affect your learning and your grade. You are in a professional degree program and professional behavior is expected.

Academic Progress, (Probation), and Program Dismissal: Occasionally, it may become necessary to dismiss a student from the BSW for academic or professional performance reasons. Students are notified of these policies in the BSW handbook, BSW student orientation, and in advising sessions.

Students who receive below a C in any social work course are allowed to repeat the course once to obtain a C or better. If the student is not able to earn a C or better in the repeated class, they are dismissed from the program. Any student who receives below a C in three courses in the major is dismissed from the program. The student will receive a letter from the program director notifying them that they have been terminated from enrollment in the social work program and directing them to the professional advisors in the Academic Resource Center to discuss other majors within the university.

Students whose overall GPA drops below 2.5 will receive a letter from the program director notifying them that they have one semester to obtain the necessary 2.5 GPA to remain in the social work program. Should the student not be able to increase their overall GPA to a 2.5, the student will receive a letter of termination from the BSW program from the program director and directed to the professional advisors to discuss other majors within the university available to them.

Discontinuance from the Program for Non-Academic Reasons-- ***Professional dismissal from the BSW program:*** A student accepted into the social work department is expected to conform to all standards established by the Program and the University. Failure to meet the standards listed below may result in dismissal from the program for professional reasons:

1. Violation of the NASW Code of Ethics.
2. Inability to function within the structure of organizations and service delivery systems in which the student will practice.
3. Failure to fulfill obligations to the Social Work department, field agency or client, i.e., completion of required hours, coming to class or agency in a timely manner, adhering to dress code, meeting deadlines, completion of goals and referrals for client.
4. Illegal or criminal behavior or record which would preclude social work certification or licensing.
5. Inability to demonstrate effective use of interpersonal skills necessary for developing a solid worker/client or worker/peer relationship, i.e., attitude free of judgment, communicate with respect, allowing self- determination, empathy.
6. Personal issues which inhibit one's ability to meet performance standards, i.e., alcohol on chemical dependence, inability to cope with stress and/or problems of daily living, actions or lack of action that would put another person in danger.

7. Failure to demonstrate professional conduct, which shows respect for human diversity.
8. Failure to maintain professional boundaries, i.e., over- identification, exploitation of client, sexual relations, extreme self-disclosure.
9. Failure to engage in self-evaluation and inability to accept constructive feedback and supervision.
10. Inability to express thoughts in written and/or oral form.

Final authority regarding continuance in the program rests with the program director in consultation with the Dean of the School of Arts and Sciences and other necessary individuals. A dismissal decision is serious and may have a profound effect on a person's future career; therefore, allegations and unverified circumstances will not weigh into the dismissal decision. A student may initiate a grievance procedure if there is dissatisfaction with the dismissal decision.

Course Withdrawal Policies: Students who need to withdraw from a course must do so by the last day to withdraw from a course date printed in the academic calendar. They must meet with their advisor and fill out a course withdrawal form to be signed by the Dean of Arts and Sciences. The student will receive a grade of a W which does not affect GPA. A student may receive an incomplete grade for medical reasons or other extraordinary life circumstances. The grade will appear as an (I) on the grade report and does not affect GPA. Students must fill out a course withdrawal contract with the professor and all work must be turned in within four weeks from the end of the semester.
Professors must fill out
a grade change form before the end of the four-week incomplete grade period. If the student does not turn in the work and a grade change is not filled out within the four-week period, the student grade will become an F and will affect GPA.

Experiential Learning: Courses in the BSW program include shadowing experiences and field research in the sophomore and junior year and a 400-hour field experience in the senior year. Students are responsible for their own transportation to and from off campus experiential learning opportunities

Non-Academic Criteria for Admission, Progression and Retention

Compliance Requirements and Clearances: Students in the BSW program are expected to obtain Child Abuse and Criminal Record clearances prior to beginning field instruction in the senior year. Students are expected to have clean records unless given permission by the Program Director and Director of Field Education.

Professional Disposition and Conduct: The BSW program adheres to the NASW Code of Ethics. Students, faculty, and field placements are expected to practice ethically as determined by the Code of Ethics. The BSW program also has a list of expected behaviors and reasons for dismissal included in the program handbook.

Technology Requirements: Students should have access to a computer with access to Wi-Fi.

NATURAL SCIENCE

Degree: Associate of Science
Program Type: Term
Program Modality: On-ground
Program Director/Coordinator: Michelle Kulp McEliece

Program Description: The associate degree program in Natural Science is intended not only for prospective
Biology majors, but also for students interested in earning an associate degree prior to entering programs in medical technology, physical and occupational therapy, pharmacy, and cytotechnology. It is also meant for individuals employed at local pharmaceutical or biotechnology companies who require a degree credential to achieve promotion. The associate degree is based in the first two years of coursework in the Biology Program, as such, it serves an integrated course of study in biology, chemistry, and mathematics, with an emphasis on molecular and cellular biology.

Program Student Learning Outcomes:
PLO1: Communicate scientific information in a variety of formats to audiences of varying scientific sophistication in an appropriate scientific style.
PLO2: Recognize, articulate, analyze, and synthesize the fundamental principles of molecular, cellular, and organismal biology, including genetics, biochemistry, ecology, etc., and relate to them the foundational principles of chemistry, physics, and mathematics.
PLO3: Plan and implement a strategy to answer a scientific question; Collect data using appropriate laboratory and field techniques, instrumentation, and methodology and to retrieve data from the scientific literature and from on-line databases; Analyze and interpret data to produce meaningful conclusions.
PLO4: Apply ethical judgment in the review of experimental design, implementation, presentation, and collaboration as well as in the application of scientific technologies and to recognize ethical conflicts when they occur.

NOTE: For Major Requirements, see Program Handbook and Curriculum Sheets. For Curriculum Sequence, see Program Handbook.

Academic Criteria for Admission, Progression and Retention

Program Admissions Requirements and Procedures: Natural Science applicants are required to have units in biology, chemistry, algebra I, algebra II and geometry or equivalent within the required 16 high school units. Natural Science students who opt to submit SAT scores are required to have an SAT score of 530 or higher in Math.

Internal/External Transfers: Students transferring to the Natural Science program at GMercyU from outside the institution must apply to the University and meet the minimum program requirements. To receive credit for courses taken elsewhere, submission of a transcript must be submitted, and the program may request a course syllabus to appropriately evaluate course equivalency. Once accepted, students will meet with the program coordinator to determine the appropriate time expected to graduation given the student's prior coursework. Students transferring into the Biology Program from another program at GMercyU must meet with the coordinator of the program to discuss the program and determine whether they qualify for acceptance into the program and, if

so, what the timeline to degree completion would be. If accepted, the student must submit a change-of-major form. At that time, they will be assigned an academic advisor who will work with the student to plan their degree progress.

Academic Standards/Grade Requirements: Grades of "C" or higher are required in each major course in the Natural Sciences Department. A student may achieve less than a "C" grade in only two major courses, including mathematics requirements, and their prerequisites, and they may repeat these
courses only once. If a student, regardless of cumulative grade point average, achieves less than a "C"
grade on the third major course, or fails to bring all grades up to a "C" with one repeat, the student may be dismissed from the program.

Attendance Policies (including Lab/Clinical Attendance Policies): Students are expected to adhere to the attendance policies outlined by course instructors in individual courses. Attendance is required in all laboratory courses.

Academic Progress, (Probation), and Program Dismissal: At the end of each academic semester, your progress toward the associate degree in natural science will be reviewed by a committee composed of the full-time faculty of the biology program. If your progress toward the degree is considered unsatisfactory, the committee will examine your transcript in detail. If the unsatisfactory final grade is a first-time occurrence, you will receive a letter from the program coordinator notifying you of your unsatisfactory progress. If the unsatisfactory grade is a second occurrence involving two different courses, you will receive a letter from the program coordinator notifying you of your continued unsatisfactory progress and placing you on program probation, with a strong warning of the consequences of a third unsatisfactory grade. If the unsatisfactory grade is a third occurrence or if it is a second unsatisfactory grade in a course you have repeated, this is grounds for dismissal from the program.

You may appeal the dismissal decision in writing and the committee will consider all circumstances before deciding whether the dismissal decision should be upheld or if you should continue on program probation. Information provided by relevant faculty will be considered during the committee's deliberations on dismissal. If you are facing dismissal from the natural science program for academic deficiencies, you may petition for a suspension from the program for one academic year instead of permanent dismissal. This suspension is designed to encourage you to examine your commitment to a future in natural science and to remediate any circumstances which have contributed to your lack of progress. During this suspension, you may not enroll in any courses in the natural science program; however, you may enroll in general education courses. At the end of the suspension, you may resume studies in the biology program; however, any future academic deficiency will result in immediate and permanent dismissal from the program.

Course Withdrawal Policies: Sometimes you need to withdraw from a course rather than risk an unsatisfactory grade. You must do this before the last day of the withdrawal deadline. You should first discuss your withdrawal with the course instructor. You must meet with your advisor to discuss the proposed withdrawal. You must be careful to make sure that your withdrawal does not adversely affect your financial aid or residence hall arrangements. Your advisor will fill out and sign a Course Withdrawal form. You must bring

the Course Withdrawal to the Dean of the School of Arts and Sciences for your withdrawal to become official. You cannot withdraw from a course via Colleague. If your form is received by the Office of Academic Affairs after the deadline, you are not allowed to withdraw from the course***. If you stop attending class but do not officially withdraw from a course, you will receive an "F" on your permanent transcript for the course.***

MINOR PROGRAMS

For Minor Requirements, see Program Handbooks and Curriculum Sheets

BIOLOGICAL SCIENCES

Degree: Minor
Program Type: Term
Program Modality: On-ground

Program Description: A student who is pursuing a Bachelor of Arts or a Bachelor of Science degree in a program other than biology may earn a minor in biological science by completing 20-24 credits in biology.

Program Admissions Requirements and Procedures: Any student who is pursuing a Bachelor of Arts or a Bachelor of Science degree other than in biology may apply to earn a minor in biological sciences. Students should speak with the coordinator of the Biology Program prior to completing the appropriate minor addition form.

Internal/External Transfers: A maximum of six credits may be transferred from another institution. All prerequisites for the chosen courses must be satisfied. To receive credit for courses taken elsewhere, submission of a transcript must be submitted, and the program may request a course syllabus to appropriately evaluate course equivalency.

Academic Standards/Grade Requirements: Grades of "C" or higher are required in each minor course; C- grades are not acceptable. A student may achieve less than a "C" grade in only two courses, and they
may repeat these courses only once.

Attendance Policies (including Lab/Clinical Attendance Policies): Students are expected to adhere to the attendance policies outlined by course instructors in individual courses. Attendance is required in all laboratory courses.

Academic Progress, (Probation), and Program Dismissal: Should a student fail to earn a grade of "C"
or higher in any of the courses required for the minor, the student will not earn the minor.

CHEMISTRY

Degree: Minor
Program Type: Term
Program Modality: On-ground

Program Description: A student who is pursuing a Bachelor of Arts or a Bachelor of Science degree may earn a minor in chemistry by completing 23 credits in chemistry.

Program Admissions Requirements and Procedures: Any student who is pursuing a Bachelor of Arts or a Bachelor of Science degree may apply to earn a minor in chemistry. Students should speak with the coordinator of the Biology Program prior to completing the appropriate minor addition form.

Internal/External Transfers: A minimum of 15 credits must be taken at Gwynedd Mercy University. All prerequisites for the chosen courses must be satisfied. To receive credit for courses taken elsewhere, submission of a transcript must be submitted, and the program may request a course syllabus to appropriately evaluate course equivalency.

Academic Standards/Grade Requirements: Grades of "C" or higher are required in each minor
Course; C- grades are not acceptable. A student may achieve less than a "C" grade in only two courses, and they may repeat these courses only once.

Attendance Policies: Students are expected to adhere to the attendance policies outlined by course instructors in individual courses. Attendance is required in all laboratory courses.

Academic Progress, Probation, and Program Dismissal: Should a student fail to earn a grade of "C"
or higher in any of the courses required for the minor, the student will not earn the minor.

COMPUTER INFORMATION SCIENCE

Degree: Minor
Program Type: Term
Program Modality: On-ground

Program Description: If you have a GMercyU major other than computer information science (CIS), you may earn a minor in CIS. The Computer Information Science program combines the fundamental problem-solving capabilities of computer science with hands-on experience in several areas of CIS, including programming, networking, cybersecurity, computer forensics, artificial intelligence, machine learning, data mining, database development, web design, multimedia, and mobile applications.
For Minor Requirements, see Program Handbook and Curriculum Sheets.

Internal Transfers: Students interested in adding a minor in the Computer Information Science program may do so at any time but must have earned a GPA of 2.5 or higher prior to being accepted into the program. Internal transfers will meet with their current advisor and the CIS program coordinator to discuss their interest and the requirements of the program.

External Transfers: Any student who has been enrolled in a regionally accredited post-secondary school of higher education and accepted into Gwynedd Mercy University as a transfer student may apply for a minor in computer information science. The Registrar's office will conduct a transfer equivalency analysis of the applicant's completed credits. A maximum of six credits from another college or university can be applied to the CIS minor. Course credits from another accredited institution will be accepted if they correspond to the courses offered at Gwynedd Mercy University and if the course grades are C or higher (C- is not an acceptable grade for transfer). The Program Coordinator will review all transcripts and course descriptions from the sending university to determine course equivalency.

Academic Standards/Grade Requirements: Grades of "C" or higher are required in each CIS course. A student may achieve less than a "C" grade in only two courses and may repeat these courses only once. If a student, regardless of cumulative grade point average, achieves less than a "C" grade on the third course, or fails to bring all grades up to a "C" with one repeat, the student may be dismissed from the minor.

Academic Progress, Probation and Program Dismissal: Students must earn a grade of "C" or better in CIS 104, CIS 114, CIS 215, CIS 321 and two additional CIS courses at the 200-level or above for a total of 18 credits. Students with ≤ 2.0 GPA may be dismissed from the program.

Attendance Policies: Class attendance and participation is an integral part of the collaborative learning environment. Students with frequent unexcused absences typically do not do very well and often must repeat the course.

Course withdrawal policies: Same as University

Experiential Learning: Students are responsible for their own transportation to and from off campus experiential learning opportunities.

Professional Disposition and Conduct: Students are responsible for exhibiting conduct that is appropriate to their professional training and education. The CIS Program will not tolerate any act that violates the policies put in place by the university. Gwynedd Mercy University is committed to maintaining a positive learning, working, and living environment that is free from unlawful
discrimination and harassment. It is the students' responsibility to familiarize themselves with the
University's Policies.

Technology Requirements: Access to a Machine (physical or virtual) running **Windows Operating System**. All software, labs, hands-on projects, and assignments require the latest version of Windows.

COUNSELING AND INTERPERSONAL RELATIONS

Degree: Minor
Program Type: Term
Program Modality: On-ground

Program Description: Students in any baccalaureate program may earn a minor in counseling and interpersonal relations by completing six courses (18 credits).
Students may choose an area of concentration or earn a generalist minor.

Minor Courses:
Pre-requisite course: PSY 100.
Required courses: PSY 200 (or SWK 202 or PSY 202), PSY 212, and PSY 321. Additional Courses**:** Students may select three courses from one area to complete the minor with a concentration or select any three courses from the approved list to complete the minor with a generalist focus.
Concentration in Child and Family: PSY221, PSY222, and SWK241.
Concentration in Mental Health: PSY210, PSY206, and PSY304.
Concentration in Special Populations: CRJ205, PSY 437 or SWK203, and PSY300.
Concentration in Early Entry to Graduate Study*: CNS 501, CNS 505, CNS 520, and CNS 540.
Generalist: Any three courses from the approved list.
Additional upper-level psychology electives may be applied to the minor with approval from the program coordinator.

*The Concentration in Early Entry to Graduate Study is available only to students accepted into the Early Entry to the MS in Counseling Program. Course substitutions may be made with the approval of the program coordinator.

Internal/External Transfers: A maximum of six credits may be transferred from another institution. All prerequisites for the chosen courses must be satisfied. To receive credit for courses taken elsewhere, submission of a transcript must be submitted, and the program may request a course syllabus to appropriately evaluate course equivalency. Foundation counseling courses (PSY 212 and PSY 321) may not be transferred into the minor from another institution.

Academic Standards/Grade Requirements: A grade of C or higher is required in each of the courses required for the minor.

Academic Progress, (Probation), and Program Dismissal: A student may achieve less than a "C"
Grade in only two courses for the minor and he/she may repeat these courses only once. If a student, regardless of his/her cumulative grade point average, achieves less than a "C" grade on a third course
for the minor, or fails to bring all grades up to a "C" with one repeat, he/she will be dismissed from the program. Exceptions may be made at the discretion of the program coordinator or the Dean.

CRIMINAL JUSTICE

Degree: Minor
Program Type: Term
Program Modality: On-ground

Program Description: Students with a university major other than criminal justice may earn a minor in criminal justice by completing six courses (18 credits): CRJ 102, 215, 216, and three CRJelectives.
Students must earn a "C" or better in all courses in the minor.
For Minor Requirements, see Program Handbook and Curriculum Sheets

Program Admissions Requirements and Procedures: Follow University's admissions procedures.

Internal/External Transfers: A maximum of six credits may be transferred from another college. Students must earn a "C" or better in all courses in the minor. For Minor Requirements, see Program Handbook and CurriculumSheets.

Academic Standards/Grade Requirements: A grade of C or higher is required in each of the minor courses. A student may achieve less than a "C" grade in only two minor courses and he/she may repeat these courses only once.

Academic Progress, Probation and Program Dismissal: If a student, regardless of his/her cumulative grade point average, achieves less than a "C" grade on a third minor course, or fails to bring all grades up to a "C" with one repeat, he/she may be dismissed from the program.

Experiential Learning: Students are required to engage in an internship, which allows students to put theory into practice, observe professionals engaging their field of study, practice their skills under the supervision of seasoned professionals, network within their chosen field and gain valuable experience. Requirements and other information regarding the internship are detailed in the program handbook. Students should consult with their academic advisor the year before they plan to register for the internship. Students are responsible for their own transportation to and from off campus experiential learning opportunities.

DATA ANALYTICS

Degree: Minor
Program Type: Term
Program Modality: On-ground

Program Description: With a minor in data analytics, students will gain a foundational understanding of data analytics using the latest techniques and approaches. Students will learn how to write code to manipulate data, perform statistical analysis, and create visualizations. Through hands-on projects and case studies, students will apply their newly acquired knowledge and skills to real-world datasets. Ethical issues related to data collection, privacy, and security will also be explored. A minor in data analytics complements a wide range of majors and prepares students to remain competitive and relevant in the workforce.

Required Courses: A minimum of 18 credits is required for the Data Analytics Minor: CIS 115, CIS 116, CIS 215, CIS 312, CIS 401, and PSY 111. All prerequisites for the chosen courses must be satisfied. Course substitutions will be considered at the discretion of the Program Coordinator.

External Transfers: A maximum of six credits may be transferred from another institution. Course credits from another accredited institution will be accepted if they correspond to the courses offered at Gwynedd Mercy University and if the course grades are C or higher (C- is not an acceptable grade for transfer).

Academic Standards: A minimum grade of C must be earned for each course. "C-" is not acceptable.

Digital Communication

Program: Minor in Digital Communication
Degree: Minor
Program Type: Term
Program Module: on-ground
Program Coordinator: Margaret Rakus

Program Description: Students develop content creation skills that match today's strategic communication needs, building a digital portfolio with hands-on courses exploring basic website deployment, podcasting and video production.

Program Student Learning Outcomes:
PLO1: Gather, analyze, and communicate information and data from a variety of relevant and credible sources.
PLO2: Produce targeted, audience specific content.
PLO3: Demonstrate technical competency across digital and social media.

For Major Requirements, see Program Handbook and Curriculum Sheets

Academic Criteria for Admission, Progression and Retention Program

Admissions Requirements and Procedures:
Students earning a degree in any major may earn a minor in Digital Communication by completing 18 credits in required courses. Students should consult with the Digital Communication program coordinator to complete the appropriate minor addition form.

Internal/External Transfers:
A maximum of six credits may be transferred from another institution. All prerequisites for the chosen courses must be satisfied. To receive credit for courses taken elsewhere, submission of a transcript must be submitted, and the program may request a course syllabus to appropriately evaluate course equivalency.

For Curriculum Sequence, see Program Handbook

Academic Standards/Grade Requirements:

grades of "C" or higher are required in each minor course. A student may achieve less than a "C" grade in only two courses, and they may repeat these courses only once.

Attendance Policies (including Lab/Clinical Attendance Policies)
Students are expected to adhere to the attendance policies outlined by course instructors in individual courses.

Academic Progress, (Probation), and Program Dismissal:
Should a student fail to earn a grade of "C" or higher in any of the courses required for the minor, the student will not earn the minor.

Course Withdrawal Policies Same as university

Healthcare Administration

Program Name: Minor Healthcare Administration
Program Accreditation Status + Contact Information):
IACBE 11960 Quivira Road, Suite 300 Overland Park, KS 66213 USA Telephone: (913) 631 3009
Program Degree Level (BS, BA, BSN, etc.) Bachelor's level
Program Type (NonTerm/Term): *Non-term*
Program Modality (Online/Hybrid/On-ground)*: Online*

Program Description
The minor in Healthcare Administration will help gain the skills that meet the challenges of today's health care systems while pursuing innovative solutions for tomorrow.

Program Learning Outcomes
PLO1: The ability to clearly and effectively prepare written business communications. **PLO2:** Business students will apply knowledge and skills to make appropriate business decisions. **PLO3:** The student will be able to apply ethical and moral decision-making principles to business situations. **PLO4:** The student will demonstrate decision-support tools required for business professionals. **PLO5:** The student will demonstrate the ability to find, evaluate, and apply sources of information relevant to business issues and situations.

"*For Major Requirements, see Program Handbook and Curriculum Sheets")*
Academic Criteria for Admission, Progression and Retention Program Admissions Requirements and Procedures Same as the school business programs

"*For Curriculum Sequence, see Program Handbook")*
A student must complete the course and credit requirements as defined on the curriculum sheet to be a candidate for the Minor in Healthcare Administration.

Academic Progress, (Probation), and Program Dismissal
The minimum passing grade within the minor is C. A grade of C- is not acceptable.

Academic Standards/Grade Requirements
The minimum passing grade within the minor is C. A grade of C- is not acceptable.

Course withdrawal policies
same as non-term coursework

Attendance Policies (including Lab/Clinical Attendance Policies)
same as non-term coursework

Experiential Learning- none required

HISTORY

Degree: Minor
Program Type: Term
Program Modality: On-ground

Program Description: Students with a University major other than history may earn a minor in history by completing six courses (18 credits): HIS107, HIS109, HIS131, HIS132, and two HIS electives.
For Minor Requirements: *see Program Handbook and Curriculum Sheets.*

Academic Progress, Probation and Program Dismissal: The minimum passing grade for all required courses in the major is "C." Any grade lower than a "C" in more than one major course may result in Dismissal from the program. Students who earn less than a "C" in a required course may repeat it only once; if the repeat results in a grade less than a "C", the student will be dismissed from the program.

MATHEMATICS

Degree: Minor
Program Type: Term
Program Modality: On-ground

Program Description: Reflective of the mission of the University, the mission of the Mathematics Minor is to provide each student with an education that is not only comprehensive in mathematical theorems and logic, but also literate in the arts and sciences. If you have a GMercyU major in any discipline, you
may earn a minor in mathematics. For Minor Requirements, see Program Handbook and Curriculum Sheets.

Internal Transfers: Students interested in adding a minor in mathematics program may do so at any time but must have earned a GPA of 2.5 or higher prior to being accepted into the program.
Internal transfers will meet with their current advisor and the CIS program coordinator to discuss their interest and the requirements.

External Transfers: Any student who has been enrolled in a regionally accredited post-secondary school of higher education and accepted into Gwynedd Mercy University as a transfer student may apply for a
minor in mathematics. The Registrar's office will conduct a transfer equivalency analysis of the

applicant's completed credits. A maximum of six credits from another college or university can be applied to the math minor. Course credits from another accredited institution will be accepted if they correspond to the courses offered at Gwynedd Mercy University and if the course grades are C or
higher (C- is not an acceptable grade for transfer). The CIS Program Coordinator will review all transcripts and course descriptions from the sending university to determine course equivalency.

Academic Standards/Grade Requirements: Grades of "C" or higher are required in each mathematics course. A student may achieve less than a "C" grade in only two courses and may repeat these courses only once. If a student, regardless of cumulative grade point average, achieves less than a "C" grade on the third course, or fails to bring all grades up to a "C" with one repeat, the student may be dismissed from the minor.

Academic Progress, Probation, and Program Dismissal: Students must earn a grade of "C" or better in MTH 245, MTH 246 and 12 credits of electives selected from: MTH 231, MTH 234, MTH 235, MTH 261, MTH 301, MTH 302, MTH 303, MTH 304, MTH 305, MTH 401, MTH 407 or MTH 437 for a total of 20 credits. Students with ≤ 2.0 GPA, may be dismissed from the program.

Technology Requirements: A laptop only if enrolled in MTH 261, Programming for Math.

MICROBIOLOGY

Degree: Minor
Program Type: Term
Program Modality: On-ground

Program Description: A student who is pursuing a Bachelor of Arts or a Bachelor of Science degree may earn a minor in microbiology by completing 19 credits in microbiology.

Program Admissions Requirements and Procedures: Any student who is pursuing a Bachelor of Arts or a Bachelor of Science degree may apply to earn a minor in microbiology. Students should speak with the coordinator of the Biology Program prior to completing the appropriate minor addition form.

Internal/External Transfers: A maximum of six credits may be transferred from another institution. All prerequisites for the chosen courses must be satisfied. To receive credit for courses taken elsewhere, submission of a transcript must be submitted, and the program may request a course syllabus to appropriately evaluate course equivalency.

Academic Standards/Grade Requirements: Grades of "C" or higher are required in each minor course; C- grades are not acceptable. A student may achieve less than a "C" grade in only two courses, and they may repeat these courses only once.

Attendance Policies: Students are expected to adhere to the attendance policies outlined by course instructors in individual courses. Attendance is required in all laboratory courses.

Academic Progress, Probation, and Program Dismissal: Should a student fail to earn a grade of "C" or higher in any of the courses required for the minor, the student will not earn the minor.

MUSIC

Degree: Minor
Program Type: Term
Program Modality: On-ground

Program Description: Students accepted into any baccalaureate program may earn a minor in music by completing 18 credits: MUS 100 Glee Club (6 credits in applied music), MUS 104 Music Appreciation (3 credits), MUS 107 Music Therapy (3 credits), MUS 203 Introduction to Broadway (3 credits), and MUS 299 Piano Class (3 credits). SEM 214 Divas of Music may be substituted for any of the above (3 credits).

Transfers: A maximum of 6 credits may be transferred from another University.

Academic Standards/Grade Requirements: A minimum grade of "C" must be earned for each course. "C-" is not acceptable.

PHILOSOPHY

Degree: Minor
Program Type: Term
Program Modality: On-ground

Program Description: The philosophy minor at Gwynedd Mercy University allows students of various majors to enjoy in part the same curriculum provided in the philosophy major (18-credits total), allowing a profound humanities experience that focuses on the "regina scientiarum omnium (the queen of all the sciences)." For a fuller description of the Program, see the description for the philosophy major.

Internal/External Transfers: Contact Patrick A. Messina, Program Director

Academic Progress: Maintenance of 2.5 GPA; probationary periods and program dismissals are determined by the Program Director in consultation with other philosophy faculty should a student fall below the 2.5 GPA minimum.

Academic Standards/Grade Requirements: Minimum Passing Grade: 2.5 For Minor Requirements: *see Program Handbook and Curriculum Sheets.*

PSYCHOLOGY

Degree: Minor
Program Type: Term
Program Modality: On-ground

Program Description: Students with a university major other than psychology may earn a minor in psychology by completing six courses (18 credits): PSY 100, PSY 111, and four PSY electives. Students must earn a "C" or better in all courses in the minor.

Academic Standards/Grade Requirements: A grade of C or higher is required in each of the courses required for the minor.

Academic Progress, (Probation), and Program Dismissal: A student may achieve less than a "C" grade
in only two courses for the minor and he/she may repeat these courses only once. If a student, regardless of his/her cumulative grade point average, achieves less than a "C" grade on a third course for the minor, or fails to bring all grades up to a "C" with one repeat he/she will be dismissed from the

program. Exceptions may be made at the discretion of the program coordinator or the Dean.

PUBLIC HEALTH

Degree: Minor
Program Type: Term
Program Modality: On-ground

Program Description: The minor in public health will introduce students to the field by providing them with an understanding of the underlying influences on health where people live, work and play, and the skills to be informed consumers of health information. The minor will allow students to consider the intersection of public health with their major field. As a broad and interdisciplinary field, public health has relevance for students of any major at Gwynedd Mercy University who have an interest in the social determinants of health. Students with any university major other than public health may earn a minor in public health by completing six courses (18 credits): PUB 100 Introduction to Public Health, PUB 200 Health Behavior and Health Education, PUB 310 Introduction to Epidemiology, and three PUB electives. Students must complete any prerequisites for the required and elective courses.

Academic Standards/Grade Requirements: A grade of C or higher is required in each of the courses required for the minor.

Academic Progress, (Probation), and Program Dismissal: A student may achieve less than a "C" grade in only two courses for the minor and he/she may repeat these courses only once. If a student, regardless of his/her cumulative grade point average, achieves less than a "C" grade on a third course for the
minor, or fails to bring all grades up to a "C" with one repeat he/she may be dismissed from the program.

RELIGIOUS STUDIES

Degree: Minor
Program Type: Term
Program Modality: On-ground

Program Description: The religious studies minor offers an 18-credit concentration in the academic study of religion, focusing on distinctive, often multidisciplinary, or interdisciplinary, approaches to the study of religion, thereby strengthening students' interpretive and critical thinking skills.
Coursework in the study of religion facilitates students' recognition of diversity within and across traditions and helps students to identify and interpret religion's impact across the globe, underscored by an orientationto the Mercy "critical concerns"

Program Admissions Requirements and Procedures:

Internal/External Transfers: Contact Patrick A. Messina, Program Director

Academic Standards/Grade Requirements: Minimum Passing Grade: 2.5

Academic Progress, Probation and Program Dismissal: Maintenance of 2.5 GPA; probationary periods and program dismissals are determined by the Program Director in consultation with other philosophy faculty should a student fall below the 2.5 GPA minimum.
Minor Requirements: *see Program Handbook and Curriculum Sheet.*

FRANCES M. MAGUIRE COLLEGE of NURSING and HEALTH PROFESSIONS

Administration:

Dean: Jane Tang, PhD, RN, NE-BC
Associate Dean of Nursing Excellence, Kristin Sagedy, PhD, RN, CEN

Department Faculty:

Medical Laboratory Science: Joy M. Fox, BS, RT(R) (M)(QM)(CT), Campus Coordinator

Nursing: Laraine Amoia-Watters, EdD, Program Coordinator; Patricia Brown O'Hara, PhD; Nicole Butler, Ph.D; Diane Gilson, MSN; Michele Hawks, DNP; Ashely Heidler, Mary Herman, EdD; MSN; Nicole Hinckle, MSN; Maria Jordan, MSN; Jennifer Kelly-Connolly, MSN; Michele Kusterbeck, MSN; Pamela B. Lynn, EdD; Andrea Mann, MSN; Nancy McCormack, MSN; Theresa McGowan, MSN; Hillary McManamon, MSN; Dona M. Molyneaux, PhD; Katherine Mulcahy, MSN; Megan Mustachio, MSN; Corrie Pallante, MSN; Suzanne Prestoy, PhD; Catherine Razzi, DNP; Catherine Sargent, PhD; AnnMarie Welsh, PhD.

Occupational Science: Thomas Mernar, PhD, OTR/L, Program Director; Mindy MacRone-Wojton, DSc, OTR/L; Sharon Montgomery, OTD, OTR/L, CHT, CEAS; Megan Mueller, OTD, OTR/L; Michele Peterson, MS, OTR/L;

Radiation Therapy: Lorraine Quarles, MS, R.T. (T) (ARRT), Program Coordinator; Wayne Pinover, DO, Medical Director. Judith McDonald, BA; Emily Quinn, BS.

Radiologic Technology: Joy M. Fox, BS, RT(R) (M)(QM)(CT), Campus Coordinator

Respiratory Care: William Randall Solly, MS, RRT, RPFT, Program Coordinator; Melissa Thornborough, BHS, RRT, RRT-ACCS, AE-C, Director of Clinical Education; Barbara B. Schuster, MEd, RRT; Melissa Ash, BS, RTT, RRT-ACCS, RRT-SDS, AE-C; Jason Lu, MD, Medical Director.

Speech- Language Pathology Prerequisite Program: Karen Fallon, PhD, CCC/SLP, Program Coordinator; Alison Boyle, MS; Yvonne Howard, PhD; Jennifer McIlvaine, PhD, CCC-SLP/L, ATP.

DEGREES OFFERED

Nursing Degree
Bachelor of Science in Nursing

Health Profession Programs Bachelor of Science
Medical Laboratory Science
Radiation Therapy
Radiologic Technology

Bachelor of Health Science
Occupational Science
Radiation Therapy
Respiratory Care

Associate of Science
Respiratory Care

Health Professions

MEDICAL LABORATORY SCIENCE

Program Name: Medical Laboratory Science Degree: Bachelor of Science
Program Type: Term Program
Program Modality: On-Ground Program; The majority of the instruction is to students through on-ground, face-to-face meetings with the flexibility for instruction in other modalities.
Campus Coordinator: Joy Fox

Program Description: A student who wishes to earn a Bachelor of Science degree in Medical Laboratory Science (MLS) follows a four-year program or a five-year program. The first three years (90+) credits are taken on the university campus. The final year of the Medical Laboratory Science program takes place in a 12- month program at a hospital-based NAACLS approved affiliate School of Medical Laboratory Science to which the student must apply and be accepted to attend. At the MLS hospital-based program the student will have didactic, laboratory and clinical education on a full-time, 40 hours a week basis.

All MLS courses will be taught by qualified educators in the field of MLS. Students will participate in didactic and clinical education courses at an affiliate site to which they have applied and been accepted. Students are expected to follow all policies at the University and MLS affiliate. Students are prepared to take the MLS (ASCP) examination offered by the American Society of Clinical Pathologists for professional certification.

Students enrolled in the Medical Laboratory Science major must complete all required courses before beginning the senior year of study at a hospital-based National Accrediting Agency for Clinical Laboratory Science (NAACLS) approved affiliate School of Medical Laboratory Science. Most science courses must be less than seven (7) years old by the time the student begins at the affiliate hospital. No science course can be greater than ten (10) years old by the time the student enters the affiliate MLS program at the hospital.

The hospital-based (NAACLS) affiliate accredited Schools of Medical Laboratory Science are independent from the University. Students will be advised when application must be submitted to affiliate programs. A

list of NAACLS approved Schools of Medical Laboratory Science can be found at www.naacls.org. Admission to the affiliate program is competitive and the University cannot guarantee admission.

Three-Plus-One Option

Students who complete all academic requirements in three years will seek admission to a NAACLS accredited affiliate hospital-based School of Medical Laboratory Science in order to complete the senior year. Representatives from the hospital will review the applicant's grades and performance in the program. A personal interview will follow. **Admission is competitive and the University cannot guarantee that a student will be accepted to an affiliate program**

The senior student who is full time pays a fee to the University for this year (found in this catalog under expenses). The student is responsible for the tuition to the affiliate hospital and any additional costs. Students can continue to file the FASFA form through the University and receive federal financial aid towards the affiliate program toward tuition. Scholarships, merit awards and grants offered by the University are no longer valid. The student enrolled in the affiliate MLS program is expected to follow all policies and procedures of that affiliate as well as the University.

Students who receive tuition assistance from the Veterans Administration (VA) should be aware that once they enter the affiliate program, the University will no longer be the liaison for processing VA tuition transactions. It is the student's responsibility to contact the affiliate program to find out if they are a VA participating program prior to applying. The certifying official at a VA participating affiliate will assume the role of processing VA benefits while enrolled in the affiliate program. The student should also contact the VA directly for additional information.

The student is responsible for transportation (including parking, tolls, gas, public transportation, etc) to and from the School of Medical Laboratory Science. The student is responsible for registering for Gwynedd MLS courses that correlate with the affiliate program courses for the Fall and Spring semesters.

Following successful completion of the prescribed curriculum, the student is eligible to receive the Bachelor of Science degree in Medical Laboratory Science, and after passing a nationally administered examination, administered by the American Society of Clinical Pathologists (ASCP), to become a certified medical laboratory scientist.

Jefferson Option – Bioscience Technologies

Students also have the option to apply for transfer into the Bioscience Technologies program at Thomas Jefferson University College of Health Professions. Gwynedd Mercy University maintains a formal articulation agreement with Jefferson. Application must be made separately from the Gwynedd Mercy University application. Students interested in transferring to the Bioscience Technologies program at Jefferson will follow the curriculum of the Medical Laboratory Science program. They will work with the Jefferson admissions transfer coordinator as well as their University academic advisor, to complete all prerequisite courses and paperwork to apply for transfer. **Admission is competitive and students have no guarantee that they will be accepted for transfer.**

Bioscience Technologists work with RNA, DNA and proteins in academic research laboratories, pharmaceutical industries, forensic DNA testing laboratories or molecular analysis.

Cytotechnologists use microscopy to evaluate specimens, locate and interpret the presence or absence of cancer cells, precancerous changes, infections or inflammatory patterns. Specimens can be obtained from

any organ of the body. Cytotechnologists are the health professionals who interpret lab specimens, such as the "pap" smears. Medical Laboratory Scientists perform a wide range of diagnostic testing in various types of laboratories.

The Bachelor degree in Biotechnology/Applied Molecular Technologies, Cytotechnology/Cell Sciences or Medical Laboratory Science will be awarded by Thomas Jefferson University.

Additional information on these programs can be found on the Jefferson website for health professions. It is important for the interested student to make interest and intent known to the Campus Coordinator as soon as possible in order to coordinate the completion of prerequisite courses and application in a timely manner.

Medical Laboratory Science/Biology — Four-Plus-One Option

The student who prefers to obtain a bachelor's degree in biology prior to studying the medical laboratory science component may do so. Following the attainment of this degree, the student can seek admission to an NAACLS accredited School of Medical Laboratory Science. Acceptance into the MLS hospital-based program will be facilitated by completing the listed prerequisites as a part of the initial degree program. In this case, a student will not receive 35 credits for the MLS program's didactic and clinical training and will not receive a second degree in medical laboratory science. The student would receive a certificate from the hospital and be eligible to take the MLS (ASCP) examination.

If a student wishes to complete a bachelor's degree in biology and then receive a second degree in medical laboratory science, the student will apply to the NAACLS accredited affiliate School of Medical Laboratory Science as a matriculated Gwynedd Mercy University student. The student would receive 35 credits for the didactic and clinical training and would be awarded a second degree, a Bachelor of Science in Medical Laboratory Science. Students would be eligible to take the MLS (ASCP) examination at the completion of the program.

Program Learning Objectives:

- **PLO1:** The success of the program, and hence its graduates, is determined by students/graduates: Successfully completing the first three years of the program with a minimum overall GPA of 2.8 and a science and math GPA of 2.5.
- **PLO2:** Being accepted to one or more NAACLS accredited affiliate Schools of Medical Laboratory Science.
- **PLO3:** Successfully completing the twelve months of professional studies in a NAACLS accredited hospital- based program and being awarded a Certificate of Completion.
- **PLO4:** Successfully passing the MLS national registry examination offered by theASCP.
- **PLO5:** Achieving gainful employment in medical laboratory science or other type of laboratory, such as pharmaceutical.

For Major Requirements: See Program Handbook and/or Curriculum Sheets.

Academic Criteria for Admission, Progression and Retention for Medical Laboratory Science

Program Admissions Requirements and Procedures: The prospective student should apply through Admissions. The program requires a minimum 2.8 GPA for all applicants. Science and math courses for first time freshmen should include Biology, Chemistry, Physics or Anatomy and Physiology, Algebra I and II, and Geometry or equivalent courses. Grades in these courses should be an average of not less than a B. Other pertinent courses will be reviewed. The Campus Coordinator will also review prospective

student information provided for admission.

Admission to the MLT-to-MLS program is open to graduates of a medical laboratory technician (MLT) program who have obtained their MLT (ASCP) certification (or equivalent). Additional criteria for eligibility for admission with advanced standing to Gwynedd Mercy University are described in this catalog in the Admissions section. Application may be made for this program as a full-time or part- time student. Upon acceptance to Gwynedd Mercy University, the student will begin course work to fulfill the baccalaureate degree requirements. The degree requirements include the academic requirements of the University, as well as the upper-level science and health science courses. Students are required to attend a NAACLS approved affiliate School of Medical Laboratory Science and are not exempt due to the previous study in medical laboratory technology.

All students seeking admissions to affiliate programs for the major must maintain a minimum grade point average of 2.8 overall and 2.5 in science. Students must go through the admission process required to be admitted to the hospital based NAACLS accredited affiliate School of Medical Laboratory Science. The hospital based NAACLS accredited affiliate School of Medical Laboratory Science is independent from the University. Admission is competitive and the University cannot guarantee admission. Course requirements are the same as listed under Medical Laboratory Science.

Internal transfer students seeking to enter the program will indicate interest to the Campus Coordinator who will review their transcripts and any other information available and applicable. The student seeking transfer shall have an overall GPA of not less than 2.8 and grades in science and math not less than an average of a B. The Campus Coordinator will determine if the student can transfer into this program of study.

External transfer students seeking to enter the program will apply through Admissions. The student seeking transfer shall have an overall GPA of not less than 2.8 and grades in science and math not less than an average of a B. Applicable courses in science must not be older than seven years at the anticipated entrance date to the affiliate program to be eligible for transfer. The prospective student must take 45 credits minimum at the University to be eligible for the degree. Admissions will consult with the Campus Coordinator to determine acceptance. The registrar will evaluate courses for transfer.

For Curriculum Sequence, see the Program Handbook and curriculum sheets.

Academic Standards/Grade Requirements and Progression for Medical Laboratory Science:

Students must maintain a minimum grade point average of 2.8 overall and a 2.5 average in science and math. If either the overall GPA or science and math GPA falls below these standards, the student will be placed on program probation. Should the GPA remain below these standards for a second semester, then the student will be dismissed from the MLS program. **All grades in science, math and the major must be "C" or above. For any grade below a "C" (not a C-) in a science course, math course or a major course, the student will have one opportunity, for one course only, to repeat the course.** The student will be placed on program probation. Any subsequent grade below a "C" in a science, math or a major course will result in the student being dismissed from the MLS program. Students must go through the admission process required to be admitted to the hospital based NAACLS accredited affiliate School of Medical Laboratory Science. The hospital based NAACLS accredited affiliate School of Medical Laboratory Science is independent from the University. **Admission is competitive and the University cannot guarantee admission.**

Attendance Policies: The student is required to abide by all attendance policies set forth for each University course. In addition, the NAACLS accredited affiliate program policies for attendance are strictly enforced and will be shared with the student before or upon acceptance.

Students are responsible for their own transportation, parking fees, gas, tolls or public transportation, etc. to and from the affiliate program and its clinical affiliate sites.

Non-Academic Criteria for Admission, Progression and Retention

Technical Standards
An applicant to the Medical Laboratory Science Program must, with or without reasonable accommodation, have sufficient:

- Visual acuity to be able to identify microscopic structures, cells, and organisms; to operate analytical instruments appropriately and safely without substantially endangering students, co-workers and patients.
- Fine motor skills and manual dexterity to obtain and manipulate specimens, reagents, instruments, and analytical equipment according to established guidelines with speed, accuracy, precision, and in a manner that does not endanger others.
- Communication skills to effectively convey and/or explain results to other health care personnel, both within and outside the laboratory.
- Interactive skills to maintain cooperative and productive working relationships with patients and other health care professionals.
- Emotional stability to exercise appropriate judgment in responding to emergency situations that may be present in the health care environment.
- Ability to effectively handle stressful situations.
- Ability, with or without reasonable accommodation, to safely perform all core tasks required of a medical laboratory scientist.

All standards were formulated to be in compliance with the Rehabilitation Act of 1973 and the Americans with Disability Act.

Affiliate Program Clearances and Policies/Procedures:
Students accepted to an affiliate MLS program must follow all pre-admission clearance procedures as stated by that program. In addition, all policies, such as confidentiality, dress code, professional liability insurance and professional standards must be adhered to. Failure to comply may result in dismissal from the affiliate MLS program and the University's MLS Program.

Students must maintain health insurance coverage for the duration of the MLS Program.

OCCUPATIONAL SCIENCE

Program Name: Bachelor of Health Science in Occupational Science
Degree: Bachelor of Health Science
Program Type: Term
Program Modality: On Ground (The didactic portion of the Occupational Science program is delivered on-ground.)
Program Director/Coordinator: Thomas Mernar, PhD, OTR/L

The Department of Occupational Science and Occupational Therapy offers a 5-year dual degree

program in Occupational Science (BHS) and Occupational Therapy (MSOT).

Accreditation, Certification, and Credentialing Requirements: The Bachelor of Health Science (BHS) in Occupational Science Program is a dual degree program with the Master of Science in Occupational Therapy (MSOT) Program. The entry-level occupational therapy master's degree program is accredited by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA), located at 6116 Executive Boulevard, Suite 200, North Bethesda, MD 20852-4929. ACOTE's telephone number c/o AOTA is (301) 652-AOTA and its Web address is www.acoteonline.org.

Type: Term (The Occupational Science program is a term degree program with course offerings in the summer, fall, and spring. The one summer term of the students' senior year is seven weeks in duration and does not align with the summer I or summer II schedules outlined by the university.)

Program Description: During the first three years of the Occupational Science Program, students will take three years of pre-professional courses in liberal arts, health science, and occupational science. Students who qualify for entry into the professional phase of the Occupational Therapy Master's Program (see Academic Progression into Occupational Therapy Master's Program below) will take 3 terms of occupational therapy courses to complete 124 undergraduate credits and earn a BHS in Occupational Science (see BHS in Occupational Science Graduation Requirements below). Students will continue to take 41 graduate credits in occupational therapy courses and earn a Master of Science degree in Occupational Therapy if graduation requirements are met (see OCT MS Dual track in the Graduate Catalog).Occupational Science majors will have an undergraduate advisor during both the pre-professional and professional phases of the program.

Minor in Psychology: Occupational Science students completing all required Psychology courses may be eligible to earn a minor in Psychology.

Preparation for Professional Licensure: Graduates of the dual degree program will be eligible to sit for the national certification examination for the occupational therapist administered by the National Board for Certification in Occupational Therapy (NBCOT®). After successful completion of this exam, the individual will be an Occupational Therapist, Registered (OTR). In addition, all states require licensure to practice; however, state licenses are usually based on the results of the NBCOT® Certification Examination. Note that a felony conviction may affect a graduate's ability to sit for the NBCOT® certification examination or attain state licensure. ACOTE accredited occupational therapy and occupational therapy assistant educational programs satisfy the states' educational requirements in all states, the District of Columbia, and Puerto Rico. Students graduating from an ACOTE accredited occupational therapy and occupational therapy assistant educational program are eligible to take the NBCOT® certification exam and apply for licensure in all states, the District of Columbia, and Puerto Rico.

Program Learning Outcomes: The six program learning outcomes for the Occupational Science Program are as follows:

PLO1: Compare the relationship between occupation and development, and how occupation changes over the life course.

PLO2: Differentiate how people organize their daily lives through occupations and create personal and sociocultural meanings of occupation.

PLO3: Discover how, when, where, and why people choose and engage in their occupations.

PLO4: Interpret the relationship between occupation and health, participation and wellbeing.

PLO5: Research the effects of occupational disruption and occupational injustice for individuals, groups, communities, and/or populations.

For major requirements: See Program Handbook and curriculum sheets.

Academic Criteria for Admission, Progression, and Retention

Admission criteria for entry into the Bachelor of Health Science in Occupational Science Program are based on one of three paths of entry.

Traditional Freshmen Admission

High school seniors should achieve a 3.1 high school GPA on a 4-point scale; standardized test scores such as the SAT and ACT are optional and complete an interview with the Program Director.

Internal Transfers

Current GMercyU students who would like to apply for a change of major to Occupational Science, need to complete a change of major application and email it Dr. Thomas Mernar, Program Director of Occupational Science and Occupational Therapy Programs at mernar.t@gmercyu.edu. To be eligible for a change of major to Occupational Science, students must have completed 24 or more credits at Gwynedd Mercy University, maintained a cumulative GPA of a 3.1 or greater, submitted the change of major application and completed an in- person interview with Dr. Thomas Mernar, Program Director. Having earned an overall GPA of or greater does not guarantee acceptance of a change of major to Occupational Science.

External Transfers

Pending availability, a limited number of students from other academic institutions may be eligible to transfer directly into the Occupational Science major if the if they have completed 24 or more credits, maintained a cumulative GPA of 3.1 or greater, completed an external student transfer application that includes a written essay, and completed an in-person interview with the Program Director. CLEP, IB, or AP credits are not accepted as fulfillment of any prerequisite course (described in the next section).

Academic Progress, Probation, and Program Dismissal

Academic Progress

Occupational Science students have three GPA requirements while in the program. The pre- professional phase of this major is the first 3 years, students are required to maintain an overall GPA of 3.1 in their major courses (HS and OSC) over this period. Students need to maintain a GPA of 3.1 or greater for prerequisite courses of General Psychology, Abnormal Psychology/Psychopathology, Developmental Psychology, Sociology, Anatomy and Physiology I and II with lab, and Statistics. Both GPA requirements must be met prior to initiating the professional phase of this program. Students are required to earn a “C” or better in all major courses (course codes of HS and OSC 100-300 level courses). Earning less than a "C" will require the course to be retaken with a "B" or better earned on the retake.

The professional phase of the program is the final senior year of the major or 38 credits and students are required to maintain an overall GPA of 3.0 over this period. Additional professional phase requirements

include having completed and documented 20 or more hours of occupational therapy observation beginning in the fall of their First Year to the spring of their junior year/completed an approved online shadowing experience and attesting to meeting the Technical Functions of Occupational Therapy Practice with or without reasonable accommodations (see below).

Probation

Students in the professional phase of the program whose cumulative GPA falls below 3.0 will be placed on academic probation. The calculation of the cumulative GPA will begin with the first summer semester of professional coursework in the summer following the students' junior year. Note: the students' GPA prior to this summer term of the senior year is not calculated into this professional phase GPA. For example, if a student entering the professional phase of the Occupational Science program had a GPA of 3.3 and then earned a GPA of 2.8 in the first summer term of the professional phase of the Occupational Science Program, their professional phase GPA would be 2.8, placing them on academic probation.

Occupational Science students are eligible to re-take up to 2 courses in the Occupational Science curriculum that are not an OSC 400 level course. If a student earns less than a "C" in one OSC 400 level course, they will be placed on academic probation, and they cannot progress to the next academic term in the professional phase of the Occupational Science program until this course is retaken the following year and an earned grade of "B" or better is achieved. If a student earns less than a "C" but not an "F" in two or more courses in an academic term during the professional phase of the program, the student will be ineligible to continue into the occupational therapy program as a graduate student. However, they may continue to progress to continue their degree completion in Occupational Science as long as an overall undergraduate GPA of 3.0 or greater is achieved at the end of the program. Academic probation from the Occupational Science program can continue into the Occupational Therapy program as a graduate student.

Program Dismissal

To be removed from academic probation, the student must raise their professional phase grade point average to or greater. Students placed on academic probation shall be given up to two successive semesters in which to raise their professional phase GPA to 3.0 or better. Failure to raise the professional phase GPA to 3.0 or greater will result in a dismissal from the Occupational Science program. Having an overall undergraduate GPA of less than a 3.0 would subject the student to a program dismissal. Students who are dismissed from the program can elect to change their major and complete degree requirements of a different major offered by the university.

If a student completes the retake of a failed OSC 400 level course and earns less than a "B", they will not be dismissed from the program and become ineligible to enter the Occupational Therapy program as a graduate student.

Curriculum Sequence: *For Curriculum Sequence, see Program Handbook.*

Academic Standards/Grade Requirements: A grade of a "C" is required of all major 400 level Occupational Science courses in the Occupational Science Program.

Percentages	**Letter Grade**	**Quality point**
94 - 100	A	4.00
90 - 93	A-	3.67
87 - 89	B+	3.33
83 - 86	B	3.00

80 - 82	B-	2.67
77 - 79	C+	2.33
73 - 76*	**C**	2.00
70 - 72	C-	1.67
67- 69	D+	1.33
63 - 66	D	1.00
60-62	D-	0.67
0-59	F	0.00

Attendance Policy: In the Occupational Science and Occupational Therapy Programs, professional knowledge and skills are integrated through classroom, fieldwork, and service-learning experiences. *Punctuality and regular attendance are expected in every Occupational Science course*. Instructors take class attendance into account when determining grades.

1. Students are responsible for contacting an instructor in the event of an absence.
2. Up to 3 absences from a single course are allowed without penalty for fall, spring, and summer terms.
3. Having 4 or more total absences or episodes of lateness to a single course in the fall, spring, or summer terms may result in a 5-point final grade deduction from that respective course.
4. Examinations missed due to absence will only be rescheduled at the discretion of the instructor and proper notification of the absence was given prior to the exam.

The student is responsible for all material covered in the course regardless of absences.

Time to Completion: A BHS in Occupational Science can be completed in 4 years with 126 credits completed.

OT Program Fees: Students will be required to pay OT Program Fees of $170 for each academic term (summer, fall, spring) beginning their senior year. The OT Program fee pays for membership to AOTA, POTA, Hello Note EMR, Typhon student tracking and e-portfolio, APA training, OTKE testing, program polo shirt, ExamSoft testing software, and NBCOT exam review materials/course. Additional costs to the students can include: graduate health insurance; Complio clearance, health and wellness tracking; American Heart Association Heartsaver First Aid, CPR, and AED certification; health clearances (e.g., annual flu shot, physical, and immunizations); uniform attire if a fieldwork site holds dress requirements; transportation to the university and fieldwork sites; and required books/course materials (approximately $2,000/year).

Non-Academic Criteria for Admission, Progression and Retention

Technical Standards for Occupational Therapy Practice: Students entering into the senior year of the Occupational Science Program must possess essential skills (observation, communication, motor function, intellectual-conceptual abilities, integrative and quantitative abilities, and behavioral and social attributes) to perform all educational (classroom, virtual, laboratory and clinical), fieldwork, and experiential preceptorship tasks in an accurate, safe, and efficient manner, to the satisfaction of the faculty, with or without reasonable accommodation.

<u>Observation</u>

- Normal or corrected visual ability sufficient for client observation and assessment to ensure

safety and accurate measurement.
- Ability to obtain information from written documents, videotaped data, graphic images and measuring devices accurately and within a reasonable time frame.
- Ability to sufficiently monitor and assess health needs of clients. Communication
- Interact with others in a professional, courteous, and collaborative manner while using good judgment for confidentiality.
- Demonstrate respect for the dignity of each person.
- Maintain integrity in word and deed with others.
- Read, speak, and write in English effectively using proper grammar, spelling, and punctuation.

Motor Function
- Assume a variety of body postures that can include continuous sitting, standing, walking, bending, reaching, pulling, lifting, stooping, kneeling, and crawling.
- Demonstrate manipulation skills to effectively carry and use therapeutic equipment (i.e., assistive devices, weights).
- Demonstrate movement and mobility skills that are required for safe handling of persons of various sizes in order to perform safe transfers and guarding during functional mobility with and without an assistive device.
- Pushing and pulling in order to provide resistance for the purposes of maneuvering and transitioning persons such during bed mobility, using a wheelchair, and for sitting and standing balance activities.
- Demonstrate eye-hand coordination, postural control, strength, endurance, and integrated function of the senses (vision, hearing, smell, and touch) during the therapeutic process.

Intellectual-conceptual Abilities
- Demonstrate verbal and written insight into one's own academic and clinical performance.
- Demonstrate the mental capacity to understand, problem solve, and make judgments in order to promote ethical reasoning.
- Demonstrate ability to collect, document, and analyze evaluation data and implement client-centered and occupation-based interventions.

Integrative and Quantitative Abilities
- Demonstrate the mental capacity to understand, problem solve, and make judgments in order to promote safety.
- Intellectual capacities to measure, evaluate, calculate, reason, analyze and synthesize information specific to client care.
- Demonstrate ability to apply information learned from the classroom to a therapeutic practice environment.

Behavioral and Social Attributes
- Demonstrate mature and professional behaviors with other students, faculty, colleagues, and clients.
- Be receptive and open to mentor feedback about academic or fieldwork performance and adherence to academic and fieldwork policies and procedures.
- Establish and maintain a therapeutic relationship with clients.
- Ability to work cooperatively and collaboratively with others.

Students should review the Technical Standards carefully and identify if additional supports are needed for any portion (didactic and clinical) of the Occupational Science and/or Occupational Therapy programs. Students are encouraged to contact the Student Accessibility Services Office to arrange an individualized consultation to discuss any support services or accommodations they may need.

Compliance Requirements and Clearances: Occupational Science students in their senior year must be compliant with all clearance and health and wellness requirements. At the onset of the senior year, students will be sent information and instructions for access to the Complio system. Clearance and health and wellness requirements are annual, so they will need to be redone the following year to remain in compliance. Failure to adhere to the required compliance deadlines may result in course grade deductions and a non-approval to register for the subsequent Program term. Clearance and health and wellness requirements for the Occupational Science Program include: PA State Police background check, PA child abuse clearance, FBI fingerprints, completion of Act 126— "Child Abuse Recognition and Reporting Training" (Please note that this is a 3-hour online training certificate and NOT the PA child abuse clearance, American Heart Association Heartsaver First Aid, CPR, AED Certification (Please note that no exceptions will be made for any other certification), Medical history/physical examination, Vaccinations that include MMR, Varicella, Hepatitis B, Tdap, Tuberculosis, Drug Screening, Flu Shot, and Meningitis. An adverse background check can restrict a student's ability to access fieldwork, affect a graduate's ability to later sit for the NBCOT® certification examination, or attain state licensure as an occupational therapist.

Professional Disposition and Conduct: Students are required to adhere to standards of professional behavior. Professional standards include promptness, collaboration, cooperation, dedication to learning, presenting oneself appropriately, proper oral and written communication, and ethical behavior. Professional behavior includes but not limited to: attendance; arrival to class on time, active listening; punctuality; no instant messaging, emailing, social internet browsing, or phone activity (phone may stay on vibrate mode in case of emergency notification). Students are expected to email course instructor if they will be missing a class. If a student wants to record a class session or transmit a class session to another student (audio or video), permission from the course instructor is required. It is a student conduct violation to download recorded lectures, labs, and meetings to a computer, upload them to the internet, or otherwise share, transmit or publish such recordings without the prior written consent of all participants (unless the professor has agreed in writing to such action and the recording is a recording of the professor's class). Course instructors reserve the right to deduct up to 5 points off the student's final course grade for violation(s) of professional standards or behaviors. Students will be notified in writing if an unprofessional act was identified as well as the amount of deduction from the students' final grade.

Testing Requirements: Some instructors will require the students to use the testing platform of ExamSoft during their senior year.

Technology Requirements: Students must have a laptop with camera capability for all portions of the Program. All students are provided with the university's laptop specifications prior to the start of the professional phase of the program.

RADIOLOGIC TECHNOLOGY

Degree: Bachelor of Science
Program Type: Term Program
Program Modality: On-Ground Program. The majority of the instruction is to students through on-ground, face-to-face meetings with the flexibility for instruction in other modalities.
Program Coordinator: Joy Fox

Program Description: The Radiologic Technologist or radiographer is an individual who uses imaging

equipment to perform diagnostic imaging (x-ray) procedures as ordered by physicians. They are health care specialists who can also perform advanced modality procedures such as CT, MRI, mammography, and interventional radiology as well as education, research and other related fields with additional education or training.

As a radiologic technologist, one can work in a variety of health care settings including: hospitals, doctors' offices, clinics and outpatient centers as well as continuing their education after graduation. As a radiologic technologist, a professional in the health care team, graduates are responsible for proper patient care, appropriate radiation exposure and accurate radiographic positioning and procedures to ensure quality diagnostic radiographs. Graduates from this Bachelor of Science degree program can expect additional career options such as, management, applications, sales and more. The Bachelor of Science degree affords the graduate opportunities for advancement along with the skill of a registered radiologic technologist.

A student who wishes to earn a Bachelor of Science degree in Radiologic Technology, follows a four-year program. The first two years (63) credits are taken on the university campus. The final two years (59 credits) of the Radiologic Technology program takes place in a 20–24-month program at a hospital-based Joint Review Committee on Education in Radiologic Technology (JRCERT) approved affiliate School of Radiologic Technology (or Radiography). Student must apply and be accepted to one of these affiliate programs.
Students are prepared to take the Examination in Radiography offered by the American Registry of Radiologic Technologists (ARRT) for Professional Registration.

Students enrolled in the Radiologic Technology major must complete all required Gwynedd Mercy courses before beginning the junior year of study at a hospital-based Radiologic Technology Program. The hospital-based (JRCERT) affiliate accredited Schools of Radiologic Technology are independent from the University. Students will be advised when application must be submitted to affiliate programs. A list of JRCERT approved affiliate Schools of Radiologic Technology can be found in the Student Handbook. Additional JRCERT accredited programs can be found at www.jrcert.org. Representatives from the hospital-based program will review the applicant's grades and a personal interview will follow. Some affiliates require the student to take the TEAS assessment test. **Admission is competitive and the University cannot guarantee that a student will be accepted to an affiliate program.**

During the 2nd two years of the program in radiologic technology, the student will have didactic, laboratory and clinical education on a full-time, 40 hours a week basis at the affiliate program. All radiologic technology courses will be taught by qualified educators in the field of radiologic technology. Students will participate in didactic and clinical education courses at an affiliate site to which they have applied and been accepted. Students are expected to follow all policies and procedures of the affiliate program while enrolled. All graduating students are eligible to sit for the national American Registry of Radiologic Technologists (ARRT) examination in Radiography to become a registered Radiologic Technologist, RT (R), a title recognized in all 50 states.

The junior and senior student who is at the affiliate program pays the affiliate's tuition as well as a fee to the University for each year (found in this catalog under expenses). The student is responsible for the tuition to the affiliate hospital and any additional costs. The student enrolled in the affiliate radiologic technology program is expected to follow all policies and procedures of that affiliate.

The student is responsible for transportation to and from the School of Radiologic Technology, including parking, gas, tolls, public transportation, etc. The student is responsible for registering for Gwynedd Mercy RDS courses that correlate with the affiliate program courses for the Fall, Spring and Summer semesters.

Students can continue to file the FASFA form through the University and receive federal financial aid towards the affiliate program toward tuition. Scholarships, grants and merit awards are no longer valid. Students who receive tuition assistance from the Veterans Administration (VA) should be aware that once they enter the affiliate program, the University will no longer be the liaison for processing VA tuition transactions. It is the student's responsibility to contact the affiliate program to find out if they are a VA participating program prior to applying. The certifying official at a VA participating affiliate will assume the role of processing VA benefits while enrolled in the affiliate program. The student should also contact the VA directly for additional information.

Jefferson Option – Radiologic Sciences

Students also have the option to apply for transfer into the Diagnostic Imaging Multi- Competency Program at Thomas Jefferson University College of Health Professions. Gwynedd Mercy University maintains a formal articulation agreement with Thomas Jefferson University. Students considering possible transfer to Jefferson are urged to inform the program coordinator as soon as possible upon acceptance to the Radiologic Technology Program in order to plan efficiently. **Application must be made separately from the Gwynedd Mercy University application. Additional pre- requisite courses are required.** Students will be advised at which point in their studies that this application must be submitted. Admission is competitive and no guarantee is granted any student that they will be accepted. Students choosing this option will have their Bachelor of Science degree awarded by Thomas Jefferson University. Students considering this option should meet with the Radiologic Technology Campus Coordinator as early in the educational process as possible to plan this pathway. **This is a very competitive program, and the University makes no guarantee of acceptance.**

B.S. Completion Option (Reverse Bachelor's Degree)

This program is designed to provide the Registered Radiologic Technologist, RT(R), with a pathway to earn the B.S. in Radiologic Technology degree recognizing their accomplishment in successfully completing a School of Radiologic Technology and subsequently passing the ARRT's Examination in Radiography. The student is required to follow and complete the courses listed in the Radiologic Technology Curriculum. This is the same curriculum that the traditional 2 + 2 student follows.

Students may be eligible for up to 62 credits in the Radiology major section of the curriculum. Students may also transfer general education courses from other colleges and universities as per Gwynedd Mercy University's policies and procedures. The student must also meet the credit residency requirement in order to earn the degree. Associated fees to the University depend on the type of Radiologic Technology Program attended.

Please contact the Radiologic Technology Campus Coordinator for more details.

Program Learning Objectives: The success of the program, and hence its graduates, is determined by students/graduates:

PLO1: 1. Successfully completing the first two years of the program with a minimum overall GPA of and a science and math GPA of 2.8;
PLO2: Acceptance to one or more JRCERT affiliate accredited Schools of Radiologic Technology;
PLO3: Successfully completing the two years of professional studies in a JRCERT affiliate accredited hospital- based program, and being awarded a Certificate of Completion;
PLO4: Successfully passing the ARRT national registry Examination in Radiography;
PLO5: Achieving gainful employment in the field of Radiologic Technology.

For Major Requirements, see Program Handbook and curriculum sheets.

Academic Criteria for Admission, Progression and Retention for Radiologic Technology

Program Admissions Requirements and Procedures: The prospective student should apply through admissions. The program requires a minimum overall 2.8 GPA for all applicants. Science and math courses for first time freshmen should include Biology, Chemistry, Physics or Anatomy and Physiology, Algebra I and II, and Geometry or equivalent courses. Grades in these courses should be an average of not less than a B. Other pertinent courses will be reviewed. The Campus Coordinator will also review prospective student information provided for admission.

Internal transfer students seeking to enter the program will indicate interest to the Campus Coordinator who will review their transcripts and any other information available and applicable. The student seeking transfer shall have an overall GPA of not less than 2.8 and grades in science and math not less than an average of a B. The Campus Coordinator will determine if the student is eligible to transfer into this program of study provided there are enough seats remaining.

External transfer students seeking to enter the program will apply through admissions. The student seeking transfer shall have an overall GPA of not less than 2.8 and grades in science and math not less than an average of a B. Applicable courses in science must not be older than seven years to be eligible for transfer. The prospective student must take 36 credits minimum at the University to be eligible for the degree. Admissions will consult with the Campus Coordinator to determine acceptance. The registrar will evaluate courses for transfer.

Academic Standards/Grade Requirements and Progression for Radiologic Technology:
Students must maintain a minimum grade point average of 2.8 overall and a 2.5 average in the Exploring the Natural World section of the curriculum as well as the major. If either the overall GPA or Exploring the Natural World section of the curriculum and the major GPA falls below these standards, the student will be placed on program probation. Should the GPA remain below these standards for a second semester, then the student will be dismissed from the Radiologic Technology program. **All grades in Exploring the Natural World section and the major must be "C" (not a C-) or above. For any grade below a "C" in any of these courses, the student will have one opportunity, for one course only, to repeat the course.**

The student will be placed on program probation. Any subsequent grade below a C in Exploring the Natural World or a major course will result in the student being dismissed from the Radiologic Technology program. Students must go through the admission process required to be admitted to the hospital-based JRCERT accredited affiliate School of Radiologic Technology. Students will be advised when to apply. The

hospital-based JRCERT accredited affiliate School of Radiologic Technology is independent from the University. **Admission is competitive and the University cannot guarantee admission.**

Attendance Policies: The student is required to abide by all attendance policies set forth for each University course. In addition, the JRCERT accredited affiliate program policies for attendance are strictly enforced and will be shared with the student before or upon acceptance.

Students are responsible for their own transportation to and from the affiliate program and its clinical affiliate sites.

Non-Academic Criteria for Admission, Progression and Retention for Radiologic Technology

Technical Standards: An applicant to the Radiologic Technology Program must, with or without reasonable accommodation, have sufficient abilities in the following:

- **Climbing--**Ascending or descending using feet and legs and/or hands and arms. Body agility is emphasized.
- **Balancing--** Maintaining body equilibrium to prevent falling when walking, standing or crouching.
- **Stooping**-- Bending body downward and forward by bending leg and spine. K**neeling**-- Bending legs at knee to come to a rest on knee or knees.
- **Crouching--** Bending the body downward and forward by bending leg and spine.
- **Reaching--** Extending hand(s) and arm(s) in any direction.
- **Standing**-- Particularly for sustained periods of time.
- **Walking**-- Moving about on foot to accomplish tasks, particularly for long distances.
- **Pushing**-- Using upper extremities to press against something with steady force in order to thrust forward, downward or outward.
- **Pulling**-- Using upper extremities to exert force in moving objects in a sustained motion.
- **Lifting**-- Raising objects from a lower to a higher position or moving objects horizontally from position-to-position.
- **Grasping**-- Applying pressure to an object with the fingers or palm.
- **Talking**-- Expressing or exchanging ideas by means of spoken word to other workers accurately, loudly or quickly.
- **Hearing**-- Ability to receive detailed information through oral communication and to make fine discriminations in sound when applicable.
- **Visual Acuity**-- This is a minimum standard for use with those whose work deals largely with preparing and analyzing data and figures, accounting, transcription, computer terminal, monitors, extensive reading, visual inspection, using measurement devices, assembly or fabrication of parts at distances close to eyes.
- **Medium Work**-- Exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects.

All standards were formulated to be in compliance with the Rehabilitation Act of 1973 and the Americans with Disability Act.

Affiliate Program Clearances and Policies/Procedures: Students accepted to an affiliate Radiologic Technology program must follow all pre-admission clearance procedures as stated by that program. In

addition, all policies, such as confidentiality, dress code, professional liability insurance and professional standards must be adhered to. Failure to comply may result in dismissal from the affiliate Radiologic Technology program and the University's Radiologic Technology Program.
Students must maintain health insurance coverage for the duration of the Radiologic Technology Program.

RADIATION THERAPY

Program Name: Radiation Therapy Program
Program Accreditation by The Joint Review Committee on Education in Radiologic Technology (JRCERT); 20 N. Wacker Drive, Suite 2850 Chicago, IL 60606-3182, e-mail: http://www.jrcert.org or call: (312) 704-5300. Program Degree Level (BS, BA, BSN, etc.). Awarded five years (5)
Program Type: Term
Program Modality: On-ground
Program Director/Coordinator: Lorraine Quarles
Description: As a radiation therapist, you will work directly with patients, radiation oncologists and radiation physicists using advanced equipment to administer high energy x-rays, radioactive materials, and other sources of ionizing radiation to treat cancer. While here at GMercyU, one of the top radiation therapy schools in PA, you will be prepared to deliver competent and compassionate patient-centered care. In keeping with our Mercy tradition, our curriculum is career-oriented but also helps you build a strong foundation in liberal arts and ethics, so you are prepared to treat the whole person with respect and dignity. You can build on your educational foundation in radiation therapy and take your career in different directions including administration, dosimetry, research, education, and direct patient care, making us a great choice for students seeking a radiation therapy school in PA.

Preparation for Professional Licensure Registry/Licensure: Upon successful completion of the Program, the graduate is eligible to apply to take the American Registry of Radiologic Technologists (ARRT) examination in radiation therapy. Instructions to complete the online application will be provided by the Program Director at the appropriate time. Students are to return their completed Program Competency list to the Program Director for signature. **All program competencies must be satisfactorily completed and verified by the Program Director. Students must complete all competencies in order to be eligible to submit their online application to the ARRT.** The ARRT will review all applications and approve eligibility to take the examination. Applicants must be in good standing and in compliance with the ARRT Standard of Ethics and Rules and Regulations. Any applicant who has been **convicted of a felony or misdemeanor**, should contact the ARRT prior to application and have their case reviewed. The ARRT reserves the right to refuse eligibility to any applicant whom they find not in compliance with the Rules and Regulations and Standards of Ethics.

Program Learning Outcomes and Goals: Goals: *Graduates will be competent entry level radiation therapists. *Students will demonstrate critical thinking. *Students will demonstrate effective communication skills. * The students/graduates will model professionalism.
Program Student Learning Outcomes: At the completion of the radiation therapy program, the graduates will demonstrate:
PLO1 Empathic patient centered care;
PLO2 Application of appropriate radiation safety principles;
PLO3 Accuracy in performing radiation therapy procedures;
PLO4 Effective oral and written communication skills;
PLO5 Appropriate response to events in clinical and lab situations;
PLO6 Appropriate professional behaviors.

For Major Requirements, see Program Handbook and Curriculum Sheets: The Radiation Therapy Program has a carefully developed, approved curriculum of study. The program will follow the most recent radiation therapy curriculum published by the American Society of Radiologic Technologists (ASRT). Additionally, the most recent American Registry of Registered Radiographers (ARRT) guidelines are integrated into the curriculum. A full description of each program with the required academic courses, and the courses of the concentration of study are available in the University catalog, as well as a sample curriculum sheet for both the Bachelor of Science and the Bachelor of Health Science degree.

Academic Criteria for Admission, Progression and Retention

Program Admissions Requirements and Procedures: Gwynedd Mercy University and the Radiation Therapy Bachelor of Science degree programs are open to all individuals of any race, color, religion, gender, age, disability, national origin, and any other protected class. The program has a rolling admission policy and admission decisions are based on academic performance, experience, and achievement of the applicant. Completed applications are reviewed on a first come, first served basis. Admission to the program is limited due to clinical placement.

First-time Student: The requirements for a first-time student entering the University include the following:

- Completed application
- Evidence of high school graduation which can be an official transcript or a copy of their General Education Development (GED) tests results. The high school transcript must show satisfactory completion of High School Math (Algebra, Calculus or Trigonometry) and Science (Biology and recommended Physics)
- Have a combined Math and Verbal component of the SAT exam of 1060 or higher, or an ACT score of 22 or higher (Applicants who choose not to submit SAT and ACT test scores must provide one letter of recommendation from a high school science teacher). Submit a letter of recommendation concerning the moral character of the prospective student from the school from which the applicant is enrolled or graduated from or other professional source.
- A shadow experience observation in a radiation therapy department to include a written report on the observation and its impact on the decision to enter the profession. Additionally, the therapist facilitating the shadow experience is required to complete an evaluation form on applicant.

Once the requirements for admission are met, the applicant will be scheduled for an interview with radiation therapy program faculty. During this process various policies and procedures will be reviewed.

Transfer students

- The college transfer student needs to meet the admission criteria of the University and the Radiation Therapy Program.
- Complete an online application.
- Applicants must be proficient in math and science with college courses in Anatomy & Physiology I & II, with a lab (online labs not accepted), an upper-level Math (both with a transfer grade of "C" or higher), English 101, Computer Science and Public Speaking/ Communication classes, with an overall GPA of 3.0 or higher.
- A letter of recommendation concerning the character from the school from which the applicant is enrolled or graduated.
- A shadow experience observation in a radiation therapy department to include a written report on

the observation and how the experience impacted the decision to enter the profession. Additionally, the therapist facilitating the shadow experience is required to complete an evaluation form on applicant.

Once the requirements for admission are met, the applicant will be scheduled for an interview with radiation therapy program faculty. During this process various policies and procedures will be reviewed.

Radiographers

- Graduates of a JRCERT accredited program in Radiologic Technology.
- Achieved at a minimum an Associate degree from an accredited academic institution.
- Be a registered or registry eligible Radiologic Technologist (before the end of the Fall Semester of the Junior year).
- Complete an online application.
- Must submit all transcripts from all educational institutions attended.
- Submit a letter of recommendation concerning the moral character of the prospective student from the school from which the applicant is enrolled or graduated from or other professional source.
- Applicants must be proficient in math and science with college courses in Anatomy & Physiology I & II, with a lab (online labs not accepted), an upper-level Math (both with a transfer grade of "C" or higher), English 101, Computer Science and Public Speaking/ Communication classes, with an overall GPA of 3.0 or higher
- A shadow experience observation in a radiation therapy department to include a written report on the observation and how the experience impacted the decision to enter the profession. Additionally, the therapist facilitating the shadow experience is required to complete an evaluation form on applicant.

  Once the requirements for admission are met, the applicant will be scheduled for an interview with radiation therapy program faculty. During this process various policies and procedures will be reviewed.

Curriculum Sequence: *See Program Handbook and curriculum sheets for Radiation Therapy major courses*

Academic Standards/Grade Requirements
DIDACTIC COURSES

Letter Grade	Numeric Value	Quality Points	Letter Grade	Numeric Value	Quality Points
A	95 and above	4.0	C+	79-81	2.3
A-	92-94	3.7	C	75-78	2.0
B+	88-91	3.3	C-	73-74 considered a failure for core courses	1.7
B	85-87	3.0	D+	71-72 considered a failure for core courses	1.3
B-	82-84	2.7	D	70 considered a failure for core courses	1.0
			F	Below 70 considered a failure for core courses	0.0

STUDENTS MUST ACHIEVE A FINAL GRADE OF "C".
Any grade less than a "C" is considered poor performance and a failing grade for core courses in the RTS program.

CLINICAL COURSES

Letter Grade	Numeric Value	Quality Points
A	97 and above	4.0
A-	95 - 96	3.7
B+	92 - 94	3.3
B	90 – 91	3.0

ANY GRADE LESS THAN A "B" IS CONSIDERED POOR PERFORMANCE AND A FAILING GRADE FOR CLINICAL COURSES

Any student who does not earn the minimum grade of "C" for any concentration course(s) may not continue in concentration courses until the course(s) has/ have been successfully completed. No course of concentration may be repeated until the following year and **may only be repeated one time**. Students repeating courses will be **readmitted to concentration courses on a space available basis only**.

The degree will be withheld until the concentration required courses and all Program Competencies are satisfactorily completed with the minimum grade. A student who fails two or more didactic courses in the major and/or core requisite courses (C- and/or below) will be dismissed from the program. Failure to successfully complete a repeated course will result in dismissal from the program.

A student must maintain a grade of "C" or above for each didactic course in the concentration and each requisite course. Students must maintain a grade of "B" or above for each clinical course. Failure to maintain these required grades will result in dismissal from the program for reasons of academic/clinical failure.

Students must maintain a minimum overall GPA of 3.0 to remain in the program

Students are on clinical probation until the completion of the fall semester. Probation is lifted following satisfactory clinical evaluation but **may be re-imposed at any time** because of unsatisfactory clinical and/or professional performance.
The following conduct is prohibited, and students will be subject to disciplinary action, including dismissal from the program, in accordance with due process:

1. Any violations of the University Code of Student Conduct
2. Violation of the University Honor code
3. Violation of the University Drug and Alcohol Use Policy
4. Violations of Clinical Affiliate Policies and Procedures
5. Violation of Radiation Therapy Program Policies (i.e., attendance, lateness, dress code, course requirements, etc.)

Students are expected to always conduct themselves in a professional manner and in accordance with the American Registry of Radiologic Technologists (ARRT) Code of Ethics.

Attendance Policies: There are no excused absences from class. It is the student's responsibility to be prepared for class by reviewing all class notes, completing assignments (both reading and written). **If**

absent from class (classes) the student is responsible for all missed class work and assignments.

The required amount of time to be devoted to study each week is fifteen (15) to twenty (20) hours or two (1) hours of study for each hour of lecture.

Clinical Education

There are ***NO*** excused absences from clinical education. Absences of two (2) or more consecutive days for illness require a physician's note regarding the student's ability to return to clinical assignment. Students must notify **their clinical supervisor and the clinical coordinator on each day of absence by the start of their shift**. The student has the option to make up for any absences. Absences (not made up) will result in a decrease in the clinical grade. The student will be counseled and placed on probation. Failure to comply with recommendations within the specified time will result in dismissal from the program.

Students will be required to complete the clinical competency evaluation forms as well as timecards, via Trajecsys, an online reporting system. All clinical course requirements must be completed and reviewed by the clinical coordinator by the specified deadline. Failure to do so will result in a decrease in final course grade. Students must complete all clinical course work prior to the start of the next semester. Students who are not in compliance will be dismissed from the program.

These courses are competency-based. Competency is defined as accurately performing procedures on a consistent basis, not just once. Each rotation requires that the student attend the scheduled days to attain competency in the rotation. Competencies will be achieved if at the completion of the scheduled rotation all required experiences are acceptable and the scheduled number of required clinical days during these rotations is completed. These are the requirements needed to achieve the grade of an "A." If the student is unable to attend a scheduled clinical day for reason of illness, he/she will have the opportunity to electively complete the required days during that semester. These days can be completed during scheduled time off which occur periodically during the semester rotations; however, the time **cannot** be scheduled when the University is closed. If the student elects to complete the required scheduled days of practice during this rotation, it must be done prior to the start of the next semester.

The student also may elect not to complete the scheduled rotation days and receive a decrease in his/her grade. Failure to comply with recommendations within the specified time period will result in dismissal from the program. In the event of inclement weather and the University is closed, students do not report to clinical, the student must notify the clinical site that the University is closed. **The combination of Clinical hours and didactic hours shall not exceed 40 hours per week**.

The following is the grading system for the required clinical attendance during the specific rotations:

Zero Absences	A	
1 – 2 Absences	B	*counseling/warning (written and verbal) is given that 1 or 2 days are incomplete*
3 – 4 Absences	C	*student will be placed on probation*
More than 4	F	*(and will result in dismissal from the program)*

Note: One clinical day is equal to eight (8) hours, unless otherwise indicated.

All clinical course requirements must be completed and submitted by the specified deadline, via Trajecsys. Failure to do so will result in a decrease in final course grade. Students must complete all clinical course work prior to the start of next semester. Students who are not in compliance will be

dismissed from the program.

Didactic Education
There are **NO** excused absences from RTS courses. In cases of emergency or illness, the student is to notify Mrs. Rose Troutman, Program Director by calling 267-448-1429 or e-mail her at troutman.r@gmercyu.edu or Clinical Coordinators, David Romanofski at 215-646-7300 X 21433 or at romanofski.d@gmercyu.edu, or Ms. Lorraine Quarles, at 215-448-1451 or at as well as the instructor for the class, no later than 8:00 a.m. Excessive as well as the instructor for the class, no later than 8:00 a.m. Excessive absences from class will result in counseling for the student and a decrease in the student's final grade.

Excessive absenteeism will result in the student being placed on probation and will have a grade reduction for the specific course in which the absences occur. No improvement in attendance will result in dismissal from the program. **ATTENDANCE IS MANDATORY FOR ALL CONCENTRATION COURSES.**

Tardiness
Clinical Education
Tardiness is defined as not being at the assigned area and prepared for clinical assignment at the designated starting time. Students will be counseled regarding lateness; additionally, students who are **late more than 2 times during a clinical rotation will be counseled and placed on probation**. Continued failure to modify this behavior will result in the student receiving a decrease of one grade on final course grade or dismissal from the program if tardiness continues.

Classroom
Students are expected to participate in all the academic courses and program activities and are expected to be on time for all classes and labs. Once the class has started you are considered late. Entering the classroom after class has begun is disruptive not only for the students but the instructor as well. It is the student's responsibility to be on time for class. If a student is going to be late or sick, the student is expected to contact the Program Director and the Instructor of the course. Students are not to pass any message via fellow students.

Habitual tardiness (more than one (1) lateness in a five (5) week period) will result in a decrease in the grade for the RTS course(s) in which the tardiness occurred.
Students who are repeatedly late will be counseled and placed on probation. If there is no improvement in their punctuality, they will be dismissed from the program.

Academic Progress, Probation, and Program Dismissal: A student who fails two didactic courses in the major and/or co-requisite courses (C- or below) or one clinical course (B- or below) will be dismissed from the program.

ACADEMIC/ CLINICAL PROBATION: All students are accepted on a probationary basis. To continue in the program, a student must achieve a minimum grade of "C" in all didactic courses and a "B" in all clinical education courses.

Clinical/Experiential Learning: Students are required to spend a minimum/maximum of sixteen (16)/thirty (30) hours in Clinical Education each week depending on their year of study. These hours may

include conferences and chart rounds. No student is required to remain in the department for overtime hours; however, students are encouraged to remain after normal working hours to complete procedures already in progress. The start of the clinical education day will vary from institution to institution. There will be one half hour for lunch and one-half hour for paperwork. Any variations in schedules must be approved by the Program Director and Clinical Coordinator. Students must comply with the hours of the clinical institution. Some clinical education experiences may be scheduled at times other than the normal schedule. Students' clinical schedule will be adjusted to provide these experiences, which may require an early, late, or a weekend schedule. Students in the program must provide their own transportation to and from the clinical site. Many of the clinical sites are accessible by public transportation. Students are responsible for arranging and paying for their transportation to their clinical site. Students in need of a parking space at their clinical site will receive information on parking during their orientation to their clinical site if parking spaces are available for students. Students who park at the clinical facilities will be responsible for any fees that may occur.

Non-Academic Criteria for Admission, Progression and Retention

The University conducts a "credit by examination program" whereby students may take examinations for academic credit as applicable to a given program. This program allows knowledge and experience attained through non-formal and non-traditional approaches to learning to be recognized. Certain controls and restrictions by the Accrediting agencies for Allied Health Programs do not permit the use of the above procedure for challenging courses in the concentration. Academic courses, however, may be challenged through the procedure outlined in this catalog.

Technical Standards: In order to perform the daily duties of the Radiation Therapist accurately and efficiently, the Radiation Therapy student must be able to:

- **Climb-** Ascending or descending using feet and legs and/or hands and arms.
- **Balance**- Maintaining body equilibrium to prevent falling when walking, standing, or crouching.
- **Stoop-** Bending body downward and forward by bending leg and spine.
- **Kneel-** Bending legs at knee to come to a rest on knee or knees.
- **Reach-** Extending hand(s) and arm(s) in any direction.
- **Communication**- Communicate effectively with patients and staff in both verbal and written forms in the English language, with the ability to give and receive directions and information.
- **Stand-** Standing for particularly sustained periods of time, to include bending and twisting.
- **Walk-** Moving about on foot to accomplish tasks, particularly for long distances.
- **Push-** Using upper extremities to press against something with steady force to thrust forward, downward, or outward.
- **Pull-** Using upper extremities to exert force in moving objects in a sustained motion.
- **Lift -**Raising object from a lower to a higher position or moving objects horizontally from position-to-position.
- **Grasp-** Applying pressure to an object with the fingers or palm; tactile dexterity.
- **Speak-** Expressing or exchanging ideas by means of spoken words to other workers accurately, loudly, or quickly.
- **Hear-** Ability to receive detailed information through oral communication and to make fine discriminations in sound when applicable, especially in a noisy environment.
- **Visual Acuity -**This is a minimum standard for use with those whose work
- deals with preparing and analyzing data and figures, accounting, transcription, computer terminal, monitors, extensive reading, visual inspection, using measurement devices, assembly, or fabrication of parts at distances close to eyes. Ability to see and read instructions in dim lighting.

- **Medium Work -**The ability to exert up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects to include the ability to provide safe operation of large medical equipment.

Compliance Requirements and Clearances:
Cardiopulmonary Resuscitation (CPR) Certification or re-certification is required before beginning clinical education experiences in any health care facility. Copies must be submitted to the Director of Clinical Education and placed in the student's file.

Certified Background Check: All students enrolled in the Radiation Therapy Program are required to have a criminal background check done through www.castlebranch.com. There are in-state (PA) and out-of-state checks done depending on where the student lives. Students will receive instructions on how to retrieve this information with their orientation letters which are emailed to them in the beginning of July. The student is responsible for the fee incurred.

A **copy** of the completed criminal background check is to be sent to the Radiation Therapy Program Director prior to the start of clinical.

*Some clinical sites will require additional criminal background checks such as Castle Branch Bridges or IDEMIA (FBI fingerprinting)

A certificate of health from a nurse practitioner or a family physician is necessary. All students are required to have a history and physical done prior to entering the program and clinical education. Students whose History and Physical Record are not on file will not be permitted to attend clinical education. The completed health form must be returned to the University nurse before August 1st. Students must provide documentation of all required inoculations. The Hepatitis B vaccination is required by the clinical affiliates. If the student chooses not to be inoculated for Hepatitis B, he/she must sign a declination form, which also must be returned to the University nurse. All history and physical forms and declination forms will be kept on file in the University nurse's office. The student must have the following or provide documentation of immunity to comply with Gwynedd Mercy University Radiation Therapy program. Students without completed health forms will not be permitted in any clinical site.

THE FOLLOWING PROOF OF IMMUNIZATIONS ARE MANDATORY:

1. **MEASLES (RUBEOLA), MUMPS, AND RUBELLA (German Measles):**
   Proof of two live vaccines (e.g., MMR) after 12 months of age for measles and mumps and one live vaccine (e.g., MMR) after 12 months of age for rubella OR serologic evidence of immunity (titer)
2. **VARICELLA:**
   Proof of two doses of vaccine OR serologic evidence of immunity (titer)
3. **HEPATITIS B:**
   Proof of three dose series of vaccine AND serologic evidence of immunity.
   Students with low/negative titer results after completion of three dose series should discuss re-immunization with a second three dose series, according to CDC recommendations for healthcare providers. A second serologic titer does not need to be submitted after the second three-dose series of vaccine.

All students must have begun the Hepatitis B Vaccine series prior to the start of classes. The series consists of three injections: an initial injection, followed by the second injection one month later, followed by the third injection five months later.
All students who have already completed the Hepatitis B vaccine series are required to have a Hepatitis B surface antibody titer (blood test) to confirm immunity. A copy of the lab report must be attached to this form. For students who are just beginning the Hepatitis B series, a titer is required one to two months after completion of the series.

1. TETANUS TOXOID
2. REDUCED DIPTHERIA TOXOID
3. ACELLULAR PERTUSSIS VACCINE
4. Proof of T-dap vaccine within the past 10 years

Child Abuse Clearance: All students enrolled in the Frances M. Maguire School of Nursing and Health Professions who have clinical experience with children are required to have a **Child Abuse History Clearance.** This is accomplished by completing a **Child Abuse History Clearance Form**. Notifications on instructions on obtaining the form will be the responsibility of the Program Director.

Department of Public Welfare PO Box 8170
Harrisburg, PA 17105-8170

A copy of the completed Child Abuse History Clearance Form should be sent to the Radiation Therapy Program Director prior to the start of clinical.

Covid-19 vaccination: Students are required to follow university policy regarding Covid-19 vaccination. Additionally, all students are required to provide documentation of Covid-19 vaccination before attending clinical.

Drug Screening: All students must provide evidence of a negative drug screening prior to clinical placement. Some clinical facilities may require additional drug screening to be completed no sooner than 30 days prior to the start of the rotation. NOTE: random screening may be done on campus, and it will be at the student's expense.

Flu Shot: All students are required to be immunized against the flu by the end of October. Failure to comply with this requirement will result in removal from the clinical site and therefore unable to continue in the program. All students must receive an annual flu shot.

Health Insurance Coverage: Students must carry health insurance while in the Radiation Therapy Program. This health insurance can be obtained through the University if the student does not have personal coverage. Confirmation of health insurance coverage must be submitted to the university by the beginning of each academic year.

Tuberculosis Screening: All students must present yearly results from a tuberculosis screening to participate in clinical education. A baseline two-step PPD skin test is required. Students who can document an initial two-step PPD will be required to have a yearly single-step PPD. Information on PPD screening is listed on the Health Form. Students are responsible for the cost of the screening.

Additional expenses: Additional expenses that the student can incur are, health insurance, criminal background checks, child abuse clearance, health and physical clearances (eg. annual flu shot, COVID, vaccination, TB/PPD, immunizations), CPR certification (Amercian Heart Association for Health Care providers), uniform attire for clinical experience, transportation to the university and to clinical sites (to include parking fees and tolls), required program textbooks.

Note*: Program requires additional fee of $250.00 paid to Trajecsys which is-billed with RTS 204 Clinical education.*

Professional Disposition and Conduct: Gwynedd Mercy University operates as a learning community under specific and explicit norms of behavior. These standards have, as their purpose, the desire to maintain respect for the rights of individuals, respect for freedom of thought and expression, and fair and equitable treatment of all. The following Code of Student Conduct was established to support these goals. These standards are to be followed at all University functions on or off campus. In general, each standard is intended to bring benefit to others and to confront those behaviors that may cause physical or psychological harm to another. The standards assume that individual members of the Gwynedd Mercy University community value loyalty, truthfulness, and contractual fidelity. The student conduct process at Gwynedd Mercy University is not intended to punish students; rather, it exists to protect the interests of the community and to challenge those whose behavior is not in accordance with our policies. Sanctions are intended to challenge students' moral and ethical decision-making and to help them bring their behavior into accord with our community expectations. When a student is unable to conform to their behavior to the community's expectations, the student conduct process may determine that the student should no longer share in the privilege of participating in this community. Authority for the enforcement of university regulations and policy rests with the Vice President for Enrollment and Student Services, who may designate as Administrative Hearing Officers other members of the University community. Gwynedd Mercy University students are responsible for knowing the information, policies and procedures outlined in this document. The University reserves the right to make changes to this code as necessary, and once those changes are posted online, they are in effect. Students are encouraged to check online for the Student Handbook for updated versions of all policies and procedures.

Professional Liability: All students enrolled in the Radiation Therapy Program are required to carry Professional Liability Insurance. This policy is arranged by the business office of the University; the insurance company is Philadelphia Indemnity Insurance Company. It has a yearly term under a local agent. Copies of the policy contract are held in the University's Business Office.

Sophomore, Junior and Senior, Bachelor of Science/Bachelor of Health Science students are billed accordingly.

RESPIRATORY CARE

Program Name: Respiratory Care
Degree: Bachelor of Health Science, Associate of Science
Program Accreditation Status: Full Continuing Accreditation – Commission on Accreditation for Respiratory Care
Program Type: Term
Program Modality: On-ground
Program Director/Coordinator: William Solly, MS, RRT, RPFT

Description The field of Respiratory Care is a rewarding and rapidly growing health profession concentrating in the diagnosis and treatment of patients with cardiopulmonary abnormalities. Gwynedd Mercy University's Respiratory Care Program (the Program) is a nationally recognized program and highly respected in the Philadelphia region.

The Program follows a 'three-plus-one' model and provides a true career ladder allowing for practice at multiple levels. The first three years represent the Associate Degree (AS), where the primary goal is to

provide the student with the knowledge, skills, professional attitudes and behaviors to practice as a safe, competent, caring, and compassionate health care professional. In the final year, the student can earn the Bachelor of Health Science Degree (BHS), where additional coursework can be secured to prepare the therapist to practice in leadership, education or service capacity. Upon graduation from either the AS or BHS program, the student will be able to sit for their credential examinations and upon successful completion, obtain a license to practice respiratory therapy.

Associate of Science Degree in Respiratory Care - The Associate of Science Degree in Respiratory Care is accredited by the Commission on Accreditation for Respiratory Care (CoARC) and is an Entry into Respiratory Care Professional Practice Program. It consists of three years of coursework and is broken down as follows:

First Year

The first year consists of general studies rich in the natural sciences, mathematics, and liberal arts disciplines. It is designed to prepare students for the respiratory care concentration courses taken in the second and third year.

Second Year

The second-year entails course work in the art and science of respiratory care, coupled with a chemistry course in the Fall and microbiology in the Spring semesters. Respiratory care courses are didactic (classroom), laboratory, and clinical in nature. The didactic classes are designed to address the principles and concepts of the particular subject in question. The laboratory is designed for demonstration and practice and provides an environment where the student can first experience the procedures and practices of respiratory care in a controlled and closely supervised manner. Many of the laboratory sessions are self-directed with assistance provided by the faculty as needed and/or case studies or simulations to enhance theory. The clinical courses are both observational and performance in nature. The student will first observe procedures and modalities to gain confidence and familiarity. After exposure and observation, the student will perform procedures and modalities until competency is achieved. Competency is followed by repeated practice and skill refinement. The ultimate goal is mastery of specific respiratory care-based procedures while demonstrating a high degree of expertise. Clinical course work will entail rotations at multiple health care systems in the Greater Philadelphia area and begin in the spring semester of the second year. These rotations will take place twice per week on Tuesdays and Thursdays in the spring semester, followed by eight weeks of clinical rotations in the summer. The clinical component is competency-based which means that the student must successfully complete all designated procedures to satisfy the course requirements. Upon completion of the program's second year, the student will continue to the third year, where credentialing-eligibility can be obtained.

Third Year

Entry into the third year of the program requires acceptable academic standing and approval of the program faculty The third year consists of advanced topics in respiratory care coupled with a statistics course in the Fall and a basic communication course in the Spring. The third year of the program is modeled after the second and consists of didactic (classroom), laboratory, and clinical courses. The didactic classes are designed to address the advanced principles and concepts in a classroom environment, while the laboratory is designed for demonstration and practice. Laboratory sessions will often entail presentations and demonstrations by faculty, physicians and/or other health care professionals with knowledge and expertise in advanced topics. The clinical courses are both observational and performance in nature. The student will observe advanced procedures and modalities to gain confidence and familiarity. After exposure and observation, the student will perform procedures

and modalities until competency is achieved. Competency is followed by repeated practice and skill refinement. The ultimate goal is mastery of specific respiratory care-based procedures while demonstrating a high degree of expertise. Students in the third year of the program are expected to possess a high degree of expertise and proficiency with the skills and modalities addressed in the second year. The third year's clinical component will entail clinical rotations two days a week in the fall and spring semesters. Rotations are of an advanced nature and include specialty rotations that occur in a variety of clinical sites, including large university-teaching hospitals, pediatric and neonatal centers, community hospitals, and alternate care sites.

Upon successful completion of the program's third year, the student will receive an Associate Degree in Respiratory Care and be eligible to sit for the National Board for Respiratory Care (NBRC) Therapist Multiple Choice Examination. Successful completion of the Therapist Multiple Choice Examination at a designated low cut score level grants the student the Certified Respiratory Therapist (CRT) credential and allows the student to apply for a license to practice in the State of Pennsylvania.

Upon completion of the NBRC Therapist Multiple Choice Examination at a designated high cut score level, the student is eligible to sit for the NBRC Clinical Simulation Examination. Upon successful completion of this examination, the student is granted the title of Registered Respiratory Therapist (RRT) and the receipt of an exclusive registry number. The RRT is the terminal credential in the profession of respiratory care and the highest level of professional practice. All students should aspire to achieve this level of credentialing. Additional specialty examinations and credentials are available and can be addressed by the program faculty.

Fourth Year

The fourth year is the baccalaureate level of the program. It is designed as a degree completion program that enhances the liberal arts and adds health science electives geared towards professional leadership in the areas of patient/family clinical education, wellness, and/or entry- level management/supervision. The bachelor's degree strives to prepare a well-rounded graduate prepared to provide professional leadership and service.

Bachelor of Health Science in Respiratory Care: As noted above, this option is designed as the final year of the 3-plus-1 program. It is a degree completion program designed for students seeking professional leadership, education and/or service in Respiratory Care. Students choosing this option must first complete all course work outlined in the Associate Degree curriculum and the additional courses outlined on the curriculum sheet.

Preparation for Professional Licensure: The Associate of Science Degree in Respiratory Care is accredited by the Commission on Accreditation for Respiratory Care (CoARC) and is an Entry into Respiratory Care Professional Practice Program. It prepares the student for eligibility to sit the NBRC Examination. Upon completion of the NBRC Examination at the low-cut score, the student is eligible to secure a license fro the Bureau of Professional and Occupational Affairs of the Pennsylvania State Board of Medicine to practice as a certified respiratory therapy practitioner.

Program Learning Outcomes – Program learning outcomes flow from the CoARC-mandated requirement to "develop student in the cognitive, psychomotor and affective domain." Specific learning outcomes are as follows:

PLO1: Integrate knowledge from the humanities, natural and behavioral/social sciences with the current practice of respiratory care.

PLO2: Know, apply and analyze the principles and concepts of respiratory care to function in the health care setting.
PLO3: Use current professional standards including clinical practice guidelines and evidence-based medicine in respiratory care.
PLO4: Perform clinical procedures and modalities to practice as a competent respiratory therapist.
PLO5: Utilize current respiratory care technology effectively and efficiently.
PLO6: Demonstrate the characteristics, traits and qualities of a professional respiratory therapist.
PLO7: Demonstrate clarity and accuracy in oral and written communications.
PLO8: Function as an effective health care team member by collaborating with other health care providers and consumers in promoting the health and well-being of individuals, families and communities.

Major Requirements: See Respiratory Care Program Handbook and curriculum sheets.

Academic Criteria for Admission, Progression and Retention

Program Admissions Requirements and Procedures: Qualified applicants should have completed high school or college chemistry and/or physics, satisfied the University's of English and mathematics placement test requirement, and interviewed with the Program Coordinator, either in person or virtually. A tour of respiratory care department is desired but not required. All applicants complete an online application, https://www.gmercyu.edu/undergraduate-application, submit official high school transcripts, and college transcripts if applicable, and submit a letter of recommendation demonstrating academic ability to be successful in a rigorous academic program and possession of strong moral character. All qualified applicants go through an interview process where academic eligibility is assessed, and all program requirements and policies are disclosed.

Internal/External Transfers: Admissions requirements and procedures for internal transfers are as noted above. In addition, the student must submit letters of recommendation from the student's advisor and a former teacher reflecting their ability to be successful and must have a minimum GPA of a 2.5 or higher in higher in the natural sciences. External transfers must satisfy the same requirements as noted above and will have transcripts evaluated by Gwynedd Mercy University's Registrar's Office to ensure they are comparable and meet accepted academic standards ("C "or better). Internal and external transfers will be accepted on a space available basis only.

Internal Transfer students applying for the Bachelor of Health Science degree must complete all requirements of the AS degree and are immediately accepted with the program faculty's approval.

External transfer students seeking acceptance into the program must hold an active NBRC Registered Respiratory Therapist (RRT) credential, receive transfer credit for all comparable respiratory care courses and complete all General Education and Core Curriculum courses outlined on the respiratory care curriculum sheet. Except for the respiratory care research course, the NBRC Registered Respiratory Therapist (RRT) credential will serve as "credit – for registry" and designated respiratory care courses previously completed at other institutions will be transferred and credited against the respiratory care curriculum. The student will be required to pay appropriate fees. The RRT credential must be within five years of the year of graduation from the BHS program or re-credentialing will be required. The 5-year requirement will be waived for all students actively practicing (>20 hours per week) and maintaining active status (satisfy state and professional CRCE (Continuing Respiratory Care Education) and licensing requirements). A minimum grade of "C" must be maintained for all concentration, mathematics, and science courses (a "C- "is not acceptable). Applicants must have achieved a grade point average (GPA) of at least 2.5 on a 4.0 quality scale for entry into the program and an official transcript from each college attended must be submitted. At least forty-five credits must be earned at Gwynedd Mercy University.

The specific courses and required sequence are shown on the respiratory care curriculum sheet. Specific questions about course transfer and sequencing are referred to the program director.

Grading Scale

The following grade scale is used for all concentration, mathematics and science courses taken within the respiratory care program:

Letter Grade	Percentage	
A	95-100	
A-	92-94	
B+	88-91	
B	85-87	
B-	82-84	
C+	79-81	
C	75-78	
C-	73-74	NOTE: Students must maintain a "C" (75%) or better to continue in the program. Any grade below a "C" is unacceptable and is considered a failing grade in all professional courses.
D +	70-72	
D	65-69	
F	<65	

For Curriculum Sequence, see Program Handbook

Recommended Semester Sequence

YEAR 1			
SEMESTER	**COURSE #**	**COURSE NAME**	**CREDITS**
Fall	BIO 107	Anatomy & Physiology I	3
	BIO 107L	Anatomy & Physiology I Lab	1
	ENG 101	College English	3
	MTH 136	Topics of Math	3
	PSY 100	General Psychology	3
	FYE 1000	First Year Experience	2
		TOTAL	15
Spring	BIO 108	Anatomy &Physiology II	3
	BIO 108L	Anatomy & Physiology II Lab	1
	PHY 111	Physics for Allied Health Professions	3
	CIS 101	Introduction to Desktop Computing	3

	RS Elective	Elective	3
	SEM Elective	Elective	3
	FYE 1001	First Year Experience Service	1
		TOTAL	17

YEAR 2			
SEMESTER	**COURSE #**	**COURSE NAME**	**CREDITS**
Fall	RC 200	Introduction to Allied Health	2
	RC 210	Medical Terminology	1
	RC 230	Respiratory Theory I	4
	RC 240	Respiratory Procedures I	1
	RC 233	Respiratory and Cardiac Physiology	3
	RC 234	Respiratory Pharmacology	3
	CHM 111/115	Chemistry for Allied Health Professions	3
Spring	RC 231	Respiratory Theory II	3
	RC 241	Respiratory Procedures II	1
	RC 232	Respiratory Theory III	3
	RC 242	Respiratory Procedures III	1
	RC 250	Clinical Respiratory Care I	3
	RC 251	Clinical Respiratory Care II	3
	BIO 121	Microbiology for the Health Sciences	3
		TOTAL	17
YEAR 3			
SEMESTER	**COURSE #**	**COURSE NAME**	**CREDITS**
Fall	RC 330	Advanced Respiratory Theory I	3
	RC 340	Advanced Respiratory Procedures I	1
	RC 331	Advanced Respiratory Theory II	3
	RC 341	Advanced Respiratory Procedures II	1
	RC 336	Respiratory Pathophysiology	4
	RC 350	Advanced Clinical Respiratory Care I	2
	PSY 111	Statistics	3
		TOTAL	17
Spring	RC 332	Advanced Respiratory Theory III	3
	RC 342	Advanced Respiratory Procedures III	1
	RC 334	Respiratory Research	3
	RC 337	Respiratory Seminar	4
	RC 351	Advanced Clinical Respiratory Care II	3
	ENG 200	Public Speaking	3
		TOTAL	17

YEAR 4			
SEMESTER	**COURSE #**	**COURSE NAME**	**CREDITS**
Fall	RS or PHL	Religious studies or Upper-Level Philosophy	3
	SEM	Signature Seminar Elective	3
	ELECTIVE	Art/Language/Music/ASL	3
	ELECTIVE	Health Administration or Health Science	3
	ELECTIVE	Health Administration or Health Science	3
		TOTAL	15
Spring	ELECTIVE	Eco/Geo/His/Pol Sci/Psy/Soc	3
	ELECTIVE	English	3
	ELECTIVE	Philosophy (Upper level)	3
	ELECTIVE	Health Administration or Health Science	3
		TOTAL	12
		TOTAL CREDITS FOR ASSOCIATES DEGREE	100
		TOTAL CREDITS FOR BACHELOR of HEALTH SCIENCE DEGREE	127

Academic Standards/Grade Requirements: As previously noted, students must achieve a "C" or better (C- or below is not acceptable) in all science, mathematics, and respiratory care courses (see Grading Scale above). Should the student receive a grade below this level, they will be permitted to repeat the science or mathematics course ***once.*** Should the student receive a grade below this level in any respiratory care course, or multiple respiratory care courses within the same semester, the student will be given ***one*** opportunity to repeat the course(s). Should a student receive a grade below this level in the repeated course(s) ***or any subsequent respiratory care course,*** the student will be dismissed from theprogram.

Additionally, students must follow the course sequence and cannot progress to any upper- level course without satisfactory completion of prerequisite courses. Advanced standing through credit transfer is possible and handled individually.

Attendance Policies: Attendance in all respiratory care courses (didactic, laboratory and clinical) is mandatory. Excused absences are at the discretion of the faculty and specific attendance requirements will be provided in each of the course syllabi. Documentation of absences may be required.

Academic Progress, (Probation), and Program Dismissal: Students must follow the general policies and procedures of the university regarding academic progress, probation, and dismissal. A student who fails a course in the major will be required to repeat that course and any other subsequent respiratory care course but only once (see Academic Standards/Grade Requirements above for more detail). If a student fails a course for the first time within the major, the student is required to withdraw from all respiratory care courses until he/she can repeat the course the next time the 'failed' course is offered, provided there is space available. Unsuccessful performance (I.e. <75%) with a repeated course in the major or a subsequent course in the major will result in dismissal from the program.

Course withdrawal policies: The program follows the course withdraw policy provided by the university as outlined in the Undergraduate Catalog

Experiential Learning: Students are responsible for their own transportation to and from off campus experiential learning opportunities, i.e. clinical rotations at the hospital, and any fees associated with such travel, e.g., parking costs, gas, tolls, train fare, etc. Additionally, students must purchase a stethoscope and scrubs as discussed during the orientation to clinical by the Director of Clinical Education(DCE). Clinical rotations are scheduled by the DCE and are based on availability and at the DCE's discretion.

Other: Students must adhere to the course sequence as outlined in the curriculum. Advancement from one level to the next is based on availability as well as recommendation of program faculty. Students matriculating at Gwynedd Mercy University will be given preference for acceptance over students transferring from other institutions based on academic performance.

Non-Academic Criteria for Admission, Progression and Retention

Technical Standards/Functions: Respiratory therapists are responsible for the care of patients, some of whom are critically ill. They are often required to manage highly complex pieces of equipment, as well as interact with patients to make diagnostic and therapeutic assessments. Respiratory therapists must also be able to communicate with other health care professionals and respect privacy and confidentiality of patient data, information, and communication. Therefore, in order to be successful in the respiratory care program, all applicants must be able to perform, learn and adhere to the following essential functions:

- The ability to travel to all areas of a health care facility including patient rooms, various care areas and the respiratory care department.
- Perform physically demanding tasks including, but not limited to, positioning and transporting patients, performing CPR and moving life sustaining equipment.
- Communicate clearly and effectively with patients and hospital staff
- Use appropriate equipment to accurately assess patients
- Apply sufficient intellectual and emotional skills to plan and exercise independent judgment and to respond quickly to medical emergencies.
- Accurately measure and administer medication
- Read, interpret, and evaluate patient data to make appropriate recommendations for improving patients' conditions.
- Calibrate and operate equipment associated with providing respiratory care.
- Perform the numerous tasks required of a respiratory therapist.
- The physical and mental acumen to adjust and cope with the stressors associated with providing respiratory care to critically ill patients.

Compliance Requirements and Clearances: All candidates accepted into the Respiratory Care Program must have documented proof of the following additional requirements prior to clinical courses:

1. Certificate of health/Physical Examination: A physical examination performed by a primary care physician, e.g.: MD, DO, NP, PA, is required to take part in clinical rotations. Official physical forms are provided by the University. Separate forms may be required depending on the clinical site. Completed health forms are to be submitted to the Campus Health Office at least 2 weeks before clinical rotations begin. Students without completed health forms will not be permitted to take part in clinical rotations.
2. Cardiopulmonary Resuscitation (CPR) Certification/Recertification: Valid, current CPR certification is required before beginning clinical education experiences. Respiratory Care faculty can provide CPR training prior to the start of clinical at the expense of the student. A copy of the current certification must be submitted to the Director of Clinical Education prior to the start of clinical rotations.

3. Health Insurance Coverage: Students must carry health insurance while in the Respiratory Care Program. Health insurance can be obtained through the University if the student does not have personal coverage. Confirmation of health insurance coverage must be submitted to the University by the beginning of each academic year.
4. Liability Insurance: All students enrolled in the Program are required to carry liability insurance and this coverage is provided through the University.
5. Child Abuse History Clearance: All students enrolled in the Program are required to have a Child Abuse History Clearance through the Pennsylvania Department of Human Services. This is accomplished on-line, and further instructions will be provided by the Director of Clinical Education at the time of clinical orientation. Students are responsible for the cost of the Child Abuse History Clearance.
6. Criminal Background Check: All students enrolled in the Respiratory Care Program are required to have a Pennsylvania State Police (PSP) criminal background check performed via the Pennsylvania Access to Criminal History (PATCH) web portal. In addition, all students must undergo a Federal Bureau of Investigation (FBI) background check. Information related to criminal background checks will be provided by the Director of Clinical Education at the time of the orientation to clinical. Students are responsible for the cost of the Criminal Background Check. Any incidents found on the check will be handled on an individual basis.
7. Drug Screening: Upon request, all students must present results from drug screening to participate in clinical education. Information on drug screening requirements is listed on the Health Form. Students are responsible for the cost of the screening.
8. Tuberculosis Screening: All students are required to undergo Tuberculosis screening on an annual basis. Further testing may be required dependent on individual clinical site requirements. Information on PPD screening is listed on the University's Health Form and students are responsible for the cost of the screening.
9. Flu Shot: All students must receive an annual flu shot in the Fall semester prior to the start of clinical rotations.
10. Routine Vaccinations: Students are required to have routine vaccinations which include, but are not limited to: Measles, Mumps, Rubella (MMR), Varicella (Chicken Pox), Tetanus, Diptheria and Polio (TDaP). Dependent on the dates of immunization, booster vaccinations may be required. Associated costs with vaccinations/boosters are the responsibility of the student.
11. COVID-19 vaccination: Students are required to follow University policy regarding COVID-19 vaccination and it is the Program faculty's expectation that all students be fully vaccinated prior to the start of their clinical rotations. Students are required to provide documentation of COVID- 19 vaccination before attending clinical. COVID-19 vaccination requirements are set by the clinical sites and the Program must adhere to them. In *extreme* circumstances, exemptions may be honored at the discretion of the faculty and clinical site; however, the student must realize that such exemptions may limit or eliminate all clinical locations that the student can attend. If a clinical site allows an exemption, the student must follow all screening requirements and is responsible for any associated costs.

Professional Disposition and Conduct: Students must behave professionally and follow the guidelines provided in university publications and the Program and Clinical Manuals.

Testing Requirements: The program follows the university's policy regarding testing and academic integrity. Additionally, since the program is competency based, all students are required to successfully complete competency testing as outlines in the Program and Clinical Manuals.

Technology Requirements: All students in the Respiratory Care Program are required to enroll in a web-based program known as Trajecsys prior to entry into the clinical component of the program. Trajecsys is used to maintain and track attendance, clinical performance, and clinical competencies. Information on how to register with Trajecsys will be provided by the Director of Clinical Education during the orientation to clinical. All fees for this service will be the responsibility of the student.

Professional Memberships: Student membership in the American Association for Respiratory Care (AARC), the professional society for respiratory care is a requirement of the program. Student membership of the AARC is offered at a reduced rate and is the responsibility of the student. Membership in the AARC automatically qualifies the student for membership in the Pennsylvania Society for Respiratory Care (PSRC) at no additional cost.

Costs: As noted above there are additional costs outside of tuition associated with this major. These include but are not limited to vaccinations, travel, parking, books, scrub suits, professional society memberships, clinical record-keeping software, (i.e. Trajecsys) and equipment required for clinical rotations. These costs vary dependent on clinical site and insurance coverage. Students can expect approximate costs for the above to range from $500-$1200 while matriculating in the program.

Credentialing: All students should complete NBRC Therapist Multiple Choice Examination and the NBRC Clinical Simulation Examination (RRT examinations) before completing the fourth year of the program. Students eligible for the BHS degree after the third year (due to the acceptance of transfer credits) should complete the RRT credentialing process within one year of graduation to maintain good standing with the program.

NURSING

Program Name: Nursing
Program Accreditation Status: In addition to the University's accreditation by the Middle States Commission on Higher Education, the baccalaureate, master's, and doctoral nursing programs as well as the post-graduate APRN certificate programs in Gwynedd Mercy University's Frances M. Maguire School of Nursing and Health Professions are accredited by the Commission on Collegiate Nursing Education (www.ccneaccreditation.org). Commission on Collegiate Nursing Education (CCNE): 655 K Street Suite 750; Washington, DC 20001; 202-887-6791

Degree: BSN, Bachelor of Science in Nursing
Options: Traditional BSN, Accelerated BSN, Weekend BSN
Program Type: Term

Program Modality: On-ground

Program Coordinator: Laraine Amoia-Watters, Ed.D, MSN, CRNP

BSN Program Description:
The Bachelor of Science in Nursing Program (BSN) is structured to provide a strong foundation in the liberal arts, Mercy values, sciences, and professional nursing. Graduates from the BSN program are prepared as nurse generalists to give direct and indirect nursing care in a variety of health-care settings to individuals, families, communities, and populations. Students acquire requisite knowledge, attitudes, and skills to contribute to the health-care team in a variety of nursing roles such as caregiver, teacher, advocate, and leader. In addition, students obtain an education that provides a strong foundation for graduate study- and

nursing specialization.

Traditional BSN Track

The Traditional Track offers the opportunity for students to earn a BSN in four years, completing core and nursing courses. Transfer students may earn a BSN degree in 3 years if they meet eligibility requirements and transfer 32- 45 transferable credits.

Accelerated BSN (ABSN) Track The Accelerated BSN (ABSN) Track is a full-time program option for students who hold a bachelor's degree in another discipline and meet the prerequisite requirements. There are three opportunities during the year to begin this program: January, May, and August. The ABSN option is a year-round, full-time, 16-month program.

BSN Weekend Track

The BSN Weekend Track is a part-time option for students who hold a bachelor's degree in a field other than nursing and meet the prerequisite requirements. Students in the BSN Weekend Track attend classes, labs, and clinicals every weekend year-round, starting in August. Attendance on some Fridays will be required. Students may complete the BSN Weekend Track in 3 years.

Preparation for a Professional License: Graduation from Bachelor of Science in Nursing Program meets the requirements for the student to apply to take the NCLEX-RN. Approval to test is not guaranteed. *For a complete list of reasons why the Board may refuse a professional nursing license to an applicant, please see the Professional Nursing Law. NOTE: U.S. citizenship or permanent residency is a requirement for licensure within certain academic programs. Students who are under DACA status or are undocumented should carefully review the licensure requirements before enrolling in a degree program that leads to licensure. Additional information can be found on the National Conference of State Legislatures website at ncsl.org.*

Program Learning Outcomes:

PLO1: Synthesizes knowledge of nursing and the liberal arts and sciences as a basis for professional nursing practice.

PLO2: Utilizes professional judgment to formulate nursing decisions which reflect professional standards consistent with moral and ethical and legal principles.

PLO3: Engages in reflective evaluation of self and other members of the healthcare team in accordance with the prevailing standards of care. Collaborates with other healthcare providers and consumers in promoting the health and well-being of individuals, families, and communities.

PLO4: Demonstrates responsibility and accountability in the use of the nursing process to deliver person centered care.

PLO5: Utilizes inter and intra professional communication and collaboration skills to deliver evidence-based care to promote the health and safety of individuals, families, and communities.

PLO6: Applies leadership concepts, skills, and values to effectively implement patient safety and quality improvement initiatives in a variety of healthcare settings.

PLO7: Creates a supportive environment through the therapeutic use of self when caring for individuals, families, and communities.

PLO8: Demonstrates skills in using patient care technology, information systems, and communication devices that support safe nursing practice.

PLO9: Integrates knowledge of social and cultural factors to deliver culturally sensitive care.

PLO10: Advocates for social justice, including a commitment to the health of vulnerable populations and the elimination of health disparities to improve the human condition.
PLO11: Articulates the value of pursuing practice excellence and lifelong learning to facilitate personal and professional development.

For Major Requirements and Curriculum Sequence, see BSN Student Guidebook and curriculum sheets.

Curriculum Plan for Nursing

BACHELOR OF SCIENCE IN NURSING– Academic Year 2023-2024– **FRESHMAN, SOPHOMORE, JUNIOR NURSING STUDENTS**
TOTAL CREDITS – 127 credits
NURSING CREDITS – 64 credits
GENERAL EDUCATION- 63 credits

Freshman Year (16)			**(16)**		
UNV 100 – GMercyU Success	2		UNV 101 – GMercyU Service	1	
ENG 101 – College English	3		Seminar 1	3	
CHM 111 – Chemistry for the Allied Health Professions/Lab OR BIO 121	4	(3/1)	MTH 103 – Fundamentals of Mathematics	3	
PSY202 Human Development for Nursing	3		NUR 208 Introduction to Professional Nursing	2	
BIO 107/107L - Anatomy and Physiology I/Lab	4	(3/1)	BIO 121 – Microbiology OR CHM 111	3	
			BIO 108/108L - Anatomy and Physiology II/Lab	4	(3/1)
Sophomore Year (16 up to 18)			**(17)**		
SOC 100 - Principles of Sociology (*Transfer students can take any SOC, all others must take SOC 100*)	3		NUR209 Fundamentals of Nursing Practice	4	(3/1)
NUT 200 – Principles of Nutrition	3		HIS elective	3	
RS **or** PHL elective	3	(2/1)	LLFA elective (ENG, MUS, ART, or Language)	3	
NUR 212 Health Assessment in Nursing	3		N 324 Pathophysiology and Pharmacological Integrated Concepts	4	
ENG elective	1		PHL elective	3	
NUR 219 – Nursing Medication	2				
Mathematics					
NUR 208 Introduction to Professional Nursing (transfer students)					
Junior Year (13 up to 17)			**(17 or 18)**		
NUR307 Nursing Care of Adults	6	(4/2)	NUR317 Nursing Care of Women, Children, And Families OR	5	(3/2)
NUR316 Nursing Care of Clients with Alterations in Behavioral Health OR	4	(3/1)	NUR316 Nursing Care of Clients with Alterations in Behavioral Health	4	(3/1)
NUR317 Nursing Care of Women, Children, And Families	5	(3/2)	NUR319 Nursing Care of Adults with Complex Health Care Problems	5	(3/2)
Seminar II	3		NUR313 Contemporary Issues in Professional Nursing	2	
(could take a general education course)	3		RS 231- Bioethics	3	
			PSY 111 – Statistics	3	
Senior Year (14 up to 17)			**(14)**		
NUR413 The Older Adult	3	(2/1)	NUR4001 Leadership and Management in Professional Nursing - Capstone	3	
NUR417 Genomics in Nursing OR Nurs elective	3 5	(3/2)	NUR419 Synthesis of Learning for Nursing Practice	6	(3/3)
NUR422 Health and Illness in the Community	3		NUR423 Global Health & Health Policy	2	
LLFA elective (ENG, MUS, ART, or	3		NUR Nursing Elective- (N 414, N 415, N 490,	3	

Language) NUR 460 Research and Evidence-Based Practice in Nursing		N 459) OR NUR 417	

Approved: 6/18/13 revised 12/12/2014. Revised 2/2017. Revised 10/2019 Revised 1/25/2024

Other General Education Requirements: total of 63 credits

COURSE NAME	CREDITS
ENG 101	3 credits
PHL Elective	3 credits
PSY 202	3 credits
HIS Elective	3 credits
ENG Elective	3 credits
LLFA	6 credits
RS/PHL Elective	3 credits
PSY 111	3 credits
SEM	6 credits
UNV 100 and 101	3 credits
RS 231	3 credits
SOC 100	3 credits

Academic Standards/Grade Requirements:

Grades of "C +" or higher are required in all nursing courses. For advancement each semester, a 2.67 cumulative GPA is required. Any student below the GPA of 2.67 at the end of the semester may not continue with nursing courses in the next semester.

A student may achieve less than a "C+" in only one nursing course. Students who earn lower than a C+ in a nursing course may repeat the course once and cannot progress in the sequential nursing clinical courses
until they successfully complete the repeated course with a grade of "C+" or higher. Students may only withdraw from each course once. Students may be part-time while repeating a course. The student will be placed on nursing academic probation after receiving one nursing course failure. If a student earns less than a "C+" ~~i~~n any two nursing courses, they will be dismissed from the
program. Refer to BSN Student Guidebook for further detail regarding academic progression in nursing courses.

Grading Scale:

Letter Grade		Percentage		Letter Grade	Percentage
A		100-99-98 97-96 95-94-93		C-	75 74 73 72 71
A-		92 91 90		D+	70 69 68 67
B+		89 88 87		D	66 65 64 63
B		86 85 84		D-	62 61 60
B-		83 82 81		F	59 58 57 56
C+		80 79 78			
C		77 76			

Acceptable Academic Achievement in Support Courses in Nursing:
Grades of "C+" or higher are required in Mathematics, MTH103, Anatomy and Physiology I and II, Lecture and Laboratory; BIO 107/L and BIO 108/L, Nutrition 200, Microbiology for Health Services; BIO 121 Chemistry for Health Professions, CHM111/L.

- Students who earn a grade lower than C+ in Anatomy and Physiology I BIO107 must repeat Anatomy and Physiology I BIO 107 and earn the grade of "C+" before progressing to Anatomy and Physiology II BIO108.
- Students who withdraw from Chemistry 111 lecture need to withdraw from Chemistry 111 lab as well. However, students who withdraw from the Chemistry 111 lab portion of chemistry, may remain in the lecture section of Chemistry 111.
- Grades of "C+" or higher in both lecture and laboratory sciences, math, nutrition, and psychology courses must be earned before the student can advance to their junior level nursing courses.

See BSN Student Guidebook for:

- Clinical, Simulation and Laboratory Experience Guide
- Electronic Testing Policy
- Course Rounding Policy
- Course Withdrawal Policy

Academic Progress, Probation, and Program Dismissal: BSN, ABSN, & WBSN: The student will be placed on academic probation after receiving one nursing course failure. If a student achieves less than a "C+" grade ("C" is not acceptable) in any two nursing courses, they will be dismissed from the program. Refer to BSN Student Guidebook for further details regarding academic progression in nursing courses.

Experiential Learning: *Students are responsible for their own transportation to and from off campus experiential learning opportunities.*

Non-Academic Criteria for Admission, Progression and Retention

The Professional Nursing Law permits the State Board of Nursing to consider the "moral character of any license candidate". The applicant applying to the nursing program should be aware that the State Board of Nursing will not issue a license or certificate to an applicant who has been convicted of any felonious act. Continued matriculation in nursing courses is conditional pending receipt and evaluation of a PA Criminal Record Check to determine if there is any conviction which may bar the student from participating in nursing clinical experiences, which are required in program.

Graduates from the Frances M. Maguire School of Nursing and Health Professions must possess the essential knowledge, attitudes, and skills to function in a wide variety of clinical situations and render a wide spectrum of patient care in a safe and effective manner.

The goal of the Frances M. Maguire School of Nursing and Health Professions is to prepare every Distinctive Mercy Nursing student to think ethically and critically, and practice nursing competently and compassionately in rapidly--changing practice environments. All efforts are designed to facilitate knowledge, enhance nursing practice and patient safety, foster professional integrity, and ultimately improve the health outcomes of patients, families, and communities across the continuum of care.

Certain functional abilities are essential for delivering safe, effective, quality nursing care during clinical education activities. Therefore, the faculty has determined that certain competency standards are requisite for admission, progression, and graduation from the BSN programs. In addition to classroom learning, clinical learning occurs throughout the program and involves considerations, (such as patient safety and clinical facilities, not present for classroom accommodation. For this reason, any applicant or individual who seeks accommodations prior to or immediately after enrolling in the nursing programs must also request an assessment of the types of reasonable accommodations needed for the clinical education component of the program.

Competency Standards for Nursing

The individual must be able to independently, with or without reasonable accommodation, meet the following technical standards of general abilities and those specifically of (1) observation; (2) communication; (3) motor; (4) cognitive, conceptual, and quantitative abilities; (5) essential behavioral and social attributes; and (6) ability to manage stressful situations. Individuals unable to meet these technical standards, with or without reasonable accommodation, will not be able to complete

the program and are counseled to pursue alternate careers.

General abilities: The individual is expected to possess functional use of the senses of vision, touch, hearing, and smell so that data received by the senses may be integrated, analyzed, and synthesized in a consistent and accurate manner. The individual must also possess the ability to perceive pain, pressure, temperature, position, vibration, and movement that are important to the student's ability to gather significant information needed to effectively evaluate patients. The individual must be able to respond promptly to urgent situations that may occur during clinical education activities and must not hinder the ability of other members of the health care team to provide prompt treatment and care to patients.

Observation Ability: The individual must have sufficient capacity to make accurate visual observations and interpret them in the context of laboratory studies, medication administration, and patient care activities. In addition, an individual must be able to document these observations and maintain accurate records.

Communication Ability: The individual must communicate effectively, both verbally and non-verbally, to elicit information and to translate that information to others. Each individual must have the ability to read, write, comprehend, and communicate effectively in the English language to facilitate communication with patients, their family members, and other professionals in the health care settings. In addition, the individual must be able to maintain accurate patient records, present information in a professional, logical manner and provide patient counseling and instruction to effectively care for patients and their families. The individual must have verbal and written communication skills that permit effective communication with instructors and students in the classroom and clinical settings.

Motor Ability: The individual must be able to perform gross and fine motor movements with sufficient coordination needed to perform complete physical examinations utilizing the techniques of inspection, palpation, percussion, auscultation, and other diagnostic maneuvers. The individual must develop the psychomotor skills reasonably needed to perform or assist with procedures, treatments, administration of medication, management and operation of diagnostic and therapeutic medical equipment, and such maneuvers to assist with patient care activities such as lifting, wheelchair guidance, and mobility. The individual must have sufficient levels of neuromuscular control and eye-to- hand coordination as well as possess the physical and mental stamina to meet the demands associated with extended periods of sitting, standing, moving, and physical exertion required for satisfactory and safe performance in the clinical and classroom settings including performing CPR, if necessary. The individual must have the manual dexterity that would be required for certain activities, such as drawing up solutions in syringe. The individual must be able to independently perform the detailed gross and fine motor activities without assistive devices.

Cognitive, Conceptual, and Quantitative Abilities: The individual must be able to develop and refine problem-solving skills that are crucial to practice as a nurse. Problem-solving involves the abilities to measure, calculate, reason, analyze, and synthesize objective and subjective data, and to make decisions, often in a time urgent environment, that reflect consistent and thoughtful deliberation and sound clinical judgment. Each individual must demonstrate mastery of these skills and possess the ability to incorporate new information from peers, teachers, and the nursing and medical literature to formulate sound clinical judgment in patient assessment, intervention, evaluation, teaching, and setting short- and long-term goals.

Behavioral and Social Attributes: Compassion, integrity, motivation, effective interpersonal skills, and concern for others are personal attributes required of those in the nursing programs. Personal comfort and acceptance of the role of a nurse functioning under the supervision of a clinical instructor or preceptor is essential for a nursing student. The individual must possess the skills required for full utilization of the student's intellectual abilities; the exercise of good judgment; the prompt completion of all responsibilities in the classroom and clinical settings; and the development of mature, sensitive, and effective relationships with patients and other members of the health care team. Each individual must be able to exercise stable, sound judgment and to complete assessment and interventional activities. The ability to establish rapport and maintain sensitive, interpersonal relationships with individuals, families, and groups from a variety of social, emotional, cultural, and intellectual backgrounds is critical for practice as a nurse. The individual must be able to adapt to changing environments; display flexibility; accept and integrate constructive criticism given in the classroom and clinical settings; effectively interact in the clinical setting with other members of the healthcare team; and learn to function cooperatively and efficiently in the face of uncertainties inherent in clinical practice.

Ability to Manage Stressful Situations: The individual must be able to adapt to and function effectively to stressful situations in both the classroom and clinical settings, including emergency situations. The individual will encounter multiple stressors while in the nursing programs. These stressors may be (but are not limited to) personal, patient care/family, faculty/peer, and or program related.

Students should review the Competencies Standards for the Nursing program carefully and identify if additional support is needed for any portion (didactic and clinical) of the Nursing program. Students are encouraged to contact the Student Accessibility Services Office (215-646-7300 extension 21427) to arrange an individualized consultation to discuss any support services or accommodations they may require.

Compliance Requirements and Clearances BSN, ABSN, & WBSN—Initial and Annual

The following documents are due on entrance to the sophomore year of the BSN nursing program and~~,~~ by the start of the first semester of the ABSN and WBSN tracks. Annual requirements are also identified. ***Please note*** *requirements are subject to change at any time.*

Documents are completed through and submitted to American Data Bank/Complio. Refer to additional details on the Complio website.

To maintain compliance with FMMSNHP requirements and attend all clinical practice experiences, students must adhere to the initial submission deadline and maintain all annual requirements prior to their expiration dates.

NOTE: BSN and WBSN - Students must complete all documents after June 1 and submit them by August 1st of each year. ABSN – Students must have compliance by the start of their first semester and maintain compliance every semester thereafter.

Health documents must include the student's name and healthcare provider information on each document.

	REQUIREMENT	INITIAL REQUIREMENTS	ANNUAL REQUIREMENTS	Fee *Subject to change

1	Refer to additional details at gmercyucompliance.com and the BSN 4-year Generic Nursing Community on the GMercyU portal	Completed at the end of freshman year and prior to enrollment in sophomore-level nursing classes	**Yearly based on academic year.** Complete after June 1 and due by August 1* **every academic year a student is enrolled in a nursing program.** ***New transfer students enrolled in summer sophomore-level nursing classes – Deadline July 11**	
2	Medical History and Physical Examination Student must submit all pages of Health form. Health form can be downloaded from the Complio website.	X		Based on health care provider/ health insurance fees
3	Proof of Health Insurance Coverage Submit a copy of your Health Insurance Information (card or plan details)	X	X	Based on health insurance fees
4	Urine Drug Screen Urine drug screen must be completed as directed through Complio™ within 30 days of registration. *Labeled Package 2 in Complio	X	X	$36
5	Tuberculosis Screening Initial tuberculosis screening MUST be completed via one of these two blood tests: Quantiferon-TB Gold **or** T-Spot **A tuberculin skin test (PPD) is not sufficient for this initial screening.**			

6	**Initial** TB screening: results of Quantiferon-TB Gold (blood test) **or** T-Spot (blood test) **Complete this screening initially at entrance to BSN Program.** Additional details are provided in Complio.	X		Based on health care provider/ health insurance fees
7	**Annual** TB screening: results of Quantiferon-TB Gold **or** T-spot **or** tuberculin skin test (PPD) Complete this screening annually after initial screening at entrance to the BSN Program. Additional details are provided in Complio.		X	Based on health care provider/ health insurance fees
8	Influenza Vaccine (based on annual flu season) **Due when available and before October 1** Influenza vaccine documentation **must include lot number and expiration date for the vaccine**	X	X	Based on health care provider/ health insurance fees
9	American Heart Association BLS CPR certification (**renewed every 2 years** to maintain compliance)	X	Renewed every 2 years	Based on Certification Provider's fee
10	Proof of Receipt of three hepatitis b vaccines Students must upload documentation showing receipt of three vaccines.	X		Based on health care provider/health insurance fees

11	Results of a hepatitis b titer (obtained after completion of initial 3 vaccines) Students must upload documentation of the results of a hepatitis b titer **in addition to the proof of receipt of the vaccines** Students must take action to address any low/negative titer. See instructions in Complio™ and the Hepatitis B Requirement document.	X		Based on health care provider/health insurance fees
12	Proof of receipt of two measles, mumps and rubella vaccines **or** results of titers Students must take action to address any low/negative titer. See instructions in Complio™.	X		Based on health care provider/health insurance fees

13	Proof of receipt of two varicella vaccines **or** results of a titer Students must take action to address any low/negative titer. See instructions in Complio™.	X		Based on health care provider/health insurance fees
14	Proof of receipt of a tetanus, diphtheria, and pertussis vaccine within the past 10 years (updated as necessary to keep within 10 years of receipt)	X	Updated as necessary to keep within 10 years of receipt	Based on health care provider/health insurance fees
15	Meningitis Students living on –campus are **required to receive the vaccine, upload documentation, and answer all related questions in Complio™.** Students not living on campus **must answer the question related to resident status in Complio™ to complete this requirement.**	X		Based on health care provider/health insurance fees
16	Child Abuse Clearance Completed through Complio™; results sent to student. Student must upload results in Complio™. *Part of Package 1 in Complio	X	X	Package **includes** Child Abuse Clearance, DHS Fingerprinting, PA State Criminal Background Clearance $87 PA Resident $89 Non-PA Resident
17	Department of Human Services (DHS)/Department of Public Welfare (DPW) Fingerprinting Completed through Complio™;results sent to students. Student must upload results in Complio. *Part of Package 1 in Complio	X	X	See above

18	PA State Criminal Background Clearance Completed through Complio™; results sent directly to Complio™. *Part of Package 1 in Complio	X	X	See above
19	Department of Aging (DOA) Fingerprinting* Definition of PA Resident (DOA): **Students who are not or have not been a resident of the Commonwealth of Pennsylvania for the last two years.** * **Students who <u>do not meet</u> the definition of a PA resident: <u>Must</u> complete this clearance requirement <u>in addition to</u>** the DHS/DPW Fingerprinting described above. * **Students who <u>meet</u> the definition of a PA resident: <u>Do not</u> complete this requirement.** The Older Adults Protective Services Act (OAPSA) of Pennsylvania **requires students who are not or have not been a resident of the Commonwealth of Pennsylvania for the last two years,** to complete fingerprinting thorough the Department of Aging (DOA) **in addition to** fingerprinting through the Department of Human Services.	X	X	$49
20	Account on American Data Bank site/Complio™ Account for document tracking (Labeled Package 3 – Immunization Package in Complio™)	X		$45 36 month access for upload of documents Lifetime access to records

21	Coronavirus Testing If you are instructed by the University or Program Faculty to receive coronavirus testing, please upload to Complio™	*At this time, testing is based on University or Program guidelines. Refer to the GMercyU COVID webpage and information from Program/Course Faculty.		Based on health care provider/health insurance fees
22	COVID-19 Vaccine Students should upload proof of vaccination. Students must be fully vaccinated to participate in clinical experiences. Fully vaccinated means 2 weeks after administration of: 2 doses of the COVID-19 vaccine (prior to September 2023) **or** A single dose of the COVID-19 Johnson and Johnson vaccine (prior to September 2023) **or** One dose of the updated Pfizer, Moderna or Novavax vaccines, administered September 2023 or later	X	To be determined.	Based on health care provider/health insurance fees

NOTE regarding Mandatory Requirements: *Failure to complete these mandatory requirements will result in the inability to enroll in/begin subsequent nursing courses. Requirements are subject to change at any time.*

****NOTE regarding Clearances:** *A response to any of the clearances other than "No Record" may prevent a student from participating in clinical patient-care experiences. As a result, the student will be unable to meet course and program learning outcomes, which may lead to dismissal from the BSN program.*

***NOTE**: Students who test positive for COVID are REQUIRED to contact Campus Health and Wellness to be followed by Mrs. Donna Ferguson, Director of Campus Health and Wellness (ferguson.d@gmercyu.edu). Mrs. Ferguson will contact the student to discuss isolation/quarantine guidelines and manage them through this process.*

Use of Marijuana: As a Gwynedd Mercy University nursing student, a commitment to the highest professional standard and the contract we hold with society to be safe, competent care providers is expected. Our legal contracts with clinical agencies require clean substance screens. State laws that legalize marijuana do not change our standard and our commitment to a drug-free lifestyle, both during the school year and during breaks. Use of marijuana will not be permitted in the School of Nursing.

Professional Disposition and Conduct BSN, ABSN, & Weekend BSN: Professionalism is expected in oral and written communication and in all behaviors while interacting with faculty, staff, peers at the University and with agency staff in all–off campus clinical experiences. Incivility, an example of unprofessional behavior, will not be tolerated. Unprofessional behavior is grounds for dismissal from the program.

Health Insurance Coverage: Students must carry health insurance while in the nursing program. This health insurance can be obtained through the University if the student does not have personal coverage. Information confirming current health insurance (card or plan details) must be uploaded into Complio. Failure to upload this information will result in the student's inability to participate in clinical.

Technology Requirements:

- See Student Guidebook for detailed requirements
  - The latest version of:
  - QuickTime available from: https://www.apple.com/quicktime
  - Microsoft Office 2010 and Office for Mac 2011 or later
  - A headset with microphone
- Browser Requirements:
  - Microsoft Internet Explorer 11
  - Mozilla Firefox Browser 38.0.5
  - Safari 5.0 for Apple computers
  - Google Chrome

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Jennifer Mellon, MBA	Senior Associate Registrar
Kathleen Lang, BA	Associate Registrar, Non-Term
Karen Law, BA	Assistant Registrar

Student Success Center

Academic Advising	
Caitlin Giacomarra, M.Ed.	Academic Advisor for Nursing
Erica Dercole, MEd	Academic Advisor, Non-Term Programs
Carol Ribner, MS	Academic Advisor, Non-Term Programs
Accessibility Services	
Kelly Kiefer, MS	Director of Accessibility Services
TBD	Assistant Director of Accessibility Services and Testing coordinator
Career Development	
Nick Schaefer, MA	Director of Career Development
First-Year Experience	
Kim Cooney, EdD	Assistant Dean of Student Success and First-Year Initiatives
Tutoring Services and Placement	
Stephanie Alderfer, MS	Director of Tutoring Services and Placement Assessments
Joseph Azzarano, MEd	Math Specialist

Finance

Heather Meier, MBA, CPA

Financial Services

Jennifer Ginnetti, MBA, CPA	Senior Associate VP for Finance and Deputy CFO
Jenna Underwood	Controller
Michael Wood	Director, Budget and Planning

Payroll

Kathleen Bentley	Payroll Coordinator

Purchasing and Accounts Payable

Jenny Rarig	Director of Procurement
Isabella Reale	Purchasing, Accounts Payable & Copy Center
TBD	Purchasing, Accounts Payable & Copy Center

Student Billing

Christi McCabe	Director of Student Billing
Meghan Davis	Assistant Director of Student Billing
Mickey DeCarolis	Account Specialist
Susan LoStracco	Account Specialist

Operations

James Trusdell, MBA	Chief Operating Officer
Steven Freeman	Director of Campus Projects and Construction

Human Resources

Dianna Sofo, MS	Assistant Vice President of Human Resources

Physical Plant

Joseph Long	Director of Facilities Management

Public Safety and Security

Joanna Gallagher	Chief of Public Safety and Security

Institutional Technology Services

Michael Statmore	Chief Information Officer
Patrick Trainer	Director of Infrastructure and Security
Jeremy Weir	Director of User Services

Marketing and Enrollment Management

Kelly Statmore, MEd	Vice President for Marketing and Enrollment Management

Admissions

Aimee Huffstetler	Assistant Vice President for Enrollment

Financial Aid

Joseph Alaimo, BS	Director of Student Financial Aid
Michelle Molino	Associate Director
Atasha Quarles, MSM	Associate Director

Marketing

Kirsten Brydges	Director of Marketing

Mission Integration

James Gallo, EdD	Vice President for Mission, Planning and Effectiveness

Mercy Center for Service, Spirituality and Justice

Jeffrey Wallace, MDiv	Director of Spirituality and Justice
Betsy Stone Plummer, MS	Director of Service and Catherine's Cupboard

Office of Diversity, Equity and Inclusion

Tatiana Diaz, MA	Assistant Vice President for Diversity, Equity and Inclusion

Student Services

Josh Stern, MSEd	Vice President for Student Services and Dean of Students

Athletics

Keith Mondillo, MS	Director of Athletics

Counseling

Dan Jordan LPC	Director of Counseling Services

Health and Wellness Center

Donna Ferguson, MS, BSN	Director of Health and Wellness Center

Housing and Residence Life

Michelle Murray, BA	Director of Housing and Residence Life

Student Engagement

Alexandra Jabara Johnston, MS	Director of Student Engagement

Title IX Coordinator

Tia Brown, MPH	Title IX Coordinator

University Advancement

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Michael J. Minetti, MBA	Assistant Vice President for University Advancement
Nefertiti Cooke, BA	Director of Advancement Operations and Stewardship
Josephina Banner, MS	Director of Foundation, Government & Corporate Relations
Ashley Rapp, BA	Director of Major Gifts
Mia McGlynn, BA	Director of Annual Giving
Anne Murphy, Ms.Ed.	Director of Engagement and Affinity Giving
Jennifer Bradford, BA	Assistant Director of Prospect Research & Gift Administration

Additional Services/Programs

Campus Store	Follett
Food Services	Aramark

FACULTY

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Derick Lim, MS, SC(ASCP)^{CM}, MLS(ASCP)^{CM}, Program Director, Pennsylvania Hospital School of Medical Laboratory Science
Daphne Werz, MPH, MLS (ASCP)^{CM}, Program Director, St. Christopher's Hospital for Children, School of Medical Laboratory Science

History

Bachelor of Arts
Pre-Law Option Available
2024-2025 Curriculum
HIS.BA

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for Bachelor of Arts in History. Additional policies and procedures may be found in the current University Catalog.

GMC: Growing Mercy Connections

GENERAL EDUCATION AND CORE CURRICULUM

Skills for Exploring - 6 Credits

UNV100	GMercyU Success	2
UNV101	GMercyU Service	1
ENG101	College English	3

Signature Seminar - 6 Credits

	Seminar	3
	Seminar	3

Exploring Society and Global Diversity - 15 Credits

POL101	American Government	3
PSY100	General Psychology	3
	Economics Elective	3
	Geography Elective	3
	SOC Elective	3

Exploring the Natural World, Mathematics &Technology - 9 Credits

	CIS Elective	3
	MTH Elective	3
	BIO, CHM, PHY, or SCI Elective	3

Exploring the Spiritual World - 9 Credits

	PHL Elective	3
	RS Elective	3
	RS Elective or PHL Elective	3

Exploring the Arts and the Imagination - 12 Credits

ENG200	Public Speaking	3
	Foreign Language[1]	3
	Foreign Language[1]	3
	ENG Elective[2]	3

[1] *Must be two semesters of the same foreign language (SPA201 does not fulfill this requirement)*

[2] *Students must take a literature-based course*

Open Electives - 35 Credits

	Elective	3
	Elective	3
	Elective	3
	Elective	3
	Elective	3
	Elective	3
	Elective	3
	Elective	3
	Elective	3
	Elective	3
	Elective	3
	Elective	2

MAJOR

History - 33 Credits

HIS107	World History I	3
HIS109	World History II	3
HIS131	American Civilization to 1877	3
HIS132	American Civilization from 1877	3
HIS449	Historiography	3
HIS4000	Research Seminar - Capstone	3
	Elective	3
	Elective	3
	Elective	3
	Elective	3
	Elective	3

INTERNSHIP - The School of Arts and Sciences recom that all students complete a minimum of one internship bachelor degree program. An internship requires appro Dean.

Grade/GPA Requirement - The minimum passin within the major is C (a grade of C- is not accepta Furthermore, after a student has completed two 1 semesters as a declared history major, the studer have achieved and thereafter maintain a minimum 2.5 in the major in order to remain in the history p The minimum cumulative GPA is 2.0.

Credit Requirements - A minimum of 125 credits required for this degree.

History

Secondary Education
Certification in Social Studies
Bachelor of Arts
2024-2025 Curriculum
HIS.SED.BA

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Arts in History with Secondary Education Certification and Special Education Certification. Additional policies and procedures may be found in the current University Catalog.

GMC: Growing Mercy Connections

GENERAL EDUCATION AND CORE CURRICULUM

Skills for Exploring - 6 Credits

UNV100	GMercyU Success	2
UNV101	GMercyU Service	1
ENG101	College English	3

Signature Seminar - 6 Credits

	Seminar	3
	Seminar	3

Exploring Society and Global Diversity - 15 Credits

SOC100	Principles of Sociology	3
POL101	American Government	3
PSY100	General Psychology	3
ECN	Economic Elective	3
GEO	Geography Elective	3

Exploring the Natural World, Mathematics &Technology - 9 Credits

	CIS, BIO, CHM, PHY or SCI Elective	3
	MTH Elective	3
	MTH Elective	3

Exploring the Spiritual World - 9 Credits

	PHL Elective	3
	RS Elective	3
	RS Elective or PHL Elective	3

Exploring the Arts and the Imagination - 12 Credits

ENG200	Public Speaking	3
	Foreign Language[1]	3
	Foreign Language[1]	3
	ENG Elective[2]	3

[1] *Must be two semesters of the same foreign language (SPA201 does not fulfill this requirement).*

[2] *Students must take a literature-based course.*

MAJOR

History - 30 Credits

HIS107	World History I	3
HIS109	World History II	3
HIS131	American Civilization to 1877	3
HIS132	American Civilization from 1877	3
HIS449	Historiography	3
HIS4000	Research Seminar Capstone	3
HIS	Elective	3
HIS	Elective	3
HIS	Elective	3
HIS	Elective	3

PA State Certification in Social Studies - 42 Credits

EDU100	Education in America	3
EDU222	Adolescent Psychology	3
EDU300	Pre-Student Teaching	3
EDU301	Educational Psychology	3
EDU319	Selected Topics in Sec Education	3
EDU325	Secondary Methods & Materials	3
EDU351	Meeting the Needs of English Language	3
EDU498	Student Teaching & Professional Seminar[2]	12
SPE215	Exceptional Person for Secondary Students	3
SPE231	Mild/Moderate Disabilities	3
SPE331	Implementing Inclusionary Practices for Mild/Moderate Population	3

[2] *Students must apply for approval through the School of Business and Education at the beginning of the spring semester (January/February) before the academic year they intend to take this course.*

Curriculum sheets for all education programs at Gwynedd Mercy University are subject to change pending program specific competency changes in certification by the Pennsylvania Department of Education. New regulations in 22 PA Code Chapter 49 may result in changes for teacher education programs at Gwynedd Mercy University.

INTERNSHIP- The school of Arts and Sciences recommends that all students complete a minimum of one internship for the bachelor degree program. An internship requires approval of the Dean.

Education Requirement - A student who receives a grade lower than a C+ in an education course will not be able to proceed to any other education course until the deficient course is repeated with a satisfactory grade of C+ or higher.

Grade/GPA Requirement - The minimum passing grade within the major is C (a grade of C- is not acceptable). Furthermore, after a student has completed two 15-week semesters as a declared history major, the student must have achieved and thereafter maintain a minimum GPA of 2.5 in the major in order to remain in the history program. The minimum cumulative GPA is 3.0.

Credit Requirements - A minimum of 129 credits is required for this degree.

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Arts in Philosophy. Additional policies and procedures may be found in the current University Catalog. See Pr Curriculum Sheet for option requirements.

GMC: Growing Mercy Connection

GENERAL EDUCATION AND CORE CURRICULUM

Skills for Exploring - 6 Credits

UNV100	GMercyU Success	2
UNV101	GMercyU Service	1
ENG101	College English	3

Signature Seminar - 6 Credits

	Seminar	3
	Seminar	3

Exploring Society and Global Diversity - 15 Credits

PSY100	General Psychology	3
SOC100	Principles of Sociology	3
	HIS Elective	3
	SOC Elective	3
	HIS, GEO, ECO, POL Elective	3

Exploring the Natural World, Mathematics &Technology - 9 Credits

	CIS Elective	3
	MTH Elective	3
	BIO, CHM, PHY or SCI Elective	3

Exploring the Spiritual World - 9 Credits

	PHL Elective	3
	RS Elective	3
	RS or PHL Elective	3

Exploring the Arts and the Imagination - 15 Credits

ENG200	Public Speaking	3
	Foreign Language[1]	3
	Foreign Language[1]	3
	ENG, MUS, or ART Elective	3
	ENG, MUS, or ART Elective	3

[1] *must be two semesters of the same foreign language (SPA201 does not fulfill this requirement)*

Open Electives - 35 Credits

	Elective	3
	Elective	3
	Elective	3
	Elective	3
	Elective	3
	Elective	3
	Elective	3
	Elective	3
	Elective	3
	Elective	3
	Elective	2
	Elective	3

MAJOR

Philosophy - 30 Credits

PHL201	Ancient Philosophy	3
PHL202	Medieval Philosophy	3
PHL240	Logic	3
PHL305	Contemporary Philosophy	3
PHL313	Modern Philosophy	3
PHL4000	Capstone Seminar	3
PHL	Elective (200-level or higher)*	3
PHL	Elective (200-level or higher)*	3
PHL	Elective (200-level or higher)*	3
PHL	Elective (200-level or higher)*	3

**Choose from the following options: PHL207, 211, 225, 234, 250, 299, 308, 310, 314, 325, 330, 420, 430, 437, 439, 2000 (add PHL2000).*

Grade/GPA Requirement - The minimum passing grade within the major is C (a grade of C- is not acceptable). The minimum major GPA is 2.0 and minimum cumulative GPA is 2.0.

Credit Requirements - A minimum of 125 credits is required for this degree.

Psychology
Bachelor of Science and Bachelor of Arts
2024-2025 Curriculum
PSY.BS AND PSY.BA

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor
policies and procedures may be found in the current University Catalog.

GENERAL EDUCATION AND CORE CURRICULUM

Skills for Exploring - 6 Credits

UNV100	GMercyU Success	2
UNV101	GMercyU Service	1
ENG101	College English	3

Signature Seminar - 6 Credits

	Seminar	3
	Seminar	3

Exploring Society and Global Diversity - 9 Credits

PSY100	General Psychology	3
SOC100	Principles of Sociology	3
	HIS Elective	3

Exploring the Natural World, Mathematics &Technology

BS requries - 15 credits **BA requires - 9 credits**

	BIO, CHM, PHY, or SCI Elective [1]	3
	MTH Elective [1]	3
	CIS Elective [1]	3
	Natural & Computational Science Electiv	3
	Natural & Computational Science Electiv	3

[1] *Electives for both majors*

[2] *Electives for BS majors only*

Exploring the Spiritual World - 9 Credits

	PHL Elective	3
	RS Elective	3
	RS Elective or PHL Elective	3

Exploring the Arts and the Imagination

BS requires - 12 credits **BA requires - 15 credits**

ENG200	Public Speaking	3
	ENG, MUS, ART or Language Elective	3
	ENG, MUS, ART or Language Elective (BA	3
	ENG Elective[2]	3
	ENG, MUS, ART or Language Elective	3

[1] *BA students must take two semesters of a same foreign language.*

[2] *Students must take a literature based course.*

Open Electives

BS requires 15 credits **BA requires 18 credits**

	Elective	3
	Elective	3
	Elective	3

MAJOR

Psychology - 48-49 Credits

PSY111	Statistics
PSY150	Social Psychology
PSY200	Developmental Psychology
PSY210	Psychopathology
PSY211	Fund of Biopsychology
PSY312	Research Methods
PSY314	Ethical Issues in Behavioral/Social Sci
PSY320	Experimental Psychology
PSY322	Psychology of Personality
PSY370	History of Psychology
PSY435	Psychology Practicum
PSY4000	Capstone
PSY	Elective
PSY	Elective
PSY	Elective
PSY	Elective

Credit Requirements - A minimum of **120** credits is rec

Grade/GPA Requirement - The minimum passing grad
acceptable). The minimum major GPA is 2.0 and minim

"Students approved for Early Entry to the Master c
program may take up to 12 credits of coursework f
Counseling Program. These 500 level courses ma
for undergraduate open electives to count towards
hours of the bachelor's degree."

Office of the Registrar
8/26/2024

Occupational Science

Bachelor of Health Science
OCC.BHS
2024-2025 Curriculum

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Health Science in Occupational Science. Additional policies and procedures may be found in the current University Catalog.

GMC: Growing Mercy Connections

GENERAL EDUCATION AND CORE CURRICULUM

Skills for Exploring - 6 Credits

UNV100	GMercyU Success	2
UNV101	GMercyU Service	1
ENG101	College English	3

Signature Seminar - 6 Credits

SEM	Seminar	3
SEM	Seminar	3

Exploring Society and Global Diversity - 24 Credits

SOC 100	Principles of Sociology*	3
PSY 100	General Psychology*	3
PSY 111	Statistics*	3
PSY 200	Developmental Psychology*	3
PSY 210	Psychopathology*	3
PSY 211	Fundamentals of Biopsychology	3
PSY	Psychology Elective	3
HIS	History Elective	3

Exploring the Natural World, Mathematics &Technology - 11 Credits

MTH 136	Topics in Mathematics	3
BIO 107	Anatomy & Physiology I*	3
BIO 107L	Anatomy & Physiology I Lab*	1
BIO 108	Anatomy & Physiology II*	3
BIO 108L	Anatomy & Physiology II Lab*	1

Nutrition - 3 Credits

NUT 200	Principles of Nutrition	3

Exploring the Spiritual World - 9 Credits

RS 115	World Religions	3
PHL	Philosophy Elective	3
RS or PHL	Religious Studies or Philosophy Elective	3

Exploring the Arts and the Imagination - 9 Credits

ENG 200	Public Speaking	3
ENG	English Elective	3
	ENG, MUS, ART or Language Elective	3

Open Elective - 3 Credits

	Open Elective	3

MAJOR

Pre-Professional Phase: 17 Credits

OSC 100	Introduction to Occupation and Occupational Science	3
OSC 201	Nature and Meaning of Human Occupation	3
OSC 301	Occupational Perspective of Health	3
OSC 302	Neuroscience of Occupational Behavior	3
HS 100	Introduction to Allied Health	2
HS	Health Science Elective	3

Professional Phase: 36 Credits

OSC 402	Neuroscience for Occupational Therapy	2
OSC 404	Therapeutic Use of Self	2
OSC 405	Foundations of Occupational Therapy	3
OSC 406	Creativity and Activity Analysis	2
OSC 410	Ethical Foundations in Occupational Therapy Practice	2
OSC 411	Health and Occupational Participation of Children and Youth	3
OSC 412	Occupational Therapy Process: Children and Youth	5
OSC 413	Occupational Therapy Fieldwork I: Children and Youth	1
OSC 414	Research Methods I: Evidence-based Practice	3
OSC 416	Health Care, Policy, and Advocacy	2
OSC 419	Functional Anatomy & Kinesiology for OT	5
OSC 421	Occupational Therapy & Upper Extremity Rehabilitation	3
OSC 4000	Research Methods II: Applied Research	3

Minor in Psychology: students meeting minor Psychology course and credit requirements may be eligible to earn a minor in Psychology.

Change of Major: GMercyU students must have completed 24 or more credits at GMercyU, maintained a cumulative GPA of a 3.1 or greater, submit an internal student change of major application to the Program Director, and conduct an in-person interview with the Program Director Seat availability is limited. Meeting GPA requirements alone does not guarantee acceptance for a change of major.

Grade Requirements: A 3.1 overall university GPA and a 3.1 combined GPA in select courses* must be attained prior to registration of OSC 400 level courses.
A 3.0 GPA is required for each academic term while taking OSC 400 level courses. Failure to meet this standard will result in academic probation.
Up to 2 non-OSC 400 level courses may be re-taken. A&P I & II courses must be completed within 5 years and 10 years for other courses prior to graduation.
Technical Standards for OT Practice: All students must meet these standards with or without reasonable accommodation prior to taking any OSC 400 level courses.
Health and Clearance Requirements: All students must be in timely compliance with all health and clearance requirements outlined in the undergraduate course catalog.
Deceleration: a "C" or greater is required of all major courses above, earning less than a "C" will require the course to be retaken with a "B" or better earned on the retake.
Dismissal: Earning two or more OSC 400 grades of less than a "C" or not earning a "B" or better on a major course retake will result in dismissal from the Program.
Observation Hours Requirement: ≥20 verified hours of OT observation or completion of equivalent assignment is required prior to taking any 400 level OSC course.
Credit/Graduation Requirements: 124 credits and a 3.0 GPA or greater is required to graduate with a BHS in Occupational Science.

Respiratory Care
Associate of Science
3+1 Program
Bachelor of Health Science
2024-2025

RC.AS & RC.BHS

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Associate of Science and/or Bachelor of Health Science in Respiratory Care. Additional policies and procedures may be found in the current University Catalog.

GMU: Growing Mercy Connections
GENERAL EDUCATION AND CORE CURRICULUM

Skills for Exploring - 6 Credits

UNV 100*	GMercyU Success	2			
UNV 101*	GMercyU Service	1			
ENG101*	College English	3			

Signature Seminar - 6 Credits

	Seminar*	3			
	Seminar	3			

Exploring Society and Global Diversity - 9 Credits

	HIS, SOC, PSY, ECN, GEO, POL Elective	3			
PSY100*	General Psychology	3			
PSY111*	Statistics	3			

Exploring the Natural World, Mathematics &Technology - 23 credits

BIO107*	Anatomy & Physiology I	3			
BIO107L*	Anatomy & Physiology I Lab	1			
BIO108*	Anatomy & Physiology II	3			
BIO108L*	Anatomy & Physiology II Lab	1			
BIO121*	Microbiology	3			
CIS101*	Intro to Desktop Computing	3			
CHM111*	Chemistry for Health Professions	3			
MTH136*	Topics of Math	3			
PHY111*	Physics for Allied Health	3			

Exploring the Spiritual World - 9 Credits

PHL	Elective	3			
RS*	Elective	3			
	RS Elective or PHL Upper Level Elective	3			

Exploring the Arts and the Imagination - 9 Credits

ENG	Eng Elective	3			
ENG200*	Public Speaking	3			
	LLFA Elective	3			

MAJOR
Respiratory Care - 65 Credits

RC200*	Introduction to AH	2			
RC210*	Medical Terminology	1			
RC230*	Respiratory Theory I	4			
RC231*	Respiratory Theory II	3			
RC232*	Respiratory Theory III	3			
RC233*	Respiratory & Cardiac Physiology	3			
RC234*	Respiratory Pharmacology	3			
RC240*	Respiratory Procedures I	1			
RC241*	Respiratory Procedures II	1			
RC242*	Respiratory Procedures III	1			
RC250*	Clinical Respiratory Care I	3			
RC251*	Clinical Respiratory Care II	3			
RC330*	Advanced Respiratory Theory I	3			
RC331*	Advanced Respiratory Theory II	3			
RC332*	Advanced Respiratory Theory III	3			
RC336*	Respiratory Pathophysiology	4			
RC334*	RC Research - Capstone	3			
RC337*	Respiratory Seminar - Capstone	4			
RC340*	Advanced Respiratory Procedures I	1			
RC341*	Advanced Respiratory Procedures II	1			
RC342*	Advanced Respiratory Procedures III	1			
RC350*	Advanced Clinical Respiratory I	2			
RC351*	Advanced Clinical Respiratory II	3			
	HA/HS Elective	3			
	HA/HS Elective	3			
	HA/HS Elective	3			

Prerequisites: English proficiency and high school chemistry or physics.

*Courses are required for AS program.

Years 1, 2 and 3 qualify student for an Associate Degree in Respiratory Care and NBRC Certification and Registry Eligibility.

Online labs for required sciences are not transferrable.

Grade/GPA Requirement - The minimum passing grade is C (a grade of C- is not acceptable) for all courses in Core III Natural World, Mathematics and the major. The minimum major GPA is 2.0 and minimum cumulative GPA is 2.0.

Credit Requirements - A minimum of 100 credits is required for the AS. A minimum of 127 credits is required for the BHS.

Office of the Registrar
8/26/2024

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Health Science in Radiation Therapy for Radiological Technologists. Additional policies and procedures may be found in the current

GMC: Growing Mercy Connections

GENERAL EDUCATION AND CORE CURRICULUM

Skills for Exploring - 6 Credits

UNV100	GMercyU Success	2
UNV101	GMercyU Service	1
ENG101	College English	3

Signature Seminar - 6 Credits

	Seminar	3
	Seminar	3

Exploring Society and Global Diversity - 9 Credits

HIS	Elective	3
PSY100	General Psychology	3
PSY111*	Statistics	3

Exploring the Natural World, Mathematics &Technology - 14 credits

BIO107	Anatomy & Physiology I	3
BIO107L	Anatomy & Physiology I Lab	1
BIO108	Anatomy & Physiology II	3
BIO108L	Anatomy & Physiology II Lab	1
CIS101	Intro to Desktop Computing	3
	MTH 141 OR 142	3

Exploring the Spiritual World - 9 Credits

PHL	Elective	3
RS	Elective	3
PHL or RS	RS Elective or PHL Upper Level Elective	3

Exploring the Arts and Imagination - 9 Credits

ENG200	Public Speaking	3
LLFA	Elective	3
ENG	Literature Elective	3

Open Electives - 30 Credits

	Physics	3
	Radiography Courses & ARRT Certification	27

MAJOR

Radiation Therapy Technology - 53 Credits

RTS200	Radiation Biology	3
RTS202	Principles of Radiation Oncology Patient Care	2
RTS203	Principles of Technical RT	2
RTS204	Clinical Education I	3
RTS208	Tech Radiation Therapy I	3
RTS209	Clinical Oncology I	1
RTS303	Clinical Education II	3
RTS304	Tech Radiation II	3
RTS305	Clinical Oncology II	1
RTS306	Applied Radiation Physics I	3
RTS307	Principles of Medical Dosimetry	3
RTS308	Cross- Sectional Anatomy	2
RTS320	Clinical Education III	3
RTS400	Tech Radiation Therapy III	1
RTS402	Applied Radiation Physics II	3
RTS403	Clinical Education IV	3
RTS404	Advanced Medical Dosimetry	2
RTS406	TQM in Radiation Oncology	1
RTS407	Clinical Education V	4
RTS408	App Phys of Advanced Treat Tech	2
RTS410	Capstone Seminar in RT	2
RTS4000	Capstone Research Project	3

Additional Courses - 9 Credits

HS208	Basic Pathophysiology	3
HS305	Teaching in Health Professions	3
HS403	Current Topics Healthcare	3

Online labs for required sciences are not transferrable.

Grade/GPA Requirement - The minimum passing grade is C (a grade of C- is not acceptable) for all courses in the Natural World, Mathematics and Technology, Statistics and Public Speaking as well the major. The minimum major GPA is 3.0 and minimum cumulative

Credit Requirements - A minimum of 145 credits is required for this degree.

Submit all transcripts prior to enrollment for accurate transfer evaluation.

Accounting
Bachelor of Science
2024-2025 Curriculum
(Non-CPA Track)
ACC.BS

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Accounting. Additional policies and procedures may be found in the current University Catalog.

GMC: Growing Mercy Connections
GENERAL EDUCATION AND CORE CURRICULUM

Skills for Exploring - 6 Credits

UNV100	GmercyU Success	2
UNV101	GmercyU Service	1
ENG101	College English	3

Signature Seminar - 6 Credits

	Seminar	3
	Seminar	3

Exploring Society and Global Diversity - 9 Credits

HIS	History Elective	3
	PSY, SOC, POL, or GEO	3
	HIS, PSY, SOC, POL, or GEO	3

Exploring the Natural World, Mathematics &Technology - 9 Cedits

	BIO, CHM, PHY, or SCI	3
MTH	Math Elective	3
CIS	CIS Elective	3

Exploring the Spiritual World - 9 Credits

PHL	Philosophy Elective	3
RS	Religious Studies Elective	3
	RS or PHL Elective	3

Exploring the Arts and the Imagination - 9 Credits

ENG200	Public Speaking	3
ENG	ENG Elective	3
	ENG, MUS, ART, or Language	3

Internship - One internship is required.

Grade/GPA Requirement - The minimum passing grade within the major is C (a grade of C- is not acceptable). The minimum major GPA is 2.0 and minimum cumulative GPA is 2.0.

Credit Requirements - A minimum of 120 credits is required for the BS degree.

MAJOR

Foundations of Business - 15 credits

BUS101	Business Issues & Trends	3
ECN102	Microeconomics	3
ACC105	Principles of Accounting I	3
BUS212	International Business	3
BUS 213	Human Resources and Professional Communication	3

Accounting Core - 36 Credits

ACC106	Principles of Accounting II	3
ACC205	Intermediate Accounting I	3
ACC206	Intermediate Accounting II	3
ACC301	Managerial Accounting	3
ACC305	Cost Accounting	3
ACC315	Personal Taxes	3
ACC316	Investment & Business Taxation	3
ACC405	Advanced Accounting	3
ACC406	Auditing/Fraud	3
ACC317	Accounting Information Systems	3
ACC440	Internship	6

Business Core - choose 3 business credits

	Business Elective	3

Management Core - 18 credits

BUS207	Principles of Marketing	3
BUS205	Principles of Management	3
BUS209	Business Statistics I	3
BUS230	Business Law and Ethics	3
BUS310	Principles of Finance	3
BUS4000	Seminar: Business Policies & Strategies - Capstone	3

Accounting

Bachelor of Science
(Non-CPA Track)
2024-2025 Curriculum
ACC.41MBA.BS

MBA 4+1 Option

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Accounting with MBA 4+1 option. Additional policies and procedures may be found in the current University Catalog.

GENERAL EDUCATION AND CORE CURRICULUM

Skills for Exploring - 6 Credits

UNV100	GmercyU Success	2
UNV101	GmercyU Service	1
ENG101	College English	3

Signature Seminar - 6 Credits

	Seminar	3
	Seminar	3

Exploring Society and Global Diversity - 9 Credits

HIS	History Elective	3
	PSY, SOC, POL, or GEO	3
	HIS, PSY, SOC, POL, or GEO	3

Exploring the Natural World, Mathematics &Technology - 9 Cedits

	BIO, CHM, PHY, or SCI	3
MTH	Math Elective	3
CIS	CIS Elective	3

Exploring the Spiritual World - 9 Credits

PHL	Philosophy Elective	3
RS	Religious Studies Elective	3
	RS or PHL Elective	3

Exploring the Arts and the Imagination - 9 Credits

ENG200	Public Speaking	3
ENG	ENG Elective	3
	ENG, MUS, ART, or Language	3

Internship - One internship is required.

Grade/GPA Requirement - The minimum passing grade within the undergraduate major is C (a grade of C- is not acceptable). (A minimum passing grade in the MBA courses is B (a grade of B- is not acceptable). The minimum major GPA is 2.0, minimum MBA option GPA is 3.0, and minimum cumulative GPA is 2.0.

Credit Requirements - A minimum of 120 credits is required for the bachelor degree. Students must take 132 credits to complete the MBA 4+1 option.

MAJOR

Foundations of Business - 15 credits

BUS101	Business Issues & Trends	3
ECN102	Microeconomics	3
ACC105	Principles of Accounting I	3
BUS212	International Business	3
BUS 213	Human Resources and Professional Communication	3

Accounting Core - 36 Credits

ACC106	Principles of Accounting II	3
ACC205	Intermediate Accounting I	3
ACC206	Intermediate Accounting II	3
ACC301	Managerial Accounting	3
ACC305	Cost Accounting	3
ACC315	Personal Taxes	3
ACC316	Investment & Business Taxation	3
ACC405	Advanced Accounting	3
ACC406	Auditing/Fraud	3
ACC317	Accounting Information Systems	3
ACC440	Internship	6

Management Core - 18 Credits

~~**ECN103**~~	~~Macroeconomics~~	~~3~~
BUS207	Principles of Marketing	3
BUS205	Principles of Management	3
BUS209	Business Statistics I	3
BUS230	Business Law and Ethics	3
BUS310	Principles of Finance	3
~~**BUS340**~~	~~Business Statistics II~~	~~3~~
BUS4000	Seminar: Business Policies & Strategies - Capstone	3

Business Core - choose 3 business credits

	Business Elective	3

MBA 4+1 Option - 12 Credits

MBA610	Strategic Management	3
MBA620	Accounting for Decision Makers	3
MBA630	Marketing Planning	3
MBA640	Managing Business Operations	3

Biology
Bachelor of Science
2024-2025 Curriculum
BIO.BS

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Biology. Additional policies and procedures may be found in the

GENERAL EDUCATION AND CORE CURRICULUM

Skills for Exploring - 6 Credits

UNV100	GMercyU Success	2
UNV101	GMercyU Service	1
ENG101	College English	3

Signature Seminar - 6 Credits

	Seminar	3
	Seminar	3

Exploring Society and Global Diversity - 9 Credits

	HIS Elective	3
	PSY or SOC Elective	3
	HIS, PSY, SOC, POL or GEO Elective	3

Exploring the Natural World, Mathematics &Technology - 10 Credits

BIO 230*	Principles of Ecology*	2
BIO 230L*	Principles of Ecology Lab*	1
MTH234*	Probability & Statistics*	3
MTH245*	Calculus I*	4

Exploring the Spiritual World - 9 Credits

	PHL Elective	3
	RS Elective	3
	RS or PHL Elective	3

Exploring the Arts and the Imagination - 9 Credits

	ENG Elective	3
	ENG, MUS, ART or Language elective	3
	ENG, MUS, ART or Language elective	3

Open Electives - 10 Credits

	Elective	3
	Elective	3
	Elective	3
	Elective	1

Grade/GPA Requirement - The minimum passing grade within the major is C (a grade of C- is not acceptable). This includes MTH234 and 245. The minimum major GPA is 2.0 and minimum cumulative GPA is 2.0.

MAJOR

Biology - 35-38 Credits

BIO203	General Biology I	3
BIO203L	General Biology I Lab	1
BIO204	General Biology II	3
BIO204L	General Biology II Lab	1
BIO251	Genetics	3
BIO251L	Genetics Techniques Lab	1
BIO402	Molecular Biology of Cell	3
BIO402L	Molecular Biology of Cell Lab	1
BIO415	Developmental Biology	3
BIO415L	Developmental Biology Lab	1
BIO421	Biology Research*	3
BIO	Elective	3-4
BIO	Elective	3-4
BIO	Elective or HON 300	3-4
BIO4000	Biology Seminar I - Capstone	1
BIO4001	Biology Seminar II - Capstone	1
BIO4002	Biology Seminar III - Capstone	1

*May be satisfied by BIO440 Internship

Chemistry - 23 Credits

CHM151	Principles of Chemistry I	3
CHM151L	Principles of Chemistry I Lab	1
CHM152	Principles of Chemistry II	3
CHM152L	Principles of Chemistry II Lab	1
CHM203	Organic Chemistry I	3
CHM203L	Organic Chemistry I Lab	1
CHM204	Organic Chemistry II	3
CHM204L	Organic Chemistry II Lab	1
CHM301	Biochemistry	3
CHM301L	Biochemical Techniques Lab	1
CHM302	Biochemistry II	3

Physics - 8 Credits

PHY241	General Physics I	3
PHY241L	General Physics I Lab	1
PHY242	General Physics II	3
PHY242L	General Physics II Lab	1

Students are required to take the ETS® Major Field Test in Biology as a requirement for consideration for graduation.

Credit Requirements - A minimum of 125 credits is required for this degree.

Students approved for Early Entry to the Master of Public Health program may take up to 12 credits of coursework from the Master o degree program. These PUB-600 level courses may be substituted for undergraduate open electives to count towards the required c bachelor's degree.

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Biology
Bachelor of Science
4+1 Secondary Education Certification
2024-2025 Curriculum
~~BIO.SED.41MS~~ **BS**

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Biology. Additional policies and procedures may be found in the current University

GENERAL EDUCATION AND CORE CURRICULUM

Skills for Exploring - 6 Credits

UNV100	GMercyU Success	2
UNV101	GMercyU Service	1
ENG101	College English	3

Signature Seminar - 6 Credits

	Seminar	3
	Seminar	3

Exploring Society and Global Diversity - 9 Credits

	HIS Elective	3
	PSY or SOC Elective	3
	HIS, PSY, SOC, POL or GEO Elective	3

Exploring the Natural World, Mathematics &Technology - 10 Credits

BIO 230*	Principles of Ecology*	2
BIO 230L*	Principles of Ecology Lab*	1
MTH234*	Probability & Statistics*	3
MTH245*	Calculus I*	4

Exploring the Spiritual World - 9 Credits

	PHL Elective	3
	RS Elective	3
	RS or PHL Elective	3

Exploring the Arts and the Imagination - 9 Credits

	ENG Elective	3
	ENG, MUS, ART or Language elective	3
	ENG, MUS, ART or Language elective	3

Open Electives - 10 Credits

	Elective	3
	Elective	3
	Elective	3
	Elective	1

Grade/GPA Requirement - The minimum passing grade within the major is C (a grade of C- is not acceptable). This includes MTH234 and 245. The minimum major GPA is 2.0 and minimum cumulative GPA is 2.0.

Credit Requirements - A minimum of 125 credits is required for this degree. 12 credits in graduate education may be taken as an undergraduate towards the MS in secondary education.

MAJOR

Biology - 35-38 Credits

BIO203	General Biology I	3
BIO203L	General Biology I Lab	1
BIO204	General Biology II	3
BIO204L	General Biology II Lab	1
BIO230	Principles of Ecology	2
BIO230L	Principles of Ecology Lab	1
BIO251	Genetics	3
BIO251L	Genetics Techniques Lab	1
BIO402	Molecular Biology of Cell	3
BIO402L	Molecular Biology of Cell Lab	1
BIO415	Developmental Biology	3
BIO415L	Developmental Biology Lab	1
BIO421	Biology Research*	3
BIO	Elective	3-4
BIO	Elective	3-4
BIO	Elective or HON 300	3
BIO4000	Biology Seminar I - Capstone	1
BIO4001	Biology Seminar II - Capstone	1
BIO4002	Biology Seminar III - Capstone	1

*May be satisfied by BIO440 Internship

Chemistry - 23 Credits

CHM151	Principles of Chemistry I	3
CHM151L	Principles of Chemistry I Lab	1
CHM152	Principles of Chemistry II	3
CHM152L	Principles of Chemistry II Lab	1
CHM203	Organic Chemistry I	3
CHM203L	Organic Chemistry I Lab	1
CHM204	Organic Chemistry II	3
CHM204L	Organic Chemistry II Lab	1
CHM301	Biochemistry	3
CHM301L	Biochemical Techniques Lab	1
CHM302	Biochemistry II	3

Physics - 8 Credits

PHY241	General Physics I	3
PHY241L	General Physics I Lab	1
PHY242	General Physics II	3
PHY242L	General Physics II Lab	1

Students are required to take the ETS® Major Field Test in Biology as a requirement for consideration for graduation.

Education - 12 credits

EDU 502	Process
EDU 503	Social and Political Foundations of Education
EDU 508	Secondary School Methods
EDU 580	Diversity Issues in Education

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Business Administration
Concentration in Healthcare Admin
Bachelor of Science
2024-2025 Curriculum
BUSAD.HCA.BS

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Business Administration with a Concentration in Health Administration. Additional policies and procedures may be found in the current ***University Catalog***.

GMercyU: Growing Mercy Connections
GENERAL EDUCATION AND CORE CURRICULUM

General Education - 45 credits

Skills for Exploring - 3 credits

ENG101	College English	3

UNV courses missing

Signature Seminar - 6 credits

	Seminar	3
	Seminar	3

Exploring Society and Global Diversity - 9 credits

HIS	HIS Elective	3
	PSY, SOC, POL, or GEO	3
	HIS, PSY, SOC, POL, or GEO	3

Exploring the Natural World, Mathematics and Technology - 9 credits

MTH120	Contemporary Math for Business[3]	3
CIS-110	CIS, MTH, or a Natural Science	3
	CIS, MTH, or a Natural Science	3

Exploring the Spiritual World - 9 credits

	REL/PHL Elective	3
	REL/PHL Elective	3
	REL/PHL Elective	3

Exploring the Arts and the Imagination - 9 credits

ENG200	Public Speaking	3
MUS-104	ENG/MUS/ART/COM or Language	3
	ENG/MUS/ART/COM or Language	3

Open Electives - 29 credits

	Elective	3
	Elective	3
	Elective	3
	Elective	3
	Elective	3
	Elective	3
	Elective	3
	Elective	3
	Elective	3
	Elective	2

MAJOR

Business Pre-Requisite - 12 credits

ECN102	Microeconomics	3
ECN103	Macroeconomics	3
ACC105	Principles of Accounting I[4]	3
ACC106	Principles of Accounting I[4]	3

Business Core - 34 credits

BUS213	Principles of Human Resources Mgt	3
BUS310	Principles of Finance[3]	3
BUS323	Business Management & Leadership	3
BUS342	Business Statistics	3
BUS378	Healthcare Risk Management	3
BUS405	Marketing Management	3
BUS4001	Seminar: Bus Pol & Strategies	4
ACC302	Financial Accounting[4]	3
HA312	Health Care Planning	3
HA401	Health Care Financial Planning	3
HA402	Legal Issues in Health Administration	3

Credit Requirement
A minimum of 120 credits is required for this degree.

A minimum of 45 credits completed at GMercyU is required for the bachelor degree.

Grade Requirement
The minimum passing grade within the major is C. A grade of C- is not acceptable.

GPA Requirement
The minimum major GPA is 2.0 and minimum cumulative GPA is 2.0.

Notations

[1]Pre and co-requisites may be satisfied through transfer credits, course completion, challenge examinations, and/or portfolio analysis.

[3]MTH120 Contemporary Math for Business (or an equivalent mathematics course) is a pre-requisite for BUS310 Principles of Finance.

[4]ACC105 Principles of Accounting I and ACC106 Principles of Accounting II are pre-requisites for ACC302 Financial Accounting. ACC302 may not be taken until ACC105 and ACC106 are satisfactorily completed.

Business Administration

Concentration in Organizational Management
Bachelor of Science
2024-2025 Curriculum
BUSAD.ORG.BS.ON

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Business Administration with a Concentration in Organizational Management. Additional policies and procedures may be found in the current ***University Catalog*** .

GMercyU: Growing Mercy Connections
GENERAL EDUCATION AND CORE CURRICULUM

General Education - 45 credits - Should be 48 credit

Skills for Exploring - Should be 6 credits - MISSING UNV 100 (2) and UNV101 (1)

ENG101	College English	3

Missing UNV courses

Signature Seminar - 6 credits

	Seminar	3
	Seminar	3

Exploring Society and Global Diversity - 9 credits

	HIS Elective	3
	PSY, SOC, POL, or GEO	3
	HIS, PSY, SOC, POL, or GEO	3

Exploring the Natural World, Mathematics and Technology - 9 credits

MTH120	Contemporary Math for Business	3
	CIS/MTH or Natural Science	3
	CIS/MTH or Natural Science	3

Exploring the Spiritual World - minimum of 9 credits

	REL/PHL Elective	3
	REL/PHL Elective	3
	REL/PHL Elective	3

Exploring the Arts and the Imagination - 9 credits

ENG200	Public Speaking	3
	ENG/MUS/ART/COM	3
	ENG/MUS/ART/COM	3

Open Electives - 29 credits

	Elective	3
	Elective	3
	Elective	3
	Elective	3
	Elective	3
	Elective	3
	Elective	3
	Elective	3
	Elective	3
	Elective	2

MAJOR

Business Pre-Requisite - 12 credits

ECN102	Microeconomics	3
ECN103	Macroeconomics	3
ACC105	Principles of Accounting I[4]	3
ACC106	Principles of Accounting II[4]	3

Business Core - 34 credits

BUS214	Business Ethics	3
BUS310	Principles of Finance[3]	3
BUS312	Managerial Finance	3
BUS212	International Business	3
BUS323	Business Management & Leadership	3
BUS342	Business Statistics	3
BUS405	Marketing Management	3
BUS4001	Seminar: Bus Pol & Strategies	4
ACC302	Financial Accounting[4]	3
ACC301	Managerial Accounting	3
BUS213	Principles of Human Rescources Mgt	3

Credit Requirement
A minimum of 120 credits is required for this degree.

A minimum of 45 credits completed at GMercyU is required for the bachelor degree.

Grade Requirement
The minimum passing grade within the major is C. A grade of C- is not acceptable.

GPA Requirement

The minimum major GPA is 2.0 and minimum cumulative GPA is 2.0.

Notations

[1]Pre and co-requisites may be satisfied through transfer credits, course completion, challenge examinations, and/or portfolio analysis.

[3]MTH120 Contemporary Math for Business (or an equivalent mathematics course) is a pre-requisite for BUS310 Principles of Finance. BUS310

[4]ACC105 Principles of Accounting I and ACC106 Principles of Accounting II are pre-requisites for ACC302 Financial Accounting. ACC302 may not be taken until ACC105 and ACC106 are satisfactorily completed.

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Computer Information Science
Bachelor of Science
2024-2025
CIS.AI.BS

Artificial Intelligence and Machine Learning

Professional Option

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Computer Information Science. Additional policies and procedures may be found in the current University Catalog.

GMC: Growing Mercy Connections

GENERAL EDUCATION AND CORE CURRICULUM

FYE1000	First Year Experience	2	
FYE1001	First Year Experience Service	1	
ENG101	College English	3	

Signature Seminar - 6 Credits

	Seminar	3	
	Seminar	3	

Exploring Society and Global Diversity - 9 Credits

	HIS Elective	3	
	PSY Elective	3	
	SOC Elective	3	

Exploring the Natural World, Mathematics &Technology - 15 cre

MTH231	Discrete Mathematics	**3**	
MTH234	Probability & Statistics	**3**	
MTH235	Linear Algebra	**3**	
MTH245	Calculus 1	**4**	
MTH261	Programming for Math	**3**	
PHY241	General Physics I	**3**	

Exploring the Spiritual World - 12 Credits

	PHL Elective	3	
	PHL Elective	3	
	RS Elective	3	
	RS Elective or PHL Elective	3	

Exploring the Arts and Imagination - 9 Credits

ENG200	Public Speaking	3	
	ART, MUS or Language Elective	3	
	ENG Elective	3	

Open Electives - 0

MAJOR

Computer Information Science - 45 Credits

CIS100	Inside the Laptop	**3**
CIS104	Programming 1	**3**
CIS114	Web Design 1	**3**
CIS116	Intro to Python	**3**
CIS203	System Analysis & Design	**3**
CIS204	Programming II	**3**
CIS215	Relational Databases	**3**
CIS230	Networking	**3**
CIS301	Algorithms & Data Structures	**3**
CIS304	Event-Driven Programming	**3**
CIS318	Linux	**3**
CIS321	Computer Architecture	**3**
CIS330	Network Administraton	**3**
CIS4000	Capstone	**3**

Artificial Intelligence Professional - 15 credits

CIS115	Intro Artificial Intelligence	**3**
CIS205	Machine Learning	**3**
CIS311	Application and Embedded ML	**3**
CIS312	Data Analytics	**3**
CIS401	Deep Learning	**3**

Min. grade of C for MTH 231, 234, 235, 245, 261, PHY 241

INTERNSHIP - The School of Arts and Sciences recommends that all students complete a minimum of one internship for the bachelor degree program. An internship requires approval of the Dean.

Grade/GPA Requirement - The minimum passing grade within the major is C (a grade of C- is not acceptable). The minimum major GPA is 2.0 and minimum cumulative GPA is 2.0.

Credit Requirements - A minimum of 120 credits is required for the bachelor degree.

Computer Information Science
Cybersecurity and Computer Forensics
Bachelor of Science
2024-2025 Curriculum
CIS.CSEC.BS

Professional Option

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Computer Information Science. Additional policies and procedures may be found in the current University Catalog.

GMC: Growing Mercy Connections

GENERAL EDUCATION AND CORE CURRICULUM

UNV100	GMercyU Success	2
UNV101	GMercyU Service	1
ENG101	College English	3

Signature Seminar - 6 Credits

	Seminar	3
	Seminar	3

Exploring Society and Global Diversity - 9 Credits

	HIS Elective	3
	PSY Elective	3
	SOC Elective	3

Exploring the Natural World, Mathematics &Technology - 9 Credits

MTH231	Discrete Mathematics	**3**
MTH234	Probability & Statistics	**3**
MTH261	Programming for Math	**3**

Exploring the Spiritual World - 9 Credits

	PHL Elective	3
	RS Elective	3
	PHL/RS Elective	3

Exploring the Arts and Imagination -9 Credits

ENG200	Public Speaking	3
ENG215	Technical Writing	**3**
	ART, MUS or Language Elective	3

Open Electives - 12 Credits

	Elective	3
	Elective	3
	Elective	3
	Elective	3

MAJOR

Computer Information Science - 45 Credits

CIS100	Inside the Laptop	3
CIS104	Programming 1	3
CIS110	Information Systems	3
CIS114	Web Design 1	3
CIS116	Intro to Python	3
CIS203	System Analysis & Design	3
CIS204	Programming II	3
CIS215	Relational Databases	3
CIS230	Networking	3
CIS301	Algorithms & Data Structures	3
CIS304	Event-Driven Programming	3
CIS318	Linux	3
CIS321	Computer Architecture	3
CIS330	Networking Administration	3
CIS4000	Capstone	3

Cybersecurity/Computer Forensics Professional - 15 Credits

CIS240	Cybercrime	3
CIS241	Cybersecurity	3
CIS340	Comp Forensics	3
CIS341	IT Security	3
CRJ	Criminal Justice Elective	3

Min. grade of C for MTH 231, 234, 235, 245 and 261

INTERNSHIP - The School of Arts and Sciences recommends that all students complete a minimum of one internship for the bachelor degree program. An internship requires approval of the Dean.

Grade/GPA Requirement - The minimum passing grade within the major is C (a grade of C- is not

Credit Requirements - A minimum of 120 credits is required for the bachelor degree.

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Computer Information Science
Web Design and Multimedia
Bachelor of Science
2024-2025 Curriculum
CIS.WEB.BS

Professional Option

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Computer Information Science. Additional policies and procedures may be found in the current University Catalog.

GMC: Growing Mercy Connections

General Education and Core Curriculum -6 credits

UNV100	GMercyU Success	2
UNV101	GMercyU Service	1
ENG101	College English	3

Signature Seminar - 6 Credits

	Seminar	3
	Seminar	3

Exploring Society and Global Diversity - 9 Credits

	HIS Elective	3
	PSY Elective	3
	SOC Elective	3

Exploring the Natural World, Mathematics &Technology - 9 Credits

MTH231	Discrete Mathematics	3
MTH234	Probability & Statistics	3
MTH261	Programming for Math	3

Exploring the Spiritual World - 9 Credits

	PHL Elective	3
	RS Elective	3
	PHL/RS Elective	3

Exploring the Arts and Imagination - 9 Credits

ENG200	Public Speaking	3
	ART, MUS or Language Elective	3
	ENG Elective	3

Open Electives - 12 Credits

	Elective	3
	Elective	3
	Elective	3
	Elective	3

MAJOR

Web Design & Multimedia - 45 Credits

CIS100	Inside the Laptop	3
CIS104	Programming 1	3
CIS110	Information Systems	3
CIS114	Web Design 1	3
CIS116	Intro to Python	3
CIS203	System Analysis & Design	3
CIS204	Programming II	3
CIS215	Relational Databases	3
CIS230	Networking	3
CIS301	Algorithms & Data Structures	3
CIS304	Event-Driven Programming	3
CIS318	Linux	3
CIS321	Computer Architecture	3
CIS330	Network Administration	3
CIS4000	Capstone	3

Web Design and Multimedia - 12 Credits

CIS350	Multimedia I	3
CIS424	Web Design II	3
CIS420	Mobile App Development	3
COMD	Elective	3

Min. grade of C for MTH 231, 234, 235, 245 and 261

INTERNSHIP - The School of Arts and Sciences recommends that all students complete a minimum of one internship for the bachelor degree program. An internship requires approval of the Dean.

Grade/GPA Requirement - The minimum passing grade within the major is C (a grade of C- is not acceptable). The minimum major GPA is 2.0 and minimum cumulative GPA is 2.0.
Credit Requirements - A minimum of 120 credits is required for the bachelor degree.

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A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Criminal Justice. Additional policies and procedures may be found in the current University

GMC: Growing Mercy Connections

GENERAL EDUCATION AND CORE CURRICULUM

Skills for Exploring - 6 Credits

UNV100	GMercyU Success	2
UNV101	GMercyU Service	1
ENG101	College English	3

Signature Seminar - 6 Credits

	Seminar	3
	Seminar	3

Exploring Society and Global Diversity - 9 Credits

PSY100	General Psychology	3
SOC100	Principles of Sociology	3
	HIS Elective	3

Exploring the Natural World, Mathematics &Technology - 9 Credits

	BIO, CHM, PHY, or SCI Elective	3
	CIS Elective	3
	MTH Elective	3

Exploring the Spiritual World - 9 Credits

	PHL Elective	3
	RS Elective	3
	RS Elective or PHL Elective	3

Exploring the Arts and the Imagination - 9 Credits

ENG200	Public Speaking	3
	ENG Elective	3
	ENG, MUS, ART or Language Elective	3

Open Electives - 12 Credits

	Elective	3
	Elective	3
	Elective	3
	Elective	3

MAJOR

Criminal Justice - 60-63 Credits

CRJ102	Introduction to Criminal Justice	3
CRJ215	Criminology	3
CRJ216	Race, Class, and Ethnicity	3
CRJ220	Ethics in Criminal Justice	3
CRJ225	Juvenile Delinquency	3
CRJ250	Police & Law Enforcement in America	3
CRJ251	Victimology	3
CRJ310	Introduction to Criminal Justice Resear	3
CRJ320	Forensics: Crime Scene Investigation	3
CRJ326	Criminal Procedures	3
CRJ327	Criminal Law	3
CRJ370	Corrections	3
CRJ405	Criminal Investigations	3
CRJ410	Courts in America	3
CRJ435	Criminal Justice Internship	3-6
CRJ4000	CRJ Capstone	3
CRJ	Elective	3
CRJ	Elective	3
CRJ	Elective	3
CRJ	Elective	3

Grade/GPA Requirement - The minimum passing grade within the major concentration is C (a grade of C- is not acceptable). The minimum major GPA is 2.0 and minimum cumulative GPA is 2.0.

Credit Requirements - A minimum of 120 credits is required for the bachelor degree.

Digital Communications
Bachelor of Science
2023-2024
COMD.BS

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Digital Communication. Additional policies and procedures may be cound in the current Univeristy Catalog.

GENERAL EDUCATION AND CORE CURRICULU

Skills for Exploring - 6 credits

UNV100	GMercyU Success	2
UNV101	GMercyU Service	1
ENG101	College English	3

Signature Seminar - 6 credits

	Seminar	3
	Seminar	3

Exploring Society and Global Diversity - 9 credits

	HIS Elective	3
	PSY, SOC, POL, or GEO	3
	HIS, PSY, SOC, POL, or GEO	3

Exploring the Natural World, Math & Technology - 9 credits

CIS114	Web Design I	3
	Math Elective	3
	BIO, CHEM, PHY, or SCI Elective	3

Exploring the Spiritual World - 9 credits

	PHL Elective	3
	RS Elective	3
	RS or PHL Elective	3

Exploring the Arts & the Imagination - 9 credits

ENG200	Public Speaking	3
ENG215	Technical Writing	3
	ART, ENG or MUS Electi	3

Open Electives - 12 credits

	Elective	3
	Elective	3
	Elective	3
	Elective	3

Credit Requirement - A minimum of 120 credits is required for this degree. The minimum passing grade within the undergraduate major is C (a grade of C- is

MAJOR

Pre-Requisites - 9 credits

MKT207	Principles of Marketing	3
COMD115	Intro to Digital Communications	3
COMD201	Branded Digital Content	3

Foundations of Business - 15

BUS101	Business Issues & Trends	3
ECN102	Microeconomics	3
ACC105	Principles of Accounting I	3
BUS212	International Business	3
BUS 213	Human Resources and Professional Comm	3

Social Media & Digital Communications Core - 39 credits

COMD301	Podcasting	3
COMD302	Video Production & Editing	3
COMD200	Digital Analytics & Visualization	3
COMD300	Online Content and Search Engine Optimizaition	3
COMD310	DigComCrew Production - 1 credit course, take 3 times	3
COMD405	Internship	3
COMD4000	Capstone	3
CIS350	Multimedia	3
COMD217	Digital Media, Culture & Society	3
COMD206	Public Relations	3
MKT438	Social Media Marketing	3

Major Electives: Select 2 of the following - 6 credits

	ACC, BUS, COMD, ECN, MKT or SPMT	3
	ACC, BUS, COMD, ECN, MKT or SPMT	3

Credit Requirement - A minimum of 120 credits is required for this degree

Digital Communication

Bachelor of Science
MBA4+1
2024-2025 curriculum

COMD.41MBA.BS

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Digital Communication with MBA 4+1 option. Additional policies and procedures may be found in the current ***University Catalog*** .

GMercyU: Growing Mercy Connections
GENERAL EDUCATION AND CORE CURRICULUM
General Education - Credits

Skills for Exploring - 6 credits

UNV100	GMercyU Success	2
UNV101	GMercyU Service	1
ENG101	College English	3

Signature Seminar - 6 credits

	Seminar	3
	Seminar	3

Exploring Society and Global Diversity - 9 credits

	HIS Elective	3
	PSY Elective	3
	SOC Elective	3

Exploring the Natural World, Mathematics and Technology - 9 credits

CIS114	Web Design I	3
	Math Elective	3
	BIO, CHEM, PHY, or SCI Elective	3

Exploring the Spiritual World - 9 credits

	PHL Elective	3
	RS Elective	3
	RS or PHL Elective	3

Exploring the Arts and the Imagination - 9 credits

ENG200	Public Speaking	3
	ART, ENG or MUS Elective	3
	ART, ENG or MUS Elective	3

Open Electives - 8 credits

		3
		3
		3

Grade/GPA Requirement - The minimum passing grade within the undergraduate major is C (a grade of C- is not acceptable). A minimum passing grade in the MBA courses is B (a grade of B- is not acceptable). The minimum major GPA is 2.0, minimum MBA option GPA is 3.0, and minimum cumulative GPA is 2.0.

Credit Requirements - A minimum of 120 credits is required for the Bachelor degree. Students must complete 132 credits to complete the MBA 4+1 option.

MAJOR

Pre-Requisites - 6 credits

COMD115	Intro to Digital Communications	3
COMD201	Branded Digital Content	3

Social Media & Digital Communications Core - 30 credits

COMD200	Digital Analytics & Visualization	3
COMD206	Public Relations	3
COMD300	Online Content and Search Engine Optimizaition	3
COMD301	Storrytelling Through PodcastsPodcasting	3
COMD302	Video Storytelling & Production ∞ ~~Editing~~	3
COMD4000	Capstone	3
COMD405	Internship	3
CIS350	Multimedia	3
CIS424	Web Design II	3
COMD310	DigCom Crew Poduction	3

MBA 4+1 Pre-Reqs - 24 credits

BUS101	Business Issues and Trends	3
ACC105	Accounting I	3
ACC106	Accounting II	3
ECN102	Microeconomics	3
BUS209	Business Stats 1	3
BUS310	Finance	3
MKT207	Principles of Marketing	3
BUS205	Pinciples of Management	3

Major Electives 3 credits

	ACC, BUS, COMD, ECN, MKT or SPMT	3

MBA 4+ 1 Requirements - Senior Year - 12 credits

MBA610	Strategic Management	3
MBA620	Accounting for Decision Makers	3
MBA630	Marketing Planning	3
MBA640	Managing Business Operations	3

GPA Requirement

The minimum major GPA is 2.0 and minimum cumulative GPA is 2.0.

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Early Education
Pre K-4 Certification
Bachelor of Science
2024-2025 0Curriculum
EDUP4.BS

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Early Education with Pre K-4 Certification. Additional policies and procedures may be found in the current University Catalog and the School of Education Handbook.

GENERAL EDUCATION AND CORE CURRICULUM

Skills for Exploring - 6 credits

UNV 100	GMercyU Success	2
UNV 101	GmercyU Service	1
ENG101	College English	3

Signature Seminar - 6 Credits

	Seminar	3
	Seminar	3

Exploring Society and Global Diversity - 12 Credits

SOC	Elective	3
PSY200[1]	Developmental Psychology	3
HIS131 or HIS132	American Civilization	3
GEO	Geography Elective	3

Exploring the Natural World, Mathematics &Technology - 9 Credits

SCI	BIO, CHM, PHY, SCI Elective	3
MTH103	Fundamentals of Math I	3
MTH104	Fundamentals of Math II	3

Exploring the Spiritual World - 9 Credits

PHL	Elective	3
RS	Elective	3
RS/PHL	Elective	3

Exploring the Arts and the Imagination - 9 Credits

ART,ENG, or Language	Elective	3
ENG	Literature Elective[2]	3
MUS104	Music Appreciation[3]	3

[1] *Child Psychology can be transferred in to replace this course.*

2 must be a literature course with an ENG prefix

[3] *or ART115 or ART116*

MAJOR

Core Courses for BS in Early Education - 69 Credits

EDU100	Education in America	3
EDU216	Foundations of Teaching & Learning Pre K-4	3
EDU223	Teach. Life, Phys., Earth and Space Science	3
EDU224	Teaching Social Studies Pre K-4	3
EDU226	Reading Sequence I - Foundation of Early Literacy Research	3
EDU227	Math Methods for Pre K-4	3
EDU228	Art and Humanities	3
EDU229	Instruction & Assessment	3
EDU309	Technology Integration in Education Pre K-8	3
EDU314	Reading Sequence III - Early Literacy	3
EDU316	Reading Literacy Instruction, Assessment & Intervention	3
EDU351	Meeting the Needs of English Language Learners	3
SPE205	Exceptional Person	3
SPE231	Setting	3
SPE	Special Education Elective	3
EDU414	Classroom Management for Pre K-4	3
EDU415	Pre-Student Teaching PreK-8	3
EDU498	Student Teaching Pre K-8 (Capstone)	12
EDU316	Culturally Responsive Classroom	3
EDU106	Family, School and Community Connections	3

PA Certification - To qualify for Pennsylvania instructional I certification a student must complete all certification specific coursework, pass required qualifying tests (Pearson: PAPA & PECT), and validate clearances.

Curriculum sheets for all education programs at Gwynedd Mercy University are subject to change pending program specific competency changes in certification by the Pennsylvania Department of Education. New regulations in 22 PA Code Chapter 49 may result in changes for teacher education programs at Gwynedd Mercy University.

Grade/GPA Requirement - The minimum passing grade within the major is C+. A minimum major GPA and cumulative GPA of 3.0 is required to be considered in good academic standing and remain a student within the School of Education.

Credit Requirements - A minimum of 120 credits is required for this degree. An evaluation of transcripts will be necessary to determine the required coursework for transfer students.

Early Special Education

Pre K-4/PK-12Special Education Certification
Bachelor of Science
2024-2025 Curriculum
EDUP4.SPE.BS

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Early Education with Pre K-8 Special Education Certification. Additional policies and procedures may be found in the current University Catalog and the School of Education Handbook.

GENERAL EDUCATION AND CORE CURRICULUM

Skills for Exploring - 6 credits

UNV 100	GMercyU Success	2
UNV 101	GMercyU Service	1
ENG101	College English	3

Signature Seminar - 6 Credits

	Seminar	3
	Seminar	3

Exploring Society and Global Diversity - 12 Credits

SOC	Elective	3
PSY200[1]	Developmental Psychology	3
HIS131 or HIS 132	American Civilization	3
GEO	Geography Elective	3

Exploring the Natural World, Mathematics &Technology - 9 Credits

SCI	BIO, CHM, PHY, SCI Elective	3
MTH103	Fundamentals of Math I	3
MTH104	Fundamentals of Math II	3

Exploring the Spiritual World - 9 Credits

PHL	Elective	3
RS	Elective	3
	RS Elective of PHL Upper Level Elective	3

Exploring the Arts and the Imagination - 9 Credits

ART,ENG, or Language	Elective	3
ENG	Literature Elective[2]	3
MUS104	Music Appreciation[3]	3

[1] *Child Psychology can be transferred in to replace this course.*

2 Any literature course with an ENG prefix

[3] *or ART115 or ART116*

MAJOR

PreK-4 and PreK-12 Special Education - 75 credits

EDU100	Education in America	3
EDU216	Foundations of Teaching & Learning Pre K-4	3
EDU223	Teach. Life, Phys., Earth and Space Science	3
EDU224	Teaching Social Studies Pre K-4	3
EDU226	Reading Sequence I - Foundation of Early Literacy Research	3
EDU227	Math Methods for Pre K-4	3
EDU228	Art and Humanities	3
EDU229	Reading Sequence II - Lang Dev. & Early	3
EDU309	Technology Integration in Education Pre K-8	3
EDU314	Instruction & Assessment	3
EDU316	Reading Literacy Instruction, Assessment & Intervention	3
EDU351	Meeting with Needs of English Language Learners	3
SPE205	Exceptional Person	3
SPE231	Mild/Moderate Disabilities in the Inclusionary Setting	3
SPE232	Students with Complex Needs in the Educational Setting	3
SPE331	Implementing Inclusionary Practices for Mild/Moderate Poplulation	3
SPE332	Research-Based Practices in the Assessment and Instruction of Students	3
EDU414	Classroom Management for Pre K-4	3
EDU415	Pre-Student Teaching PreK-8	3
EDU498	Student Teaching Pre K-8 (Capstone)	12
EDU416	Culturally Responsive Classroom	3
EDU106	Family, Sch., Comm. Connections	3

PA Certification - To qualify for Pennsylvania instructional I certification a student must complete all certification specific coursework, pass required qualifying tests (Pearson: PAPA & PECT), and validate clearances.

Curriculum sheets for all education programs at Gwynedd Mercy University are subject to change pending program specific competency changes in certification by the Pennsylvania Department of Education. New regulations in 22 PA Code Chapter 49 may result in changes for teacher education programs at Gwynedd Mercy University.

Grade/GPA Requirement - The minimum passing grade within the major is C+. A minimum major GPA and minimum cumulative GPA of 3.0 is required to be considered in good academic standing and remain a student within the Certification program.

Credit Requirements - A minimum of 126 credits is required for this degree

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Education Studies. Additional policies and procedures may be found in the current University Catalog and the School of Education Handbook.

GENERAL EDUCATION AND CORE CURRICULUM

Skills for Exploring - 6 credits

UNV 100	GMercyU Succss	2
UNV 101	GMercyU Service	1
ENG 101	College English	3

Signature Seminar - 6 credits

	Seminar	3
	Seminar	3

Exploring Society and Global Diversity - 12 credits

HIS131 or 132	American Civilization	3
PSY 200[1]	Developmental Psychology	3
SOC	Sociology Elective	3
GEO	Geography Elective	3

Exploring the Natural World, Mathematics and Technology - 9 credits

SCI	BIO, CHM, PHY, SCI Elective	3
MTH 103	Fundamentals of Math I	3
MTH 104	Fundamentals of Math II	3

Exploring the Spiritual World - 9 credits

PHL	Philosophy Elective	3
RS	Religious Study Elective	3
RS/PHL	RS elective OR PHL upper level elective	3

Exploring the Arts and the Imagination - 9 credits

ART,ENG, or Language	Elective	3
ENG	Literature Elective[2]	3
MUS 104	Music Appreciation[3]	3

[1] *Child Psychology can be transferred in to replace this course.*
[2] must be ENG201, 216, 217 or literature elective
[3] or ART115 or 116

Open Electives 15 credits

Elective		3
Elective		3
Elective		3
Elective		3
Elective		3

MAJOR

Core Courses for BS in Education Studies - 54 Credits

EDU100	Education in America	3
EDU216	Foundations of Teaching & Learning Pre K-4	3
EDU226	Reading Sequence I	3
EDU227	Math Methods for Pre K-4	3
EDU228	Art and Humanities	3
Edu/SPE	Elective	3
EDU	Elective (229, 314, 316)	3
EDU309	Educational Technology	3
EDU351	Meeting the Needs of English Language Learners	3
EDU395	Field Experience I	6
SPE205	Exceptional Person	3
SPE231	Mild/Moderate Disabilities in the Inclusionary Setting	3
EDU495	Field Experience II (Capstone)	6
EDU/SPE	Elective	3
EDU106	Family, School and Community Connections	3
EDU416	Culturally Responsive Classroom	3

The Education Studies major provides students the option of completing the requirements for the bachelor of science degree in education without completing the requirements for the Pennsylvania Instructional I teaching certificate.

PA Certification Requirement - Students interested in Pennsylvania Certification will apply for Official entry into the Teacher Professional Core curriculum on or before the 48 credit mark by succeeding with one of the four Basic Skills test options and an appropriate GPA of 3.0 or higher. The minimum passing grade within the major is C+ to move into the certification track. Students who do not successfully meet all of the Basic Skills Testing requirements will not be accepted into the Professional Core Major at that time, and, based on Departmental discretion, may be advised to choose another program, Education Studies or an Arts & Science program at the University.

Curriculum sheets for all education programs at Gwynedd Mercy University are subject to change pending program specific competency changes in certification by the Pennsylvania Department of Education.

Grade/GPA Requirement - A minimum major GPA and minimum cumulative GPA of 2.0 is required to be considered in good academic standing and remain a student within the Education Studies Program. A minimum grade of C is required in each of the major's courses.

Credit Requirements - A minimum of 120 credits is required for this degree. An evaluation of transcripts will be necessary to determine the required coursework for transfer students.

Finance

Bachelor of Science
2024-2025 Curriculum
FIN.BS

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Finance. Additional policies and procedures may be found in the current University Catalog.

GMC: Growing Mercy Connections

GENERAL EDUCATION AND CORE CURRICULUM

Skills for Exploring - 6 Credits

UNV100	GmercyU Success	2
UNV101	GmercyU Service	1
ENG101	College English	3

Signature Seminar - 6 Credits

	Seminar	3
	Seminar	3

Exploring Society and Global Diversity - 9 Credits

HIS	History Elective	3
	PSY, SOC, POL, or GEO	3
	HIS, PSY, SOC,POL, or GEO	3

Exploring the Natural World, Mathematics &Technology - 9 Credits

	BIO, CHM, PHY, or SCI	3
MTH	Math Elective	3
CIS	CIS Elective	3

[1] *or higher-level math*

Exploring the Spiritual World - 9 Credits

PHL	Philosophy Elective	3
RS	Religious Studies Elective	3
	RS or PHL Elective	3

Exploring the Arts and the Imagination - 9 Credits

ENG200	Public Speaking	3
ENG	ENG Elective	3
	ENG, MUS, ART, or Language	3

Open Elective-6 credits

	Elective	3
	Elective	3

INTERNSHIP - One is required

MAJOR

Prerequisites - 15 Credits

ACC105	Principles of Accounting I	3
BUS101	Business Issues and Trends	3
ECN102	Microeconomics	3
BUS212	International Business	3
BUS 213	Human Resources and Professional Communication	3

Management Core - 30 Credits

ACC301	Managerial Accounting	3
BUS207	Principles of Marketing	3
ECN103	Macroeconomics	3
ACC106	Principles of Accounting II	3
BUS205	Principles of Management	3
BUS214	Business Ethics and Law	3
BUS209	Business Statistics I	3
BUS318	Operations Management	3
BUS340	Business Statistics II	3
BUS4000	Seminar: Business Policies & Strategies - Capstone	3

Finance Concentration - 21 Credits

BUS310	Principles of Finance	3
BUS441	Internship (Required)	3

Select 5 of the following 3-credit courses -15 Credits

ACC315	Personal Taxes	3
ACC316	Investment & Business Taxation	3
BUS311	Money, Banking & Financial Institutions	3
BUS312	Managerial Finance	3
BUS313	Investments	3
BUS314	International Finance	3
SPMT352	Sport Business & Finance	3
BUS375	Risk Management	3
COMD410	Digital Marketing Management	3
BUS324	Derivatives	3
BUS325	Investments II (Portfolio Management)	3

Grade/GPA Requirement - The minimum passing grade within the major is C (a grade of C- is not acceptable). The minimum major GPA is 2.0 and minimum cumulative GPA is 2.0.

Credit Requirements - A minimum of 120 credits is required for the bachelor degree.

Finance

Bachelor of Science
2024-2025 Curriculum
FIN.41MBA.BS

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Finance with MBA 4+1 option. Additional policies and procedures may be found in the current University Catalog.

GMC: Growing Mercy Connections

GENERAL EDUCATION AND CORE CURRICULUM

Skills for Exploring - 6 Credits

UNV100	GmercyU Success	2
UNV101	GmercyU Service	1
ENG101	College English	3

Signature Seminar - 6 Credits

	Seminar	3
	Seminar	3

Exploring Society and Global Diversity - 9 Credits

HIS	History Elective	3
	PSY, SOC, POL, or GEO	3
	HIS, PSY, SOC, POL, or GEO	3

Exploring the Natural World, Mathematics &Technology - 9 Credits

	BIO, CHM, PHY, or SCI	3
MTH	Math Elective	3
CIS	CIS Elective	3

[1] *or higher-level math*

Exploring the Spiritual World - 9 Credits

PHL	Philosophy Elective	3
RS	Religious Studies Elective	3
	RS or PHL Elective	3

Exploring the Arts and the Imagination - 9 Credits

ENG200	Public Speaking	3
ENG	ENG Elective	3
	ENG, MUS, ART, or Language	3

Open Elective - 6 credits

	Open Elective	3
	Open Elective	3

INTERNSHIP - The school of Business recommends that all students complete a minimum of one internship for the bachelor degree program. An internship requires approval of the Dean.

MAJOR

Prerequisites - 15 Credits

ACC105	Principles of Accounting I	3
BUS101	Business Issues and Trends	3
ECN102	Microeconomics	3
BUS212	International Business	3
BUS 213	Human Resources and Professional Communication	3

Management Core - 30 Credits

ACC301	Managerial Accounting	3
BUS207	Principles of Marketing	3
ACC106	Principles of Accounting II	3
ECN103	Macroeconomics	3
BUS205	Principles of Management	3
BUS214	Business Ethics and Ethics	3
BUS209	Business Statistics I	3
BUS318	Operations Management	3
BUS340	Business Statistics II	3
BUS4000	Seminar: Business Policies & Strategies - Capstone	3

Finance Concentration - 21 Credits

BUS310	Principles of Finance	3
BUS441	**Internship Required**	3

Select 5 of the following 3-credit courses -15 Credits

ACC315	Personal Taxes	3
ACC316	Investment & Business Taxation	3
BUS311	Money, Banking & Financial Institutions	3
BUS312	Managerial Finance	3
BUS313	Investments	3
BUS314	International Finance	3
SPMT352	Sport Business & Finance	3
BUS375	Risk Management	3
COMD410	Digital Marketing Management	3
BUS324	Derivatives	3
BUS325	Portfolio Management	3

MBA 4+1 Option - 12 Credits

MBA610	Strategic Management	3
MBA620	Accounting for Decision Makers	3
MBA630	Marketing Planning	3
MBA640	Managing Business Operations	3

Grade/GPA Requirement - The minimum passing grade within the undergraduate major is C (a grade of C- is not acceptable). A minimum passing grade in the MBA courses is B (a grade of B- is not acceptable). The minimum major GPA is 2.0, minimum MBA option GPA is 3.0, and minimum cumulative GPA is 2.0.

Credit Requirements - A minimum of 120 credits is required for the bachelor degree. Students must take 132 credits to complete the MBA 4+1 option.

Management
Bachelor of Science
2024-2025 Curriculum
MGMT.BS

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Management. Additional policies and procedures may be found in the current University Catalog.

GMC: Growing Mercy Connections

GENERAL EDUCATION AND CORE CURRICULUM

Skills for Exploring - 6 Credits

UNV100	Gmercyu Success	2
UNV101	Gmercyu Service	1
ENG101	College English	3

Signature Seminar - 6 Credits

	Seminar	3
	Seminar	3

Exploring Society and Global Diversity - 9 Credits

HIS	History Elective	3
	PSY, SOC, POL, or GEO	3
	HIS, PSY, SOC, POL, or GEO	3

Exploring the Natural World, Mathematics &Technology - 9 Credits

	BIO, CHM, PHY, or SCI	3
MTH	Math elective	3
CIS	CIS elective	3

Exploring the Spiritual World - 9 Credits

PHL	Philosophy Elective	3
RS	Religious Studies Elective	3
	RS or PHL Elective	3

Exploring the Arts and the Imagination - 9 Credits

ENG200	Public Speaking	3
ENG	ENG Elective	3
	ENG, MUS, ART, or Language	3

Open Electives 6 credits

	Elective	3
	Elective	3

Internship-One Internship is required

Grade/GPA Requirement - The minimum passing grade within the major is C (a grade of C- is not acceptable). The minimum major GPA is 2.0 and minimum cumulative GPA is 2.0.

Credit Requirements - A minimum of 120 credits is required for the bachelor degree.

MAJOR

Foundations for Business 15 credits

ACC105	Principles of Accounting I	3
BUS101	Business Issues and Trends	3
ECN102	Microeconomics	3
BUS212	International Business	3
BUS 213	Human Resources and Professional Communication	3

Management Core - 30 Credits

ACC301	Managerial Accounting	3
ECN103	Macroeconomics	3
BUS207	Principles of Marketing	3
BUS214	Business Ethics and Law	3
BUS209	Business Statistics I	3
BUS310	Principles of Finance	3
BUS318	Operations Management	3
BUS340	Business Statistics II	3
ACC106	Principles of Accounting II	3
BUS4000	Seminar: Business Policies & Strategies - Capstone	3

Management - 21 Credits

BUS205	Principles of Management	3
BUS441	Internship	3

Choose 5 courses from list below:

BUS311	Money, Banking and Fin
BUS312	Managerial Finance
BUS313	Investments
BUS314	International Finance
BUS324	Derivatives
BUS319	Purchasing and Contracting
BUS320	Small Business Management
SPMT350	Principles of Sports Management
SPMT351	Sports Marketing
SPMT352	Sports Business and Finance
COMD304	Social Media Law and Ethics
SPMT353	Sports Law
SPMT354	Athletics Administration
BUS355	Facility Management
BUS373	Labor and Industrial
BUS375	Risk Management
BUS376	Employee Benefits
BUS377	Training and Development
BUS381	Org Theory and Behavior
MKT410	Online Marketing and Management
BUS421	Corporate Studies
BUS437	Special Topics (with advisor's approval)
MKT438	Social Media Marketing

Office of the Registrar
8/26/2024

Management
Bachelor of Science
MBA 4+1 Option
2024-2025 Curriculum

MGMT.41MBA.B

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Management with MBA 4+1 Option. Additional policies and procedures may be found in the current University Catalog.

GMC: Growing Mercy Connections

GENERAL EDUCATION AND CORE CURRICULUM

Skills for Exploring - 6 Credits

UNV100	GMercyU Success	2
UNV101	GMercyU Service	1
ENG101	College English	3

Signature Seminar - 6 Credits

	Seminar	3
	Seminar	3

Exploring Society and Global Diversity - 9 Credits

	PSY, SOC, POL, or GEO	3
	HIS, PSY, SOC, POL, or GEO	3
	HIS Elective	3

Exploring the Natural World, Mathematics &Technology - 9 Credits

	BIO, CHM, PHY, or SCI	3
MTH	Math Elective	3
CIS	CIS Elective	3

Exploring the Spiritual World - 9 Credits

PHL	Philosophy Elective	3
RS	Religious Studies Elective	3
	RS or PHL Elective	3

Exploring the Arts and the Imagination - 9 Credits

ENG200	Public Speaking	3
ENG	ENG Elective	3
	ENG, MUS, ART, or Language	3

Open Electives - 6 Credits

	Open Elective	3
	Open Elective	3

INTERNSHIP- One Internship is required

Grade/GPA Requirement - The minimum passing grade within the undergraduate major is C (a grade of C- is not acceptable). A minimum passing grade in the MBA courses is a B (minimum of B- is not acceptable). The minimum major GPA is 2.0, minimum MBA option GPA is 3.0, and minimum cumulative GPA is 2.0.

Credit Requirements - A minimum of 120 credits is required for the bachelor degree. Students must take 132 credits to complete

MAJOR

Prerequisites - 15 Credits

ACC105	Principles of Accounting I	3
BUS101	Business Issues and Trends	3
ECN102	Microeconomics	3
BUS212	International Business	3
BUS 213	Human Resources and Professional Communication	3

Management Core - 30 Credits

ECN103	**Macroeconomics**	**3**
ACC106	Prinicipes of Accounting II	3
ACC301	Managerial Accounting	3
MKT207	Principles of Marketing	3
BUS214	Business Ethics and Law	3
BUS209	Business Statistics I	3
BUS310	Principles of Finance	3
BUS318	Operations Management	3
BUS340	Business Statistics II	3
BUS4000	Seminar: Business Policies &	3

Management - 21 Credits

BUS205	Principles of Management	3
BUS 441	Internship	3

Choose 5 electives from the list below

	Management Major Elective	3
	Management Major Elective	3
	Management Major Elective	3
	Management Major Elective	3
	Management Major Elective	3

MBA 4+1 Options - 12 Credits

MBA610	Strategic Management	3
MBA620	Accounting for Decision Makers	3
MBA630	Marketing Planning	3
MBA640	Managing Business Operations	3

Management Major Elective Options:

BUS 211	Money, Banking and Fin Inst	3
BUS 312	Managerial Finance	3
BUS 313	Investments	3
BUS 314	International Finance	3
BUS 324	Derivatives	3
BUS319	Purchasing and Contracting	3
BUS320	Small Business Management	3
BUS350	Principles of Sports Management	3
SPMT351	Sports Marketing	3
SPMT352	Sports Business and Finance	3
SPMT353	Sports Law	3
SPMT354	Athletics Administration	3
BUS355	Facility Management	3
BUS373	Labor and Industrial Relations	3
BUS375	Risk Management	3
BUS376	Employee Benefits	3
BUS377	Training and Development	3
BUS381	Org Theory and Behavior	3
MKT410	Online Marketing and Management	3
BUS421	Corporate Studies	3

MARKETING

Bachelor of Science
2024-2025 Curriculum
MKTG.BS

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Marketing. Additional policies and procedures may be found in the current University Catalog.

GMC: Growing Mercy Connections

GENERAL EDUCATION AND CORE CURRICULUM

Skills for Exploring - 6 Credits

UNV100	GmercyU Success	2
UNV101	GmercyU Service	1
ENG101	College English	3

Signature Seminar - 6 Credits

	Seminar	3
	Seminar	3

Exploring Society and Global Diversity - 9 Credits

HIS	History Elective	3
	PSY, SOC, POL, or GEO	3
	HIS, PSY, SOC, POL, or GEO	3

Exploring the Natural World, Mathematics &Technology - 9 Credits

	BIO, CHM, PHY, or SCI	3
MTH	Math Elective	3
CIS	CIS Elective	3

Exploring the Spiritual World - 9 Credits

PHL	Philosophy Elective	3
RS	Religious Studies Elective	3
	RS or PHL Elective	3

Exploring the Arts and the Imagination - 9 Credits

ENG200	Public Speaking	3
ENG	ENG Elective	3
	ENG, MUS, ART, or Language	3

Open Elective - 12 credits

	Elective	3
	Elective	3
	Elective	3
	Elective	3

Internship - One internship is required.

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MAJOR

Prerequisites - 3 Credits

MKT207	Principles of Marketing	3

Foundations of Business - 15 credits

BUS101	Business Issues & Trends	3
ECN102	Microeconomics	3
ACC105	Principles of Accounting I	3
BUS212	International Business	3
BUS 213	Human Resources and Professional Communication	3

Business Requirement - 6 credits

BUS209	Business Statistics I	3
ECN103	Macroeconomics	3

Marketing Core - 27 Credits

MKT333	Advertising/Digital Promotion Design	3
MKT334	Consumer & Buyer Behavior	3
MKT410	Marketing and Digital Media	3
MKT438	Social Media Marketing	3
MKT4000	Marketing Research and Analytics Capstone	3
COMD300	Online Content and Search Engine Optimizaition	3
COMD200	Digital Analytics & Visualization	3
MKT441	Internship	3
MKT305	CRM Technology and Strategy	3

Major Electives: Any ACC, BUS, COMD, ECN, MKT, SPMT - 6 credits

	ACC, BUS, COMD, ECN, MKT, SPMT	3
	ACC, BUS, COMD, ECN, MKT, SPMT	3

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Grade/GPA Requirement - The minimum passing grade within the major is C (a grade of C- is not acceptable). The minimum major GPA is 2.0 and minimum cumulative GPA is 2.0.

Credit Requirements - A minimum of 120 credits is required for the bachelor degree.

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Marketing with a concentration in Digital Communications . Additional policies and procedures may be found in the current University Catalog.

GMC: Growing Mercy Connections

GENERAL EDUCATION AND CORE CURRICULUM

Skills for Exploring - 6 Credits

UNV100	GmercyU Success	2
UNV101	GmercyU Service	1
ENG101	College English	3

Signature Seminar - 6 Credits

	Seminar	3
	Seminar	3

Exploring Society and Global Diversity - 9 Credits

HIS	History Elective	3
	PSY, SOC, POL, or GEO	3
	HIS, PSY, SOC, POL, or GEO	3

Exploring the Natural World, Mathematics &Technology - 9 Credits

	BIO, CHM, PHY, or SCI	3
MTH	Math Elective	3
CIS114	Web Design I	3

Exploring the Spiritual World - 9 Credits

PHL	Philosophy Elective	3
RS	Religious Studies Elective	3
	RS or PHL Elective	3

Exploring the Arts and the Imagination - 9 Credits

ENG200	Public Speaking	3
ENG	ENG Elective	3
	ENG, MUS, ART, or Language	3

Open Elective - 12 credits

	Elective	3
	Elective	3
	Elective	3
	Elective	3

MAJOR

Prerequisites - 3 Credits

MKT207	Principles of Marketing	3

Foundations of Business - 15 credits

BUS101	Business Issues & Trends	3
ECN102	Microeconomics	3
ACC105	Principles of Accounting I	3
BUS212	International Business	3
BUS 213	Human Resources and Professional Communication	3

Marketing Core - 21 Credits

MKT333	Advertising/Digital Promotion Design	3
MKT334	Consumer & Buyer Behavior	3
MKT410	Marketing and Digital Media	3
MKT438	Social Media Marketing	3
MKT4000	Marketing Research and Analytics Capstone	3
MKT441	Internship	3
MKT305	CRM Technology and Strategy	3

Digital Communications - 15 Credits

COMD115	Intro to Digital Communications	3
COMD200	Digital Analytics & Visual	3
COMD201	Branded Digital Content	3
COMD300	Online Content and Search Engine Optimization	3
COMD301	Storytelling through Podcasts	3

Major electives - choose 2 courses (6 credits)

	ACC, BUS, COMC, ECN, MKT, SPMT	3
	ACC, BUS, COMC, ECN, MKT, SPMT	3

MARKETING
Bachelor of Science
MBA 4+1 Option
2024-2025 Curriculum
MKTG.41MBA.BS

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Marketing with MBA 4+1 Option. Additional policies and procedures may be found in the current University Catalog.

GMC: Growing Mercy Connections

GENERAL EDUCATION AND CORE CURRICULUM

Skills for Exploring - 6 Credits

UNV100	GMercyU Success	2
UNV101	GMercyU Service	1
ENG101	College English	3

Signature Seminar - 6 Credits

	Seminar	3
	Seminar	3

Exploring Society and Global Diversity - 9 Credits

HIS	History Elective	3
	PSY, SOC, POL, or GEO	3
	HIS, PSY, SOC, POL, or GEO	3

Exploring the Natural World, Math &Technology - 9 Credits

	BIO, CHM, PHY, or SCI	3
MTH	Math Elective	3
CIS	CIS Elective	3

Exploring the Spiritual World - 9 Credits

PHL	Philosophy Elective	3
RS	Religious Studies Elective	3
	RS or PHL Elective	3

Exploring the Arts and the Imagination - 9 Credits

ENG200	Public Speaking	3
ENG	ENG Elective	3
	ENG, MUS, ART, or Language	3

Open Elective - 11 credits

	Open Elective	3
	Open Elective	3
	Open Elective	3
	Open Elective	3

MAJOR

Prerequisites - 3 Credits

MKT207	Principles of Marketing	3

Foundations of Business - 15 credits

BUS101	Business Issues & Trends	3
ECN102	Microeconomics	3
ACC105	Principles of Accounting I	3
BUS212	International Business	3
BUS 213	Human Resources and Professional Communication	3

Business Requirements - 15 credits

ECN103	Macroeconomics	3
BUS205	Principles of Management	3
BUS209	Business Statistics I	3
BUS310	Principles of Finance	3
ACC106	Accounting II	3

Marketing Core- 27 Credits

MKT333	Integrated Marketing Communication	3
MKT334	Consumer & Buyer Behavior	3
MKT441	Internship	3
MKT410	Marketing and Digital Media	3
MKT438	Social Media Marketing	3
COMD200	Digital Analytics & Visual	3
MKT4000	Marketing Research and Analytics Capstone	3
COMD300	Online Content and Search Engine Optimizaition	3
MKT305	CRM Technology and Strategy	3

MBA 4+1 Option - 12 Credits

MBA610	Strategic Management	3
MBA620	Accounting for Decision Makers	3
MBA630	Marketing Planning	3
MBA640	Managing Business Operations	3

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Laboratory Science. Additional policies and procedures may be found in the current University Catalog.

GENERAL EDUCATION AND CORE CURRICULUM

Skills for Exploring - 6 Credits

UNV100	GMercyU Success	2
UNV101	GMercyU Service	1
ENG101*	College English	3

Signature Seminar - 6 credits

SEM	Seminar	3
SEM	Seminar	3

Exploring Society and Global Diversity - 9 Credits

HIS	HIS Elective	3
PSY100	General Psychology	3
PSY111*	Statistics	3

Exploring the Natural World, Mathematics &Technology - 11 Credits

MTH136**	Topics of Math	3
BIO 107*	Anatomy & Physiology I	3
BIO107L*	Anatomy & Physiology I Lab	1
BIO108*	Anatomy & Physiology II	3
BIO108L*	Anatomy & Physiology II Lab	1

Exploring the Spiritual World - 9 Credits

	PHL elective	3
	RS elective	3
	RS or PHL elective	3

Exploring the Arts and Imagination - 9 Credits

ENG	ENG Literature Elective	3
ENG 200	Public Speaking	3
ENG/ART/MUS/LANG	ENG/ART/MUS/LANG Elective	3

Open Electives - 0 - 30 Credits

Only students with an associate degree in Medical Laboratory complete 30 credits of open electives.

	Elective	3
	Elective	3
	Elective	3
	Elective	3
	Elective	3
	Elective	3
	Elective	3
	Elective	3
	Elective	3
	Elective	3

Students transferring to Thomas Jefferson University must take 70 credits for 3+1 and 55 credits for 2+2. All starred courses plus 26 credits for 3+1. All starred* courses plus 11-12 credits for 2+2.

MAJOR

Medical Laboratory Science - 35 Credits

All students must complete:

MLS410	Medical Immunohematology	2
MLS425	Advanced Hematology & Coagulation	2
MLS435	Immunology	2
MLS445	Medical Chemistry	4
MLS455	Medical Microbiology	5
MLS415	Clinical Immunohematology	2
MLS420	Basic Hematology & Coagulation	2
MLS430	Clinical Hematology & Coagulation	2
MLS440	Urinalysis & Other Body Fluid	2
MLS450	Clinical Chemistry	4
MLS460	Clinical Microbiology	4
MLS475	Clinical Seminar/Capstone	4

Natural & Computational Sciences - 35 Credits

BIO203*	General Biology I	3
BIO203L*	General Biology I Lab	1
BIO402	Molecular Biology of Cells[1]	3
BIO402L	Molecular Biology of Cells Lab[1]	1
BIO305*	Biology of Microorganisms	4
BIO313	Immunology	3
CHM151*	Principles of Chemistry I	3
CHM151L*	Principles of Chemistry I Lab	1
CHM152*	Principles of Chemistry II	3
CHM152L*	Principles of Chemistry II Lab	1
CHM203*	Organic Chemistry I	3
CHM203L*	Organic Chemistry I Lab	1
CHM204*	Organic Chemistry II	3
CHM204L*	Organic Chemistry II Lab	1
CHM301	Biochemistry	3
CHM301L	Biochemistry Lab	1

[1]Or BIO251 Genetics/Lab

NOTE: Science courses must be less than 7 years old at the beginning of the senior clinical year.

Credit Requirements - A minimum of 120 credits is required for this degree.

**Students transferring to Thomas Jefferson University take Math 141 (needs level 4 placement score)

Online labs for required sciences are not transferrable.

Grade/GPA Requirement - The minimum passing grade within the major concentration and Exploring the Natural World, Mathematics & Technology is C (a grade of C- is not acceptable). The minimum major GPA is 2.5 and minimum cumulative GPA is 2.8.

Nursing

Bachelor of Science

2024- 2025 Curriculum

NUR.BSN

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Nursing. Additional policies and procedures may be found in the current University Catalog. Refer to The BSN Student Guide Book for policies regarding progression.

GMC: Growing Mercy Connections

GENERAL EDUCATION AND CORE CURRICULUM-63 Credits

Skills for Exploring - 6 Credits

UNV100	GmercyU Success	2
UNV101	GMercyU Service	1
ENG101	College English	3

Signature Seminar - 6 Credits

	Seminar	3
	Seminar	3

Exploring Society and Global Diversity - 12 Credits

SOC*	Sociology Elective	3
PSY202	Developmental Psychology	3
HIS	History Elective	3
PSY111	Statistics	3

**Transfer students can take any SOC, all others must take SOC100*

Exploring the Natural World, Mathematics &Technology - 18 Credits

MTH103	Fundamentals of Mathematics I	3
CHM111	Chemistry for Allied Health Sciences	3
CHM111L	Chemistry for Allied Health Sci Lab	1
BIO107	Anatomy & Physiology I	3
BIO107L	Anatomy & Physiology I Lab	1
BIO108	Anatomy & Physiology II	3
BIO108L	Anatomy & Physiology II Lab	1
BIO121	Microbiology for Health Sciences	3

Nutrition - 3 Credits

NUT200	Principles of Nutrition**	3

Exploring the Spiritual World - 9 Credits

PHL	Philosophy Elective	3
RS231	Bioethics	3
RS or PHL	Religious Studies or Philosophy Elective	3

Exploring the Arts and the Imagination - 9 Credits

	ENG, MUS, ART or Language	3
ENG	English Elective	3
	ENG, MUS, ART or Language	3

MAJOR

Requirements - 64 Credits

NUR208	Introduction to Professional Nursing	2
NUR209	Fundamentals of Nursing Practice	4
NUR212	Health Assessment in Nursing	3
NUR219	Nursing Medication Mathematics	1
NUR307	Nursing Care of Adults	6
NUR313	Contemporary Issues in Professional Nursing	2
NUR316	Nursing Care of Clients with Alterations in Behavioral Health	4
NUR317	Nursing Care of Women, Children & Families	5
NUR319	Nursing Care of Adults with Complex Health Care Problems	5
NUR 324	Pathophysiology and Pharmacological Integrated Concepts	4
NUR413	The Older Adult	3
NUR417	Genomics in Nursing	3
NUR419	Synthesis of Learning for Nursing Practice	6
NUR422	Health and Illness in the Community	5
NUR423	Global Health & Health Policy	2
NUR 460	Nursing Research & Evidenced -Based Pr	3
NUR4001	Professional Nursing - Capstone	3
NUR	Nursing Elective	3

****Nutrition must be taught by a Registered Dietician. Submit Verification of instructor's credentials.**

Sciences Must Be Within 7 years Old

Virtual labs for required sciences are not transferrable.

Grade/GPA Requirement - The minimum passing grade within the nursing major is C+ (78%). A minimum grade of C+ is required for all math and science courses (Fundamentals of Math, MTH 103; Anatomy and Physiology I and II, Lecture and Laboratory; BIO 107/L and BIO 108/L; Principles of Nutrition, NUT 200; Microbiology for the Health Sciences, BIO 121/L; and Chemistry for the Allied Health Sciences, CHM111/L). Students cannot repeat a Math/Science course more than one time to achieve the minimum grade. A minimum GPA of 2.67 is required for

Credit Requirements - A minimum of 127 credits is required for the BSN.

Processed by:_____

Office of the Registrar

8/27/2024

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Nursing. Additional policies and procedures may be found in the current University Catalog. Refer to The BSN Student Guide Book for policies

GENERAL EDUCATION/CORE Requirements-3 Credits

RS231	Bioethics	3

Advanced Standing - 60

Students who have earned a bachelor degree from a regionally accredited college or university who has been accepted into the Accelerated BSN program will be awarded 64 credits of advanced standing credits.

Submit all transcripts prior to enrollment for accurate transfer evaulation

**Nutrition must be taught by a Registered Dietician. Submit Verification of instructor's credentials.
** Sciences must be within 7 years to be transferred
** Virtual labs for required sciences are NOT transferrable

MAJOR

Requirements - 64 Credits

NUR208	Introduction to Professional Nursing	2
NUR209	Fundamentals of Nursing Practice	4
NUR212	Health Assessment in Nursing	3
NUR219	Nursing Medication Mathematics	1
NUR307	Nursing Care of Adults	6
NUR313	Contemporary Issues in Professional Nursing	2
NUR316	Nursing Care of Clients with Alterations in Behavioral Health	4
NUR317	Nursing Care of Women, Children & Families	5
NUR319	Nursing Care of Adults with Complex Health Care Problems	5
NUR324	Pathophysiology and Pharmacological Integrated Concepts	4
NUR413	The Older Adult	3
NUR417	Genomics in Nursing	3
NUR419	Synthesis of Learning for Nursing Practice	6
NUR422	Health and Illness in the Community	5
NUR423	Global Health & Health Policy	2
NUR460	Nursing Research & Evidence- Based Practice	3
NUR4001	Leadership and Management in	3
NUR	Nursing Elective	3

Grade/GPA Requirement: The minimal passing course grade within the major is "C+" (A grade of "C" is not acceptable). The minimum major GPA s a 2.67 and minimum Cummulative GPA is a 2.67 for progression in the nursing program

Credit Requirements: A minimum of 127 credits is required for the BSN degree

Processed by:_____

Office of the Registrar
8/27/2024

Public Health
Bachelor of Science
2024-2025 Curriculum
PUBHLT.BS

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Public Health. Additional policies and procedures may be found in the current University Catalog.

GMC: Growing Mercy Connections
GENERAL EDUCATION AND CORE CURRICULUM

Skills for Exploring - 6 Credits

UNV 100	GMercyU Success	2
UNV 101	GMercyU Service	1
ENG 101	College English	3

Signature Seminar - 6 Credits

	Seminar	3
	Seminar	3

Exploring Society and Global Diversity - 9 Credits

	HIS Elective	3
SOC 100	Principles of Sociology	3
PSY 111	Statistics (or HIS, PSY, SOC, POL or GEO Elective if take MTH 234)	3

Exploring the Natural World, Mathematics &Technology - 10 Credits

MTH 234	Probability & Statistics (or MTH elective if take PSY 111)	3
BIO107 & 107L or BIO 203 & 203L	Human Anatomy and Physiology I & Human Anatomy and Physiology I Lab or General Biology & General Biology Lab	4
	CIS Elective	3

Exploring the Spiritual World - 9 Credits

	PHL Elective	3
	RS Elective	3
	RS or PHL Elective	3

Exploring the Arts and the Imagination - 12 Credits*

ENG 200	Public Speaking	3
	ENG elective - Literature	3
	ENG, MUS, ART or Language elective	3
	ENG, MUS, ART or Language elective	3

* Students are encouraged, but not required, to complete 6 credits of Language electives if not fluent in a second language

MAJOR

Public Health - 48 Credits

PUB 100	Introduction to Public Health	3
PUB 200	Health Behavior & Health Education	3
PUB 210	Public Health Policy & Advocacy	3
PUB 220	Community Needs & Capacity Assessment	3
PUB 230	Environmental Health	3
PUB 240	Human Disease & Disease Prevention	3
PUB 250	Health Communication Strategies	3
PUB 300	Managing Public Health Organizations	3
PUB 310	Introduction to Epidemiology	3
PUB 320	Public Health Research Methods	3
PUB 330	Planning & Evaluating Public Health Interventic	3
PUB	Public Health Elective	3
PUB	Public Health Elective	3
PUB 480	Public Health Professional Seminar	3
PUB 490	Public Health Internship	3
PUB 495	Public Health Capstone	3

Open Electives - 21 Credits*

	Elective	3
	Elective	3
	Elective	3
	Elective	3
	Elective	3
	Elective	3
	Elective	3

* Students are encouraged, but not required, to select a minor

Grade/GPA Requirement - The minimum passing grade within the major is C (a grade of C- is not acceptable). This includes MTH 234 or PSY 111. The minimum major GPA is 2.0 and minimum cumulative GPA is 2.0.

Credit Requirements - A minimum of 121 credits is required for this degree.

Students approved for Early Entry to the Master of Public Health program may take up to 12 credits of coursework from the Master of Public Health degree program. These PUB-600 level courses may be substituted for undergraduate public health or open electives to count towards the required credit hours of the bachelor's degree.

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Sci
Additional policies and procedures may be found in the current University Catalog.

GMC: Growing Mercy Connections

GENERAL EDUCATION AND CORE CURRICULUM

Skills for Exploring - 6 Credits

UNV100	GMercyU Success	2
UNV101	GMercyU Service	1
ENG101	College English	3

Signature Seminar - 6 Credits

	Seminar	3
	Seminar	3

Exploring Society and Global Diversity - 9 Credits

HIS	Elective	3
PSY100	General Psychology	3
PSY111*	Statistics	3

Exploring the Natural World, Mathematics &Technology - 14 credits

	MTH 141 OR 142	3
BIO107	Anatomy & Physiology I	3
BIO107L	Anatomy & Physiology I Lab	1
BIO108	Anatomy & Physiology II	3
BIO108L	Anatomy & Physiology II Lab	1
CIS101	Intro to Desktop Computing	3

Exploring the Spiritual World - 9 Credits

PHL	Elective	3
RS	Elective	3
RS or PHL	RS Elective or PHL Upper Level Elective	3

Exploring the Arts and Imagination - 9 Credits

ENG200	Public Speaking	3
LLFA	Elective	3
ENG	Literature Elective	3

MAJOR

Radiation Therapy - 69 Credits

HS100	Introduction to Allied Health	2
RTS100	Introduction to Radiation Therapy	3
RTS101	Orientation to Clinical Education I	2
RTS107	Prin. of Medical Imaging	3
RTS110	Orientation to Clinical Education II	3
PHY111	Physics for AH Science	3
RTS200	Radiation Biology	3
RTS202	Principles of Radiation Oncology Patient Care	2
RTS203	Principles of Technical RT	2
RTS204	Clinical Education I	3
RTS208	Tech Radiation Therapy I	3
RTS209	Clinical Oncology I	1
RTS303	Clinical Education II	3
RTS304	Tech Radiation Therapy II	3
RTS305	Clinical Oncology II	1
RTS306	Applied Radiation Physics I	3
RTS307	Principles of Medical Dosimetry	3
RTS308	Cross-Sectional Anatomy	2
RTS320	Clinical Education III	3
RTS400	Tech Radiation Therapy III	1
RTS402	Applied Radiation Physics II	3
RTS403	Clinical Education IV	3
RTS404	Advanced Medical Dosimetry	2
RTS406	TQM in Radiation Oncology	1
RTS407	Clinical Education V	4
RTS408	App Phys of Advanced Treat Tech	2
RTS410	Capstone Seminar in RT	2
RTS4000	Capstone Research Project	3

Additional Courses - 9 Credits

HS305	Teaching in Health Profession	3
HS403	Current Topics Healthcare	3
HS208	Basic Pathophysiology	3

Online labs for required sciences are not transferrable.

Grade/GPA Requirement: The minimum passing grade is C (a grade of C- is not acceptable) for all courses in the Natural World, Mathematics and Technology, Statistics and Public Speaking as well as and the major. The minimum major GPA is 3.0 and minimum cumulative GPA is 3.0.

Credit Requirements - A minimum of 131 credits is required for this degree.

Radiologic Technology
Bachelor of Science

2024-2025 Curriculum
RAD.BS

JRCERT Approved Program
Transfer Articulation with Thomas Jefferson

A student must successfully complete the course and credit requirements as defined on this curriculum sheet to be a candidate for t Radiologic Technology. Additional policies and procedures may be found in the current University Catalog.

GENERAL EDUCATION AND CORE CURRICULUM

Skills for Exploring - 6 Credits

UNV100	GMercyU Success	2
UNV101	GMercyU Service	1
ENG101	College English	3

Signature Seminar - 6 Credits

SEM	Seminar	3
SEM	Seminar	3

Exploring Society and Global Diversity - 12 Credits

SOC	Elective	3
HIS	Elective	3
PSY100	General Psychology	3
PSY111	Statistics	3

Exploring the Natural World, Mathematics &Technology - 18 credits

BIO107	Anatomy & Physiology I	3
BIO107L	Anatomy & Physiology I Lab	1
BIO108	Anatomy & Physiology II	3
BIO108L	Anatomy & Physiology II Lab	1
CIS101	Intro to Desktop Computing	3
MTH*	141 or 142	3
PHY111	Physics for Allied Health	3
PHY111L	Physics for Allied Health Lab	1

*Some hospital programs may also require two math courses and students need to check the admissions requirements of programs to which they are planning to apply. Students must have taken two years of high school algebra and score a "4" on the placement test in order to be eligible for MTH141. If a student does not meet these requirements, the student will need to complete MTH002 or MTH003 followed by Math Module IV with the math specialist prior to enrolling in MTH141.

Exploring the Spiritual World - 9 Credits

PHL	Elective	3
RS231	Morality & Contemporary Health Care	3
RS/PHL	Elective	3

Exploring the Arts and the Imagination - 9 Credits

ENG/ART/MUS	ENG/ART/MUS/LANG Elective	3
ENG200	Public Speaking	3
ENG	Literature Elective	3

Please note: Only one (1) Seminar Course may be taken in any semester. Also, all GMercyU general education requirements must be completed prior to attending an accredited affiliate Radiologic Technology Program.

MAJOR

Radiological Technology - 62 Credits

HS109	Medical Terminology & Acute Care Record	3
RDS300	Orientation/Intro to Rad Tech	2
RDS301	Patient Care	3
RDS302	Radiographic Procedures I	3
RDS303	Principles of Exposure I	3
RDS311	Clinical Education I	2
RDS305	Radiographic Procedures II	3
RDS306	Digital Image Acq. & Display	3
RDS307	Radiation Physics	3
RDS309	Clinical Education II	2
RDS310	Clinical Education III	3
RDS321	Ethics/Medical Law/Human Diversity	3
RDS402	Radiographic Procedures III	3
RDS403	Radiation Biology & Protection	2
RDS404	Advanced Imaging Techniques I	2
RDS407	Clinical Education IV	3
RDS408	Radiographic Pathology	3
RDS409	Advanced Imaging Techniques II	3
RDS410	Radiographic Procedures IV	2
RDS413	Clinical Education V	3
RDS415	Clinical Education VI	3
RDS420	Pharmacology & Drug Administration	2
RDS4000	Capstone Course	3

Jefferson Prerequisites - 16 credits

CHM151	Principles of Chemistry I	3
CHM151L	Principles of Chemistry I Lab	1
CHM151R	Principles of Chemistry I Rec	0
MTH245	Calculus I	4
PHY241**	General Physics I	3
PHY241L**	General Physics I Lab	1
PHY241R**	General Physics I Recitation	0
PHY242**	General Physics II	3
PHY242L**	General Physics II Lab	1
PHY242R**	General Physics II Recitation	0

**PHY241/242 Replaces PHY111 from above.

Online labs for required sciences are not transferrable.

Grade/GPA Requirement - The minimum passing grade C (a grade of C- is not acceptable) for all courses in the Natural World, Mathematics and Technology and the major. The minimum major GPA is 2.5 and minimum cumulative GPA is 2.8.

Credit Requirements - A minimum of 122 credits is required for this degree.

Must take 36 credits minimum at GMercyU.

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Radiologic Technology. Additional policies and procedures may be found in the current University

GENERAL EDUCATION AND CORE CURRICULUM

Skills for Exploring - 6 Credits

UNV100	GMercyU Success	2
UNV101	GMercyU Service	1
ENG101	College English	3

Signature Seminar - 6 Credits

SEM	Seminar	3
SEM	Seminar	3

Exploring Society and Global Diversity - 12 Credits

SOC	Elective	3
HIS	Elective	3
PSY100	General Psychology	3
PSY111	Statistics	3

Exploring the Natural World, Mathematics &Technology - 18 credits

BIO107	Anatomy & Physiology I	3
BIO107L	Anatomy & Physiology I Lab	1
BIO108	Anatomy & Physiology II	3
BIO108L	Anatomy & Physiology II Lab	1
CIS101	Intro to Desktop Computing	3
MTH*	141 or 142	3
PHY111	Physics for Allied Health	3
PHY111L	Physics for Allied Health Lab	1

*Some hospital programs may also require two math courses and students need to check the admissions requirements of programs to which they are planning to apply. Students must have taken two years of high school algebra and score a "4" on the placement test in order to be eligible for MTH141. If a student does not meet these requirements, the student will need to complete MTH002 or MTH003 followed by Math Module IV with the math specialist prior to enrolling in MTH141.

Exploring the Spiritual World - 9 Credits

PHL	Elective	3
RS231	Bioethics	3
RS / PHL	Elective	3

Exploring the Arts and the Imagination - 9 Credits

ENG/ART/MUS/ LANG	ENG/ART/MUS/LANG Elective	3
ENG200	Public Speaking	3
ENG	Literature Elective	3

MAJOR

Radiological Technology - 62 Credits

HS109	Medical Terminology & Acute Care Record	3
RDS300	Orientation/Intro to Rad Tech	2
RDS301	Patient Care	3
RDS302	Radiographic Procedures I	3
RDS303	Principles of Exposure I	3
RDS311	Clinical Education I	2
RDS305	Radiographic Procedures II	3
RDS306	Digital Image Acq. & Display	3
RDS307	Radiation Physics	3
RDS309	Clinical Education II	2
RDS310	Clinical Education III	3
RDS321	Ethics/Medical Law/Human Diversity	3
RDS402	Radiographic Procedures III	3
RDS403	Radiation Biology & Protection	2
RDS404	Advanced Imaging Techniques I	2
RDS407	Clinical Education IV	3
RDS408	Radiographic Pathology	3
RDS409	Advanced Imaging Techniques II	3
RDS410	Radiographic Procedures IV	2
RDS413	Clinical Education V	3
RDS415	Clinical Education VI	3
RDS420	Pharmacology & Drug Administration	2
RDS4000	Capstone Course	3

Please note: No more than one (1) Seminar Course may be taken in any semester. Also, all GMercyU general education requirements must be completed prior to attending an accredited affiliate Radiologic Technology Program.

Online labs for required sciences are not transferrable.

Grade/GPA Requirement - The minimum passing grade C (a grade of C- is not acceptable) for all courses in the Natural World, Mathematics and Technology and the major. The minimum major GPA is 2.5 and minimum cumulative GPA is 2.8.

Credit Requirements - A minimum of 122 credits is required for this degree.

Must take 36 credits minimum at GMercyU.

Social Work

Bachelor of Social Work
2024-2025 Curriculum
SWK.BSW

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Social Work. Additional policies and procedures may be found in the current University Catalog.

GMC: Growing Mercy Connections

GENERAL EDUCATION AND CORE CURRICULUM

Skills for Exploring - 6 Credits

UNV100	GMercyU Success	2
UNV101	GMercyU Service	1
ENG101	College English	3

Signature Seminar - 6 Credits

	Seminar	3
	Seminar	3

Exploring Society and Global Diversity - 12 Credits

SOC 100	Principles of Sociology	3
PSY100	General Psychology	3
PSY111	Statistics	3
	HIS Elective	3

Exploring the Natural World, Mathematics &Technology - 9 Credits

	BIO, CHM, PHY or SCI Elective	3
	CIS Elective	3
	MTH Elective	3

Exploring the Spiritual World - 9 Credits

	PHL Elective	3
	RS Elective	3
	RS Elective or PHL Elective	3

Exploring the Arts and the Imagination- 9 Credits

ENG200	Public Speaking	3
	ENG Elective- Literature	3
	LLFA	3

Open Electives- 15 Credits

	Elective	3
	Elective	3
	Elective	3
	Elective	3
	Elective	3

MAJOR

Social Work - 54 Credits

SWK201	Intro to Social Work	3
SWK202	Human Behavior in the Social Environment	3
SWK203	Difference and Diversity	3
SWK205	Human Behavior in the Social Environment	3
SWK212	Counseling and Communication Skills	3
SWK241	Marriage and Family Systems	3
SWK301	Generalist Social Work Practice	3
SWK304	Social Work Policy and Administration	3
SWK305	Mental Health Practice	3
SWK400	Social Work Research Methods	3
SWK435	Social Work Field Placement I	5
SWK436	Social Work Field Placement II	5
SWK445	Field Placement Seminar I	1
SWK446	Field Placement Seminar II	1
PSY 321	Group Processes	3
SWK4000	Capstone	3
	PSY,SOC, CRJ, SWK Elective	3
	PSY,SOC, CRJ, SWK Elective	3

Grade/GPA Requirement - The minimum passing grade within the major concentration is C (a grade of C- is not acceptable). The student must maintain a minimum overall GPA of 2.5 with a GPA of 2.67 in the major courses in order to remain in the social work program.

Credit Requirements - A minimum of 120 credits is required for the bachelor degree.

Sport Management

Bachelor of Science
2024-2025 Curriculum
SPMG.BS

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Sport Management. Additional policies and procedures may be found in the current University Catalog.

GMC: Growing Mercy Connections
GENERAL EDUCATION AND CORE CURRICULUM

Skills for Exploring - 6 Credits

UNV100	Gmercyu Success	2
UNV101	Gmercyu Service	1
ENG101	College English	3

Signature Seminar - 6 Credits

	Seminar	3
	Seminar	3

Exploring Society and Global Diversity - 9 Credits

HIS	History Elective	3
	PSY, SOC, POL, or GEO	3
	HIS, PSY, SOC, POL, or GEO	3

Exploring the Natural World, Mathematics &Technology - 9 Credits

	BIO, CHM, PHY, or SCI	3
MTH	Math Elective	3
CIS	CIS Elective	3

Exploring the Spiritual World - 9 Credits

PHL	Philosophy Elective	3
RS	Religious Studies Elective	3
	RS or PHL Elective	3

Exploring the Arts and the Imagination - 9 Credits

ENG200	Public Speaking	3
ENG	ENG Elective	3
	ENG, MUS, ART, or Language	3

Open Electives 12 Credits

	Elective	3
	Elective	3
	Elective	3
	Elective	3

MAJOR

Prerequisites - 3 Credits

SPMT200	Foundations of Sport Management	3

Foundations of Business - 15 Credits

BUS101	Business Issues & Trends	3
ECN102	Microeconomics	3
ACC105	Principles of Accounting I	3
BUS212	International Business	3
BUS213	Human Resources and Professional Communication	3

Sport Management Core 33 credits

SPMT 350	Cases in Sport Management	3
SPMT 351	Strategic Sport Marketing	3
SPMT 352	Financing Sport Operations	3
SPMT 353	Introduction to Sport Law	3
SPMT 354	Administration and Organization of Sport Operations	3
SPMT 355	Sport Facility and Venue Management	3
SPMT 300	Role of Sport in Society	3
SPMT 305	Sport Sales, Sponsorship and Revenue Strategies	3
SPMT 455	Sport Mgt Internship	3
SPMT4000	Capstone	3
COMD 206	Public Relations	3

Major Electives ACC, BUS, COMD, ECN, MKT, SPMT - Select 4 (12 credits)

ACC, BUS, COMD, ECN, MKT, or SPMT		3
ACC, BUS, COMD, ECN, MKT, or SPMT		3
ACC, BUS, COMD, ECN, MKT, or SPMT		3
ACC, BUS, COMD, ECN, MKT, or SPMT		3

Grade/GPA Requirement - The minimum passing grade within the major is C (a grade of C- is not acceptable). The minimum major GPA is 2.0 and minimum cumulative GPA is 2.0.

Credit Requirements - A minimum of 120 credits is required for the bachelor degree.

Office of the Registrar
8/27/2024

Sports Management
Bachelor of Science
MBA 4+1 Option
2024-2025 Curriculum
SPMG.41MBA.BS

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Sports Management with MBA 4+1 option. Additional policies and procedures may be found in the current University Catalog.

GMC: Growing Mercy Connections

GENERAL EDUCATION AND CORE CURRICULUM

Skills for Exploring - 6 Credits

UNV100	GMercyU Success	2
UNV101	GMercyU Service	1
ENG101	College English	3

Signature Seminar - 6 Credits

	Seminar	3
	Seminar	3

Exploring Society and Global Diversity - 9 Credits

HIS	History Elective	3
	PSY, SOC, POL, or GEO	3
	HIS, PSY, SOC, POL, or GEO	3

Exploring the Natural World, Mathematics &Technology - 9 Credits

	BIO, CHM, PHY, or SCI	3
MTH	Math Elective	3
CIS	CIS Elective	3

Exploring the Spiritual World - 9 Credits

PHL	Philosophy Elective	3
RS	Religious Studies Elective	3
	RS or PHL Elective	3

Exploring the Arts and the Imagination - 9 Credits

ENG200	Public Speaking	3
ENG	ENG Elective	3
	ENG, MUS, ART, or Language	3

Open Elective - 6 credits

	Open Elective	3
	Open Elective	3

MAJOR

Prerequisites -3 Credits

SPMT200	Foundations of Sport Mamangement	3

Foundations of Business - 15 Credits

BUS101	Business Issues & Trends	3
ECN102	Microeconomics	3
ACC105	Principles of Accounting I	3
BUS212	International Business	3
BUS213	Human Resources and Professional Communication	3

Sport Management Core 33 credits

SPMT 350	Cases in Sport Management	3
SPMT 351	Strategic Sport Marketing	3
SPMT 352	Financing Sport Operations	3
SPMT 353	Introduction to Sport Law	3
SPMT 354	Administration and Organization of Sport Operations	3
SPMT 355	Sport Facility and Venue Management	3
SPMT 300	Role of Sport in Society	3
SPMT 305	Sport Sales, Sponsorship, and Revenue Strategies	3
SPMT 445	Sport Mgt Internship	3
SPMT4000	Capstone	3
COMD 206	Public Relations	3

MBA 4+1 Electives - 15 credits

Major Electives ACC, BUS, COMD, ECN, MKT, SPMT - Select 4 (12 credits)

ACC, BUS, COMD, ECN, MKT, or SPMT	3
ACC, BUS, COMD, ECN, MKT, or SPMT	3
ACC, BUS, COMD, ECN, MKT, or SPMT	3
ACC, BUS, COMD, ECN, MKT, or SPMT	3

MBA Option - 12 Credits

MBA610	Strategic Management	3
MBA620	Accounting for Decision Makers	3
MBA630	Marketing Planning	3
MBA640	Managing Business Operations	3

INTERNSHIP - One intership is required

Grade/GPA Requirement - The minimum passing grade within the undergraduate major is C (a grade of C- is not acceptable). A mimimum passing grade in the MBA courses is B (a grade of B- is not acceptable). The minimum major GPA is 2.0, minimum MBA option GPA is 3.0, and minimum cumulative GPA is 2.0.

Credit Requirements - A minimum of 120 credits is required for the bachelor degree. Students must take 132 credits to complete the MBA 4+1 option.

Office of the Registrar
Revised 8/27/2024

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for one of the Minors in School of Arts and Sciences. Additional policies and procedures may be found in the current University Catalog.

MINOR

Students accepted into a baccalaureate program other than Biology may earn a minor in Biological Sciences by completing 20-24 credits in Biology and Chemistry.

BIO203	General Biology I	3
BIO203L	General Biology I Lab	1
BIO204	General Biology II	3
BIO204L	General Biology II Lab	1
BIO	300 or 400 Level Elecitve*	3-4
BIO	300 or 400 Level Elecitve*	3-4
BIO	300 or 400 Level Elecitve	3-4
BIO	300 or 400 Level Elecitve	3-4

may include BIO230/230L and BIO251/251L

A maximum of 6 credits may be transferred from another University.
A minimum grade of "C" must be earned for each course.
"C-" is not acceptable.

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for one of the Minors in School of Arts and Sciences. Additional policies and procedures may be found in the current University Catalog.

MINOR

Students accepted into a baccalaureate program may earn a minor in Chemistry by completing 23 credits in Chemistry.

A maximum of 6 credits may be transferred from another University.
A minimum grade of "C" must be earned for each course.
"C-" is not acceptable.

CHM151	Principles of Chemistry I	3
CHM151L	Principles of Chemistry I Lab	1
CHM152	Principles of Chemistry II	3
CHM152L	Principles of Chemistry II Lab	1
CHM203	Organic Chemistry I	3
CHM203L	Organic Chemistry I Lab	1
CHM204	Organic Chemistry II	3
CHM204L	Organic Chemistry II Lab	1
CHM301	Biochemistry I	3
CHM301L	Biochemical Techniques Lab	1
CHM302	Biochemistry II	3

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for one of the Minors in School of Arts and Sciences. Additional policies and procedures may be found in the current University Catalog.

MINOR

A minimum of 18 credits is required for the minor in CIS.
A maximum of 6 credits may be transferred from another University.

All prerequisites for the chosen courses must be satisfied.
A minimum grade of "C" must be earned for each course.
"C-" is not acceptable.
Course substitutions will be considered at the discretion of the Program Coordinator.

Minor - 18 credits

CIS104 or CIS116	Programming I or Intro to Python	3
CIS114	Web Design I	3
CIS215	Relational Databases	3
CIS321	Computer Architechture	3
CIS	Elective (100 level or higher)	3
CIS	Elective (200 level or higher)	3

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for one of the Minors in School of Arts and Sciences. Additional policies and procedures may be found in the current University Catalog.

MINOR

Students accepted into the baccalaureate program other than Criminal Justice may earn a minor in Criminal Justice by completing 18 credits.

CRJ102	Introduction to Criminal Justice	3
CRJ215	Criminology	3
CRJ216	Race, Class, and Ethnicity	3
CRJ	Elective	3
CRJ	Elective	3
CRJ	Elective	3

A minimum of 18 credits is required for the minor in Criminal Justice.

A maximum of 6 credits may be transferred from another University.

All prerequisites for the chosen courses must be satisfied.

A minimum grade of "C" must be earned for each course.

"C-" is not acceptable.

Students approved for Early Entry to the Master of Public Health program may take up to 12 credits of coursework from the Master of Public Health degree program. These PUB-600 level courses may be substituted for undergraduate open electives to count towards the required credit hours of the bachelor's degree.

Digital Communications

Minor

2024-2025 Curriculum

DIGCM

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for one of the Minors in School of Business and Education. Additional policies and procedures may be found in the current University Catalog.

MINOR

Students accepted into a baccalaureate program other than Digital Communications may earn a minor in Digital Communications by completing the 6 courses (18 credits) listed on this sheet.

COMD115	Intro to Digital Communicatio	3
COMD201	Mobile Content Creation	3
COMD301	Podcasting	3
COMD302	Video Production & Editing	3
COMD310	DigComCrew 1 credit/semes	3
COMD304	Social Media Law & Ethics	3

A maximum of 6 credits may be transferred from another University.

A minimum grade of "C" must be earned for each course.

"C-" is not acceptable.

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for one of the Minors in School of Business. Additional policies procedures may be found in the current University Catalog.

MINOR

Students accepted into the baccalaureate program other than business may earn a minor in Health Care Administration by completing 6 courses (16 credits).

A maximum of 6 credits may be transferred from another University. A minimum grade of "C" must be earned for each

Minor - 16 credits

BUS101	Business Theory	1
ECN103	Macroeconomics	3
BUS378	Healthcare Rsk Management	3
HA312	Health Care Planning	3
HA401	Health Care Financial Management	3
HA402	Legal Issues in Health Administration	3

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for one of the Minors in School of Arts and Sciences. Additional policies and procedures may be found in the current University Catalog.

MINOR

Students accepted into a baccalaureate program other than History may earn a minor in history by completing 6 courses (18 credits) in History.

HIS107	World History I	3
HIS109	World History II	3
HIS131	American Civilization to 1877	3
HIS132	American Civilization from 1877	3
HIS	Elective	3
HIS	Elective	3

A maximum of 6 credits may be transferred from another University.
A minimum grade of "C" must be earned for each course.
"C-" is not acceptable.

History

Secondary Education Certification in Social Studies
Bachelor of Arts
With Special Education Certification Option
2024-2025 Curriculum
HIS.SPE.BA

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Arts in History with Secondary Education Certification and Special Education Certification. Additional policies and procedures may be found in the current University Catalog.

GMC: Growing Mercy Connections

GENERAL EDUCATION AND CORE CURRICULUM

Skills for Exploring - 6 Credits

UNV100	GMercyU Success	2
UNV101	GMercyU Service	1
ENG101	College English	3

Signature Seminar - 6 Credits

	Seminar	3
	Seminar	3

Exploring Society and Global Diversity - 15 Credits

SOC100	Principles of Sociology	3
POL101	American Government	3
PSY100	General Psychology	3
	Economic Elective	3
	Geography Elective	3

Exploring the Natural World, Mathematics

	CIS, BIO, CHM, PHY or SCI Elective	3
	MTH Elective	3
	MTH Elective	3

Exploring the Spiritual World - 9 Credits

	PHL Elective	3
	RS Elective	3
	RS Elective or PHL Elective	3

Exploring the Arts and the Imagination - 12 Credits

ENG200	Public Speaking	3
	Foreign Language[1]	3
	Foreign Language[1]	3
	ENG Elective[2]	3

[1] *Must be two semesters of the same foreign language (SPA201 does not fulfill this requirement).*

[2] *Students must take a literature-based course*

MAJOR

History - 30 Credits

HIS107	World History I	3
HIS109	World History II	3
HIS131	American Civilization to 1877	3
HIS132	American Civilization from 1877	3
HIS449	Historiography	3
HIS4000	Research Seminar Capstone	3
HIS	Elective	3
HIS	Elective	3
HIS	Elective	3
HIS	Elective	3

PA State Certification in Social Studies - 48 Credits

EDU100	Education in America	3
EDU222	Adolescent Psychology	3
EDU300	Pre-Student Teaching	3
EDU301	Educational Psychology	3
EDU319	Selected Topics in Sec Education	3
EDU325	Secondary Methods & Materials	3
EDU351	Meeting the Needs of English Language	3
EDU498	Student Teaching & Professional Seminar[3]	12
SPE215	Exceptional Person for Secondary Students	3
SPE231	Mild/Moderate Disabilities	3
SPE232	Students with Complex Needs in the Educational Setting	3
SPE331	Implementing Inclusionary Practices for Mild/Moderate Population	3
SPE332	Assessment and Instruction for Students with Complex Needs	3

[3] *Students must apply for approval through the School of Business and Education at the beginning of the spring semester (January/February) before the academic year they intend to take this course.*

Curriculum sheets for all education programs at Gwynedd Mercy University are subject to change pending program specific competency changes in certification by the Pennsylvania Department of Education. New regulations in 22 PA Code Chapter 49 may result in changes for teacher education programs at Gwynedd Mercy University.

INTERNSHIP- The school of Arts and Sciences recommends that all students complete a minimum of one internship for the bachelor degree program. An internship requires approval of the Dean.

Education Requirement - A student who receives a grade lower than a C+ in an education course will not be able to proceed to any other education course until the deficient course is repeated with a satisfactory grade of C+ or higher.

Grade/GPA Requirement - The minimum passing grade within the major is C (a grade of C- is not acceptable). Furthermore, after a student has completed two 15-week semesters as a declared history major, the student must have achieved and thereafter maintain a minimum GPA of 2.5 in the major in order to remain in the history program. The minimum cumulative GPA is 3.0.

Credit Requirements - A minimum of 135 credits is required for this degree.

Liberal Studies

Associate of Arts
2024-2025 Curriculum
LIB.AA

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Associate of Arts in Liberal Studies. Additional policies and procedures may be found in the current University Catalog.

GMC: Growing Mercy Connections

GENERAL EDUCATION AND CORE CURRICULUM

Skills for Exploring - 6 Credits

UNV100	GMercyU Success	2
UNV101	GMercyU Service	1
ENG101	College English	3

Signature Seminar - 6 Credits

	Seminar	3
	Seminar	3

Exploring Society and Global Diversity - 3 Credits

	SOC Elective	3

Exploring the Natural World, Mathematics & Technology - 3 Credits

	BIO, CHM, PHY or SCI Elective	3

Exploring the Spiritual World - 6 Credits

	PHL Elective	3
	RS Elective	3

Exploring the Arts and the Imagination - 6 Credits

	ENG, MUS, ART or Language Elective	3
	ENG, MUS, ART or Language Elective	3

Open Electives - 12 Credits

	Elective	3
	Elective	3
	Elective	3
	Elective	3

MAJOR

Language, Literature and Fine Arts - 6 Credits

ENG	Literature Elective	3
	LLFA Elective	3

Humanities - 12 Credits

	HIS Elective	3
	GEO, HIS, PHL, POL or RS Elective	3
	GEO, HIS, PHL, POL or RS Elective	3
	GEO, HIS, PHL, POL or RS Elective	3

Behavioral & Social Sciences - 3 Credits

PSY100	General Psychology	3

Grade/GPA Requirement - The minimum passing grade within the concentration is C (a grade of C- is not acceptable). The minimum major GPA is 2.0 and minimum cumulative GPA is 2.0.

Credit Requirements - A minimum of 63 credits is required for this degree.

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for one of the Minors in School of Arts and Sciences. Additional policies and procedures may be found in the current University Catalog.

MINOR

Students accepted into a baccalaureate program other than Mathematics may earn a minor in Mathematics by completing 19 credits in Mathematics.

A maximum of 8 credits may be transferred

All prerequisites for the chosen courses must be satisfied.

A minimum grade of "C" must be earned for each course. "C-" is not acceptable.

Minor - 19 credits

MTH245	Calculus I	4
MTH246	Calculus II	4 this is not a variable credit course
	MTH Elective	3
	MTH Elective	3
	MTH Elective	3
	MTH Elective or PHY241	3

12 credits of electives selected from the following:

MTH231	Discrete Mathematics	3
MTH234	Probability and Statistics	3
MTH235	Linear Algebra	3
MTH261	Programming for Math	3
MTH301	Multivariable Calculus	3
MTH302	Differential Equations	3
MTH303	College Geometry	3
MTH304	Number Theory	3
MTH305	Sets, Relations and Functions	3
MTH401	Abstract Algebra	3
MTH407	Probability Theory	3
MTH437	Special Topcs	3
PHY241	General Physics	3

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for one of the Minors in School of Arts and Sciences. Additional policies and procedures may be found in the current University Catalog.

MINOR

Students accepted into a baccalaureate program may earn a minor in microbiology by completing 19 credits in biology.

A maximum of 6 credits may be transferred from another University.
A minimum grade of "C" must be earned for each course.

"C-" is not acceptable.

All students complete all of the following:

BIO305	Biology of Microorganisms[1]	3
BIO305L	Biology of Microorganisms Lab[1]	1
BIO311	Virology	3
BIO307	Eukaryotic Microbiology	3
BIO 313	Immunology	3
BIO 414	Infectious Disease	3
BIO421 or BIO440	Biology Research or Internship[2]	3

[1] *BIO305 and 305L must be taken together.*

[2] *Internship or Research must be in microbiology research.*

Music
Minor
2024-2025 Curriculum

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for one of the Minors in School of Arts and Sciences. Additional policies and procedures may be found in the current University Catalog.

MINOR

Students accepted into a baccalaureate program may earn a minor in Music by completing 18 credits in Music

MUS100	Glee Club	6
MUS104	Music Appreciation I	3
MUS107	Music Therapy	3
MUS203	Intro to Broadway Musicals	3
MUS299	Piano Class	3

A maximum of 6 credits may be transferred from another University.
A minimum grade of "C" must be earned for each course.
"C-" is not acceptable.

If 3 credits in Glee Club - the following course is required:

SEM214	Divas of Music: From Bingen to Beyonce	3

Natural Science
Associate of Science
2024-2025 Curriculum
NSC.AS

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Associate of Science in Natural Science. Additional policies and procedures may be found in the current University Catalog.

GMC: Growing Mercy Connections
GENERAL EDUCATION AND CORE CURRICULUM

Skills for Exploring - 6 Credits

UNV100	GMercyU Success	2
UNV101	GMercyU Service	1
ENG101	College English	3

Signature Seminar - 6 Credits

	Seminar	3
	Seminar	3

Exploring Society and Global Diversity - 3 Credits

	HIS, PSY or SOC	3

Exploring the Natural World, Mathematics &Technology - 7 Credits

MTH234	Probability & Statistics	3
MTH245	Calculus I	4

Exploring the Spiritual World - 6 Credits

	PHL Elective	3
	RS Elective	3

Exploring the Arts and the Imagination - 3 Credits

	ENG Elective	3

MAJOR

Biology - 8 Credits

BIO203	General Biology I	3
BIO203L	General Biology I Lab	1
BIO204	General Biology II	3
BIO204L	General Biology II Lab	1

Chemistry - 16 Credits

CHM151	Principles of Chemistry I	3
CHM151L	Principles of Chemistry I Lab	1
CHM152	Principles of Chemistry II	3
CHM152L	Principles of Chemistry II Lab	1
CHM203	Organic Chemistry I	3
CHM203L	Organic Chemistry I Lab	1
CHM204	Organic Chemistry II	3
CHM204L	Organic Chemistry II Lab	1

Science Electives* - 7-8 credits

	Elective	3-4
	Elective	4

***Science Electives include any BIO, CHM, PHY, or SCI course at the 200-level or above not already included as a required course.**

Grade/GPA Requirement - The minimum passing grade within the major is C (a grade of C- is not acceptable). This includes MTH 234 and MTH 245. The minimum major GPA is 2.0 and minimum cumulative GPA is 2.0.

Credit Requirements - A minimum of 62 credits is required for this degree.

Philosophy

Minor

2024 -2025 Curriculum

PHL

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for one of the Minors in School of Arts and Sciences. Additional policies and procedures may be found in the current University Catalog.

MINOR

Students accepted into the baccalaureate program may earn a minor in Philosophy by completing 18 credits in Philosophy

PHL201	Ancient Philosophy[1]	3
PHL313	Modern Philosophy[2]	3
PHL240	Logic	3
	PHL Elective	3
	PHL Elective	3
	PHL Elective	3

[1] PHL 202 Medieval Philosophy may be substituted.

[2] PHL 305 Contemporary Philosophy may be substituted.

A minimum of 18 credits is required for the minor in Philosophy.

A maximum of 6 credits may be transferred from another University.

All prerequisites for the chosen courses must be satisfied.

A minimum grade of "C" must be earned for each course.

"C-" is not acceptable.

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for one of the Minors in School of Arts and Sciences. Additional policies and procedures may be found in the current University Catalog.

MINOR

Students accepted into the baccalaureate program may earn a minor in Psychology by completing 18 credits in Psychology.

PSY100	General Psychology	3
PSY111	Statistics	3
PSY	Psych Elective	3
PSY	Psych Elective	3
PSY	Psych Elective	3
PSY	Psych Elective	3

A minimum of 18 credits is required for the minor in Psychology.

A maximum of 6 credits may be transferred from another University.

All prerequisites for the chosen courses must be satisfied.

A minimum grade of "C" must be earned for each course.

"C-" is not acceptable.

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for one of the Minors in School of Arts and Sciences. Additional policies and procedures may be found in the current University Catalog.

MINOR

Students accepted into a baccalaureate program other than Public Health may earn a minor in Public Health by completing 18 credits in Public Health.

A maximum of 6 credits may be transferred from another University.
All prerequisites for the chosen courses must be satisfied.

A minimum grade of "C" must be earned for each course.

"C-" is not acceptable.

Minor - 18 credits

PUB 100	Introduction to Public Health	3
PUB 200	Health Behavior & Health Education	3
PUB 310	Introduction to Epidemiology	3
PUB	Public Health Elective	3
PUB	Public Health Elective	3
PUB	Public Health Elective	3

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for one of the Minors in School of Arts and Sciences. Additional policies and procedures may be found in the current University Catalog.

MINOR

Students accepted into a baccalaureate program may earn a minor in Religious Studies by completing 6 courses (18 credits) in Religious Studies.

A maximum of 6 credits may be transferred from another University.
A minimum grade of "C" must be earned for each course.
"C-" is not acceptable.

RS2000	Encountering Sacred Writings	3
RS111	History of Christianity	3
RS231	Bioethics	3

Select one of the following

RS105	Life & Meaning of Jesus	3
RS120	Contemporary Moral Problems	3

Select one of the following

RS241	Theology of Suffering	3
RS256	Christian Feminism	3

Select one of the following

RS115	World Religions	3
RS160	Religions in America	3

Special Education with Pre-K12 Special Education Certification
Bachelor of Science
2024-2025 curriculum
SPE.PK12.BS

A student must complete the course and credit requirements as defined on this curriculum sheet to be a candidate for the Bachelor of Science in Special Education with Special Education Certification. Additional policies and procedures may be found in the current University Catalog.

GENERAL EDUCATION AND CORE CURRICULUM

Skills for Exploring - 6 credits

UNV100	GMercyU Sucess	2
UNV101	GMercyU Service	1
ENG101	College English	3

Signature Seminar - 6 Credits

	Seminar*	3
	Seminar	3

*SEM361 is the recommended Seminar

Exploring Society and Global Diversity - 12 Credits

SOC	Elective	3
PSY200[1]	Developmental Psychology	3
HIS131 or HIS132	American Civilization	3
GEO	Geography Elective	3

[1] *Child Psychology can be transferred in to replace this course.*

Exploring the Natural World, Mathematics &Technology - 9 Credits

SCI	BIO, CHM, PHY, SCI Elective	3
MTH	MTH Elective*	3
MTH	MATH Elective*	3

* MTH103 or higher

Exploring the Spiritual World - 9 Credits

PHL	Elective	3
RS	Elective	3
RS/PHL	Elective	3

Exploring the Arts and the Imagination - 9 Credits

ENG	Elective	3
	Literature Elective[2]	3
MUS104	Music Appreciation[3]	3

2 must be a literature course with an ENG prefix

[3] or ART115 or ART116

Electives -6 credits

	Elective	3
	Elective	3

MAJOR

Core Courses for Education - 30 credits

EDU100	Education in America	3
EDU216	Foundations of Teaching & Learning Pre K-4	3
EDU226	Reading Sequence I - Foundation of Early Literacy Research	3
EDU227	Math Methods for Pre K-4	3
EDU228	Art and Humanities	3
EDU229	Instruction & Assessment	3
EDU309	Technology Integration in Education Pre K-8	3
EDU316	Reading Literacy Instruction, Assessment & Intervention	3
EDU351	Meeting the Needs of English Language Learners	3

Special Education Concentration - 33 credits

SPE205	Exceptional Person	3
SPE231	Setting	3
SPE232	Students with Complex Needs in the Inclusionary Setting	3
SPE332	Assessment and Instruction of Students with Complex Needs	3
SPE331	Implementing Inclusive Practices for the Mild/Moderate Population	3
EDU415	Pre-Student Teaching	3
EDU498	Student Teaching (Capstone)	12
EDU106	Family, School and Community Connections	3
EDU416	The Culturally Responsive Classroom	3

Curriculum sheets for all education programs at Gwynedd Mercy University are subject to change pending program specific competency changes in certification by the Pennsylvania Department of Education. New regulations in 22 PA Code Chapter 49 may result in changes for teacher education programs at Gwynedd Mercy University.

PA Certification - To qualify for Pennsylvania instructional I certification a student must complete all certification specific coursework, pass required qualifying tests (Pearson: PAPA & PECT), and validate clearances.

Grade/GPA Requirement - The minimum passing grade within the major is C+. A minimum major GPA and cumulative GPA of 3.0 is required to be considered in good academic standing and remain a student within the School of Education.

Credit Requirements - A minimum of 120 credits is required for this degree. An evaluation of transcripts will be necessary to determine the required coursework for transfer students.

PROGRAM
Integrated Studies
2 Year Program
2024-2025 Curriculum

This non-credit, non-degree audit option is for students enrolled in the Integrated Studies Curriculum.

GMC: Growing Mercy Connections

GENERAL EDUCATION AND CORE CURRICULUM

Skills for Exploring - 6 Credits

UNV100	GMercyU Success	2
UNV101	GMercyU Service	1
ENG002	Developmental Writing	3

Arts & Sciences Courses - 12 Credits

BIO, CHM, PHY, SCI, CIS or MTH	Biology, Chemistry, Physics, Science, Computer Information Science or Math Elective	3
HIS, SOC, PSY, GEO, COM	History, Psychology, Sociology, Communications or Geography Elective	3
PHL or REL	Religious Studies or Philosophy Elective	3
LLFA, MUS, ART or ENG	Literature, Music, Art or Theater Elective	3

Internships- Internal and External - 9 credits

	Internship	3
	Internship	3
	Internship	3

Open Electives 3 Credits

		3

AREA OF CONCENTRATION - CORE COURSES

15 Credits

			3
			3
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Credit Requirements (Audit) - 45

Integrated Studies
Four Year
2024-2025 Curriculum

This non-credit, non-degree audit option is for students enrolled in the Integrated Studies Curriculum.

GMC: Growing Mercy Connections

GENERAL EDUCATION AND CORE CURRICULUM

Skills for Exploring - 9 Credits

UNV100	GMercyU Success	2
UNV101	GMercyU Service	1
ENG 002/ 101	Developmental Writing or College English	3

Signature Seminar - 3 credits

SEM	Signature Seminar Course	3

Exploring Society and Global Diversity - 3 credits

HIS, PSY, SOC, GEO	History, Psychology, Sociology or Geography Elective	3

Exploring the Natural World, Mathematics and Technology - 6 credits

BIO, CHM, PHY or SCI	Biology, Chemistry, Physics or Science El	3
MTH or CIS	Math or Computer Information Science El	3

Exploring the Spiritual World - 3 credits

REL or PHL	Religion or Philosophy Elective	3

Exploring the Arts and Imagination - 3 credits

LLFA, MUS, ART, ENG	Literature, Art, Music, or Theater Elective	3

Internships- Internal and External - 21 credits

	Internship	3
	Internship	3
	Internship	3
	Internship	3
	Internship	3
	Internship	3
	Internship	3

Open Electives - 18 Credits

	Elective	3
	Elective	3
	Elective	3
	Elective	3
	Elective	3
	Elective	3

AREA OF CONCENTRATION - CORE COURSES

30 Credits

		3
		3
		3
		3
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		3
		3
		3
		3
		3

Credit Requirements (Audit)- 93

Course Name	Long Title	Description	Min Credits	Requisites (Syntax)
ACC-105	Principles of Accounting I	An introduction to basic principles of financial accounting, the effects of business transactions, and the effect on the financial statements. Learn how to prepare basic financial statements and to engage in decision making essentials in our economic system through analysis of receivables and inventories.	3.00	
ACC-106	Principles of Accounting II	An expansion of basic principles learned involving a deeper coverage of the complexities in the areas of accounting for depreciation, liabilities, and payroll taxes. Analysis of a corporation's shareholder's equity (bonds) and financial statements is stressed.	3.00	Take ACC-105; Minimum grade C. (Required, Previous).
ACC-205	Intermediate Accounting I	This course provides a study of generally accepted accounting principles and introducing international financial reporting standards, as they relate to financial reporting. The conceptual framework is established and accounting theory developed as the foundation for accounting principles, constraints and qualitative characteristics. Problems relating to income determination, classification and form and content of financial statements are stressed.	3.00	Take ACC-106; Minimum grade C. (Required, Previous).
ACC-206	Intermediate Accounting II	An expansion of the comprehensive study of generally accepted accounting principles and introducing the student of international financial reporting standards. Asset valuation, liability classification, analysis of stockholder's equity and more complex principles related to income determination in various business situations are discussed.	3.00	Take ACC-205; Minimum grade C. (Required, Previous).

ACC-207	Intermediate Acc III	An in-depth study of GAAP (Generally Accepted Accounting Principles) and IFRS (International Fin Reporting Standards) reporting issues dealing with earnings per share calculations, investments, derivatives, post-retirement accounting for benefits and pensions,lease accounting, revenue recognition, in-depth analysis of cash flow statements, and full disclosure.	3.00	Take ACC-206. (Required, Previous).
ACC-301	Managerial Accounting	The study of accounting as an aid for management decision-making. Cost behavior, budget planning and control, and performance measurement are among the topics, which will be discussed.	3.00	Take ACC-106. (Required, Previous). | Take ACC-302. (Required, Previous).
ACC-302	Financial Accounting	This course is an in-depth study of the role that financial accounting data plays in the decision-making process of managers of both for-profit and nonprofit organizations. Topics include examination of financial statements and financial statement analysis.	3.00	Take ACC-106; Minimum grade C. (Required, Previous).
ACC-305	Cost Accounting	An examination of the role and attitude of the cost manager and the skills necessary to gather information for the analysis of business situations. The goal of decision-making is stressed. The course contains analysis of costs including job, process and standard costing as well as the study of processes and efficiencies.	3.00	Take ACC-205. (Required, Previous).
ACC-315	Personal Taxes	An intensified course involving taxation of individuals; tax policy, tax research, tax history, technical tax provisions, and tax planning including tax practice suggestions.	3.00	Take ACC-106; Minimum grade C. (Required, Previous).

ACC-316	Investment and Business Taxation	A course designed to examine federal taxation of property transactions and the taxation of various forms of business organizations such as corporations, partnerships and S corporations.	3.00	Take ACC-315; Minimum grade C. (Required, Previous).
ACC-317	Accounting Information Systems	Principals involved in establishing an accounting information system included are source documents, internal control, and the interfaces needed for managerial control of the business. The integration of managerial accounting, information needs with the design and implementation of systems is studied.	3.00	Take ACC-106. (Required, Previous).
ACC-405	Advanced Accounting	This course includes aseries of discrete topics not previously included in other courses plus topics considered in greater depth here than in previous courses. Included are GAAP accounting, business combinations, government accounting, foreign currency translation and derivatives.	3.00	Take ACC-206. (Required, Previous).
ACC-406	Auditing	A study and critical appraisal of current auditing standards related to the examination of financial statements by an independent auditor for both public and privately owned businesses. The course also applies many of the same auditing techniques to discover fraud, through the use of case studies, exploring the moral and ethical problems and issues of the accountant in auditing and detecting fraud.	3.00	

ACC-408	Advanced Accounting II	This course will pursue further complex accounting issues not covered in previous courses. Topics will include: GAAP and IFRS handling of international currency transactions, fiduciary accounting, including both bankruptcy and estates and trusts, and accounting for non-profit organizations.	3.00	Take ACC-405. (Required, Previous).
ACC-437	Special Topics	This course provides opportunity to research a current accounting issue under GAAP or IFRS, comparing and contrasting the handling and application of the account theory and practice.	3.00	
ACC-440	Accounting Internship	A 240-hour work experience designed to provide the student with practical application of accounting principles. To be eligible for this internship, a minimum B average in all accounting courses is required as well as permission by the accounting adviser and the Dean of the School.	6.00	Take ACC-205. (Required, Previous). | Take ACC-315; Minimum grade B. (Recommended, Previous).
ACC-441	Internship in Public Accounting	A continuation of work experience designed to provide the student with practical application of accounting principles. To be eligible for this internship a minimum "B" average in all accounting courses is requires, as well as permission by the accounting advisor and the Dean of the School	3.00	Take ACC-205 ACC-315. (Required, Previous).
ACF-100	College Success		1.00	
ADVSTAN-ABD	Prior Learning Assessment	Pseudo course for ABD students	27.00	
ADVSTAN-ASSOC	Associate's Degree	Pseudo course used to provide students with advanced standing credit for a previously-earned Associate's degree.	1.00	
ADVSTAN-BACH	Bachelor's Degree	Pseudo course used to provide students with advanced standing credit for a previously-earned Bachelor's degree.	1.00	

ART-100	Basic Drawing	This introductory course in drawing focuses on line, value, perspective, and composition. It includes experiential drawing from landscape, still life and the figure.	3.00	
ART-105	Art Appreciation	This course introduces the origins and historical development of art from prehistoric times to the present day. Emphasis is placed on the relationship of design principles to various art forms including but not limited to sculpture, painting, architecture, photography and printmaking. Upon completion, students should be able to identify and analyze a variety of artistic styles, periods and media.	3.00	
ART-106	Painting I	Art elements, advanced drawing and composition, and color and design theory with studio work in acrylic and oil media receive emphasis in this beginning course, which includes work on still life, landscape, figure, and non-figurative compositions. (2-hour laboratory)	3.00	
ART-111	Watercolors	Students learn about various watercolor techniques, color and composition, and design through the painting of still-life subjects and landscapes.	3.00	
ART-115	Art History I	This course introduces works of art from ancient cave paintings to the Renaissance.	3.00	
ART-116	Art History II	Works of art from the Renaissance to the present are the focus of study in this course.	3.00	
ART-120	Introduction to Traditional Photography		3.00	

ART-122	Introduction to Digital Photography	This course is designed to narrow the gap between traditional (film) and digital photography. Through demonstrations and hands-on practice, students will learn the basic concepts and tools of Photoshop. They will also create digital images and develop a working method within a digital photographic context. Cameras are required for this course.	3.00	
ART-137	Sculpture	The study of the visual elements of art and how they relate to three-dimensional forms, the course explores many media as a way of exposing the students to the scope of sculpture. Lab Fee.	3.00	
ART-205	Modern Art	This course is a chronological survey of the history of modern architecture, sculpture, painting, and graphic arts in Europe and the US. The course begins with Impressionism and moved through the 20th century through Word War II. Emphasis is placed on the interaction between art and society, industry, design, urbanism, war and technology.	3.00	
ART-206	Contemporary Art	This course is a continuation of Modern Art. It is a chronological survey of the expansion of forms, media, issues, and participants in the art made in Europe and theUS from the aftermath of World War II to the present. Selected works of painting, sculpture, photography, architecture, performance, and video are examined as stylistic and historical objects addressing art history and theory, popular culture, politics, gender, race and a global culture.	3.00	

ART-299	Special Topics	This course allows students to explore an area of art history or participate in a studio art that is not otherwise offered in a regaular course in the catalog.	3.00	
ART-437	Special Topics	Course focuses on a medium and approach selected by the instructor.	3.00	
ASL-101	Fundamentals of American Sign Langua	American Sign Language Level 1 introduces the fundamentals of ASL as used by the Deaf community in the United States, parts of Canada, and a few other countries. ASL is not "English on the hands" or a visual code for English. Rather it is a visual-gestural communication system that incorporates the use of handshapes, facial expressions, mouth morphemes, body language, and space to convey information. The syntax of ASL is very different from English. This course will introduce students to fingerspelling, vocabulary, grammar, use of space, and non-manual markers used in American Sign Language. In addition, we will look at Deaf culture and examine how it differs from hearing culture.	3.00	
ASL-102	American Sign Language II	This course builds on the foundation of fundamentals of American Sign Language, ASL-101 in developing the skills and knowledge needed to converse in American Sign Language (ASL). Students will continue to expand their vocabulary and usage of ASL grammar and syntax. In addition, information on deaf culture will be provided and discussed.	3.00	Take ASL-101. (Required, Previous).
BAS-100	Introduction to Business Adult Studies		1.00	

BIO-101	Science of Life	An introduction to biology for non-majors. Basic principles of biology with emphasis on cell structure, energy metabolism, reproduction, genetics, diversity, and evolution. 3 lecture hours per week.	3.00	
BIO-103	Human Anatomy	This course for non-science major students investigates the human body, from cells to body systems. 3 lecture hours per week.	3.00	
BIO-107	Anatomy & Physiology I	A study of the basic concepts of human anatomy and physiology, beginning with cell biology and histology and continuing with a survey of skeletal, muscular, nervous, sensory, and endocrine systems. 3 lecture hours per week. Not accepted as credit towards the biology major.	3.00	Take BIO-107L. (Required, Concurrent).
BIO-107L	Anatomy & Physiology I	Laboratory studies of the structure and function of the systems included in BIO 107. 2 laboratory hours per week. Not accepted as credit towards the biology major. Students enrolling in a non-term section of the laboratory should be aware that they will be required to purchase the necessary lab kit.	1.00	Take BIO-107; Minimum grade C. (Required, Concurrent).
BIO-108	Anatomy & Physiology II	A continued study of the basic structural and functional aspects of hematology, immunology, cardiovascular, respiratory, digestive, renal and reproductive systems. 3 lecture hours per week. Not accepted as credit towards the biology major.	3.00	Take BIO-107; Minimum grade C. (Required, Previous). | Take BIO-108L. (Required, Concurrent).

BIO-108L	Anatomy & Physiology II	Laboratory studies of the structure and functions of the systems included in BIO 108. 2 laboratory hours per week. Not accepted as credit towards the biology major. Students enrolling in a non-term section of the laboratory should be aware that they will be required to purchase the necessary lab kit.	1.00	Take BIO-108. (Required, Concurrent).
BIO-111	Microbiology	An introduction to the microbial world, including discussion of the morphology, metabolism, growth and control of microorganisms. Topics include human infection, resistance and immunity. 3 lecture hours per week. Offered in the summer. Not accepted as credit towards the biology major.	3.00	Take BIO-111L. (Required, Concurrent).
BIO-111L	Microbiology	Basic microbiological techniques, biochemical and physiological reactions and identification of selected microorganisms. 2 1/2 laboratory hours per week. Offered in the summer. Not accepted as credit towards the biology major. Students enrolling in a non-term section of the laboratory should be aware that they will be required to purchase the necessary lab kit.	1.00	Take BIO-111. (Required, Concurrent).
BIO-114	Human Genetics	This course for non-science-major students investigates normal patterns of inheritance and their biologic basis as well as how genetic abnormalities results in inborn genetic disorders. The course will additionally emphasize the important social, political, legal and ethical issues raised by genetic technology. 3 lecture hours per week. Offered in alternate fall semesters. Not accepted as credit towards the biology major	3.00	

BIO-115	Biology of Aging	Topics include theories of aging, discussion of organ systems of the body from the standpoint of the normal functions and specific age-related changes and disorders, as well as needs of the older adult. 3 lecture hours per week. Not accepted as credit towards the biologymajor.	3.00	
BIO-121	Microbiology for the Health Sciences	An integrated lecture and laboratory course utilizing case studies to introduce students in the health sciences to the world of microorganisms and issues they may face involving microbes in the field of health care. Topics will include the structure and function of microorganisms, their growth and control, as well as their role in infection and human resistance and immunity. Basic handling and identification of microorganisms will be discussed in the laboratory component. For non-biology majors only. 3 lecture hours per week and 5 laboratory sessions/recitations per semester. Not accepted as credit towards the biology major.	3.00	

BIO-203	General Biology I	An introduction to life science designed as a molecular investigation into living things, beginning with the cell. Cellular chemistry, structures and functions will be addressed. Physiological processes such as respiration and photosynthesis are discussed, as are the molecular aspects of cell division, genetics and gene expression. The course continues with an introduction into how genetics influences development, evolution, phylogeny and speciation. 3 lecture hours per week. Offered in the fall semester.	3.00	Take BIO-203L. (Required, Concurrent).
BIO-203L	General Biology I	Laboratory investigations designed to supplement and clarify basic biological concepts introduced in BIO 203, including studies into eukaryotic and prokaryotic cells and cellular processes, molecular biology and genetics. 3 laboratory hours per week. Offered in the fall semester.	1.00	Take BIO-203. (Required, Concurrent).
BIO-204	General Biology II	An introduction into organismal biology beginning with basic systematics and species classification with an investigation into the biodiversity of the animal and plant kingdoms. The structure, function and development of animal systems will be discussed, as will plant growth, response and reproduction. The course culminates with an examination of ecology and animal behavior. 3 lecture hours per week. Offered in the spring semester.	3.00	Take BIO-203 BIO-203L; Minimum grade C. (Required, Previous). | Take BIO-204L. (Required, Concurrent).

BIO-204L	General Biology II	Laboratory investigations designed to supplement and clarify basic biological concepts and species classifications introduced in BIO 204, including the examination of living and preserved specimens from various phylogenetic kingdoms to gain a familiarity with animal and plant anatomy and physiology. 3 laboratory hours per week. Offered in the spring semester.	1.00	Take BIO-203; Minimum grade C. (Required, Previous). | Take BIO-204; Minimum grade C. (Required, Concurrent).
BIO-230	Principles of Ecology	A study of the basic hierarchal structure of ecological patterns from the individual organism to the globe. Determination of basic ecology patterns and causes of those patterns will be discussed in terms of abiotic and biotic factors with the underlying evolutionary causes. This class is writing intensive with a least five writing assignments and essay exams. 2 lecture hours per week.	2.00	Take BIO-204 BIO-204L; Minimum grade C. (Required, Previous). | Take BIO-230L. (Required, Concurrent).
BIO-230L	Principles of Ecology	An inquiry-based field laboratory in which students develop a research question and experimental design, perform research, and collect and analyze data in appropriate scientific formats. Topics discussed include different approaches to field research, appropriate experimental design, data analysis, and presentation. 3 laboratory hours per week.	1.00	Take BIO-230. (Required, Previous or concurrent).

BIO-251	Genetics	An investigation into the fundamental principles of Mendelian and non-Mendelian inheritance and the molecular and cellular basis of heredity, including the molecular and biochemical processes behind inheritance, gene expression and development. Additional topics include pedigree analysis, mutation and cancer, the conflict between nature and nurture, modern DNA technology, population genetics, evolution, and the ethical impact of genetics on society. 3 lecture hours per week. Offered in the spring semester.	3.00	Take BIO-203 BIO-203L CHM-203 CHM-203L. (Required, Previous).
BIO-251L	Genetics	The genetics techniques laboratory is designed to introduce the student to the fundamentals of experimentation in basic Mendelian and non-Mendelian principles using model genetic systems as well as molecular genetics techniques. 3 laboratory hours per week. Offered in the spring semester.	1.00	Take BIO-251. (Required, Previous or concurrent).
BIO-299	Selected Topics in Biology	A study of a specialized subject area which may vary based on student/faculty interest. For non-major students only. The topic, course structure and instructor will be announced prior to pre-registration. There are no prerequisites.	3.00	

BIO-302	Vertebrate Anatomy	This is an integrative biological study of structural and functional anatomy of the vertebrate classes. It utilizes an organ system approach to the study of comparative anatomy, considers unique adaptations of individual vertebrate groups and incorporates evolutionary relationships in conjunction with aspects of vertebrate behavior, ecology and paleontology. Lecture and reading assignments incorporate research data from current literature. 3 lecture hours per week.	3.00	Take BIO-204 BIO-204L. (Required, Previous). | Take BIO-302L. (Required, Concurrent).
BIO-302L	Vertebrate Anatomy	This is an organ-based study of select specimens from the vertebrate classes, and includes a number of special topics, e.g. adaptations to flight. The laboratory promotes skill development, including a variety of investigative techniques. 3 laboratory hours per week.	1.00	
BIO-305	Biology of Microorganisms	A study of the biology and chemistry of microorganisms including their morphology, metabolism, genetics, growth and control, as well as their interactions with host cells. 3 lecture hours per week. Offered in alternate fall semesters.	3.00	Take BIO-203 BIO-203L CHM-203 CHM-203L. (Required, Previous). | Take BIO-305L. (Required, Concurrent).
BIO-305L	Biology of Microorganisms	Basic microbiological laboratory techniques including those used for the isolation, cultivation, enumeration, and identification of microorganisms. 3 laboratory hours per week. Offered in alternate fall semesters.	1.00	Take BIO-305. (Required, Previous or concurrent).

BIO-307	Eukaryotic Microbiology	A continuation of BIO 305 focusing solely upon eukaryotic microorganisms. The course will be divided into three sections focusing upon the morphology, metabolism, evolution, and ecology of the three categories of eukaryotic microorganisms: Protists, fungi, and helminthes. 3 lecture hours per week. Offered in alternate spring semesters.	3.00	Take BIO-203 BIO-203L BIO-305 BIO-305L. (Required, Previous).
BIO-310	Mycology	A detailed study of important fungi with emphasis on their biology, physiology and significance. Current research on the control of fungi and treatment of fungal diseases is examined. 4 lecture/laboratory hours per week.	3.00	Take BIO-203 BIO-203L. (Required, Previous).
BIO-311	Virology	A comprehensive modern approach to the field of virology that focuses on the biology, application, and control of viruses. Topics include, but are not limited to, virus morphology and replication, evolution and extinction, emerging pathogens, gene and bacteriophage therapy, antiviral drugs, and virus-immune system interactions. 3 lecture hours per week. Offered in alternate fall semesters.	3.00	Take BIO-203 BIO-203L. (Required, Previous).
BIO-312	Parasitology	Study of the morphology, distribution, symptoms, treatment, prevention, and control of important parasites. 2 lecture hours per week.	2.00	Take BIO-203 BIO-203L. (Required, Previous). | Take BIO-312L. (Required, Concurrent).

BIO-313	Immunology	The mechanisms, cells, and molecules involved in immunological responses will be examined in this course. Emphasis is on comparison of antibody and cytokine responses. Resistance to infectious organisms, allergic responses, tissue transplantation, and autoimmune diseases will also be discussed. 3 lecture hours per week. Offered in alternate spring semesters.	3.00	Take BIO-203 BIO-203L. (Required, Previous).
BIO-317	Advanced Physiology I	Advanced Physiology explores the regulatory mechanisms involved in maintaining and controlling a homeostatic environment at the subcellular, cellular, and organismal levels. The course begins with a survey of the principles of regulatory and cell physiology and continues with an investigation of electrophysiology and the physiology of the human nervous, muscular, and endocrine systems. This course emphasizes an understanding of how the body functions under normal conditions (in the absence of disease). Deviations from normality associated with pathological conditions will be discussed to help demonstrate important concepts in human physiology. 3 lecture hours per week.	3.00	Take BIO-108 or BIO-204. (Required, Previous).
BIO-318	Advanced Physiology II	Advanced Physiology II is a continuation of the study of homeostatic regulatory mechanisms using selected organ systems, including the cardiovascular, respiratory, digestive, renal, reproductive, and immune systems. 3 lecture hours per week.	3.00	Take BIO-317; Minimum grade C. (Required, Previous).

BIO-4000	Biology Seminar I-Capstone	The first of a three-part biology capstone course series. The capstone course(s) help the student to reflect upon how expertise in their discipline has been integrated with the university mission, core values and learning outcomes during the course of their education. Students will be exposed to options for their future and prepare for their post-graduate plans as well as begin research for their senior thesis. The class will additionally initiate a service project to be completed by graduation and begin the compilation of a portfolio to be submitted in the third capstone course. 1 conference hour per week. Junior status required. Offered in the spring semester.	1.00	Take 60 credits. (Required, Previous).
BIO-4001	Biology Seminar II-Capstone	The second of a three-part biology capstone course series. The capstone course(s) help the student to reflect upon how expertise in their discipline has been integrated with the university mission, core values and learning outcomes during the course of their education. Students will meet both as a class for literature and peer reviews as well as individually with an assigned thesis advisor during the formulation of their senior thesis. The class will continue the work of the service project initiated in BIO 4000 and continue the compilation of the portfolio to be submitted in the third capstone course. 1 conference hour per week. Senior status required. Offered in the fall semester.	1.00	Take BIO-4000. (Required, Previous).

BIO-4002	Biology Seminar III-Capstone	The third of a three-part biology capstone course series. The capstone course(s) help the student to reflect upon how expertise in their discipline has been integrated with the university mission, core values and learning outcomes during the course of their education. Students will formally present their written thesis to a broader audience. Students will actively demonstrate proficiency in the discipline via a comprehensive examination and be required to self-assess their growth with regard to the GMercyU core values and learning outcomes, as well as the general education and biology program goals through the submission of a portfolio of representative assignments and experiences spanning their university career. Finally, students will complete a service project initiated in BIO 4000. 1 conference hour per week. Senior status required. Offered in the spring semester.	1.00	Take BIO-4001. (Required, Previous).
BIO-402	Molecular Biology of the Cell	An investigation into the components that comprise cells, how those components are formed as well as how cells function individually and as part of a multicellular whole. Topics will include organelle structure and function, molecular signaling, membrane transport, the cytoskeleton and the cell cycle, as well as control mechanisms in gene expression and loss of control in cancer. 3 lecture hours per week. Offered in the fall semester.	3.00	Take BIO-203 BIO-203L CHM-204 CHM-204L CHM-301. (Required, Previous). | Take BIO-402L. (Required, Concurrent).

BIO-402L	Molecular Biology of the Cell	This is a project-driven laboratory course that introduces students to the world of mammalian cell culture. In addition to learning basic cell culture techniques, students will use cell viability assays, spectrophotometry, RNA isolation, reverse transcription PCR, and DNA gel electrophoresis to investigate important research questions in cell biology. Students will also gain experience in experimental design, data analysis, presentation of experimental results, and maintenance of a detailed laboratory notebook. 3 laboratory hours per week.	1.00	Take BIO-402. (Required, Previous or concurrent).
BIO-414	Infectious Diseases	A mixed lecture and case study approach to human infectious disease. The course explores the processes of transmission, pathogenesis, interaction with the immune response, and evolution of infectious microorganisms. Specifically, the course is focused upon host-pathogen relationships, transmission dynamics, and mechanism of disease emergence. 3 lecture hours per week. Offered in alternate spring semesters.	3.00	Take BIO-203 BIO-203L. (Required, Previous).

BIO-415	Developmental Biology	A study into the biochemical, molecular and genetic factors that regulate organismal growth and development. The field of classical embryology will be combined with molecular biology to investigate the mechanisms by which DNA dictates organism form and function. The course will cover topics including cell fate determination and differentiation, fertilization, embryogenesis, pattern formation, the regulation of gene expression during development, plant and animal cell lineages, tissue and organ formation, gene rearrangements in adult cells, aging, and developmental responses to the environment. Molecular mechanisms of development will be examined in species ranging from bacteria to higher plants and animals. Offered in the spring semester. 3 lecture hours per week.	3.00	Take BIO-251 BIO-402 CHM-301. (Required, Previous). | Take BIO-415L. (Required, Concurrent).
BIO-415L	Developmental Biology	The laboratory is designed to supplement the material presented in the developmental biology lecture by introducing students to the fundamental model systems utilized in the study of developmental processes. Patterns of development will be investigated in both plant and animal species using both prepared specimens and living models. 3 laboratory hours per week. Offered in the spring semester.	1.00	Take BIO-415. (Required, Previous or concurrent).

BIO-421	Biology Research	This is an independent course of research under the direction of a member of the science faculty. Students will participate in a research project involving a literature review, laboratory research, and data analysis. Students will be expected for formalize their experience with a presentation in written, oral or poster format. Students may earn research credit more than once, but only 3 credits may be used to satisfy the biology major requirements. Permission of instructorrequired.	3.00	Take BIO-430. (Required, Previous or concurrent).
BIO-430	Research Process and Techniques	This course will prepare students to conduct research or participate in an internship in the sciences. The course must be taken prior to or in conjunction with enrollment in BIO 421 or BIO 440. May be taken more than once.		
BIO-437	Special Topics	This is an in-depth study of a specialized subject area. The selected topic varies based on student/faculty interest and current research advances. Topic, course structure, credit and instructor will be announced prior to preregistration. Course may be repeated if topic is different.	1.00	Take BIO-203 BIO-203L. (Required, Previous).
BIO-437L	Special Topics		1.00	
BIO-439	Independent Study	Investigation of selected topics.	1.00	Take 60 credits. (Required, Previous).
BIO-440	Internship	A work experience with a minimum of 120-hours designed to afford the student a practical experience in the application of biological techniques and practices.	3.00	Take BIO-430. (Required, Previous or concurrent).

BUS-101	Business Theory	An overview of the theoretical framework and structure of today's business environment isstudied. Content areas include management, e-business, ethics and social responsibility, business organization, human resource management, international business and current business topics.	1.00	
BUS-205	Principles of Management	This course requires an analysis of the managerial processes with emphases on the planning, organizing, directing and control functions used by managers to accomplish the goals of the organization. Related behavioral topics will be included in the discussions. Course requirements will include a research paper and Internet assignments.	3.00	Take BUS-101. (Required, Previous).
BUS-207	Principles of Marketing	An overview of marketing theory and application in the context of the corporate, global and digital environment is studied. Topics include strategic planning, consumer behavior and customer experience design, business consumer marketing, developing and managing product offerings, marketing research and intelligence, advertising, public relations, sales promotions, pricing strategies and developing a marketing plan.	3.00	
BUS-209	Business Statistics I	An introductory course in the use of statistics in business. Topics covered include measures of averages and dispersion, probability theory, probability distributions, sampling theory and estimation.	3.00	

BUS-210	Marketing and Consumer Behavior	An overview of marketing theory in the context of the corporate environment and consumer behavior. Topics include marketing strategy, opportunities, consumer behavior, segmentation, marketing mix, and the external and internal influences on the consumer including the effects of demographics, and social and psychological variables on buyer behavior.	3.00	
BUS-212	International Business	An overview of the global market and its challenges for the U.S. businessperson. The student will look at the operation of the multinational company, international business activities, agreements between nations and other topics related to participation in global activities.	3.00	Take 1 group (Take BUS-101 /Take BUS-323). (Required, Previous).
BUS-213	Human Resources and Prof Communica	This course will examine the aspects of talent management in the context of organizational goals. Topics include recruiting, selection, training and development, compensation and safety. A focus on professional communication and other soft skills reflects today's expectations in the workplace.	3.00	Take BUS-101. (Required, Previous).
BUS-214	Business Ethics	A discussion of the impact of ethics on today's business world with content areas to include business social responsibilities, rights of stakeholders, government interaction and international ethical practices is studied. The student will be expected to analyze cases and to write opinion reports using APA format as a part of the course requirements.	3.00	Take BUS-101. (Required, Previous).

BUS-230	Business Law I	An introduction to the general framework of the law and how the law impacts business operations. The student will examine the basic elements of the law, its historical development, contracts, agency, sale of goods and various forms of business organizations. Student requirements will include case analysis and a review of research in the field.	3.00	
BUS-292	Business Case Studies	This course applies the business case method of learning various business situations that illustrate business strategy development. The evaluation of cases illustrates the causes of business problems, available solutions, and the impact of managerial choices on both the business enterprise and society in general.	3.00	Take BUS-230. (Required, Previous).
BUS-310	Principles of Finance	This course is an introduction to the role of finance in the economy. Financial markets, debt and equity instruments, capital budgeting, inflation, and the role of the financial manager are examined.	3.00	Take ACC-106. (Required, Previous).
BUS-311	Money, Banking & Financial Institutions	Money, credit and financial instruments; banks, other financial institutions and the operation of the Federal Reserve System are discussed in relation to economic activity, inflation and unemployment.	3.00	Take ECN-103 BUS-310. (Required, Previous).
BUS-312	Managerial Finance	An examination of financial decision making in the firm, including the sources of funds, capital structure and long-range financial growth are studied.	3.00	Take BUS-310. (Required, Previous).

BUS-313	Investments	An introduction to the securities markets, their operations and regulations and alternative investment opportunities are presented. Corporate and government issues, risk and portfolio development will be considered. Current market conditions will be discussed.	3.00	Take BUS-310. (Required, Previous).
BUS-314	International Finance	This course considers the nature and scope of international financial management. Direct foreign investment, international exchange, U.S. balance of payment, and the multinational enterprise will be discussed.	3.00	Take BUS-212 BUS-310. (Required, Previous).
BUS-318	Operations Management	The course will consider the operational aspects of running a manufacturing or service organization. Topics will include layout considerations, service requirements, inventory control and a preview of today's operations challenges. Course requirements will include case studies, end of chapter review questions and small off-site assignments.	3.00	Take BUS-101. (Required, Previous).
BUS-319	Purchasing and Contracting	Introduction to the procurement function. Specification of products and services, selection of suppliers, price, delivery, and other requirements; contract negotiations will be discussed.	3.00	Take BUS-101. (Required, Previous).
BUS-320	Small Business Management	This course examines the start-up and operation of a small business. Emphasis will be placed on the business plan, financial options, managerial challenges and day-to-day operations. The student will be expected to conduct an analysis of a business opportunity as a part of the course requirements.	3.00	Take BUS-101. (Required, Previous).

BUS-323	Business Management and Leadership	This course provides the student with an overview of management and leadership processes within an organization. By applying principles of planning, organizing, staffing, directing, controlling, and team development and building - to a comprehensive team project - the student will develop an understanding of the role of manager in today's organization.	3.00	
BUS-324	Derivatives	This course examines valuation and hedging of options, forward contracts, futures contracts, swaps, and other derivatives. Examines fundamental tools commonly used for pricing and hedging and options and futures contracts.	3.00	Take BUS-310. (Required, Previous).
BUS-325	Investments II		3.00	
BUS-333	Advertising & Digital Promotion Design	An overview of the various offline and online media available to advertisers, the factors influencing the choice of media and the role played by advertising agencies are studied. Topics include the role of advertising in society, effective consumer communication strategies, consumer analytics, segmentation, targeting and positioning consumers, creating digital and non-digital strategies, planning and buying media, executing an advertising plan, developing a message and return on investment strategies and management.	3.00	Take BUS-207. (Required, Previous).

BUS-334	Consumer Behavior	This course provides an analysis of the consumer decision process and customer experience design strategies in the market place. Special emphasis is placed on the external and internal influences on the consumer including the effects of demographic, social and psychological variables. Topics include developing strategies, variations in behavior, changing societal values, consumer perceptions, learning and memory theory, consumer motivation and attitudes, self-concept and lifestyle issues, information analysis, post purchase management, organizational buying and marketing regulations.	3.00	Take BUS-207. (Required, Previous).
BUS-340	Business Statistics II	This course is a continuation of BUS 209. Topics include hypothesis testing, regression and correlation techniques, time series analysis, index numbers, nonparametric techniques and analysis of variance.	3.00	Take BUS-209; Minimum grade C. (Required, Previous).
BUS-342	Business Statistics	The use of statistics in business will be explored. Topics covered include measures of averages and dispersions, probability theory and distributions, sampling, tests of hypothesis, regression, and correlation.	3.00	Take BUS-323. (Required, Previous).

BUS-350	Principles of Sports Management	This introductory level course provides the student with an overview of the structure of the sports industry and highlights the scope and variety of career opportunities in the area. The value of professional management to sports organizations will also be emphasized. Attention will be given to the issues facing sport organizations and the use of management techniques to solve business-related problems.	3.00	
BUS-351	Sports Marketing	This course provides the student with basic knowledge and understanding of sport marketing and promotions for the educational, recreational and professional sport. The components of the course include developing products, sponsorships, special events, fund raising, public relations, promotions, and utilizing radio and television networks.	3.00	Take BUS-207 BUS-350. (Required, Previous).
BUS-352	Sport Business and Finance	This course is designed to prepare the prospective sport manager with an overview of the major financial issues facing the sport industry. An analysis of the following areas will be undertaken; sources of revenue for sports organizations, a comparison of public and private sector funding in sports, and investment of public resources into private sporting facilities.	3.00	Take BUS-101 BUS-350. (Required, Previous).

BUS-353	Sport Law	This application of legal principles is considered in relation to professional and amateur sports. Emphasis is placed on tort liabilities and the regulation of sport in a variety of settings. The governance structure of professional and amateur sports organizations will also be discussed.	3.00	Take BUS-230 BUS-350. (Required, Previous).
BUS-354	Athletics Administration	This course is designed to introduce the student to the management issues faced by administrators within collegiate and high school athletics departments. Students will develop an understanding of issues such as governance, scheduling, NCAA and conference compliance, gender equity and Title IX, conference membership issues, departmental structure, and organizational goals in athletics, legal issues, and operating procedures.	3.00	Take BUS-101 BUS-350. (Required, Previous).
BUS-355	Facility Management	This course investigates the functions of sport managers in the design, operation, and financing of sport facilities. Students will examine the issues pertaining to management of public and private arenas, stadiums, and multipurpose facilities. Management of temporary facilities for special events will also be considered.	3.00	Take BUS-205. (Required, Previous).
BUS-373	Labor and Industrial Relations	This course includes topics such as collective bargaining, union and management negotiating strategies, the grievance process and a consideration of public sector bargaining. The student will be expected to complete a research paper and to review different types of grievances as a part of their coursework.	3.00	

BUS-374	Employment Law	A survey course introducing the laws that impact the employee-employer relationship. Thestudent will analyze how the law affects areas such as hiring, compensation and safety as well as the laws governing discrimination. A Pennsylvania application will be included where appropriate. The student will be evaluated on the basis of examinations, case analysis, legal research and Internet use.	3.00	Take BUS-205. (Required, Previous).
BUS-375	Risk Management	The use of risk management techniques as tools to improve the efficiency and effectiveness of the organization are studied. The student will be introduced to the risk management process, various non-insurance activities to control risks in the workplace, safety in the workplace and current issues facing the businessperson. Coursework will include a research paper, case analysis and classroom discussions.	3.00	Take BUS-101. (Required, Previous).
BUS-376	Employee Benefits	This course will include consideration of the history of benefits, health insurance and its issues, other benefit options, administration and evaluation of employee benefit plans. The student will be expected to complete a research paper, perform case analysis and participate in classroom discussions.	3.00	Take BUS-205. (Required, Previous).

BUS-377	Training and Development	The student will take an in-depth look at training and its importance to the organization. Topics in this course include preparing the organization for training, evaluation of various training methods and employee development. The student will be required to complete a research paper, analyze cases and design a training program.	3.00	Take BUS-205. (Required, Previous).
BUS-378	Healthcare Risk Management	Risk Management affects the entire organization and is commonly referred to as Enterprise Risk Management (ERM). The focus for healthcare organizations is to reduce risk in all areas with the goals of quality improvement and cost reduction. The student will be introduced to the risk management process, current federal and state legislation, cost and benefits of safety programs in the healthcare setting, strategies for medical error and liability reduction, the use of healthcare information technology to reduce risk, current topics in health insurance, and managing risk in integrated healthcare delivery systems. Coursework will include a research paper, case analysis and classroom discussions and presentations.	3.00	Take BUS-101. (Required, Previous).
BUS-379	Seminar: Human Resources Developme	Policies and programs concerned with the allocation, utilization, development, and maintenance of human resources are presented. A case study approach with emphasis on student research and interaction.	3.00	Take BUS-213. (Required, Previous).

BUS-381	Organization Theory and Behavior	This course examines the systematic study of behavior and attitudes in organizations. The question of why people in organizations feel and behave as they do is examined through the study of motivation, communications, personality, leadership, and group dynamics.	3.00	Take BUS-101. (Required, Previous).
BUS-391	Current Business Issues	This course is an independent research paper, which reviews current events in business. Permission of the Dean of the School is required.	1.00	
BUS-4000	Seminar: Business Policies & Strategies	Using a business simulation/case approach, this course is a study of management policy as an integrative force to all other functions of businesses; i.e., marketing, manufacturing, finance, personnel. The course represents an insight into the strategies behind corporate policies.	3.00	Take BUS-209. (Required, Previous). | Take BUS-214. (Required, Previous). | Take BUS-205. (Required, Previous). | Take BUS-207. (Required, Previous).
BUS-4001	Seminar: Business Policies and Strateg	Using a business simulation/case approach, and by integrating learning team experiences with classroom theory this course is a study of management policy as an integrative force to all other functions of businesses; i.e., marketing, manufacturing, finance, personnel. The course represents an insight into the strategies behind corporate policies.	4.00	Take ACC-302. (Required, Previous). | Take BUS-310. (Required, Previous). | Take BUS-323. (Required, Previous).
BUS-405	Marketing Decision Making Using Analy	This course develops a comprehensive overview of marketing strategy. Management decision- making in all areas of marketing is addressed. Strategic planning and implementation in segmentation, product, distribution, promotion, and pricing will be included.	3.00	Take BUS-207. (Required, Previous). | Take BUS-323. (Required, Previous).

BUS-407	Marketing Research and Analytics	Research techniques/methods on the collection and analysis of data used as a basis for market identification, product planning, consumer behavior, pricing policy, and sales strategy are studied. Students will learn and use Google Analytics to learn marketing metrics and how the data gained through online research can be used in the marketing management of an online business enterprise.	3.00	Take BUS-207. (Required, Previous).
BUS-410	Online Business Marketing/Mgt Strateg	This course presents theories and applications necessary to develop and manage online digital strategies. Topics include an introduction to e-marketing strategies, e-mail marketing, online advertising, affiliate Marketing, search engine marketing, search engine optimization, social media strategies, crowd sourcing, viral marketing, online reputation management, web public relations, web site design and development theories, web analytics and conversion optimization, mobile marketing strategies and customer experience management.	3.00	Take BUS-207. (Required, Previous).

BUS-421	Corporate Studies	This course provides students the opportunity to complete an in-depth study of a service corporation, or several service corporations, so to better understand the integration that is required in management practices within a corporate business structure. The course will focus on the challenges, opportunities and integration of corporate management, administration, marketing, human resource management, leadership and, as applicable, global operations and management.	3.00	Take BUS-207. (Required, Previous). | Take BUS-101. (Required, Previous).
BUS-437	Special Topics	This course provides opportunity for investigation of a selected topic or topics designed to integrate and deepen the student's comprehension and application of business theory and practice.	3.00	
BUS-438	Social Media Marketing	An in-depth study of the theories, processes, and application of social media marketing within an organization. The course will explore strategies to build social communities and better understand its opportunities and organizational impact. The concept of a social business will be studied through the analysis of the approaches to implement social technologies. The course will also explore the planning and implementation processes of social business initiatives.	3.00	Take BUS-207. (Required, Previous).
BUS-439	Independent Study	This course allows the student to investigate selected topics. Registration with permission of the Dean of the School and the Vice President for Academic Affairs.	1.00	

BUS-440	Internship	This is a 240-hour work experience designed to afford the student a practical experience in the application of business techniques and practices.	6.00	
BUS-441	Internship	This is a 120-hour work experience designed to afford the student a practical experience in the application of business techniques and practices.	3.00	
BUS-455	Sport Management Seminar	The internship requirement is considered to be one of the most critical components of the Sport Management program. Student will undertake a 120-240 hour supervised internship. This opportunity is expected to enhance the student's academic experiences, provide additional work experience, and networking opportunities. Internship experiences may take place in any of the varied sport industry settings. This course deos not replac e BUS-4000.	3.00	Take BUS-350. (Required, Previous).
BUS-513	US Business Immersion		1.00	
CAP-4000	Integrative Reflections Mercy Connection		3.00	
CHM-105	Living Chemistry	An introduction to chemistry designed to promote scientific literacy for the non-science student. Emphasis is non-mathematical and focuses on the applications of chemical principles to situations encountered in modern life, including preservation of natural resources, medicine and genetics, and consumer products. 3 lecture hours per week.	3.00	

CHM-111	Chemistry for the Allied Health Sciences	An introduction to general, organic and biological chemistry for students in the health professions. Topics include the structure, properties and reactions of inorganic, organic and biological compounds, solution chemistry, gas laws, energetic, acid-base chemistry, equilibrium, kinetics, electrochemistry and nuclear chemistry. Emphasis is on physiological and clinical applications. 3 lecture hours per week. Not accepted as credit towards the biology major.	3.00	Take CHM-111L. (Required, Concurrent).
CHM-111L	Chemistry for Allied Health Sciences Lab	Application of the experimental techniques of chemistry to the study of stoichiometry, gas laws, thermochemistry, solutions and the structure, function and reactions of organic and biological compounds. 3 laboratory hours per week. Students enrolling in a non-term section of the laboratory should be aware that they will be required to purchase the necessary lab kit.	1.00	Take CHM-111. (Required, Previous or concurrent).
CHM-115	Chemistry for the Health Profession	An introduction to the principles of general chemistry for students of the health professions. Topics include the structure, properties and reactions of inorganic compounds, nuclear chemistry, stoichiometry, gas laws, solution chemistry, thermochemistry, equilibrium, kinetics, and acid-base chemistry. Emphasis is on physiological and clinical correlations. 3 lecture hours per week.	3.00	Take CHM-115L. (Required, Concurrent).

CHM-115L	Chemistry for the Health Profession	Introduction to the experimental techniques of chemistry applying the principles of stoichiometry, gas laws, thermochemistry and solution chemistry to the study of the composition and reactions of compounds. 3 laboratory hours per week.	1.00	Take CHM-115. (Required, Concurrent).
CHM-116	Chemistry for Health Professions II	An introduction to organic and biological chemistry for students of the health professions. Topics include the structure, properties and reactions of organic compounds, carbohydrates, lipids, proteins, and nucleic acids, enzyme activity and metabolic pathways and the storage and transmission of genetic information. Emphasis is on physiological and clinical correlations. 3 lecture hours per week.	3.00	Take CHM-115; Minimum grade C. (Required, Previous). | Take CHM-116L. (Required, Concurrent).
CHM-116L	Chemistry for Health Professions II	Application of the experimental techniques of chemistry to the study of the structure, function and reactions of organic and biological compounds. 3 laboratory hours per week.	1.00	Take CHM-115 CHM-115L. (Required, Previous). | Take CHM-116. (Required, Previous or concurrent).
CHM-151	Principles of Chemistry I	Chemical compounds and reactions; terminology, stoichiometry, solution chemistry, gas laws, thermochemistry, electronic structure and chemical bonding. 3 lecture hours and 1 recitation hour per week. Offered in the fall semester.	3.00	Take CHM-151L CHM-151R. (Required, Concurrent).
CHM-151L	Principles of Chemistry I	Application of the principles of stoichiometry, gas laws and solution chemistry to the synthesis, separation and identification of compounds. 3 laboratory hours per week. Offered in the fall semester.	1.00	Take CHM-151 CHM-151R. (Required, Concurrent).

CHM-151R	Principles of Chemistry I			Take CHM-151 CHM-151L. (Required, Concurrent).
CHM-152	Principles of Chemistry II	Condensed states of matter, properties of solutions, chemical kinetics, electrochemistry and nuclear chemistry. 3 lecture hours and 1 recitation hour per week. Offered in the spring semester.	3.00	Take CHM-151; Minimum grade C. (Required, Previous). | Take CHM-152L CHM-152R. (Required, Concurrent).
CHM-152L	Principles of Chemistry II	Laboratory investigations of properties of solutions, chemical kinetics and chemical equilibrium emphasizing techniques of quantitative analysis, including both traditional gravimetric and volumetric methods and instrumental methods of spectrophotometry and chromatography. 3 laboratory hours per week. Offered in the spring semester.	1.00	Take CHM-151 CHM-151L. (Required, Previous). | Take CHM-152. (Required, Previous or concurrent).
CHM-152R	Principles of Chemistry II			
CHM-203	Organic Chemistry I	An introduction to the molecular structure and reactivity of carbon-based compounds. Emphasis is given to the relationships between molecular structure and chemical and physical properties. Topics include theories of chemical bonding, isomerism and stereochemistry, IR and NMR spectroscopy, and the mechanisms of fundamental reactions (i.e., substitution, elimination, addition). 3 lecture hours and 1 recitation hour per week. Offered in the fall semester.	3.00	Take CHM-152 CHM-152L. (Required, Previous). | Take CHM-203L CHM-203R. (Required, Concurrent).

CHM-203L	Organic Chemistry I	A techniques-focused course to develop skill with common organic chemistry lab techniques including separations, purifications, and the use of spectroscopic and analytical equipment (e.g., IR, GC, HPLC) to characterize substances. Experiments demonstrate theoretical principles from CHM 203. 3 laboratory hours per week. Offered in the fall semester.	1.00	Take CHM-203. (Required, Previous or concurrent).
CHM-203R	Organic Chemistry I			Take CHM-152 CHM-152L. (Required, Previous). | Take CHM-203. (Required, Concurrent).
CHM-204	Organic Chemistry II	Continuation of CHM 203. Topics include aromaticity, organometallics, oxidation and reduction, and carbonyl chemistry. Connections to biology are emphasized, where appropriate. 3 lecture hours and 1 recitation hour per week. Offered in the spring semester.	3.00	Take CHM-203 CHM-203L; Minimum grade C. (Required, Previous). | Take CHM-204L CHM-204R. (Required, Concurrent).
CHM-204L	Organic Chemistry II	Continuation of CHM 203L. Experiments illustrate multistep organic synthesis and demonstrate theoretical concepts from CHM 204.	1.00	Take CHM-204. (Required, Previous or concurrent).
CHM-204R	Organic Chemistry II			Take CHM-204. (Required, Concurrent).
CHM-299	Selected Topics in Chemistry	A study of a specialized subject area which may vary based on student/faculty interest. For non-major students only. The topic, course structure and instructor will be announced prior to pre-registration. There are no prerequisites.	3.00	

CHM-301	Biochemistry I	Chemical structure, function and reaction of biologically important molecules, including nucleic acids, proteins, carbohydrates and lipids; biological membranes; enzyme kinetics, regulation and mechanisms. 3 lecture hours per week. Offered in the fall semester.	3.00	Take CHM-204 CHM-204L BIO-203 BIO-203L. (Required, Previous). | Take CHM-301L. (Required, Concurrent).
CHM-301L	Biochemical Techniques Lab	A laboratory techniques course, which applies methods of modern biochemical separation and analysis, including spectrophotometry, chromatography, electrophoresis and immunochemistry, to the quantitative investigation of biochemical systems. 3 hours laboratory per week. Offered in the fall semester.	1.00	Take CHM-204 CHM-204L BIO-203 BIO-203L. (Required, Previous). | Take CHM-301. (Required, Previous or concurrent).
CHM-302	Biochemistry II	Intermediary metabolic pathways; photosynthesis; integration and regulation of mammalian metabolism. 3 lecture hours per week. Offered in the spring semester.	3.00	Take CHM-301; Minimum grade C. (Required, Previous).
CHM-437	Special Topics	This is an in-depth study of a specialized subject area. The special topic varies based on student/faculty interest. Topic, course structure and instructor will be announced prior to preregistration. This course may be used to satisfy a biology elective in the biology major. 3 lecture hours per week.	3.00	Take CHM-152 CHM-152L CHM-204 CHM-204L. (Required, Previous).

CIS-100	Inside the Laptop: Exploring Technology	This course is designed as a general education course for students who are not currently computer information science majors but find technology interesting enough that they would enjoy exploring it further. Learn how computing evolved and how an email you send from your laptop can travel across the globe in mere seconds. This course will cover computer hardware and the software that enables humans to interact with machines. Students will learn basic computing math, coding, and will even work in groups to create their own AI (Artificial Intelligence) chatbot. If you ever wanted to take a computer apart to see how it works - this course is for you. (Not required for CIS majors)	3.00	
CIS-101	Introduction to Desktop Computing	Open to all majors, this course will provide students with the computer skills necessary to be successful in both school and the workplace. Using Windows operating system, students will learn file management techniques such as configuring folder options and digital file organization. Windows shortcuts, how to encrypt data, backup options, cloud storage, video conferencing, and the University's learning management system (LMS) will also be covered. How to use artificial intelligent tools like ChatGPT, Gemini, and Microsoft’s Copilot will also be introduced. Students will learn Word, Excel, and PowerPoint using the latest version of Microsoft's Office Suite. (Not required for CIS majors)	3.00	

CIS-102	Emerging Internet Technologies	This course serves two purposes: (1) to learn about emerging Internet technologies and (2) to master the skills necessary to use the Internet more effectively for research. Students will learn how to discern the quality of information on the Internet, identify scholarly from non-scholarly sources, utilize specialized directories, and optimize search engine queries. How to avoid plagiarism and understanding copyright laws will also be discussed. Students will research emerging Internet topics while taking advantage of the many online tools available to them. After completing a research paper on an assigned topic, students will create a presentation to highlight their work utilizing the latest techniques, resources, and software. By learning how to use available existing technologies, students enrolled in this class will be better prepared in their academic, personal, and professional endeavors.	3.00	

CIS-104	Programming I	This course is designed as a first programming course for CIS majors or anyone interested in programming. Taught in one of the industry's leading programming language C++ or Java, this course will cover the structured and procedural programming aspects of the language, including top-down design, loops, conditional structures, use of variables, scope, arithmetic operations, processing records, Boolean algebra, and reinforcement of basic algorithmic design. This will give the student a good foundation for more advanced topics in programming.	3.00	
CIS-110	Information Systems	This course is designed to provide students, future information system managers, with the skills necessary to understand and manage the technologies which have become an integral part of today's business landscape. Major topics include management in a digital world, development and acquiring information systems, improving business processes, business intelligence using data analytics, artificial intelligence and robotics, and enhancing the organization through social media. The impact of mobile computing, cloud computing, the Internet of Things (IoT), and outsourcing will be discussed. Students will learn how to apply a systems approach to problem solving and the systems development life cycle (SDLC).	3.00	

CIS-114	Web Design I	This class teaches students how to create a website from scratch using HTML and CSS. Topics include content planning and visual aesthetics including design and layout of images and text, the end-user experience (UX), and adaptive cross-device design. The basic elements of the latest versions of HTML and Cascading Style Sheets (CSS) will be covered including site design and page formatting, graphic manipulation for web content, Search Engine Optimization (SEO), as well as browser, mobile device, and server capabilities. Students will learn how the web works and what happens when a webpage is viewed in a web browser across multiple types of devices. By the end of the course students will be able to publish their own websites with code they have written themselves.	3.00	

CIS-115	Introduction to Artificial Intelligence	This course introduces students to the field of artificial intelligence (AI) and data mining. By examining how datasets from mined information are harnessed for machine learning, students will gain a deeper understanding of how artificial intelligence can be utilized. AI is presently being used in everyday applications such as Gmail, Siri, and Netflix. From selfpowered automobiles and military drones, to marketing research and fraud monitoring, this course will examine the history, present day use, and future of artificial intelligence. Topics discussed include autonomous machines, privacy, ethics, data analytics, neural networks, singularity, and quantum computing. Open to all majors.	3.00	
CIS-116	Introduction to Python	Python is a general-purpose programming language popular with game developers, web designers and artificial intelligence engineers. Used by YouTube, Drop Box, and Google, Python is easy to read, learn, and use. This course will introduce the student to basic programming concepts though the use of fun examples and exercises designed to help the student gain experience. This beginners course is open to all majors.	3.00	

CIS-203	Systems Analysis and Design	Current topics in systems analysis and design will be covered with a focus on the core set of skills that all analysts and project managers must possess, along with an overview of current project management and CASE tools. Students will learn about each phase of the software development life cycle (SDLC) for a project including: requirements analysis and determination, project scheduling, process modeling, user-interface design, program design, implementation, maintenance, and review. Also addressed is the systems analysis and design of emerging technologies, such as agile methods, cloud computing, and mobile applications.	3.00	Take CIS-104 or CIS-116. (Required, Previous).
CIS-204	Programming II	This course is designed as a second programming course which concentrates on the object-oriented aspects of programming. Topics including object properties and methods, inheritance, and polymorphism. This course will continue utilizing either the C++ or Java programming language. Students will gain valuable industry skills with several hands-on programming assignments.	3.00	Take CIS-104. (Required, Previous).

CIS-205	Machine Learning	In this course students will learn how algorithms are used in machine learning. Algorithmic theories will be examined as possible catalysts for making machines smarter. Learn how computers are capable of acting without being explicitly programmed. Supervised, unsupervised, and reinforcement algorithms will be examined. Students will learn how to apply machine learning algorithms to real-life problems and evaluate their effectiveness. Machine bias will also be discussed.	3.00	Take CIS-115. (Required, Previous or concurrent).
CIS-215	Relational Databases	This course provides students with a hands-on practical approach to the Relational Database Model and SQL (Structured Query Language). Topics include normalization, design methodology, DBMS functions, and basic database administration. Database management approaches such as client/server databases, data warehouses, and cloud computing platforms will be covered. Security strategies and Database backup and recovery best practices will be discussed. Students will learn how to design and code a Relational Database using the latest version of Microsoft Access DBMS and Azure Managed Cloud Database. By the completion of this course, students should be able to understand an organization's database requirements and translate those requirements into a functional relational database.	3.00	Take 1 courses; From Subject CIS. (Required, Previous).

CIS-230	Networking	This course provides the student with the foundation necessary to be successful in any field of computing. Students will be introduced to the Open Systems Interconnection (OSI) model and Transmission Control Protocol/Internet Protocol (TCP/IP) suite. Structured cabling, network topologies, routing and switching, network connectivity and troubleshooting will be covered. Students will learn about virtualization, cloud computing, and wireless technologies. With a focus on networking operating systems, the latest Microsoft Windows Operating System and Server will be used to explore DHCP, DNS, and wired and wireless network communications. This course is aligned with the CompTIA+ guidelines for networking.	3.00	

CIS-240	Cybercrime	This course provides the student with the knowledge and skills necessary to identify, track and prosecute the cybercriminal. Exposes the student to the process of detecting attacks and collecting evidence in a forensically sound manner with the intent to report crime and prevent future attacks. Students are introduced to advanced techniques in computer investigation and analysis with interest in generating potential legal evidence, provided preparation to identify evidence in computer related crime and abuse cases, as well as track the intrusive hacker's path through a client's system or network. Students are introduced to tools used in investigations, investigating network traffic, web attacks, Denial-of-Service (DoS) attacks and corporate espionage. Topics covered include cyberbullying, organized cybercrime, cyberwarfare, cyberterrorism, and hacktivism.	3.00	

CIS-241	Cybersecurity	Technology is growing at a rapid pace and, unfortunately, most devices with connectivity capabilities are developed and marketed too hastily. Security is an afterthought, if it is even considered at all. This course will introduce students to the interdisciplinary field of cybersecurity. By examining current and emerging technologies and events through selected readings, students will explore the vulnerabilities and risks these technologies introduce into our lives. Topics include the Internet of things (IoT), cybercrime, cyberwarfare, and cyberterrorism. This course is open to all majors. No technical background required.	3.00	
CIS-299	Special Topics	This course explores a selected topic or topics designed to integrate and deepen the students' comprehension and application of computer information science theory and practice. Specific topics will be identified in the course title when posted to the schedule.	3.00	
CIS-301	Algorithms and Data Structures	This advanced programming class stresses the concept of programming as a method of analyzing, stating and solving problems on a computer. This course includes both structured and non-structured logic as the solution to mathematical and data progressing problems. Topics include: arithmetic operations, working with data files, processing records, loops, Boolean algebra, linked lists, stacks, queues, recursion, binary trees, multi-way trees, graphs and sorting.	3.00	Take CIS-204. (Required, Previous).

CIS-304	Event-Driven Programming	Students will be instructed in the fundamentals of event-driven programming where functions are determined by events such as user actions. Service oriented and time driven programs, event and exception handlers, trigger functions, user created events, anticipation of events, error trapping, and user interface design will be covered. ASP.net web pages, file I/O database connectivity, and web services will also be covered. Students will work hands-on using the latest tools and techniques to create their own program.	3.00	Take CIS-204. (Required, Previous).
CIS-311	Application and Embedded ML	In this course students are introduced to the fundamentals of AI and robotics. Using current open-source technologies students will create a program that will be executed by a small-scale robot. Students will evaluate and apply various algorithms in order to gain a better understanding of the complexity surrounding autonomous applications.	3.00	Take CIS-115, CIS-205. (Required, Previous).
CIS-312	Data Analytics	This course focuses on developing interactive programming code for extracting, cleansing, wrangling, transforming, reshaping, and analyzing data. Students will learn common data types, where data is derived from, and the challenges practitioners face in the modern world of "Big Data." Using a multidisciplinary approach, examples from business, social sciences, public health and laboratory sciences will be utilized as students explore predictive analytics and data science techniques which employ Python. Data privacy and ethics will be explored.	3.00	Take CIS-116. (Required, Previous).

CIS-318	Introduction to Linux	This course introduces students to the Linux operating systems. Beginning with a brief history of Linux and Unix, students will learn how to determine the best distribution (distro) to download and install based on organizational needs. Fundamentals such as system, commands, utilities, text editing, processing utilities, and permissions will be covered.	3.00	Take CIS-230 (Required, Previous).
CIS-320	Computer Applications in Business	This course gives students a cursory overview of the major computer based business systems found in businesses today. Systems that will be looked at include E-commerce, Accounting Information Systems, Human Resource Information Systems and Enterprise Resource Planning Systems. In addition, the course will explore how knowledgeable workers can solve typical business problems through the use of advanced Microsoft Office features found in Word, Excel and Access. (5 weeks) (School of Graduate & Professional Studies only)	3.00	

CIS-321	Computer Architecture	This course provides students with an in-depth look at computer hardware, software, and the interaction between the two. By breaking computer organization down in a hierarchical manner, students will gain a thorough understanding of computer architecture. Students will learn the history of modern-day computers, the Von Neumann architecture model, circuitry, Boolean logic, logic gates, instruction sets, processor arithmetic and control functions, input/output, memory management and storage, machine code, and assembly and compile processes. In addition to using the Little Man Computer (LMC) prototype to understand the stored program concept, students will complete hands-on computer hardware builds.	3.00	Take 1 courses; From Subject CIS; From Level 100. (Required, Previous).
CIS-330	Network Administration	A more advanced study of computer systems and network administration using the latest Microsoft Server operating system. Topics include management of database, print, DHCP, DNS and other servers. Students will gain hands-on practical experience working with Windows Active Directory. File management, virtualization, Microsoft Azure cloud computing services are also discussed. Various security issues facing networks today as well as emerging technologies will be addressed.	3.00	Take CIS-230. (Required, Previous).

CIS-340	Computer Forensics	This course introduces the student to the field of computer forensics and digital investigations. Students will learn the skills necessary to launch and complete a successful computer investigation through hands-on data acquisition, analysis, and reporting. Students will learn the components necessary to create an effective, efficient, and secure computer forensic lab. Popular tools and forensic methodologies currently used in the industry will be introduced. Network forensics and the examination of non-traditional devices will also be discussed. Students will work on hands-on labs using the software and techniques discussed in class.	3.00	Take CIS-230, CIS-240 (Required, Previous).
CIS-341	IT Security	In this course students acquire the knowledge and skills necessary to securely manage and operate an IT infrastructure. Students will learn fundamental security basics such as the confidentiality, integrity, and availability of data in motion and data at rest, resilient network configurations, network hardening, encryption and authentication, intrusion detection, cryptography, and PKI infrastructure. In addition to becoming familiar with the threat landscape, students will learn how to identify and mitigate threats. Virtualization and storage security, incident response, and disaster recovery best practices will be discussed.	3.00	Take CIS-241 (Required, Previous).

CIS-350	Multimedia	Students will gain valuable hands-on experience creating multimedia applications that can be used for a wide variety of purposes. This course provides an overview of multimedia and its professional applications in websites, gaming, education, marketing, and entertainment. Students will use the latest open-source technologies, software, and techniques.	3.00	
CIS-4000	Capstone	This course is designed to be taken at the end of the CIS program, applying the culmination of knowledge gained in all program courses and incorporating many facets of the major. Students will work in teams to design, develop and implement a solution to a real-world IT problem, or work independently on a comprehensive research project. After creating a portfolio of work from their courses over their entire career in the CIS program, students will present their project work at the end of the semester.	3.00	Take CIS-301 or CIS-304. (Required, Previous).
CIS-401	Deep Learning	This course is designed to provide students with an opportunity to research a selected topic or topics in order to integrate and deepen the student's comprehension and application of Artificial Neural Networks (ANNs) and Deep Machine Learning.	3.00	Take CIS-311. (Required, Previous).

CIS-410	Operating Systems	A study of operating systems concepts including processes, memory management, file systems, storage systems, input and output, networking, and security, as well as other topics will be presented. Students will learn basic operating system abstractions, mechanisms, and their implementations. Study of the most recent operating systems will be covered in parallel with concepts taught. Students will gain a practical understanding of how processes, file and storage systems and security function as elements of any operating system.	3.00	Take CIS-204 or CIS-304. (Required, Previous).
CIS-420	Mobile Application Development	This course is an advanced course in software development for mobile devices using the latest technologies in the industry for mobile phone development. Students will learn how to determine what operating systems are available for smart phones, what tools, hardware and software are needed to develop applications for different types of phones. This course will stay current with the industry at the time the course is offered and will continue to adapt to the smart phone market.	3.00	Take CIS-116 or CIS-204 (Required, Previous).

CIS-424	Web Design II	This is an advanced level course continuing the development of web site design utilizing current applications, programming languages, and tools popular in the industry today. This course is designed to incorporate skills learned in the introductory web design course and add in dynamic web functionality by connection to back-end databases, e-commerce support, chatbots, and learning more advanced features of web applications. The student will culminate the semester by creating their own dynamic web site.	3.00	Take CIS-114. (Required, Previous).
CIS-437	Special Topics	This course provides opportunity for investigation of a selected topic or topics designed to integrate and deepen the student's comprehension and application of computer information science theory and practice.	3.00	
CIS-439	Independent Study	This option affords students the opportunity to pursue research in a particular field of interest. This is not a traditional classroom setting.	3.00	
CIS-440	Internship	A work experience with a minimum of 120-hours designed to afford the student a practical experience in the field of Computer Information Science and information technology.	3.00	
CIS-450	Multimedia II	This course allows students to apply the multimedia techniques learned in Multimedia I, to gaming technology. Students will learn the basic elements of game design and development, while working hands-on with the latest gaming platforms to create their own game.	3.00	Take CIS-116 CIS-350. (Required, Previous).

COMD-115	Introduction to Digital Communcation	Students explore the use of social and digital media as a means to gather information, communicate, consume news, create identities and create communities. Through an examination of the digital divide, privacy and AI, students broaden their understanding of digital and social media. Students develop pre-professional logos and create audio and video content.	3.00	
COMD-200	Digital Analytics & Visualization	Students will explore digital analytics, big data, and data visualization while earning a Google Analytics certification. Hands-on projects will focus on campaign tracking, tagging, web traffic measurement, dashboards and more. Opportunity to earn Google Analytics Certification.	3.00	Take COMD-115 or BUS-207. (Required, Previous).
COMD-201	Mobile Content Creation	Students are introduced to the creation of visual and audio content for use on social and digital media platforms utilizing the same smart phone they use everyday. Basic skills such as framing, composition, audio quality and website development will be covered in theory and with hands-on application. Students will host projects on their own websites. Smartphone and APP purchase required.	3.00	Take COMD-115. (Required, Previous).

COMD-206	Public Relations	This course covers the development of the public relations industry from its historical beginnings to contemporary application, including the relationship between theory and practice. While reviewing many specific areas of the field including media relations and crisis communication, the course highlights the core of utilizing public opinion and persuasion, as well as the arena of strategic counsel. Opportunity to earn CisionPoint Certification.	3.00	
COMD-217	Digital Media Culture & Society	Students will explore the relationship between digital media and culture, domestically and in the global setting. Topics include convergence, mobile media, digital gaming, journalism, augmented reality and globalization. Opportunity to earn Twitter Flight Deck Certification	3.00	
COMD-218	Policy & Regulation	Media policy and regulation will be covered in the context of the first amendment, public interest, licensing, ownership, privacy, digitalization and global pressures.	3.00	Take COMD-217. (Required, Previous).

COMD-300	Online Content/Search Engine Optimiza	Online content -- video, blogs, images, podcasts and more --- are often designed to reach targeted audiences to nurture relationships and lead online consumers to conversion. In this coures, students learn content development skills that connect communication objectives to innovative, research-based strategies including search engine optimization. Hands-on content assignments address building awareness and social communities as well as e-commerce and conversion. Projects will be incorporated into students' online digital portfolios. Opportunity to earn industry-recognized certifications.	3.00	
COMD-301	Podcasting	Podcasting in journalism, publishing and promoting continues to grow. In this course, students will build upon the basic audio skills developed in prior courses to produce audience-targeted and technically competent podcasts. We will explore planning, recording, interviewing, editing, structure and storytelling along with technical concepts. Hosting, distribution and monetizing will also be covered.	3.00	Take COMD-201. (Required, Previous).
COMD-302	Video Production & Editing	Students will learn video production in both the studio and in the field, with a focus on framing, lighting, microphone placement, composition, audio for video, and more. We will also cover post-production, editing strategies and story-telling. This is a hands-on course. Opportunity to earn YouTube Certification.	3.00	Take COMD-201. (Required, Previous).

COMD-303	Media Ethics	In this course, students examine ethical standards and practices in mass media, as well as the key ethical issues confronting mass communicators today. Case studies, ethical decision- making models, and industry standards will be used to show the impact of decisions media professionals make.	3.00	
COMD-304	Social Media Law & Ethics	In many ways, regulations of digital and social media have been outpaced by the rate of their innovation. Lawmakers and ethicists address compelling issues such as cyberbullying, privacy rights, mental health impacts and intellectual property as they arise. Explore regulation and ethics related to free expression, privacy, and data collection from the perspectives of media professionals, content creators, audiences and college students. Recent cases such as Facebook's privacy breaches, Instagram's negative impact on the mental health of teen girls are integrated into the course. Online behavior such as revenge, defamation and attempts at regulation through social media community rules and employer policies are addressed.	3.00	
COMD-310	DigiCom Crew Production	In this hands-on content creation course, students cover GMercyU events and issues with published video and audio content. Utilizing planning, interviewing, storytelling, production and post-production skills, students create a pre-professional portfolio of content. Pre-reqs: COMD301, COMD302 This course is repeatable up to 3 times for a total of 3 credits.	1.00	Take COMD-301 COMD-302. (Required, Previous).

COMD-400	Digital Media Economics & Budgeting	Digital and social media, media convergence, connectivity and immediacy have disrupted media business models, created space for few major players in social and digital media, changed the way content is produced and distributed and altered advertising and public relations messaging and profit centers. This course explores the broad economic issues impacting digital and social businesses within today's media landscape. We will discuss key economic principles influencing the communication and media industries including broadcasting, newspapers, motion pictures, music, video games, advertising and public relations. Opportunity to earn Hootsuite Certification	3.00	Take COMD-217. (Required, Previous).
COMD-4000	Digital Communications Capstone	This capstone course is project oriented and will require students to apply skills in strategic planning, messaging to audience, gathering information, and producing content.	3.00	Take 60 credits. (Required, Previous).
COMD-405	Digital Communications Internship	This is a 120-hour work experience designed to afford the student a practical experience in social and digital media fields, content production techniques and/or analytic practices.	3.00	
COMD-437	Special Topics	This course provides opportunity for investigation of a selected topic or topics designed to integrate and deepen the student's comprehension and application of digital and social media theory and practice.	3.00	

CRJ-102	Introduction to Criminal Justice	A survey of the American criminal justice system and its components: police, courts and correction. The course is designed to describe the functions of the system from arrest through trial, appeal, sentencing, correction and parole. The object of the course is to provide the student with a procedural framework of the criminal justice process. (Also SOC 102.)	3.00	
CRJ-201	Cultural Criminology	This course will look at the cultural influences on crime and deviance. It will examine the issues prevalent in global and local cultures and how this causes and effects crime and deviance. Through the examination of ethnographic texts and contemporary sources, the course will explore the role of culture, media, politics, and demographic factors, on crime, deviance, and the fear of crime. Specifically, the course will look at the emerging issues of terrorism, the politics of gender, and green cultural criminology.	3.00	
CRJ-205	Stalking & Domestic Violence	This course will introduce students to the topics of stalking and domestic violence from a criminological, sociological, and psychological perspective. In this course students will look at the social factors that contribute to the incidence and prevalence of both stalking and domestic violence. Students will examine victim outcomes and the criminal justice response to these crimes. Students must be at least a sophomore or receive permission of the Instructor.	3.00	

CRJ-207	Drugs Society & Criminal Justice	The American justice system has struggled to confront the problems related to drugs in our society, which include increased criminal activity, drug use by children and adolescents, and prison overcrowding. Throughout the semester, students will learn and understand the nature of drug use, and the psychological and physiological effects of various legal and illicit drugs. Additionally, this course covers the relative influence that drug use has on both the criminal justice system and larger society. This includes analysis of the various components of domestic and international drug production and trafficking, as well as the efforts made by our government to curtail these criminal initiatives.	3.00	
CRJ-211	Constitution of the United States	This course provides a basic understanding of the philosophical, historical, and political roots of the United States Constitution, its structure, provisions and interpretations and includes a study of notable Supreme Court controversies.	3.00	
CRJ-215	Criminology	An introduction to crime and criminality, the course examines types of crime, such as violent and property crime, white-collar, organized and victimless crimes, as well as theories of crime and the collection of statistical crime data.	3.00	

CRJ-216	Race, Class & Ethnicity	For much of our history, the administration of justice has always been about controlling the minority outside of the ruling class. In fact, race and ethnicity necessarily influence individual experiences in the criminal justice system, as well as within the broader society. The purpose of this class is to critically examine the characteristics of race and ethnicity and how they are used to bias decisions within our criminal justice system. Students will investigate the past and present behavior of the courts, correctional institutions, and law enforcement officials, and the possibility of prejudiced policies and practices utilized to rule against minority classes. Additionally, interracial crime is addressed, with a focus on how the criminal justice system has inadequately addressed the correlates that lead to the perpetuation of such destructive actions.	3.00	
CRJ-217	Probation & Parole	This course focuses on the application of the fundamental concepts of probation and parole, theory and nature of probation concepts and principles to the civil and criminal justice systems, with a focus on forensic psychology.	3.00	

CRJ-220	Ethics in Criminal Justice	This course will explore a range of value-based concepts and perspectives designed to familiarize students with their importance both within the complex world of crime and justice and outside of it. This course will explore more generally the relevance of duties, obligation, and principles; to encourage sound reflection on those particular explorations; and, ideally, to be better equipped to resolve any (criminal justice) situation in which conflict might arise.	3.00	
CRJ-225	Juvenile Delinquency	Consideration of delinquent and status offenders, the role of the family, peers, schools and gender in the creation of delinquency and the controversy surrounding the punishment of juvenile offenders.	3.00	
CRJ-250	Police and Law Enforcement in America	A survey of law enforcement in American focusing on the role of the police, their functions and responsibilities. This course also includes an examination of the historical foundations of police organizations and police work, occupational roles, patterns of relationships between the police and the public, community policing.	3.00	

CRJ-251	Victimology	The analysis of victims of crime and the factors connected to the victimization is a specific and often overlooked area of study. In fact, victims have historically been ignored, with the emphasis placed on the offender and the goal of reducing recidivism. The modern evolution of victim rights has led to the conclusion that victimology can have an impact on the genesis of the criminal justice system and larger sociological networks. This course is an examination of the legal, procedural, sociological, psychological, and economic effects experienced by crime victims.	3.00	
CRJ-299	Selected Topics in Criminal Justice	This course provides students the opportunity to explore topics selected by the instructor. Course may be repeated if the topic changes.	3.00	
CRJ-301	Introduction to Private Security	This course is designed to acquaint the student with systems and organizations of security with primary emphasis on the private sector. The course includes an examination of historical and philosophical perspectives of security and a comparison of the private and public sectors. It covers the protection of personnel, facilities and other assets as well as the administrative, legal and technical problems of loss prevention and control.	3.00	

CRJ-302	Violence & Criminal Justice	Violence in our society is not easy to define, simply because it takes place in a variety of forums. The purpose of this course is to investigate violence in several contexts, including crimes such as rape, robbery and assault, as well as crimes of the collective, including gang violence, school violence, and hate crimes. Students will examine recent trends and patterns in violent crime and explore the theoretical perspectives behind the occurrence of violent activities, and reflect on intervention and prevention efforts available for controlling violent events.	3.00	
CRJ-303	Sexual Deviance	This course is a study of the characteristics and development of sexual deviance. In multidisciplinary fashion, the criminological, psychological and physiological components of addiction will be examined, along with the more common predatory offenders, including pedophiles, rapists, and lust murderers. In addition, specialized offenders such as juvenile offenders and cyber stalkers are examined, with the hope of shedding light not only on how these perpetrators operate but how to spot them for self-protection.	3.00	

CRJ-304	Wrongful Convictions	This course will cover the causes of wrongful convictions, including eyewitness misidentifications, false confessions, racism, media bias, and faulty forensic science. Students will also examine the role system variables play in such convictions such as the composition and application of police line-ups, expert testimony, witness preparation, judicial discretion and jury bias. Both case studies and contemporary research will be used to illustrate these causes.	3.00	
CRJ-310	Introduction Criminal Justice Research	An introduction to research appropriate to the exploration of problems in the criminal justice field. Students will develop basic research skills and come to an understanding of research design and methodologies used in the works of criminal justice researchers and criminologists. Serves to prepare students for reading the professional literature and for undertaking original research projects.	3.00	

CRJ-311	Organized Crime	This course is a study of the many facets of organized crime. The theoretical explanations behind the creation and operation of organized crime groups, and the perpetuation of this phenomenon, will be examined. Moreover, their activities and the ramifications of their business transactions will be discussed. Additionally, the operations of various organized crime groups will be reviewed, shedding light on the groups themselves and the numerous models that allow them to perpetuate their criminality. Finally, the political, legal, and enforcement initiatives created to stop this type of criminal activity will be assessed, both for application and effectiveness.	3.00	
CRJ-320	Forensics Crime Scene Investigation	This course will examine the role of the crime-scene investigator at the crime scene. Common items of physical evidence are identified. In-depth discussions of both digital and film crime-scene photography are presented, and recognized procedures for conducting the crime-scene search are emphasized. The philosophy underlying the appropriate undertaking of a crime- scene reconstruction is detailed as exemplified by blood pattern interpretation.	3.00	

CRJ-326	Criminal Procedures	This course is designed to give students an understanding of the major aspects of the law of criminal procedure, the purposes behind that law and how that law impacts the search for, the gathering of, and the use of evidence in criminal cases. The Constitutional provisions, which are the source of much of the law of criminal procedure, and the courts' interpretations of those provisions, will be closely examined.	3.00	Take CRJ-102. (Required, Previous).
CRJ-327	Criminal Law	This course is designed to give students an understanding of the origins and purposes of criminal law, the constitutional limitations on criminal law, and the general principles of criminal liability and defenses to criminal liability.	3.00	Take CRJ-102. (Required, Previous).
CRJ-355	Terrorism & Hate Groups	This course examines the evolution and activities of domestic and international terrorist groups, as well as violent extremist movements that the United States has confronted over the past several decades. Topics include the American militia movement, Middle Eastern fanaticism, religious extremists, supremacist/hate groups, biochemical terrorism, and the legal and criminal justice responses to terrorism.	3.00	

CRJ-370	Corrections	An overview of the history and evolution of correctional philosophies, practice and procedures. Includes management and organization of institutional and community-based corrections, diversionary programs and purposes of different types of offender treatment. The course will also consider correctional service to the state and society, costs, recidivism and controversial issues in contemporary corrections.	3.00	Take CRJ-102. (Required, Previous).

CRJ-4000	Capstone	The purpose of this course is to complete a research project in the field of criminal justice. Utilizing classroom and online dialogue, each student will complete a literature review, create a methodologically-sound research instrument, and conduct an investigation on a specific aspect of the criminal justice system. The end product for each student will be a final research paper that entails a discussion of the relevant literature in the field, the methodology chosen to complete the research, and the analysis of the data that they collected throughout the semester. Further, each student will present their research in such a fashion to explain the relevance of their research and the contribution they have made to the existing literature. The goal of this class is for each student to complete their own research project, from the beginning stages of finding a researchable topic to the presentation of a final research report. In consultation with the instructor, students will engage in a service project relevant to their research.	3.00	Take CRJ-310. (Required, Previous).

CRJ-402	Inside Out Prison Exchange Program	The Inside-Out Prison Exchange Program is an educational program that brings together campus-based college students with incarcerated students for a semester-long course held in a prison, jail or other correctional setting. The mission is to create opportunities for people inside and outside of prison to have transformative learning experiences that emphasize collaboration and dialogue and that invite them to take leadership in addressing crime, justice, and other issues of social concern. The course will utilize a variety of dynamic learning techniques including class discussions, reflective writing, analytical writing, and group activities. Permission from Instructor required. Transportation fees apply.	3.00	
CRJ-405	Criminal Investigations	The fundamentals of criminal investigation, theory and history will be surveyed. Students study and follow the process of criminal investigations from collection of crime scene evidence to the courtroom, including problems encountered in interviewing, interrogating and investigation and specific techniques appropriate to different types of crimes.	3.00	

CRJ-410	Courts in America	An introduction and overview of criminal courts in America, their historical development, functions and consideration of controversies in the courts system including media impact on juries and trials, plea bargaining, sentencing issues, prosecutorial discretion, jury selection and juvenile justice. Provides students with an understanding of the courts and court processes as located in the broader socio-political environment.	3.00	Take CRJ-102. (Required, Previous).
CRJ-425	White Collar Crime	Ranging from Edwin Sutherland to Enron, this course will focus on crimes committed by corporations and the white-collar criminal, how such crimes are defined and the moral, ethical, legal and social contexts, which promote it. Discussion will also include societal perception and reaction to white- collar crime.	3.00	
CRJ-430	Internship Policy & Planning	This course is an introduction to the purpoase of the practicum experience. Students will gain an understanding of the professional workplace, the application of theory to practice, and the value of an internship in the field of Criminal Justice. This course is a pre- or co-requisite with CRJ435 Criminal Justice Internship.		

CRJ-435	Criminal Justice Internship	Criminal justice majors who have attained class standing as a junior may choose to obtain directed experience in selected criminal justice or security facilities, programs or agencies under faculty supervision and upon the recommendation of the instructor. The internship is a field placement designed to enable the student to acquire the skills, experience and knowledge necessary for the further preparation and choice of a career, while also providing a serve to the larger community. May be repeated for credit up to a total of six semester hours maximum. Students must complete 40 documented hours of work for each credit earned.	3.00	
CRJ-437	Special Topics	Investigation of selected topics related to criminal justice identified by faculty as useful to the student's developing knowledge and competence in the field.	3.00	
CRJ-455	Issues in Private & Corporate Security	This course will focus on contemporary issues in security including legal authority and general effects on society. Various segments of the course will explore the branches and functions of security in multiple industry and institutional settings including private industry, business, government and other institutions. A specific segment of the course will be devoted to the analysis of the growing function of security from a management perspective.	3.00	

CRJ-461	Crisis Mgt/Handling Arrested Persons	As part of the ACT 120 curriculum this course prepares police officers for the management of aggressive, dangerous or violent individuals, while focusing on the police officers' peacekeeping abilities. This course deals with intervention in dispute situations, and the management of disorderly, mentally ill, or psychologically distraught persons. In addition, students learn techniques for handling persons in custody.	3.00	
CRJ-462	Human Relations/Families in Crisis	As part of the ACT 120 curriculum this course addresses issues such as human behavior, interpersonal communication, cultural diversity, stereotypes, and ethnic intimidation. Mandated reporting requirements for bias crimes, the underlying offenses of ethnic intimidation, and information on hate groups that are known to operate in Pennsylvania are included. In addition, some of the major theoretical frameworks for studying families in crisis and in major life style transitions are examined. The course also provides training on an effective law enforcement response to domestic violence calls.	3.00	

CRJ-463	Motor Vehicle Collision Investigation	As part of the ACT 120 curriculum this course is designed to introduce the basic investigative practices related to traffic collisions as well as to explain the initial actions to be taken at an accident scene including traffic direction and control. This course addresses the basic elements of the first responding police officer's role and the safe practices related to being the first responder to a hazardous materials incident. The importance of written communication skills in the information-gathering process, preliminary investigation, field note taking, documentation of the crime scene or arrests, and articulation regarding the use of force and official police report writing are emphasized.	3.00	
CRJ-464	Motor Vehicle Law Enforcement	As part of the ACT 120 curriculum this course introduces the basic laws that constitute the Pennsylvania Vehicle Code and their relationship to the work of the police officer. Topics include the legal issues related to occupant safety, in general, and Pennsylvania statutes, in particular.	3.00	
CRJ-465	Patrol Procedures and Operations	As part of the ACT 120 curriculum the course introduces the student to the tasks and duties that police officers must accomplish on a day-to-day basis. The emphasis of this course is on techniques and procedures of patrolling and policing in the community. This course also addresses terrorism and homeland security issues.	3.00	

CRJ-490	Honors Thesis in Criminal Justice	A criminal justice major may choose to prepare an honors thesis in criminal justice under the supervision of a criminal justice faculty member upon the approval of the program coordinator. The thesis may examine any theoretical, empirical or policy issue of the student's choice within criminal justice and would represent an integration and culmination of studies completed during the student's studies. May be repeated for additional credit up to a total of six semester hours.	3.00	
DNP-001	Dnp Online Readiness	This course assists the student is preparing to begin Doctoral study in nursing in the online environment.		
ECN-102	Microeconomics	This course surveys four major topics: an introduction to economics; the economics of the firm and resource allocation; current microeconomic problems; and international economics and the world economy. This course may not be used to fulfill a humanities economicselective.	3.00	
ECN-103	Macroeconomics	An examination of national income accounting, inflation, unemployment, and interest rates and the use of monetary and fiscal policy are studied. This course may not be used to fulfill a humanities economics elective.	3.00	

ECN-320	Managerial Economics	This course is a study of the fundamental principles of economics and how they affect the consumer, business and industry, the government and the entire economy. Domestic aswell as global issues are emphasized. Topics include supply and demand, monopoly, fiscal policy, unemployment and international trade.	3.00	
EDU-100	Education in America	This is a foundation course in American education. A major thrust of the course involves the study of the multiple factors that impact learning and teaching in the United States. Throughout the course a wide array of areas will be addressed including: history of American education; philosophical, psychological, ethical, economic, and sociological underpinnings of American education; current issues; learners and the learning context; teacher professionalism; teaching in a multicultural society.	3.00	

EDU-104	Health and Motor Development PreK-4	Health and safety issues are examined with regard to nutrition reducing health risks and health influences. Emphasis will be on the development of motor skills and safety as students plan and present lessons supporting the national and PA Academic Health Education Standards. The class will also include the value of play, games and sports in child development. This course is approached from a Pre K - 4th grade classroom teacher's viewpoint as students demonstrate knowledge and understanding of the National Association for Sport and Physical Education for Pre-K to grade 4.	3.00	
EDU-106	Family, School and Community Connect	Students are presented with the scope of diverse family structures and accompanying family member roles. Community resources will be thoroughly examined. Students develop and practice effective communication structures for individual, small and large group formal and informal interactions. Professional practices with the goal of creating meaningful relationships with families and within the community at large are emphasized	3	
EDU-112	Philosophical Found Middle Grades Edu	This is a foundation course in American middle grades education. A major thrust of the course involves the study of the philosophical foundations for middle level education as described by the NMSA (National Middle School Association). The unique characteristics and development of adolescents will be examined.	3.00	

EDU-216	Foundations of Teaching & Learn. PreK-	This is a foundation course in the teaching and learning process of children in pre-kindergarten to 4th grade. Students will be required to demonstrate knowledge of learning as a process that integrates all areas of a child's development. Student will examine curriculum models and developmentally appropriate practices for individual and group needs, with special emphasis on developmental and learning theories. Course content is based on the competencies of the PA Early Learning and Academic Standards.	3.00	
EDU-222	Adolescent Psychology	Learning and personality theory of adolescent period; emphasis on problems arising out of physical development, sensory changes, mental growth, and emotional development.	3.00	
EDU-223	Teaching Life, Physical and Earth and Sp	This course promotes proficiency in the integration of STEELS (Science, Technology & Engineering, Environmental Literacy and Sustainability) Standards into the teaching of life, physical and earth and space science. Students are afforded opportunities to apply best practices in pedagogy and methodology in teaching	3.00	

EDU-224	Teaching Social Studies PreK-4	This course is designed to familiarize students with objectives, methods, and resources for PreK to Grade 4 social studies and to further enhance the scope of their social studies knowledge through lecture, class discussion, projects, and student demonstration. The course will introduce students to academic standards developed by NCSS, the National Geographic Society, and PDE. Students will develop lesson plans, based on Danielson's four domains, and these will include best practices in instruction and various types of assessment techniques. The course willinvolve students in a hands-on, constructivist mode of teaching/learning.	3.00	
EDU-226	Read Seq I Foundation Early Lit Researc	This is a foundational course on literacy instruction for PreK-4 students. The course will provide students the opportunity to: review the evolution of American Reading Instruction, explore various instructional processes for teaching reading and writing, investigate techniques for teaching reading and writing, discover the role of assessment in literacy instruction and become familiar with the Pennsylvania Literacy Standards.	3.00	Take EDU-100. (Required, Previous).

EDU-227	Math Methods for PreK-4	This course emphasizes the basic mathematical competencies identified by the Pennsylvania Core Standards for Mathematics and the National Council of teachers of Mathematics as critical to math instruction for pre-kindergarten to fourth grade students. Students will examine methods and strategies essential in the instruction of number operations, geometry, measurement, data analysis, and algebraic concepts. Students will experience collaborative learning, direct instruction, and participate in required field experience assignments.	3.00	
EDU-228	Art and Humanities	This course emphasizes the competencies identified by the Pennsylvania Early Learning Standards and the National Core Arts Standards for pre-kindergarten to fourth grade children in the content area of arts and humanities. Students will examine methods and strategies essential in the instruction of the production, performance and exhibition of music, dance, theater, and visual arts. Students will learn of cultural and historical contexts, and develop an understanding of aesthetic and critical response to a variety of art mediums.	3.00	

EDU-229	Reading in Sequence II	This course emphasizes reading and writing instructions for emerging readers and writers Birth- K. Instruction will focus on assisting students in: discovering developmentally appropriate practices for emerging readers and writers, examining oral language development and its impact on literacy development, exploring various instructional processes, investigating assessment practices and procedures for emerging readers and writers, and reviewing Pennsylvania Learning Standards for Early Childhood Literacy.	3.00	Take EDU-226. (Required, Previous).
EDU-245	Meths Mat Mid Gr Read Across Curr	This course will emphasize reading and writing in the content area for grades 4-8. Instruction will focus on various instructional processes, techniques for teaching reading and writing, differentiated literacy programs, assessment practices and procedures and review of Pennsylvania literacy standards as well as the NCTE/IRA standards and vision for effective instruction of language arts.	3.00	Take EDU-100 or EDU-112. (Required, Previous).
EDU-300	Secondary Pre-Student Teaching	Observation and participation in classroom activities of local schools one day a week for 14 weeks prior to student teaching.	3.00	Take EDU-325. (Required, Previous or concurrent).

EDU-309	Tech Integration in Education PreK-8	In this course, students will become familiar with the PDE Standards of Science and Technology as well as the National Educational Technology Standards (NETS) for both teachers and students. Students will design lesson plans and learning activities that integrate technology from Pre K to Grade 8. Students will be introduced to the various tools of technology including assistive technologies for students with special needs. The use of technology for assessment, management and other administrative procedures will also be addressed.	3.00	
EDU-314	Reading Sequence III Early Literacy Inst	This course emphasizes reading and writing instruction for transitional readers and writers in grades 2-4. Instruction will focus on assisting students in: discovering appropriate practices for instructing transitional readers and writers, exploring various instructional processes, investigating assessment practices and procedures for transitional readers and writers, considering differentiated learning for transitional readers and writers and reviewing Pennsylvania Literacy Standards.	3.00	Take EDU-226. (Required, Previous).
EDU-315	Curr Inst Assessment for Student PreK-8	This course is designed to prepare teacher candidates to understand and implement curriculum models and instructional strategies that are assessment driven. Students will design lessons and data driven assessment strategies for typical and atypical students. There will be an instruction to the Response to Intervention model.	3.00	Take EDU-100. (Required, Previous).

EDU-316	Reading-Literacy Inst Assess & Interven	This course emphasizes reading and writing instruction for fluent readers in PreK-4. Instruction will focus on: exploring various instructional processes, examining techniques for integrating reading and writing instruction in the content areas, investigating assessment practices and procedures for fluent readers and writers, reviewing Pennsylvania Literacy Standards and analyzing various remedial programs.	3.00	Take EDU-226 SPE-205. (Required, Previous).
EDU-319	Selected Topics in Secondary Education	This course addresses issues that are encountered by teachers in middle and high schools today. These include meeting the diverse needs of all middle/high school students, multicultural education, social challenges and other topics relevant to this population of students' needs and concerns. Field work required.	3.00	Take EDU-100. (Required, Previous).
EDU-325	Secondary School Methods and Materia	Study of basic methods and materials of secondary education; the rationale behind the methods, as well as how to carry these methods out in the classroom. Students will explore Standards, Curriculums, Assessment and Lesson Planning.	3.00	Take EDU-100. (Required, Previous).
EDU-351	Meeting Needs of English Lang Learners	This course emphasizes various instructional processes, techniques and assessment for working with English language learners. Differentiation and review of Pennsylvania standards will be addressed.	3.00	

EDU-372	Math Methods Middle L Grades 4-8	The course emphasizes the basic mathematical competencies identified by the Pennsylvania Academic Standards for Mathematics and the National Council of Teachers of Mathematics critical to mathematics instruction for middle s c h o o l teaching. Students will learn the pedagogical methods and strategies combined with the essential mathematical theories of number operations, algebra, geometry, fractions, data analysis, probability and statistics through demonstrations, collaborative learning, modeling and field experience. This course is intended for the junior level.	3.00	Take EDU-100. (Required, Previous).
EDU-373	Methods & Materials Mid Grades:scien	This course is designed to familiarize students with objectives, methods and resources for grade 4-8 science and to further enhance the scope of their science knowledge through lecture, class discussion, projects and student demonstration. The course will introduce student to Academic Standards developed by NSTA and PDE. Students will develop lesson plans, based on Danielson's four domains, utilize effective instructional strategies, including cooperative learning and other evidenced-based best practices as they apply to the sciences, and will be involved in a hands-on, constructivist mode of teaching/learning.	3.00	Take EDU-100. (Required, Previous).

EDU-374	Methods & Materials Mid Grades: Soc S	This course is designed to familiarize students with objectives, methods and resources for grades 4-8 social studies and to further enhance the scope of their social studies knowledge through lecture, class discussion, projects and student demonstration. The course will introduce students to academic standards developed by NCSS, the National Geographic Society and PDE. Students will develop lesson plans, based on Danielson's four domains and these will include best practices in instruction and various types of assessment techniques. The course will involve students in a hands- on, constructivist mode of teaching/learning.	3.00	Take EDU-100. (Required, Previous).
EDU-395	Field Experience I	During this stage of Field Experience, the Education Studies major will spend two (2) days per week or equivalent in a school setting to observe in the teaching and learning process. Major focus will be on observing and understanding the four domains of effective teaching. As the semester progresses, the student will begin to work with individual students and teach in a small group setting. A University Supervisor will evaluate the student in the classroom.	6.00	

EDU-4000	Capstone Seminar	This course provides for culminating activities of the curriculum in early, middle and special and education. Students demonstrate proficiency in activities aimed at securing a teaching position, as well as research-based best relative to the state competencies practices. To be taken the semester before student teaching. Individual active research projects required.	3.00	
EDU-401	Student Internship & Prof Seminar	The internship takes the place of student teaching for in-service teachers. Seminar and individual conferences are held by university supervisors.	6.00	
EDU-414	Classroom Management for PreK-4	This course is designed to prepare teacher candidates to understand and use provisions and procedures needed to create and maintain an environment in which effective teaching and learning can occur. Various discipline models will be introduced.	3.00	Take EDU-100. (Required, Previous).

EDU-415	Prek-4 Pre-Student Teaching	The student is required to participate in classroom activities of local schools one day each week during the semester. Two different placements are offered to the student in preparation for the student's anticipated certification categories. The experience is to promote the development of professionalism in the school and community setting while affording the opportunity to apply teaching methodology and educational concepts mastered in coursework. A weekly seminar provides an opportunity to analyze the experience. Application to the Education Committee of Gwynedd Mercy's School of Education is required early in the spring semester prior to the experience.	3.00	
EDU-416	The Culturally Responsive Classroom	This course covers the theoretical and practical implications of employing cultural pedagogy. Students are presented with practices to develop reciprocal relationships with students and communities by integrating exemplar cultural teaching methods within their professional practices.	3	
EDU-437	Special Topics	Investigation of a selected topic or topics designed to integrate and enhance the student's comprehension and application of educational theory and practice.	3.00	
EDU-439	Independent Study	Investigation of selected topics. Registration with permission of the advisor, Dean and the Vice President for Academic Affairs.	1.00	

EDU-490	Secondary Student Teaching	The student teaching requirement (13 weeks) is fulfilled during the last semester of senior year. Each candidate for certification spends five days a week for seven weeks in a primary grade and even weeks in an intermediate grade. Seminar and individual conferences are required by supervisors.	6.00	
EDU-495	Field Experience II (Capstone)	During the second Field Experience, the Education Studies major will spend two (2) days per week in a school setting exploring and assisting the classroom teacher. Here the student will tutor, help with assignments, teach small group lessons and continue to refine their knowledge of effective teaching using the four domains of effective teaching. A University Supervisor will evaluate the student in the classroom. A weekly seminar accompanies this Field Experience.	6.00	

EDU-498	Student Teaching Seminar (Capstone)	Student Teaching and Seminar is a requirement fulfilled after all other coursework requirements have been completed and the student has at least a cumulative GPA of 3.0. The student is required to make formal application February 1st of the spring semester prior to the academic year in which the student anticipates engaging in student teaching. The experience is designed to allow for the development of professionalism in the school and the community setting, while affording the opportunity to apply teaching methodology and education concepts mastered in coursework on a daily basis. This student teaching experience is for 16 weeks in an inclusion classroom under the supervision of a certified teacher and is accompanied by a bi-weekly seminar class to provide an opportunity to analyze the experience. Prerequisite: All course work completed.	12.00	
ENG-002	Writing Foundations	A review of sentence, paragraph and essay structure, this course prepares the student for college writing.	3.00	

ENG-101	College English	ENG101 prepares students to write in their academic and professional careers through the study of effective communication in a variety of rhetorical situations and modes. This course focuses on the expository and persuasive components of rhetoric, with special emphasis on engagement in the writing process; information and digital literacy skills; source integration and synthesis; analysis and argumentation; and effective application of peer and instructor review.	3.00	
ENG-102	Introduction to Literature	Students explore literary genres from selected world masterpieces with emphasis on style and philosophic import and write themes of critical analysis.	3.00	Take ENG-101. (Required, Previous).
ENG-103	Play Production	This course emphasizes the fundamentals of play production - script selection, casting, blocking, lighting, publicity and culminates in the production of a play.	3.00	
ENG-105	Grammar Review	This class reviews the basics of traditional grammar - classes of words and sentences, inflections and functions of English, syntactical relationships and usage - and examines alternative grammar systems.	3.00	Take ENG-101. (Required, Previous).
ENG-200	Public Speaking	This is a course in public speaking with emphasis on informative, argumentative and persuasive skills along with the sharpening of student's ability to listen and analyze.	3.00	Take ENG-101. (Required, Previous).

ENG-2001	Arts and Ideas	This is an introductory course designed to give the student an appreciation of the literary and fine arts. The course examines ideas rooted in justice, philosophy, spirituality, politics, science, education, art, and psychology through literature that spans the evolution of those ideas. The course requires both analytical and creative responses to these ideas so that students can express their understanding of the complex relationship among thought, writing, art and society.	3.00	Take ENG-101. (Required, Previous).
ENG-201	British Literature I	Students in this course read and discuss selected major figures in English literature from the Anglo-Saxon Period through the eighteenth century.	3.00	Take ENG-101. (Required, Previous).
ENG-202	British Literature II	Students read and discuss major figures in English literature from the Romantic Period to the present.	3.00	Take ENG-101. (Required, Previous).
ENG-203	Introduction to Poetry	Students read, discuss and write about traditional and modern poems. They learn the rudiments of poetry and refine critical thinking and writing skills by analyzing and interpreting poems. This course benefits future English teachers, creative writers and those who love literature.	3.00	Take ENG-101. (Required, Previous).
ENG-210	Introduction to the Theater	This course surveys important historical periods of theater from Greeks to present; examination of representative dramas from each period.	3.00	Take ENG-101. (Required, Previous).
ENG-212	Women Authors	This courses surveys the problems of women as writers and writers as women.	3.00	Take ENG-101. (Required, Previous).

ENG-215	Technical Writing	Designed as a process that is adaptable to all professions or crafts, the technical writing course reviews and reinforces the tools of writing.	3.00	Take ENG-101. (Required, Previous).
ENG-216	American Literature I	This course concentrates on major figures in America's literature from the Colonial Period through the Age of Transcendentalism.	3.00	Take ENG-101. (Required, Previous).
ENG-217	American Literature II	Beginning with writers of the nineteenth center, American Literature II surveys major figures from realism and naturalism through modernism and post-modern writing.	3.00	Take ENG-101. (Required, Previous).
ENG-218	Multicultural Literature	Treating the literature of ethnic groups such as European immigrants and people of color, this course may be a historical survey or a thematic exploration of issues and may focus on one or more groups.	3.00	Take ENG-101. (Required, Previous).
ENG-230	History of the English Language	This course surveys origins of the development of the English language from the Proto-Indo-Europeans of Central Europe through the development of the Danish, Saxon and Germanic tribes to the present-day status of the English language.	3.00	Take ENG-101. (Required, Previous).
ENG-240	History of Rhetoric	This course explores classical texts, as well as their influence on contemporary principles and philosophical perspectives and the production of written, oral, visual, and digital texts today. Students will discuss important developments in the history of rhetoric and use rhetorical theory to consider issues related to oral, written, and visual discourse.	3.00	Take ENG-101. (Required, Previous).

ENG-272	Literature of War	This series of courses treats popular themes as they appear in literature and the media.	3.00	Take ENG-101. (Required, Previous).
ENG-286	Literature of Medicine	This series of courses treats popular themes as they appear in literature and the media.	3.00	Take ENG-101. (Required, Previous).
ENG-288	Film as Art	This series of courses treats popular themes as they appear in literature and the media.	3.00	Take ENG-101. (Required, Previous).
ENG-290	The Short Story	This course analyzes the short story genre and its development in world literature.	3.00	Take ENG-101. (Required, Previous).
ENG-299	Selected Topics in English	In this course students have the opportunity to explore genres, concepts or authors selected by the instructor. Course may be repeated for credit if the topic changes.	3.00	Take ENG-101. (Required, Previous).
ENG-301	World Masterpieces I	Beginning at the ancient epics of eastern and western cultures and end Renaissance, this course focuses on major writers of world literature.	3.00	Take ENG-101. (Required, Previous).
ENG-302	World Masterpieces II	Masterpieces of the modern ages, Romantic through contemporary, are examined.	3.00	Take ENG-101. (Required, Previous).
ENG-305	Persuasive Business Presentations	Verbal skills essential to effective business presentations, including negotiation, debating, extemporaneous speaking, and interviewing provides the focus of this course. Oral reporting, management briefing, conference and committee leadership, and active listening are addressed as tools to minimize or eliminate barriers to understanding.	3.00	

ENG-306	Literary Monsters	In Literary Monsters, we will explore the monster in literature as both a symbol and a functioning character in a story. We will read Beowulf (9th century), Marie de France's werewolf story, "Bisclavret" (12th century), Mary Shelley's Frankenstein (1818), Robert Louis Stevenson's The Strange Case of Dr Jekyll and Mr. Hyde (1886), and excerpts from Bram Stoker's Dracula (1897), as well as more recent works, such as J.K. Rowling's Harry Potter series. Literary Monsters includes as well a study of relevant films inspired by the novels.	3.00	Take ENG-101. (Required, Previous).
ENG-310	Literary Criticism	This course examines the aesthetics of literature from Plato to contemporary theory	3.00	Take ENG-101. (Required, Previous).
ENG-315	Essay Writing	An advanced study of expository writing processes, this course stresses techniques of research, logic, and organization of writing.	3.00	Take ENG-101. (Required, Previous).
ENG-320	Cinema and Cinematography	This course focuses on the history of films and analysis of film scripts with emphasis on class discussion of major directors including Carol Reed, Alfred Hitchcock, Stanley Kubrick, and Orson Welles.	3.00	Take ENG-101. (Required, Previous).
ENG-330	Myth and Fantasy	This course studies ancient and modern mythology through its embodiment in literature and in themes common to all cultures.	3.00	Take ENG-101. (Required, Previous).
ENG-400	Tutorial in Acting	Students participate in the university production as actors or actresses and research the various styles and theories of acting: Classical, Elizabethan, Restoration, Stanislavskian, Brechtian. Research paper required.	3.00	Take ENG-103. (Required, Previous).

ENG-4000	English Seminar - Capstone	This course is an advanced study of expository writing, an integration of literary study, critical theory, and.techniques of literary research. This course combines discussion and independent work, having as its goal the completion of a paper (20-25 pages) representative of the undergraduate major's research interests. The course objective is for each student to achieve a culmination of proficiency in the techniques of research, logic, and organization in scholarly writing. Students are encouraged to apply skills learned and practiced in all previous literature and writing courses. To that end, literary research is fundamental to the successful completion of this course. Prerequisite: All completed semesters of English major coursework except one to graduate. All work must be original and written by the student registered for the course.	3.00	Take ENG-101. (Required, Previous).
ENG-401	Chaucer and His Contemporaries	Reading and discussion of Chaucer's major works is supplemented with those of his contemporaries including Langland, the Pearl poet and others.	3.00	Take ENG-101. (Required, Previous).
ENG-405	Tutorial in Directing	Introduced to the techniques of directing for the proscenium and arena stages, students learn to cast, block and direct a play.	3.00	Take ENG-103. (Required, Previous).
ENG-413	Poets of Britain and America	Poets of Britain and America are examined with emphasis on the moderns and post-moderns.	3.00	Take ENG-101. (Required, Previous).
ENG-416	Shakespearean Tragedy	This course studies the major tragedies as performance art, including Hamlet, Macbeth, Richard III, King Lear, Romeo and Juliet, and Othello.	3.00	Take ENG-101. (Required, Previous).

ENG-417	Shakespearean Comedy	This course focuses on the major comedies as performance art, including As You Like It, Twelfth Night, A Midsummer Night's Dream, The Taming of the Shrew, and Much Ado About Nothing.	3.00	Take ENG-101. (Required, Previous).
ENG-422	Romantic/Victorian Literature	Students engage in in-depth study of the literature of the Romantic and Victorian Age	3.00	Take ENG-101. (Required, Previous).
ENG-423	Modern Fiction	Novels and short stories of twentieth-century authors are discussed in terms of thought and technique in modern fiction.	3.00	Take ENG-101. (Required, Previous).
ENG-425	17th & 18th Century British Literature	This course examines selected prose and poetry from the late English Renaissance, the Restoration, and the eighteenth century. Readings include works by the Metaphysical and Cavalier poets, Jonson, Bacon, Dryden, Swift, Pope, and others	3.00	Take ENG-101. (Required, Previous).
ENG-430	Internship	An option for out-of-the-classroom work, this internship gives students practical experience in professional communications field.	3.00	
ENG-437	Special Topics	This course offers the opportunity for in-depth study of a major author, period or concept selected by the instructor. Course may be repeated for credit, if topic changes.	3.00	Take ENG-101. (Required, Previous).
ENG-439	Independent Study	Qualified advanced students may arrange independent study in areas not covered by existing courses: study of special aspects of major works and authors. The student must have the permission of the Chair of Language, Literature and Fine Arts and the Vice President for Academic Affairs.	3.00	Take ENG-101. (Required, Previous).

ENG-447	Seminar in Novel	This course examines the novel, drawing examples from the 19th and 20th centuries.	3.00	Take ENG-101. (Required, Previous).
ENG-448	Writing Seminar	The process of writing creative research papers, essays and other non-fiction materials is reviewed. The course combines the tools of research with the appropriate organizational method and emphasizes peer-evaluation, revision, and market research toward publication.	3.00	Take ENG-101. (Required, Previous).
ENG-451	Creative Writing	Students practice their creative writing skills with reference to reading and study of contemporary literature.	3.00	Take ENG-101. (Required, Previous).
ENG-460	Theater of Greece and Rome	A study of the production techniques of the classical period combines with reading of representative plays by Sophocles, Euripides, Aeschylus, Aristophanes, Plautus, Terence, and Seneca.	3.00	Take ENG-101. (Required, Previous).
ENG-461	Modern Drama	Students read and analyze the works of selected modern playwrights, including Ibsen, Strindberg, Pirandello, Brecht, Shaw and Ionesco.	3.00	Take ENG-101. (Required, Previous).
FRE-101	Basic French I	This course serves an introduction to the French language as well as an exploration of cultural themes in the French-speaking world. Emphasis will be place on effective oral and written communications. No prerequisite.	3.00	
FRE-102	Basic French II	Conversation and composition skills continue to be emphasized along with developing proficiency in understanding spoken French. Cultural enrichment will include such topics as current events, history and the arts.	3.00	Take FRE-101. (Required, Previous).

FRE-201	French Conversation I	Intensive French conversation on topics relating to the French aspects of present-day society is supplemented by use of films and slides.	3.00	Take FRE-101 FRE-102. (Required, Previous).
FRE-299	Selected Topics in French	This course provides students who have completed FRE 101 and 102 or the equivalent the opportunity to explore French language, culture, literature, history and other topics as selected by the instructor. Course may be repeated if the topic changes.	3.00	Take FRE-101 FRE-102. (Required, Previous).
FRE-439	Independent Study	Qualified advanced students may arrange independent study in areas not covered by existing courses; analysis of literary techniques, translation, study of special aspects of major works and authors in the field of French literature and culture.	3.00	Take FRE-101 FRE-102. (Required, Previous).
FYE-EXEMPT	FYE Exemption	Pseudo Course for students exempt from taking FYE-1000 and FYE-1001.		
GEO-100	Political Geography	The political significance of contemporary world patterns of nations and states is considered through the interaction of their physical, economic and cultural aspects.	3.00	
GEO-101	Cultural Geography	The interrelationships of geography, cartography and culture are explored through a study of population, migration, language, religion, social customs and political and economic development. We will examine what role these interrelationships have played in modern geography.	3.00	

HA-301	Health Care Delivery Systems	Introductory course in medical care organization. The health care system will be examined in terms of primary and secondary providers, financing mechanisms and the health services consumer. Current legislation and future trends in the medical field will be analyzed.	3.00	
HA-302	Health Care Administration	This course will examine major issues of health care as it pertains to the management of health service organizations and health systems. Particular emphasis is placed on team building and increased awareness of professionalism in health care.	3.00	
HA-311	Sociology of Medicine		3.00	
HA-312	Health Planning	Intensive, in-depth examination of "real world" medical care organization topics and problems. Emphasis on the development of health planning and policy strategies and their implementation.	3.00	
HA-401	Health Care Financial Management	Intensive examination of development and management of resources for health care through the budget and staffing process.	3.00	
HA-402	Legal Issues in Health Administration	Examination of the interaction of the legal system with modern medical practice. Particular emphasis on regulatory factors and medical malpractice as they influence the organization and delivery of health care are the focus of this course.	3.00	
HA-422	Internship in Health Administration	A 240-hour directed work experience in a health care institution/program affording the student a beginning "hands on" administrative experience.	6.00	Take HA-301 HA-302 HA-312 HA-401 HA-402. (Required, Previous).

HA-492	Seminar: Health Policy Analysis	Discussions designed to integrate class work and the internship experience to facilitate the transition from student to health administration professional. Does not replace BUS 492.	3.00	Take HA-301 HA-302 HA-312 HA-401 HA-402. (Required, Previous).
HIS-101	Western Civilization to 1648	This course offers a survey of the developments of western societies and ideologies from the origins of civilization in the ancient Near East to the mid-seventeenth century.	3.00	
HIS-102	Western Civilization From 1648	This course provides a survey of modern Europe from the mid-seventeenth century to the present. Topics include the development of political systems and ideologies, intellectual, scientific, political, social, and industrial revolutions, nationalism, imperialism, communism and globalism.	3.00	
HIS-107	World History I	This course provides a survey of the developments of societies from the origins of the earliest civilizations in Africa, Asia, the Mediterranean and the Americas to 1500.	3.00	
HIS-109	World History II	This course provides a survey of the development and interactions of the cultures of Europe, the Americas, Africa, Asia and Oceania from 1500 to the present in order to give students a greater understanding of the relationships among diverse regions and cultures in today's world.	3.00	
HIS-131	American Civilization to 1877	This course provides a basic survey of political, social economics, intellectual and cultural developments from the early colonial era through Reconstruction.	3.00	

HIS-132	American Civilization From 1877	This course provides a basic survey of political, social economic, intellectual and cultural developments from Reconstruction through modern times.	3.00	
HIS-140	The Non-Western World	This course provides an introduction to the civilization of Africa, Asia, Latin America and the Middle East, including their politics, cultures, and social structures.	3.00	
HIS-2000	Conflict & Consensus in History	This course seeks to expand students' understanding of the historical, political, psychological and social dimensions of global communities, while learning to relate to and interact with those of different viewpoints and experiences. It introduces students to historical thinking and themes in order to develop critical thinking skills associated with historical inquiry and to acquire a broad understanding of factors related to American or World History.	3.00	
HIS-203	Revolutionary & Federalist America	This course offers a detailed examination of the time period from about 1763 to 1800, which includes the gradual disintegration of the relationship between Great Britain and its American colonies, the ideological development of the American Revolution, the outbreak and progress of the War for Independence, and the controversies and turmoil entailed in the making of a new nation.	3.00	
HIS-210	Twentieth Century Europe	This course surveys European political, social, economic and cultural developments that have shaped contemporary Europe.	3.00	

HIS-214	History of Pennsylvania	This course explores the social, cultural, economic, cultural and political influences on and by the inhabitants of the Commonwealth of Pennsylvania from colonial times to the 20th century.	3.00	
HIS-217	Early Modern Europe 1300-1750	This course examines political, social, intellectual and cultural developments from the Renaissance to the Enlightenment.	3.00	
HIS-218	French Revolution and Napoleon	This course examines the causes, events, and consequences of revolution, as well as social change and war from the end of the Old Regime to the Bourbon Restoration of 1815.	3.00	
HIS-219	Nineteenth Century Europe	This course examines European political, economic, and social events from the fall of Napoleon to the outbreak of World War I.	3.00	
HIS-220	United States in the 1960S	This course offers a detailed examination of the tumultuous and influential period from the close election of 1960 to the unprecedented resignation of an American president in 1974.	3.00	
HIS-230	History of Philadelphia	The course offers a detailed examination of the political, economic, social and cultural developments of William Penn's "Greene Country Towne" over a period of 300 years.	3.00	
HIS-233	Colonial America	This course carefully examines the process of the colonization and maturation of American from earliest times to end of the French and Indian War	3.00	
HIS-234	Invention and Technology in America	This course studies the effects of technological, mechanical and scientific change upon the fabric of American life from the Civil War to the present.	3.00	

HIS-236	Civil War and Reconstruction	This course offers a thorough examination of the tragic but fascinating story of the Union torn apart and put back together again.	3.00	
HIS-237	Jefferson and Jackson	The course explores the personalities, events, ideologies and controversies in the period from the election of Thomas Jefferson to the end of the Mexican-American War.	3.00	
HIS-239	United States Since World War II	This course offers a detailed examination of the political, social and economic forces that have shaped American life since 1945.	3.00	
HIS-240	Pluralism in American History	This course provides a socio-historical study of Native Americans, African-Americans and immigrants from colonial times to the 20th century. (HIS 131 or HIS 132 is recommended as a prerequisite.	3.00	
HIS-246	Women in American History	This course offers a survey of the role of women in American from colonial times to the present. Covered topics include moral reform, everyday life, political and social activism and the labor and peace movements.	3.00	
HIS-250	Contemporary World	This course offers a survey of fundamental developments in world history from 1945 to the present. Topics include the Cold War years, economic affluence in the West and Japan, and the struggle of non-Western nations for political independence and economic prosperity.	3.00	

HIS-270	History of Nazism	This course examines the period of Nazi control in Europe and its impact on world history during the period 1933-45. Topics include: the post-war circumstances that gave rise to Nazism; the nature of National Socialism as an ideology and political movement; the personality and role of Adolf Hitler as leader of Nazism and Nazi Germany; German society under Nazism; the Second World War; and the Holocaust.	3.00	
HIS-272	Literature of War	This course explores how political ideas have been expressed through a variety of literary forms from the Renaissance to the present day. Students analyze the historical context that underlay prominent works of political writing and the choices made by authors in composing them.	3.00	
HIS-299	Selected Topics in History	This course offers a detailed study of a specialized subject area that will vary based on student/faculty interest. The topic, course structure and instructor will be announced prior to pre- registration. There are no prerequisites.	3.00	
HIS-317	Latin America	This course examines selected nations of Latin America from independence to the present, paying special attention to recent political and economic developments.	3.00	

HIS-322	Irish History	This course explores Irish history and culture from prehistory to the present. Topics addressed include: pre-historic and Celtic Ireland; the impact of Christianity on Irish society; the Viking and Angelo-Norman influence; English conquest and dominance; political movements and resistance during the 18th and 19th centuries; the famine and diaspora; independence and partition; and the sources of conflict and prospects for conciliation in Northern Ireland.	3.00	
HIS-326	Ussr and Modern Russia	This course examines the institution and development of the Communist society among the peoples of the former Russian Empire in the years since 1917 and the transition to the Commonwealth of Independent States.	3.00	
HIS-4000	History Seminar - Capstone	This course features research under direction of a faculty mentor on a theme or themes chosen by faculty and/or students. Work is reported both orally and in writing.	3.00	Take HIS-449. (Required, Previous). | Take 90 credits. (Required, Previous).
HIS-430	Internship	This work experience is designed to give the student practical experience in a professional historical/archival field.	3.00	
HIS-437	Special Topics	This course allows for the investigation of a topic in history that is not adequately covered in any of the courses listed above. It may be repeated if the topic is different.	3.00	

HIS-439	Independent Study	Qualified advanced students may arrange independent study in areas not covered by existing courses. Registration is with consent of the involved faculty and the permission of the chairperson of the division and the Vice President for Academic Affairs.	3.00	
HIS-449	Historiography	This course introduces students to fundamental questions about the nature of history and to the varieties of history that different answers to these questions have inspired. Students will investigate the kinds of questions historians ask about the past, the relationship between theory and evidence in historical writing and the varieties of evidence historians use to reconstruct the past.	3.00	Take 90 credits. (Required, Previous).
HIT-109	Medical Terminology & Acute Care Record		3.00	
HON-100	Mysticism and Transcendence	This course investigates the human being as having a capacity for transcendence and an ultimate desire to be with God. Students read the relevant works of the Western philosophical and theological traditions, surveying a broad range of possibilities and perspectives on mysticism, transcendence, the soul, philosophy of religion, and related themes.	3.00	Take ENG-101. (Required, Previous).

HON-150	Philosophy of the Sublime: the Awesom	This course is a historical introduction to the concept of the sublime, or the 'awesome'. The sublime, a feeling of great exhilaration, excitement, or awe, is a positive aesthetic experience in response to a vast or powerful object, or one that appears vast or powerful. Traditional examples of sublime objects, or things that evoke the feeling, are waterfalls, icebergs, raging storms, deep ravines, mountains (Rockies, Alps, Himalayas), and perhaps some works of art (land art, film, poetry, fiction). As "disinterested," the experience of the sublime is not to be identified with fear; as an intense feeling or "affect" (emotion), the sublime is to be distinguished from wonder and curiosity. Can the sublime be evoked by art and nature alike, or only one of these? How is it distinguished from beauty? How is it connected to, and different from, the 'moral feeling'? What causes it from a psychological or scientific point of view? We will examine the theory of the sublime from its roots in Longinus's rhetorical theory, through the British and German traditions, concluding with the perspective of contemporary thinkers (Lyotard, Danto) and neuroscience. Students will read and respond to canonical 'sublime'	3.00	Take ENG-101. (Required, Previous).

HON-151	Dangerous Books	This course exposes students to a "dangerous" canon of works that have been regarded at various points in history as being prohibited, radically transformative, and/or subversive. Students will analyze these texts according to their philosophical content and historical context and assess their enduring impact on society. It may be taken for History or Philosophy credit. It may be used to fulfill a General Education requirement or an Honors Program requirement under "Rhetoric" or Dialectic."	3.00	Take ENG-101. (Required, Previous).
HON-152	History, Memory, & Forgetting	This course seeks to facilitate students' critical thinking about history as constructions of the past. In the United States and throughout the world, debates and sometimes violent campaigns have focused on official narratives and commemorative depictions about the past that function to sustain existing norms of status and power. Who contributes to making these choices? Whose voice, and thus perspective, remains muted? How does this affect what stories about the past get told and how they get told? Why do these questions and the manner they get resolved matter? This course addresses a rich body of literature about collective memory, an emerging literature on cultural forgetting, and case studies relating to various current topics.	3.00	Take ENG-101. (Required, Previous).

HON-153	Philosophy of Humor	This course examines the basic theories of humor, including incongruity, superiority, and release theory. It covers the main proponents of these theories, from the German rationalists like Wollf and Kant, to the British empiricists like Hutcheson, to more and recent theories by Bergson and Freud and contemporary cognitive science. Students will examine the critical role humor plays in society and related issues in ethics and political philosophy; the nature of humor in general; and the relationship between humor and other human activities that make use of a unique relationship to language, ambiguities, or paradox, such as poetry, song, and philosophy. The course will connect to larger issues in the humanities such as the nature of language, temporality, truth, the mind, and representation as well as ethics and political philosophy. This course may be used to fulfill a general education requirement in English or philosophy or an Honors Program requirement under "Rhetoric" or "Dialectic."	3.00	Take ENG-101. (Required, Previous).
HON-200	Latin Foundations	It may be used to fulfill a General Education requirement or an Honors Program requirement under "Grammar."	3.00	Take ENG-101. (Required, Previous).

HON-201	Medieval Life and Thought	The Middle Ages describe the approximately thousand-year span in western culture between what is called Antiquity and Modernity. The fall of the old Roman Empire to Germanic invaders marks its beginning. The crisis in western culture due to the Renaissance and the religious turmoil of the sixteenth century marks its end. The intervening centuries gave rise to a rich culture that this course seeks to describe and have you experience in various ways. The experience will be mostly through the writings of some extraordinary medieval men and women. They are voices speaking to us from the past, inviting us into their world and sensitizing us to view, perhaps from new angles, features of our own world that seem to echo theirs. Besides literature, our course will utilize film and music to draw you into the spirit of the Middle Ages.(Please note that this course may be taken for English, Religious Studies, or Philosophy credit. It may be used to fulfill a General Education requirement or an Honors Program requirement under "Grammar.") It may be taken for English, Religious Studies, or Philosophy credit. It may be used to fulfill a General Education requirement or an Honors Program requirement under "Grammar" or	3.00	Take ENG-101. (Required, Previous).
HON-202	Politics & Literature in the Modern Era	It may be taken for English or History credit. It may be used to fulfill a General Education requirement or an Honors Program requirement under "Rhetoric" or "Grammar."	3.00	Take ENG-101. (Required, Previous).

HON-203	Historical Fiction	This course explores historical fiction as a literary genre that engages readers through imaginative representations of the past. Students will read exemplary works of historical fiction to analyze their literary qualities and their use of historical content and context.	3.00	
HON-250	Infinity, Paradox, and Reason	An introduction to the concept of the infinite, paradoxes that surround it, and the attempt to make sense of it through logic and reason. The course will include historical, philosophical, and scientific perspectives on the concept of infinity, with a primary focus on how mathematics deals with it in theory, and how it is used in models of the real world. Questions that will be considered include: Is infinity a number? How can some infinities be bigger than others? Does the infinite appear in our physical universe? How can we add together infinitely many things and yet get a finite result? No mathematics beyond the high school level will be assumed. Pre-requisite: ENG101. May be taken for Math credit. Satisfies either a Math or philosophy elective in General Education, and "Mathematics" within the Honors Program.	3.00	Take ENG-101. (Required, Previous).
HON-300	From Observation to Impact	It may be used to fulfill a General Education requirement or an Honors Program requirement under "Astronomy" (sometimes called "Science").	3.00	Take ENG-101. (Required, Previous).

HON-305	Literature and Faith	The Honors course, Literature and Faith, explores texts from ancient times through the twentieth century, including European and American works that investigate the three major religions and also pantheism; we will investigate the mythical, historical and cultural contexts, using appropriate critical concepts. The course will be organized chronologically by literary period, developing and challenging the ideas and beliefs within the texts and analyzing their literary styles and strategies.	3.00	Take ENG-101. (Required, Previous).
HON-350	Seminar in Tragedy	This Honors seminar will investigate the human condition by observing humanity at its most critical time: when the judgments characters must make radically alter their lives and the lives of those whom they love, or those for whom they are responsible. In many instances these judgments result in death. Additional historical, philosophical, scientific or sociological background material will be presented to contextualize and clarify various aspects of the plays. It may be taken for English credit. It may be used to fulfill a General Education requirement or an Honors Program requirement under "Music" (sometimes called "Arts").	3.00	Take ENG-101. (Required, Previous).
HON-351	World Music	It may be used to fulfill a General Education requirement or an Honors Program requirement under "Music" (sometimes called "Arts").	3.00	Take ENG-101. (Required, Previous).
HON-4000	Honors Colloquium	This discussion seminar functions as the capstone in the Honors Program	2.00	Take ENG-101. (Required, Previous).

HS-100	Introduction to Allied Health	The core component of this course will include an overview of the health care systems, the health professional, ethical and legal considerations and basic safety and infection control techniques. 2 hours lecture/lab per week.	2.00	
HS-109	Medical Terminology	In this course students learn the language of medicine with emphasis on the application of medical terminology in the medical record. The types of terms that will be taught include; the components of medical words, terms specific to all body systems, common disease processes, and common drug names and their prescribed uses. The content of the acute care record and the documentation needs of the related health care practitioners will be an integral topic of this class.	3.00	
HS-208	Basic Pathophysiology & Pharmacology	Students will learn the disease processes associated with common disorders in the population of the United States. Treatments and pharmacology related to these diseases will also be discussed. Library research is also required in this course.	3.00	Take BIO-108. (Required, Previous).
HS-305	Teaching in the Health Profession	Health related teaching skills; development of learning objectives; use of media and teaching strategies such as lecture, group process and tutorial methods. Additionally, emphasis will be placed on development of lesson plans for use in a formal classroom, clinical setting, and/or patient education in-service and community education environment.	3.00	

HS-370	Promoting Health/Preventing Disease	This course will provide the health profession student with the opportunity to gain an appreciation and awareness of health promotion and disease prevention. It will provide a forum for the discussion of issues, concerns and intervention strategies in fostering optimal health.	3.00	
HS-403	Current Topics in Health Care	This course introduces students to the historical development, structure, operation, current and future directions of the major components of the American health care delivery system. It examines the ways in which health care services are organized and delivered, the influences that impact private and public health care delivery and health policy decisions, and factors that determine the allocation of resources in the public and private systems. The course provides detailed overviews of factors that influence the establishment of priorities, and the relationship of health care costs to measurable benefits. A major course aim is to enable students to assess the role of organized efforts to influence health policy formulation, and the contributions of medical technology, research findings and societal values on the evolving health care delivery system.	3.00	Take CIS-101. (Required, Previous).

HS-414	Complementary & Alternative Healing	This course will provide a comprehensive and clinical relevant coverage of complementary and alternative medicine. It will cover history, philosophy and mechanisms of alternative therapies and includes a thorough review of the clinically controlled trials, indications and contraindications of each therapy.	3.00	
HS-437	Special Topics	This course provides opportunity for investigation of a selected topic or topics designed to integrate and deepen the student's comprehension and application of health science theory andpractice.	3.00	
HS-439	Independent Study	Qualified advanced students may arrange independent study in areas not covered by existing courses. Registration is with the consent of the involved faculty and permission of the dean of the school and the vice president for academic affairs.	3.00	

HSV-299	Special Topics in Human Services	The Special Topics in Human Services independent study provides the opportunity for students to select a research topic for in-depth review to further their understanding of the issue and its implications for the field of Human Services. Topics must be approved by the Instructor. Students will work independently to complete research/literature reviews, conduct informational interviews with Human Services professionals, and create projects to fulfill the learning objectives of the independent study. The Instructor will meet with students to review progress periodically though the semester as indicated in the class meeting schedule.	4.00	
HSV-4000	Human Services Capstone	With the permission of the Human Services Program Coordinator, senior level students will be provided the opportunity to demonstrate skills learned throughout the Human Services degree program. Through writing assignments, role play, lecture, site visits, portfolio development, and a service project that contributes to the field, students will demonstrate their mastery of the program goals for the Human Services degree.	3.00	Take 90 credits. (Required, Previous).
HSV-430	Human Services Practicum Preparation	In this course, students will be introduced to the purpose and value of the practicum experience, the practice of reflective thinking and journaling. This course is a pre- or co-requisite with HSV 435 and HSV 436.		Take HSV-435 or HSV-436. (Required, Concurrent).

HSV-435	Human Services Practicum I	With the permission of the Human Services Program Coordinator, senior level students will be provided direct experience in selected supervised settings including social, educational, personnel and organizational facilities, agencies and programs. The practicum aims to provide a service to the community and enable the student to acquire the skills, experience, and knowledge necessary for the choice of a career. Students must complete 40 documented hours of field work for each credit earned.	4.00	Take HSV-430. (Required, Concurrent).
HSV-436	Human Services Practicum II	With the permission of the Human Services Program Coordinator, senior level students will be provided direct experience in selected supervised settings including social, educational, personnel and organizational facilities, agencies and programs. The practicum aims to provide a service to the community and enable the student to acquire the skills, experience and knowledge necessary for the choice of a career. Students must complete 40 documented hours of field work for each credit earned.	4.00	Take HSV-435. (Required, Previous). | Take HSV-430. (Required, Concurrent).
INT-100	Internship for Integrated Studies	This is a 120 hour work experience designed for Integrated Studies students to complete practical experiences related to their vocational interests. This course is for Integrated Studies students only.	3.00	
ITA-101	Basic Italian I	This beginning course introduces the Italian language. The four basic skills of listening, speaking, reading and writing are taught.	3.00	

ITA-102	Basic Italian II	This course builds upon the basic foundations established in ITA 101. It emphasizes an in-depth study of the grammatical structures and how they function.	3.00	
ITA-299	Selected Topics in Italian	This course provides students who have completed ITA 101 and 102 or the equivalent the opportunity to explore Italian language, culture, literature, history and other topics as selected by the instructor. Course may be repeated for credit if the topic changes.	3.00	
LAT-102	College Lat I	This course will be a one-semester, college-level introduction to Ancient Latin. The focus will include fundamental vocabulary, grammar, pronunciation and translation. While the content of instruction will consist mostly of Classical Latin (the Golden and Silvery Ages), the pronunciation will be ecclesiastical. The rationale for this is founded upon the idea that Latin was a living, spoken language, evolving for nearly 2500 years, and the latest significant stage of that development (regarding pronunciation) was arguably the Latin of the Roman Catholic Church, which is still the official language of the Vatican.	3.00	

LAT-103	Interm Latin I	This course will be a one-semester continuation of the Latin I college-level introduction to Ancient Latin. The progression from Latin I will involve a more sophisticated treatment of vocabulary, grammar, pronunciation and translation. While the content of instruction will consist mostly of Classical Latin (the Golden and Silvery Ages), the pronunciation will be ecclesiastical. The rationale for this is founded upon the idea that Latin was a living, spoken language, evolving for nearly 2500 years, and the latest significant stage of that development (regarding pronunciation) was arguably the Latin of the Roman Catholic Church, which is still the official language of the Vatican.	3.00	
MEA-033	Medical Assisting		30.00	
MKT-207	Principles of Marketing	An overview of marketing theory and application in the context of the corporate, global and digital environment is studied. Topics include strategic planning, consumer behavior and customer experience design, business consumer marketing, developing and managing product offerings, marketing research and intelligence, advertising, public relations, sales promotions, pricing strategies and developing a marketing plan.	3.00	

MKT-305	Crm Technology and Strategy	Customer Managed Relationship (CMR) marketing puts the customer and their preferences at the forefront of how corporations conduct business. Operational, analytic, and collaborative systems allow departments to communicate effectively with consumers and build relationships. Throughout this course, students will utilize Salesforce, an industry-leading CRM software platform, to source, manage, and employ relevant information to engage a target audience.	3.00	
MKT-322	Professional Selling	Sales is one of many channels in the marketing mix used to reach potential consumers. In this course, students will learn how to use customer analytics, prospect for customers using email and social media, and provide value to meet individual customer needs. There will be an opportunity to sharpen negotiating, presentation, and listening skills relevant to sales roles and future job interviews across various industries.	3.00	

MKT-333	Integrated Marketing Communication	With technological advances and the onslaught of information, how do brands begin to differentiate themselves and build an identifiable presence? Through integrated marketing communications, marketers can successfully target their audience, provide relevant messages, and drive increased engagement with consistent branding. In this course, students will examine the offline and online promotional mix of advertising, digital media, public relations, and sales promotions from an integrative view of targeting, planning, executing, and analyzing. Students will culminate their learning by developing an integrated advertising plan for their chosen enterprise and the opportunity to complete HubSpot Digital Advertising Certification.	3.00	Take MKT-207. (Required, Previous).
MKT-334	Consumer and Buyer Behavior	The foundation of successful marketing must begin with a consumer-first model. This course will introduce concepts developed in psychology, economics, and sociology as they relate to consumer and buyer behavior. Students will explore the consumer decision process and behavior models while evaluating the sociocultural and environmental influences that impact purchasing decisions. Students will then translate these findings into efforts marketers can employ to build relationships and engage with their target market.	3.00	Take BUS-207 or MKT-207. (Required, Previous).

MKT-4000	Marketing Research & Analytics Capsto	You have created, built, and designed the perfect product and service; now what? How do you find your audience and begin to sell your innovation? How do you continue to innovate and keep your service relevant? Market research encompasses gathering information through primary and secondary data to help you understand your target market and the customer experience you are trying to fulfill. This course will focus on research techniques and technology for gathering, developing, and analyzing needs. Students will be able to discover statistical and analytic tools, such as R, Python, and Tableau, used by industry experts. This foundation will culminate in a primary research project for submission to the University Research Conference.	3.00	Take BUS-207 or MKT-207. (Required, Previous).
MKT-410	Marketing & Digital Media	Digital technology has changed how consumers search for information, buy products and services, and interact with companies daily. These technologies also provide firms with abundant data, allowing them to connect with their consumers in myriad ways through multiple platforms. Through a case analysis approach, this course will cover outbound marketing, inbound marketing, mobile technology, privacy, and metrics to assess the effectiveness of digital campaigns. Students will obtain professional certification and create a digital marketing plan.	3.00	Take BUS-207 or MKT-207. (Required, Previous).

MKT-438	Social Media Marketing	The adoption of social media in our culture drastically changed how we interact, communicate, and gather knowledge about each other and our world. In this course, students will learn the theory behind social media networks, how customers engage with these platforms, and how companies use this technology to build relationships and reach their audience. Discussions will include Social media strategy by platform and business goals and how to leverage social media across the customer journey. Students will be introduced to industry-utilized social listening and monitoring platforms and have the opportunity to conduct social media audits and post content on their classroom social media page.	3.00	Take BUS-207 or MKT-207. (Required, Previous).
MKT-441	Marketing Internship	This is a 120-hour work experience designed to afford the student a practical experience in the application of business techniques and practices.	3.00	
MLS-410	Med Immunohematology	Study of the theory of immunohematology. Emphasis is on antigen systems of red cells and antibodies produced against these as related to blood transfusions. Included will be methodologies used, the importance and hazards of transfusion of human blood and blood components, quality assurance, and the regulations governing blood banks.	2.00	

MLS-415	Clinical Immunohematology	Performance of methodologies and problem-solving techniques in immunohematology, to include cross-matching, antibody identification, preparation and transfusion of blood and blood components, and transfusion reactions.	2.00	
MLS-420	Basic Hematology & Coagulation	Theoretical aspects of routine hematology and coagulation procedures are covered in detail. Normal cellular elements of the blood and bone marrow and coagulation factors are covered and correlated to appropriate hematology techniques.	2.00	
MLS-425	Advanced Hematology & Coagulation	Theoretical aspects of specialized hematology and coagulation techniques are reviewed in appropriate detail. Hematologic and coagulation disease states are thoroughly studied and correlated to the relevant basic and advanced techniques.	2.00	
MLS-430	Clinical Hematology & Coagulation	Performance of various hematological and coagulation techniques are emphasized. Theory and comparison of techniques are discussed where pertinent. Appropriate pathologic states are thoroughly reviewed and compare	2.00	
MLS-435	Immunology	Study of the body's immune process, host reactions and diseases of the immune system. The course will include laboratory immunology procedures.	2.00	
MLS-440	Urinalysis & Other Body Fluids	Study of urine and other body fluids with emphasis on composition, theory of laboratory tests and related pathology; includes clinical experience.	2.00	

MLS-445	Medical Chemistry	Chemistry of the human body; included will be enzymology, endocrinology, biochemistry of lipids, carbohydrates and proteins; metabolism of nitrogenous end products, physiology and metabolism of fluids and electrolytes; colorimetry and spectrophotometry; electrophoresis; chromatography; theory and principle of instrumentation; radioimmunoassay; toxicology and quality control	4.00	
MLS-450	Clinical Chemistry	Performance of various clinical chemistry procedures. Emphasis will be on techniques, principles of procedures and relationship of results to normal and disease states. Also a detailed study of instrumentation as used in clinical procedures.	4.00	
MLS-455	Medical Microbiology	Detailed study of pathogenic microorganisms encountered in infectious diseases. Symptomatology, identification, treatment and epidemiology of microorganisms are studied. A study of other pathogenic organisms, such as yeast, fungi, viruses, and higher forms of parasites will also be included.	5.00	
MLS-460	Clinical Microbiology	Identification and sensitivity testing of pathological microorganisms from normal and infectious materials by appropriate laboratory techniques. Also included is parasitology, mycology, mycobacteriology, serology, and some virology	4.00	

MLS-475	Clinical Seminar/Capstone	A culminating course for students in the clinical laboratory sciences designed to review the educational process from the sciences up to the professional laboratory studies, including continuing education and lifelong learning. Students will review issues in laboratory management, educational methodologies, and community service as it relates to health care, research, clinical correlation case studies and laboratory information systems (LIS). Students will review materials for the national registry examination.	4.00	
MTH-002	Developmental Mathematics	A course designed to elevate students from Math Level 1 to Math Level 3, in order to prepare students for further courses requiring quantitative skills. Topics include a review of numbers and operations, ratios and percents, logic, geometry, data analysis, and algebra.	3.00	
MTH-003	Bridge to Mathematics	An online course designed to elevate students from Math Level 2 to Math Level 3, in order to prepare students for further courses requiring quantitative skills. Students proceed through the material at their own pace, seeking guidance from the instructor when needed. Topics include a review of numbers and operations, ratios and percents, logic, geometry, data analysis, and algebra.	3.00	Take MTH-TESTL2. (Required, Previous).

MTH-103	Fundamentals of Mathematics I	A survey of introductory college mathematics. Topics include the structure of number systems, applications of decimals and percentages, proportions and unit conversions, problem solving, sets and logic, analyzing arguments, and number theory.	3.00	Take 1 group (Take MTH-002 or MTH-003 /Take MTH-TESTL3 MTH-TESTL4 or MTH-TESTL5). (Required, Previous).
MTH-104	Fundamentals of Mathematics II	A continuation of MTH 103. This course covers concepts of algebra including linear equations, inequalities, quadratics with applications, relations and functions, graphing, geometry, counting techniques, probability, and statistics.	3.00	Take 1 group (Take MTH-002 or MTH-003 /Take MTH-TESTL3 MTH-TESTL4 or MTH-TESTL5). (Required, Previous).
MTH-120	Contemporary Math for Business	A continuation of MTH 103. Topics covered include linear equations and inequalities, quadratics with applications, relations and functions, graphing, geometry, counting techniques, probability, and statistics. Students will learn how to apply mathematical concepts to banking, accounting, commerce, marketing and the stock market. This course will provide students with the business skillsets necessary to perform financial analyses and to make informed financial decisions.	3.00	
MTH-136	Topics of Mathematics	An exploration of a selection of contemporary applications of mathematics, including topics such as scheduling, optimizing routes using graph theory, identification numbers, voting, and optimizing profit through linear programming. Emphasis is on problem solving and real-world applications.	3.00	Take 1 group (Take MTH-002 or MTH-003 /Take MTH-TESTL3 MTH-TESTL4 or MTH-TESTL5). (Required, Previous).

MTH-141	Elementary Mathematical Models	An introduction to modeling real-world situations using mathematical functions. Topics include linear and exponential modeling techniques, logistic models, solving and simplifying equations using algebra, graphing, regression, and rates of change.	3.00	Take 1 group (Take MTH-103 MTH-104 MTH-136 or PSY-111; Minimum grade D- /Take MTH-TESTL4 or MTH-TESTL5). (Required, Previous).
MTH-142	Elementary Functions	A precalculus course designed to prepare students to take MTH245. Topics include polynomial, rational, algebraic, exponential, logarithmic, and trigonometric functions and their applications.	3.00	Take 1 group (Take MTH-103 MTH-104 MTH-136 or PSY-111; Minimum grade D- /Take MTH-TESTL4 or MTH-TESTL5). (Required, Previous).
MTH-231	Discrete Mathematics	A study of discrete structures with applications. Topics include formal logic, sets, functions, sequences, growth of functions, complexity of algorithms, applications of number theory, mathematical induction, recursion, counting techniques, relations, graph theory, and trees.	3.00	Take 1 group (Take MTH-103 MTH-104 MTH-136 or PSY-111; Minimum grade D- /Take MTH-TESTL4 or MTH-TESTL5). (Required, Previous).
MTH-234	Probability and Statistics	An introduction to probability and the analysis of data with a focus on statistical inference. Topics include descriptive statistics, random variables and probability distributions, confidence intervals, hypothesis tests, correlation, and regression analysis	3.00	Take 1 group (Take MTH-103 MTH-104 MTH-136 or PSY-111; Minimum grade D- /Take MTH-TESTL4 or MTH-TESTL5). (Required, Previous).
MTH-235	Linear Algebra	A course in linear algebra with applications. Topics include systems of linear equations, matrices, determinants, n-dimensional vector spaces, eigenvalue theory, general vector spaces, and linear transformations.	3.00	Take 1 group (Take MTH-141 MTH-142 MTH-231 MTH-234 or MTH-261; Minimum grade D- /Take MTH-TESTL5). (Required, Previous).

MTH-245	Calculus I	A study of the mathematics of continuous change. Topics include rates of change (differentiation) and accumulation (basic integration), with an emphasis on applications. Related rates, optimization, and graphical analysis are covered. Transcendental functions are included.	4.00	Take 1 group (Take MTH-141 MTH-142 MTH-231 MTH-234 or MTH-261; Minimum grade D- /Take MTH-TESTL5). (Required, Previous).
MTH-246	Calculus II	A continuation of MTH 245. Topics include advanced integration techniques, limits and l'Hopital's Rule, improper integration, infinite sequences and series, parametric equations, and some complex number theory.	4.00	Take MTH-245. (Required, Previous).
MTH-261	Programming for Mathematics	An introduction to computer programming and algorithm development, with a specific focus on mathematical applications. Students will create programs using Python to solve computationally difficult problems and to analyze mathematical models of real-world phenomena through simulation.	3.00	Take 1 group (Take MTH-103 MTH-104 MTH-136 or PSY-111; Minimum grade D- /Take MTH-TESTL4 or MTH-TESTL5). (Required, Previous).
MTH-299	Selected Topics in Mathematics	A study of a specialized subject area, which may vary, based on student/faculty interest. For non-major students only. The topic, course structure, and instructor will be announced prior to pre-registration.	3.00	Take MTH-TESTL3 MTH-TESTL4 or MTH-TESTL5. (Required, Previous).
MTH-301	Multivariable Calculus	A continuation of MTH 246. Topics include vectors in three-dimensional space, vector-valued functions, partial derivatives, multiple integrals, and vector analysis.	3.00	

MTH-302	Differential Equations	An introduction to ordinary differential equations and their use in modeling continuous change in the real-world. Topics include both analytical and graphical methods of solving DEs, systems of ordinary differential equations, and important applications like exponential/logistic growth, harmonic oscillators, and predator/prey systems.	3.00	Take MTH-235 MTH-246. (Required, Previous).
MTH-303	College Geometry and Related Topics	A study of geometry, including euclidean and non-euclidean geometries, axiomatic systems, transformations and isometries, and symmetry. There is a focus on exploration, conjecture, and basic geometric arguments (proofs).	3.00	Take MTH-235 MTH-245. (Required, Previous).
MTH-304	Number Theory	An introduction to the theory and properties of integers. Topics include prime numbers, divisibility and factorization, modular arithmetic, the Euclidean algorithm, linear Diophantine equations, congruencies, the Chinese remainder theorem, and applications in cryptography.	3.00	Take MTH-231 MTH-246. (Required, Previous).
MTH-305	Sets, Relations and Functions	An introduction to the basic techniques of creating mathematical arguments (proofs). Application of proof writing techniques and an in-depth study of fundamental concepts and principles that are used throughout mathematics: logic, sets, relations, functions, and infinity through topics such as Cartesian product, partitions, equivalence relations, mathematical induction, set indexing, special functions and transfinite numbers.	3.00	Take MTH-231 MTH-246. (Required, Previous).

MTH-307	Real Analysis I	An in-depth analysis of properties of the real number line, higher-dimensional Euclidean spaces and general metric spaces. Limits, sequences and series are studied. The basic theory of functions of a real variable is considered, including continuity, derivatives and integrals.	3.00	Take MTH-305 MTH-246. (Required, Previous).
MTH-4000	Mathematics Seminar - Capstone	Research on topics related to the student's study of mathematics or its related fields. Several projects/papers must be developed and presented. Permission of instructor required.	3.00	
MTH-401	Abstract Algebra	A course in abstract mathematics including the integers, groups, normal subgroups, quotient groups, finite abelian groups, rings, integral domains, ideals, quotient rings, fields, homeomorphisms, isomorphism, real and complex numbers, and polynomials.	3.00	Take MTH-231 MTH-305. (Required, Previous).
MTH-407	Probability Theory	Probability as a basis for statistical theory and inference. Distributions of random variables, conditional probability, Bayes' rule, statistical independence, mathematical expectation, probability distributions, probability densities and distribution functions of random variables, joint distributions for two or more random variables, and moment-generating functions.	3.00	Take MTH-234 MTH-245 MTH-246. (Required, Previous).

MTH-408	Mathematical Statistics	An in-depth study of the mathematical underpinnings of statistics and the analysis of data. Topics include sampling distributions, estimation theory and applications, hypothesis testing theory and applications, maximum likelihood estimators, regression and correlations, analysis of variance, and nonparametric tests.	3.00	Take MTH-407. (Required, Previous).
MTH-437	Special Topics	An in-depth study of a specialized subject area. The selected topic varies based on student/faculty interest and current research advances. Topic, course structure, credit, and instructor will be announced prior to preregistration. Course may be repeated if topic is different.	3.00	Take MTH-231 MTH-234 MTH-235 MTH-245 MTH-246. (Required, Previous).
MTH-439	Independent Study	Investigation of selected topics.	3.00	
MTH-440	Internship	A work experience designed to afford the student a practical experience in the application of mathematical techniques and practices.	3.00	
MUS-100	Glee Club	This course is designed to train and develop vocal talents by study, practice and actual choral performance. Student in this course are required to attend all course dates, rehearsals (one evening per week and some weekends) and Voices of Gwynedd performances. Uniform and materials fees apply.	1.00	

MUS-104	Music Appreciation I	This course is designed to discover listening skills that will sharpen the student's perception of music, involving some study of its element: melody, harmony, rhythm and meter, tempo and dynamics, timbre and form - and a knowledge of how these are combined in the works heard; information about the great composers, their lives and careers from music of earlier times to the Baroque period is provided.	3.00	
MUS-107	Music Therapy	An introduction to music as a healing art form, this course includes visits to institutions and schools which use music as therapy.	3.00	
MUS-200	Fundamentals of Music	This course introduces the fundamentals of music including melody, rhythm and harmony, materials and methods used in teaching music in the elementary classroom. It includes the use of the recorder and simple songs appropriate for various age levels.	3.00	
MUS-203	Introduction to Broadway Musicals	The course traces the origins of the musical drama back to the cantatas of J.S. Bach, the operas of Mozart and standard musicals by Rodgers & Hammerstein.	3.00	
MUS-204	Music Appreciation II	This course continues Music Appreciation I from the Baroque to Modern Times.	3.00	
MUS-210	Advanced Music Theory	A continuation of Fundamentals of Music, this course emphasizes music composition and analysis of major works.	3.00	Take MUS-200. (Required, Previous).

MUS-220	Piano Lab	The course will be group instruction in fundamental piano technique designed for the beginner and/or intermediate musician. Students learn to read music, improvise chordal accompaniments, and develop technical proficiency through performance of elementary piano music.	3.00	
MUS-299	Selected Topics in Music	This course offers students the opportunity to pursue study of musical topics, composers and forms chosen by the instructor. Course may be repeated if the topic changes.	3.00	
MUS-437	Special Topics	This course permits in-depth study of a composer, period, genre or topic in music selected by the instructor.	3.00	
MUS-439	Independent Study	Qualified advanced students may arrange independent study in areas not covered by existing courses: study of special aspects of major works and composers. The student must have the permission of the Chair of Language, Literature and Fine Arts and the Vice President for Academic Affairs.	3.00	
NUR-200	Common Testing Time	Common Testing Time		

NUR-208	Introduction to Professional Nursing	This course is designed to introduce the students to the art and science of nursing. Personal and beginning nursing professional identity formation is facilitated. The value of a baccalaureate nursing education grounded in a liberal arts education is explained. The historical evolution, values and legal parameters of the nursing profession are discussed. The heritage of the Sisters of Mercy within a liberal arts education is described. Selected concepts of caring, communication, cultural competence and the nursing process are introduced. An overview of the roles of the nurse as a member of the interprofessional health team is included. Future trends in nursing and health care are highlighted.	2.00	Take NUR-209 NUR-212 NUR-219. (Required, Concurrent). | Take NUR-209 NUR-212 NUR-324. (Required, Concurrent).
NUR-209	Fundamentals of Nursing Practice	This course provides an introduction to the fundamentals of nursing practice. Students will utilize the nursing process as a framework to apply nursing knowledge, diagnoses, interventions, and outcomes to individuals. Course concepts are grounded in evidence-based practice to promote, maintain, and restore health. Topics related to safety, oxygenation, ventilation, circulation, perfusion, ingestion, digestion, absorption, elimination, urinary, movement, sensory input and the nurse patient relationship and the roles of the professional nurse are explored. Emphasis is placed on applying knowledge and practicing skills in the nursing skills lab, simulation lab, and clinical setting.	4.00	Take NUR-208 NUR-212 NUR-219. (Required, Previous or concurrent). | Take NUR-209L. (Required, Concurrent). | Take NUR-212 NUR-324. (Required, Concurrent).

NUR-209L	Fundamentals of Nursing Practice	This course provides an introduction to the fundamentals of nursing practice. Students will utilize the nursing process as a framework to apply nursing knowledge, diagnoses, interventions, and outcomes to individuals. Course concepts are grounded in evidence-based practice to promote, maintain, and restore health. Topics related to safety, oxygenation, ventilation, circulation, perfusion, ingestion, digestion, absorption, elimination, urinary, movement, sensory input and the nurse patient relationship and the roles of the professional nurse are explored. Emphasis is placed on applying knowledge and practicing skills in the nursing skills lab, simulation lab, and clinical setting.		Take NUR-209. (Required, Concurrent).
NUR-212	Health Assessment in Nursing	This course is designed to develop health assessment skills across the lifespan. Emphasis is placed on the development of skills essential for using health and physical examination as tools for nursing assessment. Normal and abnormal history and physical assessment findings are differentiated. Biological, psychosocial, spiritual and cultural dimensions of the individual are explored. Health promotion strategies including risk factor reduction as they relate to the adoption of healthy lifestyles are identified. Opportunities are provided to practice health assessment.	3.00	Take NUR-208 NUR-209 NUR-219. (Required, Concurrent). | Take NUR-209 NUR-324. (Required, Concurrent). | Take NUR-212L. (Required, Concurrent).

NUR-212L	Health Assessment in Nursing	This course is designed to develop health assessment skills across the lifespan. Emphasis is placed on the development of skills essential for using health and physical examination as tools for nursing assessment. Normal and abnormal history and physical assessment findings are differentiated. Biological, psychosocial, spiritual and cultural dimensions of the individual are explored. Health promotion strategies including risk factor reduction as they relate to the adoption of healthy lifestyles are identified. Opportunities are provided to practice health assessment.		Take NUR-212. (Required, Concurrent).
NUR-219	Nursing Medication Mathematics	This course will serve as an introduction to calculating medication dosages for the professional nurse. It will include a review of essential mathematical concepts for fractions, ratio/proportions, percentages, medication abbreviations, measurements and conversions, reading medication labels, measuring amounts in syringes, and solving basic dosage calculations.	1.00	Take NUR-209 NUR-212 NUR-324. (Required, Concurrent). | Take NUR-208 NUR-209 NUR-212. (Required, Concurrent).
NUR-299	Selected Topics in Nursing		1.00	
NUR-300	Common Testing Time	Common Testing Time		

NUR-307	Nursing Care of Adults	This course focuses on the physical, psychological, social, spiritual and cultural forces that influence the health of the adult population. Students will utilize the nursing process as a framework to apply nursing knowledge. Course concepts are grounded in evidence-based practice to promote, maintain and restore health. Topics related to safety, oxygenation, ventilation, circulation, perfusion, ingestion, digestion, absorption, elimination, regulatory, urinary, sensory input, movement and the nurse patient relationship. Emphasis is placed on application in the adult health clinical setting and simulation laboratory.	6.00	Take NUR-209. (Required, Previous). | Take NUR-208 NUR-209 NUR-212 NUR-219. (Required, Previous). | Take NUR-209 NUR-212 NUR-219 NUR-324. (Required, Previous). | Take NUR-324. (Required, Concurrent). | Take NUR-317. (Required, Concurrent).
NUR-307C	Nursing Care of Adults	This course focuses on the physical, psychological, social, spiritual and cultural forces that influence the health of the adult population. Students will utilize the nursing process as a framework to apply nursing knowledge. Course concepts are grounded in evidence-based practice to promote, maintain and restore health. Topics related to safety, oxygenation, ventilation, circulation, perfusion, ingestion, digestion, absorption, elimination, regulatory, urinary, sensory input, movement and the nurse patient relationship. Emphasis is placed on application in the adult health clinical setting and simulation laboratory.		Take NUR-307. (Required, Concurrent).

NUR-313	Contemporary Issues in Professional Nu	This course examines selected topics critical to the practice of professional nursing. Current issues and trends that impact nursing within the health care delivery system are addressed. Professional and career development will be explored. Topics are addressed from historical, political, socioeconomic and technological perspectives.	2.00	Take NUR-209. (Required, Previous). | Take NUR-208 NUR-209 NUR-212 NUR-219. (Required, Previous). | Take NUR-209 NUR-212 NUR-324. (Required, Previous). | Take NUR-307 NUR-317 NUR-460. (Required, Concurrent).
NUR-316	Nurs Care Clients Altera Behavioral Hlth	This course addresses behavioral health problems and the nurse's role in assisting patients to achieve and maintain optimum behavioral health. Content encompasses neurobiological, psychosocial, ethical, cultural, and spiritual perspectives. Effective therapeutic communication skills, the nurse-patient relationship, and the nursing process are applied in caring for patients and families across the lifespan. Emphasis is placed on the role of the nurse in promoting and maintaining a culture of safety on the behavioral health unit.	4.00	Take NUR-209. (Required, Previous). | Take NUR-209 NUR-212 NUR-219 NUR-208. (Required, Previous). | Take NUR-307. (Required, Previous). | Take NUR-317. (Required, Concurrent). | Take NUR-319 NUR-413 NUR-417. (Required, Concurrent).

NUR-316C	Nurs Care Clients Altera Behavioral Hlth	This course addresses behavioral health problems and the nurse's role in assisting patients to achieve and maintain optimum behavioral health. Content encompasses neurobiological, psychosocial, ethical, cultural, and spiritual perspectives. Effective therapeutic communication skills, the nurse-patient relationship, and the nursing process are applied in caring for patients and families across the lifespan. Emphasis is placed on the role of the nurse in promoting and maintaining a culture of safety on the behavioral health unit.		Take NUR-316. (Required, Concurrent).
NUR-317	Nursing Care Women, Children, Family	This course examines the childbearing and childrearing families in contemporary society. The nursing process is applied to provide holistic nursing person--centered care within the context of the family. Topics are related to safety and normal and altered physiologic processes as it affects the childbearing and childrearing families. Experiences in the classroom and clinical setting enable the student to integrate cultural sensitivity, clinical reasoning, communication skills, and therapeutic nursing interventions for women, children and families.	5.00	Take NUR-209. (Required, Previous). | Take NUR-208 NUR-209 NUR-212 NUR-219. (Required, Previous). | Take NUR-212 NUR-324. (Required, Previous). | Take NUR-316. (Required, Concurrent). | Take NUR-307 NUR-313 NUR-460. (Required, Concurrent).

NUR-317C	Nursing Care Women, Children, Family	This course examines the childbearing and childrearing families in contemporary society. The nursing process is applied to provide holistic nursing person--centered care within the context of the family. Topics are related to safety and normal and altered physiologic processes as it affects the childbearing and childrearing families. Experiences in the classroom and clinical setting enable the student to integrate cultural sensitivity, clinical reasoning, communication skills, and therapeutic nursing interventions for women, children and families.		Take NUR-317. (Required, Concurrent).
NUR-319	Nurs Care of Adults Complex Hlth Probl	This advanced adult health course expands on knowledge and skills addressed in prior nursing courses. The course focuses on the application of the nursing process to the adult patient with multisystem pathophysiologic conditions and complex needs. Included are critical care concepts with related nursing interventions to promote, maintain and restore health. Topics related to safety, oxygenation, ventilation, circulation, perfusion, ingestion, digestion, absorption, elimination, regulatory, urinary, sensory input, movement and the nurse patient relationship. Professional nursing practice is emphasized as students enhance critical thinking skills and practice clinical decision making. This course promotes integration of values into professional behaviors and accountability for personal and professional growth.	5.00	Take 1 group (Take NUR-307 NUR-324 /Take NUR-307 NUR-314 NUR-315). (Required, Previous). | Take NUR-307 NUR-324 NUR-316 NUR-317. (Required, Previous). | Take NUR-307. (Required, Previous). | Take NUR-313 NUR-423. (Required, Concurrent). | Take NUR-316 NUR-417 NUR-413. (Required, Concurrent).

NUR-319C	Nurs Care of Adults Complex Hlth Probl	This advanced adult health course expands on knowledge and skills addressed in prior nursing courses. The course focuses on the application of the nursing process to the adult patient with multisystem pathophysiologic conditions and complex needs. Included are critical care concepts with related nursing interventions to promote, maintain and restore health. Topics related to safety, oxygenation, ventilation, circulation, perfusion, ingestion, digestion, absorption, elimination, regulatory, urinary, sensory input, movement and the nurse patient relationship. Professional nursing practice is emphasized as students enhance critical thinking skills and practice clinical decision making. This course promotes integration of values into professional behaviors and accountability for personal and professional growth.		Take NUR-319. (Required, Concurrent).

NUR-324	Pathophysiology/Pharmacology Int Con	This integrated pathophysiology/pharmacology course provides a foundation for understanding disease process in conjunction with pharmacological therapy to treat and manage disease. Students will discuss cultural sensitivity, clinical reasoning, therapeutic nursing interventions and communication skills as they apply to clinical practice. Both general pathophysiologic/pharmacological principles will be explained as they apply to the macro concepts identified by the Gwynedd Mercy University Frances M. Maguire School of Nursing and Health Professions.	4.00	Take NUR-208 NUR-209 NUR-212 NUR-219. (Required, Previous). | Take NUR-209 NUR-212. (Required, Concurrent). | Take NUR-307. (Required, Concurrent).
NUR-400	Common Testing Time	Common Testing Time		
NUR-4001	Lead/Mgmt Professional Nurs Capstone	Concepts, theories and roles of leadership and management in professional nursing are examined. Development of the leadership abilities of the individual nurse in influencing the nursing profession and society are discussed. Communication, ethical reasoning, critical thinking, financial issues and cultural competence are included as they relate to leadership and management.	3.00	Take NUR-422. (Required, Previous). | Take NUR-319 NUR-460 NUR-417 NUR-413. (Required, Previous). | Take NUR-319 NUR-413. (Required, Previous). | Take NUR-419. (Required, Concurrent). | Take NUR-419. (Required, Concurrent).

NUR-413	The Older Adult	This course explores aging and the impact of aging on individuals, families and caregivers. Current theories of aging and the aging process are explored. The effects of health, political, social and economic issues on the lifestyles of the aging population will be discussed. The influence of heredity, environment, lifestyle and access to adequate healthcare in relation to the care of older adults will be examined. A variety of clinical settings are utilized to demonstrate nursing knowledge, skills, and interventions of best practices when caring for the older adult.	3.00	Take NUR-307. (Required, Previous). | Take NUR-319 NUR-460 NUR-417 NUR-423 NUR-313. (Required, Previous). | Take NUR-307. (Required, Previous). | Take NUR-422. (Required, Concurrent). | Take NUR-319. (Required, Concurrent).
NUR-413C	Older Adult	This course explores aging and the impact of aging on individuals, families and caregivers. Current theories of aging, the aging process, and the effects of political, social and economic issues on the lifestyles of the aging population will be examined. The influence of heredity, environment, lifestyle and access to adequate healthcare in relation to the care of older adults will be discussed.		Take NUR-413. (Required, Concurrent).
NUR-414	Complementary & Integrative Health	This course will provide a comprehensive and clinical relevant coverage of complementary and alternative medicine. It will cover the history, philosophy, and mechanisms of alternative therapies and includes a thorough review of the clinically controlled trials, indications, and contraindications of each therapy.	3.00	Take NUR-208. (Required, Previous).

NUR-415	Selected Hlth Problems of Women & Ch	Selected health problems and related issues pertaining to women and children will be critically analyzed in relation to the impact on the individual, his/her family and the community. Cultural, spiritual, ethical and moral aspects will be discussed as they influence nursing care. The role of the nurse and community resources available to this population is explored. (can be taken as the nursing elective).	3.00	Take NUR-317. (Required, Previous). | Take NUR-317. (Required, Previous). | Take NUR-307 NUR-324. (Required, Previous). | Take RS-231. (Required, Concurrent).
NUR-417	Genomics in Nursing	This course introduces the concepts and principles of genetics, genomics, and epidenomic and their relevance to health and nursing care. Genetic influences from conception and throughout the lifespan are considered from a nursing perspective. Ethical, legal, and socioeconomic issues associated with genetics are examined.	3.00	Take NUR-209. (Required, Previous). | Take NUR-313 NUR-319 NUR-423. (Required, Previous). | Take NUR-317. (Required, Previous). | Take NUR-460. (Required, Concurrent).
NUR-419	Synthesis of Learning for Nursing Pract	This course focuses on preparing the graduating nursing student for transition to professional nursing practice. Preparation is achieved through synthesis of acquired knowledge with emphasis on reflective practice and application of learning. An understanding of professional nursing standards, ethical problem solving, evidence-based practice and a commitment to lifelong learning will be provided. This course provides an integrative, theoretical and clinical experience.	6.00	Take NUR-413 NUR-422 NUR-431. (Required, Previous). | Take NUR-422. (Required, Previous). | Take NUR-319 NUR-413. (Required, Previous). | Take NUR-4001. (Required, Concurrent). | Take NUR-4001. (Required, Concurrent). | Take NUR-4001. (Required, Concurrent).

NUR-419C	Synthesis of Learning for Nursing Pract	This course focuses on preparing the graduating nursing student for transition to professional nursing practice. Preparation is achieved through synthesis of acquired knowledge with emphasis on reflective practice and application of learning. An understanding of professional nursing standards, ethical problem solving, evidence-based practice and a commitment to lifelong learning will be provided. This course provides an integrative, theoretical and clinical experience.		Take NUR-419. (Required, Concurrent).
NUR-422	Health & Illness in the Community	This course emphasizes the healthcare of culturally diverse individuals, families and aggregates in a variety of community settings. The concepts of community health nursing and the roles of the professional nurse in the community are critically analyzed. The impact of the health care delivery system on the nurse in the community is presented. Principles of public health nursing and epidemiology are integrated. The focus on health promotion, health protection, health maintenance and restoration are emphasized. Critical thinking is utilized in assessing the community. Clinical settings include: home care, hospice, extended care facilities and population focused settings.	5.00	Take NUR-319. (Required, Previous). | Take NUR-319 NUR-417 NUR-460. (Required, Previous). | Take NUR-319. (Required, Previous). | Take NUR-413. (Required, Concurrent).

NUR-422C	Health & Illness in the Community	This course emphasizes the healthcare of culturally diverse individuals, families and aggregates in a variety of community settings. The concepts of community health nursing and the roles of the professional nurse in the community are critically analyzed. The impact of the health care delivery system on the nurse in the community is presented. Principles of public health nursing and epidemiology are integrated. The focus on health promotion, health protection, health maintenance and restoration are emphasized. Critical thinking is utilized in assessing the community. Clinical settings include: home care, hospice, extended care facilities and population focused settings.		Take NUR-422. (Required, Concurrent).
NUR-423	Global Health & Health Policy	This course examines globalization and its impact on the health of all populations. Emerging diseases, environmental safety and health risks are addressed. Health care policy and the socioeconomic, geopolitical, ethical and cultural variables that influence health are explored. Critical analysis of selected global and national problems is examined within the framework of professional nursing practice. The importance of cultural sensitivity and ethical judgment are emphasized.	2.00	Take NUR-209. (Required, Previous). | Take NUR-316 NUR-317. (Required, Previous). | Take NUR-313 NUR-319. (Required, Concurrent). | Take NUR-422. (Required, Concurrent).

NUR-459	Patient Education in Healthcare	This course expands future healthcare professionals' knowledge of patient education This is a hybrid course, combines both classroom setting some weeks, with alternating online assignments for other weeks. Students will learn the importance of empowering patients through education to increase patients' ability and encourage positive behavioral, health-related changes, and stages of changes. In addition, students may have the opportunity to work in interdisciplinary groups to create and evaluate patient education interventions. This course will promote integration of concepts related to education, research, and technology.	3.00	Take NUR-307. (Required, Previous).
NUR-460	Research and Evidence-Based Practice	This course provides an introduction to principles of research and evidenced-based practice in professional nursing practice. Emphasis is placed on the role of evidence-based practice as the basis for clinical decision making. Learning activities provide the student with the opportunity to develop skills necessary to become a competent consumer of research and other sources of evidence, preparing them for the expectations of a new graduate in professional practice.	3.00	Take NUR-209 NUR-212 NUR-324. (Required, Previous). | Take NUR-313 NUR-319 NUR-423. (Required, Previous). | Take NUR-307. (Required, Previous). | Take NUR-307 NUR-317. (Required, Concurrent). | Take NUR-417. (Required, Concurrent).

NUR-490	Community Health Nursing in Ireland	This course explores the healthcare of individuals, families and aggregates in a variety of community settings in Ireland. The concepts of community health nursing and the roles of the professional nurse in the community of Ireland are critically analyzed and compared to the US Public health System. The impact of the health care delivery system of Ireland is presented. Health promotion, health protection and disease prevention are examined. Critical thinking is emphasized in assessing the community of Ireland. A variety of community settings as observational experiences are utilized including home care, hospice, extended care facilities and population focused settings.	3.00	

NUR-491	Global Outreach	The goal of interprofessional education is to prepare future healthcare providers and professionals to work together as a team to improve patient and population health care. This includes engaging in foundational research on interprofessional education/collaborative practice; the use of interprofessional collaborative practice models to provide better care for clients. Service learning provides an opportunity for health care providers to learn more about health vulnerabilities that communities face and gain firsthand experience of working with underserved populations. Service learning uses experiential learning, reflection and reciprocal learning to increase student awareness of community health needs. Health care providers will be more likely to utilize these skills of collaborative practice, experiential learning, reflection and reciprocal learning in their own clinical practice.	1.00	Take NUR-208 NUR-209 NUR-212 NUR-307 NUR-316 NUR-317. (Required, Previous).
NUT-200	Principles of Nutrition	A comprehensive course that covers the essentials of optimum nutrition in health and disease. It includes macro-nutrients and energy metabolism; vitamins and minerals; nutrition and diet for the client. The course includes an examination of clinical nutrition as it pertains to care of clients in a health care setting.	3.00	

OSC-100	Intro Occupation & Occupational Scienc	To explore and expand the knowledge of occupation; the application of occupation to understanding of the human as an occupational being; and, to foster understanding on the relationship between occupational science and occupational therapy.	3.00	
OSC-201	Nature & Meaning of Human Occupatio	Recognizing humans as occupational beings and understanding the meaning and significance of everyday occupation in day-to-day life.	3.00	Take OSC-100. (Required, Previous).
OSC-301	Occupational Perspective of Health	Recognizing occupation as contributing factor to health and well-being. Considers the barriers of occupational injustice to effecting occupational participation and the health of persons and populations.	3.00	Take OSC-100. (Required, Previous).
OSC-302	Neuroscience of Occupational Behavior	An examination of the intersection of neuroscience, cognition, and occupation across the lifespan.	3.00	Take OSC-100. (Required, Previous).
OSC-4000	Research Meth II: Applied Research	This course is designed to equip students with the knowledge and skills needed to engage in effective research practices within the occupational therapy profession. This course emphasizes the practical application of research methodologies to address real-world challenges faced by occupational therapists.	3.00	OSC-414 (Required, Previous).

OSC-402	Neuroscience for Occupational Therapy	This course will provide students with a deep understanding of the intricate relationship between the nervous system and occupational performance. This course explores the fundamental principles of neuroscience, including the neuroanatomical and neurophysiological bases of sensory perception, emotion, cognition, learning, and movement, and how these concepts relate to occupational therapy practice	2.00	none
OSC-404	Therapeutic Use of Self	Exploration of human behavioral theories and practice of therapeutic use of self within individual and group therapeutic contexts. Focus on understanding the occupational needs of individuals and groups, teaching-learning process, appraisal of effective communication, empathy, mindfulness, and building of rapport to foster effective therapeutic relationships.	2.00	Take OSC-410 (Required, Previous).
OSC-405	Foundations of Occupational Therapy	Introduction to the foundations of the occupational therapy profession including its history, philosophical base, professional terminology, theory development, frames of reference, and the varied scope and roles of the occupational therapy practitioner.	3.00	Take OSC-410 (Required, Previous).
OSC-406	Creativity and Activity Analysis	Exploration of the historical and contemporary use of creativity in the promotion of health through client-centered activities to promote health and recovery. Emphasis on the analysis, grading, and managing of complexity of therapeutic activities. Includes a practice lab.	2.00	Take OSC-410 (Required, Previous).

OSC-406L	Creativity and Activity Analysis	The lab portion of this course has an emphasis on the analysis, grading, and managing of complexity of therapeutic activities.		
OSC-410	Ethical Foundations in Occupational The	Examines the ethics and values of the profession of occupational therapy including the ethical standards of occupational therapy practice and review of scenarios to solve ethical dilemmas. Includes professional development regarding the acquisition of professional membership, knowledge, and skills expected of students in a professional program while beginning to develop a plan for lifelong learning.	3.00	none
OSC-411	Hlth/Occup Particip: Children/Youth	Examines the development, occupational behavior, and prevailing health needs of children and adolescents with or at risk for disabilities and occupational injustice. Focus on understanding children and youth as occupational beings with varied health conditions that can impact occupational performance and participation.	3.00	OSC-406 (Required, Previous).
OSC-412	OT Process: Child/Youth	Integrates theories and the occupational therapy process of evaluation (including assessment), intervention, and targeted outcomes with children and adolescents. Includes a practice lab.	5.00	OSC-405 (Required, Previous).
OSC-412L	OT Process: Child/Youth	Integrates theories and the occupational therapy process of evaluation (including assessment), intervention, and targeted outcomes with children and adolescents. Includes a practice lab.		

OSC-413	OT Fieldwork I: Child/Youth	Immersion experience into a therapeutic service delivery context with children or youth.	1.00	OSC-404 (Required, Previous).
OSC-414	Research Meth I: Evidence-Based Practi	Review of quantitative and qualitative research methodologies, appraisal of professional literature and levels of evidence, and the influence of clinical expertise and client values in supporting best therapeutic practices.	3.00	Take OSC-410 (Required, Previous).
OSC-416	Health Care, Policy, and Advocacy	A focus on understanding health care, policy, and reimbursement that influence access to occupational therapy practice across multiple practice areas. Review of intra-professional and inter-professional roles, and the laws and regulations that influence occupational therapy practice. Promotion of occupational therapy to other professionals, service providers, consumers, third-party payers, regulatory bodies, and to the public.	2.00	Take OSC-405. (Required, Previous).
OSC-419	Funct Anat & Kines for OT	Focus on the study of the body functions and structures of the human body with a major emphasis on functional anatomy within the domain of concern for occupational therapy and analyzing typical, atypical, and compensatory human movement across the life span.	5.00	Take OSC-402. (Required, Previous).
OSC-419L	Funct Anat & Kines for OT	Practice lab on the study of the body functions and structures of the human body with a major emphasis on functional anatomy within the domain of concern for occupational therapy and analyzing typical, atypical, and compensatory human movement across the life span.		

OSC-421	Occupational Therapy & Upper Extremity Rehabilitation	This course focuses on the evaluation and treatment of upper extremity dysfunction from an occupational therapy perspective. This lecture/lab combination covers nerve and muscular/orthopedic issues throughout the upper extremity with an emphasis on the wrist and hand. Multiple orthotics are fabricated in the lab portion of this course.	3.00	Take OSC-419. (Required, Previous).
OSC-421L	Occupational Therapy & Upper Extremity Rehabilitation	The lab portion of this course covers hands-on skills for upper extremity rehabilitation within the scope of occupational therapy practice. Multiple orthotics will be fabricated for the purpose of improving wrist, hand, and/or finger function for improved occupational performance.		
PE-100	High Intensity Interval Training	High Intensity Interval Training (HIIT) involves high-intensity exercise intervals intermingled with periods of lower intensity intervals of active recovery. HIIT training calls for challenging work for short time frames lasting from thirty seconds to two minutes. The class runs for one hour twice per week.	1.00	
PE-101	Conditioning/Weight Training	This class teaches basic principles of weight training. Types of weight training exercises and nutrition and fitness concepts are introduced which instruct students to design their own personal program.	1.00	
PE-102	Aerobics	This is a group aerobic exercise class that will also provide information on cardiovascular fitness, weight control, stress management and benefits of exercise.	1.00	

PE-111	Karate/Self Defense	An introductory course in the history, terminology and skills of this martial art. classes are taught by professional black belt martial artists.	1.00	
PE-120	Introduction to Yoga	Students learn to breathe, strengthen and relax through a basic posture series scientifically designed and time-tested in bringing about the union of the body, mind and spirit - the essence of yoga. Various other styles of yoga are also explored.	1.00	
PHA-101	Pharmacology		3.00	
PHA-103	Cardiovascular Pharmacology		3.00	
PHL-100	The Human Condition	This course offers a systematic introduction to some central concerns of men and women both as individual persons and as social beings. It considers our complex nature, the many activities in which we engage and the problem of our destiny, especially in relation to God and nature.	3.00	
PHL-2000	Encountering Ethics	This course analyzes moral problems and evaluates their possible solutions in light of ethical theories.	3.00	
PHL-201	Ancient Philosophy	This course examines the emergence of Greco-Roman philosophy. It can cover the Pre-Socratic thinkers, the founders of Greek philosophy such as Socrates, Plato, and Aristotle, and the Roman philosophers and ancient Neo-Platonists.	3.00	

PHL-202	Medieval Philosophy	This course examines the philosophical contributions made by Jewish, Christian, and Muslim scholastics and their ancient predecessors. The discussion focuses on the preoccupations traditionally associated with the medieval thinkers, e.g., God, Divine revelation, the relationship between faith and reason, the problem of evil, and the respective provinces of philosophy and theology.	3.00	
PHL-207	19th Century Continental Philosophy	This course covers the key thinkers associated with German Idealism and Romanticism and their reception. Philosophers covered my include Schiller, Fichte, Schelling, Schopenhauer, Hegel, Kierkegaard or Nietzsche.	3.00	
PHL-211	Existence and Love	This course focuses on the internal relation between love and meaning in human existence. It explores this major philosophical theme in Platonism, existentialism, or other traditions.	3.00	
PHL-225	Philosophy of Film	This course addresses issues relating to the philosophy of film and film theory. Topics include theories of film evaluation, definitions of film, and emotional responses to motion pictures, using film to illustrate philosophy, films as thought experiments, and using movies to make substantive philosophical claims.	3.00	

PHL-231	Philosophy of Law	A philosophical inquiry into the nature of law and legal systems. An examination of the philosophical elements of law and the connections between these elements and criminal justice policy and practice. By reading works from classical and modern authors, students analyze notions such as legal obedience, human rights, responsibility, personal liberty, punishment, a just (or unjust) constitution, just laws, and the relation between law and morality.	3.00	
PHL-234	Philosophy of Globalization	This course surveys some global problems: hunger, depletion or inequitable distribution of resources, violence. It identifies the ethical values involved and provides a philosophical consideration of some possible solutions.	3.00	
PHL-240	Logic	This course introduces the study and practice of inductive and deductive reasoning with consideration given to such topics as truth, validity, and propositional logic.	3.00	
PHL-250	Philosophy of Science	This course examines the nature of science and its relationship to technology and human responsibility as revealed in the works of scientists and philosophers.	3.00	
PHL-299	Selected Topics in Philosophy	This course offers a detailed study of a specialized subject area that will vary based on student/faculty interest. The topic, course structure and instructor will be announced prior to pre- registration. There are no prerequisites.	3.00	

PHL-302	St. Augustine's Confession	This courses will focus on Augustine's Confessions in it's entirely. It will provide an extensive analysis covering a variety of philosophical branches and topics that converge on the problem the human condition and the relationship of the self to others and God. Topics include the nature of conversion, free will, the internal conflict of the soul, the nature of conscience, the problem of evil, the relationship between temporality and eternity, and love.	3.00	
PHL-305	Contemporary Philosophy	This course studies the thought of contemporary philosophers such as Sartre, Heidegger, Wittgenstein, Rorty and Quine. It can take either a philosopher-based approach or a thematic approach concerning issues in epistemology, metaphysics, and related areas.	3.00	
PHL-308	Political Philosophy	This course looks critically at political democracy. Readings from philosophy and the social sciences explore political institutions, individualism and attempts to renew community life. (May be taken for sociology credit).	3.00	
PHL-310	Philosophy of Education	This course offers a philosophical investigation of the basic principles, aims and human values involved in the process of education. It examines major educational philosophies as well as contemporary issues in this area.	3.00	

PHL-313	Modern Philosophy	This course analyses the works of authors such as Descartes, Spinoza, Leibniz, Locke, Hume, Kant and Hegel. It examines notions such as certainty, freedom, substance, concepts, and sensations in the modern period. The latter is discussed as a response to medieval and Renaissance philosophy.	3.00	
PHL-325	Varieties of Religious Experience	The course studies the shared philosophical themes that emerge in different religious traditions. Readings include works by philosophers and from Eastern, Western, and Native American religions.	3.00	
PHL-330	The Healing Journey	Healing involves social forces, personal attitudes and patterns of meaning which allow us to re- establish an authentic wholeness in the context of illness and suffering. Readings in the social sciences and philosophy are used to investigate these issues. (May be taken for sociology credit.)	3.00	
PHL-4000	Capstone:seminar	The capstone allows students to demonstrate their mastery of philosophy by defending a thesis that examines key philosophical texts and draws upon secondary literature on the topic. The seminar's purpose is to give philosophy majors experience in presenting research in a symposium setting.	3.00	Take 90 credits. (Required, Previous).
PHL-420	Philosophy in Italy	This course focuses on philosophy that developed in the Italian territory. It covers ancient, medieval, and modern philosophy in Italy, including ancient Rome. It discusses philosophers such as Epictetus, Seneca, Boethius, Aquinas, and Machiavelli.	3.00	

PHL-430	Asian Philosophy	The goal of this course is to understand the major principles and practices of Taoism and Zen and to see the value and viability of these principles and practices. Topics include: approaches to creativity, aesthetics and spiritual mastery.	3.00	
PHL-437	Special Topics	Investigation of a selected topic designed to integrate and deepen the student's comprehension and application of philosophy.	3.00	
PHL-439	Independent Study	Qualified advanced students may arrange independent study in areas not covered by existing courses. Registration is with consent of involved faculty and the permission of the Dean of Arts and Sciences, the Chairperson and the Vice President for Academic Affairs.	3.00	
PHY-111	Physics for Allied Health Sciences	Students will learn basic physical principles with applications to the measurement, analysis and treatment of human beings. The structure and function of biomedical instrument systems specific to the field of radiation therapy, radiologic technology and respiratory care will be explored. 3 lecture hours per week in the spring semester. Not accepted as credit towards the biology major.	3.00	

PHY-111L	Physics for Allied Health Sciences	This course is designed to provide the student with an understanding of basic physics principles, methods and terminology, with application to the measurement, analysis and treatment of human beings. Physics principles and terminology will focus on the fields of radiation therapy and radiologic technology. 3 laboratory hours. Offered in the spring semester. Not accepted as credit towards the biology major.	1.00	Take PHY-111. (Required, Concurrent).
PHY-241	General Physics I	Principles of classical mechanics for science and mathematics majors. Topics include description of motion (kinematics), force and momentum, work and energy, energy and momentum conservation, rotational motion of rigid bodies, and simple harmonic motion.Mathematical level requires a working knowledge of differential and integral calculus. 3 lecture hours and 1 recitation hour. Offered in the fall semester.	3.00	Take MTH-245. (Required, Previous). | Take PHY-241L PHY-241R. (Required, Concurrent).
PHY-241L	General Physics I	Laboratory investigations of classical mechanics, including motion and force. Collection of raw data and its analysis via graphs are stressed. Subject matter is drawn from the concurrent lecture course. 3 laboratory hours. Offered in the fall semester.	1.00	Take PHY-241. (Required, Concurrent).
PHY-241R	General Physics I			

PHY-242	General Physics II	Continuation of PHY 241. Topics include thermodynamics, mechanical waves, sound, electrostatics, electrical circuits, electromagnetism, geometrical optics, atomic and nuclear structure, radioactivity and topics in modern physics. 3 lecture hours and 1 recitation hour. Offered in the spring semester.	3.00	Take PHY-241. (Required, Previous). | Take PHY-242L PHY-242R. (Required, Concurrent).
PHY-242L	General Physics II	Continuation of PHY 241L. Laboratory investigations focused upon topics covered in the concurrent lecture course, including thermodynamics, mechanical waves, sound, electrical circuits, electromagnetism, atomic structure, and radioactivity. 3 laboratory hours. Offered in the spring semester.	1.00	Take PHY-242. (Required, Concurrent).
PHY-242R	General Physics II			
PHY-299	Selected Topics in Physics	A study of a specialized subject area which may vary based on student/faculty interest. For non-major students only. The topic, course structure and instructor will be announced prior to pre-registration.	3.00	
POL-101	American Government	This course analyzes the American form of government, its functions and current problems along with reflections upon comparative governments around the world	3.00	
POL-211	Constitution of the United States	This course provides a basic understanding of the philosophical, historical, and political roots of the United States Constitution, its structure, provisions and interpretations and includes a study of notable Supreme Court controversies.	3.00	

POL-212	State and Local Government	This course offers an understanding of the structure and functioning of the Pennsylvania state legislature, courts, municipal governments and school boards within the context of federalism and discusses their impact upon the state's history and the daily lives of its citizens.	3.00	
POL-255	Law and Social Justice	(For description see SOC 255.)	3.00	
POL-299	Selected Topics in Political Science	The course offers a detailed study of a specialized subject area that will vary based on student/faculty interest. The topic, course structure and instructor will be announced prior to pre- registration. There are no prerequisites.	3.00	
POL-437	Special Topics	This course allows for a special investigation of a topic in political science that is not adequately covered in any of the courses listed above. It may be repeated if the topic is different.	3.00	
PSY-100	General Psychology	Introduction to fundamental concepts of psychology, including memory, development, learning, personality, and psychopathology.	3.00	
PSY-111	Statistics	Introduction to descriptive and inferential statistics with applications to educational and psychological research: frequency distributions, probability, binomial and normal distributions, graphic comparisons, correlation, chi square, analysis of variance, and distribution.	3.00	Take 1 group (Take MTH-002 or MTH-003 /Take MTH-TESTL3 MTH-TESTL4 or MTH-TESTL5). (Required, Previous).

PSY-150	Social Psychology	Study of human behavior as influenced by group situations, interpersonal relations, attitudes, and opinions; groups and group conflicts, language and communication as social products. (May be taken for sociology credit.)	3.00	
PSY-200	Developmental Psychology	Theories, issues and research concerning changes in physical, intellectual, emotional and social development across the life-span are examined and applied to specific social issues.	3.00	
PSY-202	Human Development for Nursing	This course provides an introduction to the theoretical perspectives of human development and fundamental concepts concerning the brain and behavior, memory, motivation and emotion, personality development and social behavior. In addition, it examines changes in cognitive, emotional and social development across the life span and how they are impacted by the social environment. Enrollment in this course is restricted to nursing majors.	3.00	
PSY-205	Forensic Psychology	This course focuses on the application of psychological theory, concepts and principles to civil and criminal justice systems, with a focus on the practice of forensic psychology.	3.00	Take PSY-100. (Required, Previous).

PSY-206	Introduction to Trauma Informed Care	This course is designed to introduce students to the meaning of trauma, the incidence and prevalence of trauma and the effects of trauma on human development. Students will learn what it means to provide client centered care in a trauma informed manner, and will be provided an introduction to evidence based trauma treatments. Active participation of students in this class will include open discussion of material presented as well as practical application of the course material. Self-assessment, awareness and growth are central to the student experience in this course.	3.00	# Take PSY-100 or PSY-202 # Take SOC-100. (Required, Previous).
PSY-207	Sports Psychology	This course is designed to provide students with an understanding of the theories and concepts involved in the psychology of sport, a field of study in which the principles of psychology are applied in a sport setting. These principles (which include but are not limited to goal setting, focus, motivation, and imagery) are often applied to enhance the performance of teams and individuals. Additionally, the role of personality and social settings that influence thinking, performance, and the development of sportsmanship will be explored.	3.00	

PSY-209	Dementia: Awareness Understanding Bi	This course defines dementia and identifies characteristics of Alzheimer's disease and related dementias. In addition, it examines the many different aspects of dementia: assessment and diagnosis, communication and behavior management, and end-of-life care. It also, focuses on best practices for care and provides practical resources for working with individuals with dementia that can be applied to professional careers in the field of geriatrics.	3.00	Take PSY-100 PSY-200. (Required, Previous).
PSY-210	Psychopathology	This course examines atypical personality development and psychopathology; includes etiology, diagnosis, prognosis and treatment of disorders.	3.00	Take PSY-100. (Required, Previous).
PSY-211	Fundamentals of Biopsychology	An introduction to biological bases of behavior in humans and animals. Topics include basic neuroanatomy, neurophysiology, information transmission, neuropathology, sensory-motor functions, biochemical processes, and psychopharmacology, with applications to human behavior and intervention.	3.00	Take PSY-100. (Required, Previous).

PSY-212	Counseling & Communication Skills	This course is an integrated approach to the study and practice of communication styles, communication skills, basic counseling skills and elements of professional helping relationships. The course includes exploration of the nature and dynamics of professional helping encounters, interpersonal communication, an introduction to ethics in professional helping relationships, and helping skills development. Students will apply course material through active participation in on-going, progressive skills practices with peers. Pre-Requisites: BSN students take PSY-202; all other students take PSY-100 and either PSY-200 or SWK-202 - Must be completed prior to taking this course. PSY-200 - Must be completed prior to taking this course.	3.00	Take 1 group (Take PSY-100 PSY-200 /Take PSY-100 SWK-202 /Take PSY-202). (Required, Previous). | Take PSY-200. (Required, Previous).
PSY-221	Child Psychology	Study of the successive stages of growth and development from conception through adolescence: social, emotional, intellectual, moral, perceptual, behavioral, and physical development.	3.00	Take PSY-100. (Required, Previous).
PSY-222	Adolescent Psychology	Learning and personality theory of adolescent period; emphasis on problems arising out of physical development, sensory changes, mental growth and emotional maturity.	3.00	Take PSY-100 PSY-200 or PSY-221. (Required, Previous).
PSY-246	Issues in Gerontology	Survey of current social issues regarding the aging population. Topics such as social needs, delivery of services, legislation, advocacy, and ethics and legal issues will be covered.	3.00	Take PSY-100. (Required, Previous).

PSY-260	Death and Dying	Survey of dying as a social act; examination of selected topics; social concepts and attitudes on death and dying; social methods of dealing with death, effects of death on social groups, demographic concepts, euthanasia, legal aspects.	3.00	
PSY-285	Therapeutic Activities for the Elderly	This course is designed to acquaint students with various forms of activities structured to meet the physical, social, and intellectual needs of the aging population.	3.00	Take PSY-100. (Required, Previous).
PSY-299	Selected Topics in Psychology	This course provides students the opportunity to explore topics selected by the instructor. Course may be repeated if the topic changes.	3.00	
PSY-300	Addictions, Dynamics and Interventions	An introduction to the psychological, sociological and physiological dynamics of abuse, dependency, and addictions and an overview of counseling intervention models designed to help the student identify and become familiar with current counseling approaches in the treatment of addictions. May be taken for sociology credit.	3.00	Take PSY-100. (Required, Previous).

PSY-304	Mindfulness and Positive	This course will provide students with an introduction to the art and science of mindfulness and the emerging field of Positive Psychology. Mindfulness helps foster improvement in quality of life, awareness, satisfying relationships, well-being and increased positivity which are intimately connected to the foundations of Positive Psychology. Students will learn about these fields focused on building upon one's strengths, virtues as well as cultivating resilience. This course will cover research, traits, techniques and real-world applications with various tools and approaches. Through scholarly journal articles, text readings, discussions, reflective writing exercises and digital learning tools, students will gain a better understanding of how mindfulness, Positive Psychology, and happiness play a role in one's personal and professional contexts.	3.00	Take PSY-100. (Required, Previous).
PSY-305	Health Psychology	Students will study the application of psychological principles to health and wellness. Topics will include illness perception and prevention, health enhancing and health compromising behaviors, the effects of stress on health, patient provider interactions, factors influencing utilization of health services and the management of chronic illness.	3.00	

PSY-307	Family , School & Community Psycholog	This course introduces students to the diverse needs of the child within the context of family, school and community. The interplay of culture, race, language and socio-economics are examined along with current family life issues (parent education and involvement, family and community lifestyles, child abuse and neglect). Students will determine their professional role as advocate in supporting the child and family through the identification of evidence-based practices. A review of resources available to effectively implement multi-tiered family, school, and community partnering in supporting the success of all students will be explored.	3.00	
PSY-312	Research Methods	Examination of aims and methods of behavioral and social scientists; theory and practice in the techniques of scientific research and scientific writing.	3.00	Take PSY-100 PSY-111. (Required, Previous). | Take PSY-111. (Required, Previous).
PSY-314	Ethical Issues in Beh & Social Sciences	Study of major current ethical and controversial issues in the behavioral and social sciences with emphasis on providing a framework for the development of an appreciation of the issues and the ability to evaluate the issues analytically and critically. (Fall course)	3.00	Take PSY-100. (Required, Previous).
PSY-320	Experimental Psychology	Introduction to fundamental techniques of psychological experimentation; theoretical and laboratory examination of processes underlying behavior.	3.00	Take PSY-100 PSY-111 PSY-312. (Required, Previous).

PSY-321	Group Processes	This course is an introduction to group dynamics with a focus on basic principles of social psychology and the theory and practice of group models in education, community health, and mental health. The course includes a review of models of group design, development, and facilitation, ethical practice in group work, and experiential learning to apply basic facilitation skills in student-designed psychoeducation groups. **Pre-requisites:** PSY100 and one of the following: PSY200, PSY202, or SWK202	3.00	# Take PSY-100 # Take PSY-200 PSY-202 or SWK-202. (Required, Previous). | Take PSY-200. (Required, Previous).
PSY-322	Psychology of Personality	A study of the normal personality including structure, dynamics and theoretical approaches, exploration of patterns of adjustment, and the methods of personality assessment.	3.00	Take PSY-100. (Required, Previous).
PSY-323	Psychology of Gender	An analysis of the male and female personality; special consideration given to biological, intellectual, motivational, and achievement characteristics.	3.00	
PSY-331	The Middle Adult Years	Survey of the psychological and social aspects; examination of selected topics: perspectives and theories of adulthood, tasks and lifestyles of the young adult, transition to middle age with its tasks and characteristics, preparation for later maturity.	3.00	
PSY-341	Social Psychology of Aging	(For description see SOC 341).	3.00	Take PSY-100 SOC-100. (Required, Previous).
PSY-370	History of Psychology	Comprehensive investigation of historical antecedents of contemporary psychology. Philosophical roots and major theorists and paradigms are examined. Enrollment limited to juniors and seniors psychology majors.	3.00	Take PSY-100. (Required, Previous).

PSY-4000	Psychology-Capstone	Regular class meetings will involve reading and discussing seminal works in the field. Under the direction of the faculty member, students will select a topic relevant to their discipline for in-depth research and report the results of their work orally and in writing. In addition, students will be required to engage in a service project congruent with their research.	3.00	Take 90 credits. (Required, Previous). | Take PSY-210 PSY-212 PSY-312 PSY-314 PSY-321 PSY-303 PSY-305 PSY-306 PSY-307 PSY-313. (Required, Previous).
PSY-435	Psychology Practicum	This course is designed to afford senior psychology majors a practical experience in the application of psychological theory and research. With the recommendation of the psychology faculty and the approval of the program coordinator, students may work in a 40-hour-per-credit practicum opportunity. The practicum setting must provide a learning opportunity consistent with the learning outcomes of the program. Students must consult and meet with the program coordinator during the semester prior to the semester when the practicum will be completed to have the practicum site approved.	3.00	Take 90 credits. (Required, Previous).
PSY-437	Special Topics	Investigation of a selected topic or topics designed to integrate and deepen the students' comprehension and application of psychology.	3.00	
PSY-439	Independent Study	Qualified advanced students may arrange independent study in areas not covered by existing courses. Registration is with consent of involved faculty and permission of the Chairperson, the Dean of the School of Arts and Sciences and the Vice President for Academic Affairs.	1.00	

PSY-450	Research Seminar	Research under the direction of a faculty mentor on a topic chosen by faculty and/or students. Work is reported orally and in writing.	3.00	Take PSY-312. (Required, Previous).
PUB-100	Introduction to Public Health	This course will provide students will a broad overview of the field of public health in the United States and around the globe. Students will understand the purpose and breadth of public health and explore the impact it has on their own and others' lives. In addition, students will also be introduced to the people and organizations who do the work of public health and the challenges they face.	3.00	
PUB-200	Health Behavior and Health Education	This course will examine the relationship between behavior and health and explore the many factors that affect health behaviors including the social determinants. Health behavior theories will be explored to understand underlying causes of individual and community behavior. Students will explore strategies for affecting and changing behavior as a strategy for protecting or promoting health.	3.00	
PUB-210	Public Health Policy and Advocacy	In this course, students will examine the role of policy in health and healthcare, comparing systems of healthcare in the US and other countries. Students will learn strategies to influence health policy and act as advocates for public health.	3.00	

PUB-220	Community Needs and Capacity Assessr	Students will learn how to identify assets and needs in a community to facilitate the development of health education interventions appropriate for specific communities. Strategies for engaging community stakeholders and developing partnerships will be addressed.	3.00	
PUB-230	Environmental Health	Students will learn about the relationship between the physical environment and human health, and how environmental exposures impact communities. Strategies for affecting environmental health will be explored.	3.00	
PUB-240	Human Disease and Human Prevention	In this course, students will examine common diseases affecting human populations around the globe and the biological processes that contribute to those diseases. Students will explore strategies to prevent common diseases. This course introduces concepts that will be explored in more depth in PUB 310 Introduction to Epidemiology.	3.00	
PUB-250	Health Communication Strategies	This course will provide students with an introduction to health communications. Students will learn how to develop and implement effective, accessible, ethical, and culturally appropriate health communications.	3.00	
PUB-299	Selected Topic in Public Health	This course focuses on exploration of a topic selected by the instructor. It is designed to expand students' understanding of the field of public health. This course may be repeated for credit if the topic changes.	3.00	

PUB-300	Managing Public Health Organizations	In this course, students will review key public health organizations and compare systems of healthcare in the US and other countries. Public health management and leadership skills will be introduced, including those needed for implementing health interventions.	3.00	
PUB-310	Introduction to Epidemiology	In this course, students will develop an understanding of the field and methods of epidemiology. Students will examine disease surveillance systems around the world and explore strategies used to understand disease cause and spread and to improve population health.	3.00	Take MTH-234 or PSY-111. (Required, Previous).
PUB-320	Research Methods for Public Health	Students in this course will examine quantitative and qualitative research methods commonly used in public health. Students will learn to critique and design public health research. An emphasis will be placed on ethics in research design and implementation.	3.00	Take MTH-234 or PSY-111. (Required, Previous).
PUB-330	Planning and Evaluating Public Health Ir	In this course, students will integrate their understanding of human health, determinants of health, health data, research, and strategies to affect health into the development of health education and promotion interventions designed to meet the needs of communities. Students will learn how to how to develop an effective intervention to address the identified need, and how to design and implement an evaluation and use evaluation results to improve health. Limited to Public Health majors.	3.00	Take PUB-200 (Required, Previous).

PUB-340	Public Health Across the Life Course	Life course epidemiology explores how socioeconomic and behavioral determinants of health experienced at different stages of the life course or across generations can influence health and wellbeing, both in the individual and the community. The course will investigate how life experiences, exposures, and genetics at any point in the life course but especially in the prenatal period and in childhood/adolescence can result in disease risk and poor health outcomes as adults. These factors can also lead to disparities in the determinants that create social and health inequities. The first part of the course will explore the developmental stages and needs ranging from prenatal to the older adult that influence health outcomes. The second part of the course will examine the effects of the life course on selected public health challenges emerging from health inequities. Using a systems thinking approach, students will be asked to analyze the evidence to understand the mechanisms and social determinants which lead to poor health outcomes. The interdisciplinary approach to the course welcomes students from all majors.	3.00	
PUB-437	Special Topics	Investigation of selected topics related to public health identified by faculty as useful to the student's increasing knowledge and application of skills in the field.	3.00	

PUB-480	Public Health Professional Seminar	This course provides students with an opportunity to examine the dimensions of professionalism in public health. Students will learn keys to professional success, including networking, navigating organizational culture, contributing to an effective team, responding to varied leadership styles, setting professional goals, seeking professional development, and preparing for the Certified Health Education Specialist Exam (CHES). During this course, students will identify their internship site for PUB 490, meet with their future internship site supervisor, plan their major internship project(s), prepare their internship learning agreement, and submit their internship proposal, specifying the scope and major projects of the internship. Limited to public health majors.	3.00	

PUB-490	Public Health Internship	The public health internship is an opportunity for public health majors to apply the skills and knowledge they have learned in their courses, form relationships with public health professionals in the community and polish their professionalism. Each student will spend approximately of 120 hours working in a public health organization in the community (10 hours/week for 12 weeks). Students' time at the internship site should be primarily spent doing the work of a public health professional. Students will be required to submit timesheets and reflection papers throughout the internship. Students must have a signed learning agreement with the internship site that has been approved by their advisor prior to beginning the internship. Limited to public health majors.	3.00	Take PUB-480. (Required, Previous).
PUB-495	Public Health Grant-Writing Capstone	This course is taken during the same semester as the internship. Course meetings will include time for students to discuss and reflect upon their internship experience. In addition, sStudents will work in teams to apply their communication, planning and evaluation skills to the development and presentation of a grant proposal seeking funding for a health education or promotion intervention at an internship site or other community organization. Students will also review the content of the CHES exam and develop preparation strategies. Limited to public health majors.	3.00	Take PUB-480. (Required, Previous).

RC-200	Introduction to Allied Health	The core component of the course will be an overview of basic medical terminology. Additionally, it will provide an overview of the health care system, the health care professional and issues related to basic safety, infection control techniques, fundamental ethical and legal considerations and basic patient care skills and procedures.	2.00	Take BIO-108 BIO-108L ENG-101. (Required, Previous). | Take PSY-200 PSY-202 or PSY-100. (Required, Previous). | Take 1 group (Take MTH-136 /Take MTH-TESTL3 MTH-TESTL4 or MTH-TESTL5). (Required, Previous). | Take RC-210 RC-230 RC-233 RC-234 RC-240. (Required, Previous or concurrent). | Take CHM-111 or CHM-115. (Required, Previous or
RC-210	Medical Terminology	This course will provide an in-depth study of the terminology associated with the human body and specifically the respiratory system. Emphasis will be placed on the prefixes, suffixes and roots associated with terminology necessary to function in today's health care environment.	1.00	Take BIO-108 BIO-108L ENG-101. (Required, Previous). | Take PSY-200 PSY-202 or PSY-100. (Required, Previous). | Take 1 group (Take MTH-136 /Take MTH-TESTL3 MTH-TESTL4 or MTH-TESTL5). (Required, Previous). | Take RC-200 RC-230 RC-233 RC-234 RC-240. (Required, Previous or concurrent). | Take CHM-111 or CHM-115. (Required, Previous or
RC-230	Respiratory Theory I	Study of the principles and theory in the administration of medical gases, humidity and aerosol therapy, lung expansion therapy, chest physiotherapy, and basic physical assessment. An overview of basic sciences applicable to respiratory care will also be provided.	4.00	Take BIO-108 BIO-108L ENG-101. (Required, Previous). | Take PSY-200 PSY-202 or PSY-100. (Required, Previous). | Take 1 group (Take MTH-136 /Take MTH-TESTL3 MTH-TESTL4 or MTH-TESTL5). (Required, Previous). | Take RC-200 RC-210 RC-233 RC-234 RC-240. (Required, Previous or concurrent). | Take CHM-111 or CHM-115. (Required, Previous or

RC-231	Respiratory Theory II	This course will continue with the basic concepts of physical assessment and include cardiac assessment and basic pediatric and neonatal assessment. It will address basic concepts of pulmonary diagnostics and include: arterial blood gas analysis and pulmonary function testing.	3.00	Take BIO-108 BIO-108L ENG-101. (Required, Previous). | Take PSY-200 PSY-202 or PSY-100. (Required, Previous). | Take RC-200 RC-210 RC-230 RC-233 RC-234 RC-240. (Required, Previous). | Take 1 group (Take MTH-136 /Take MTH-TESTL3 MTH-TESTL4 or MTH-TESTL5). (Required, Previous). | Take BIO-121 RC-232 RC-241 RC-242 RC-250 RC-251.
RC-232	Respiratory Theory III	This course will serve as an introduction to the care and management of the patient's airway. Additionally, it will provide an introduction to the design, development, initiation, management and discontinuation of continuous mechanical ventilation.	3.00	Take BIO-108 BIO-108L ENG-101 RC-200 RC-210 RC-230 RC-233 RC-234 RC-240. (Required, Previous). | Take PSY-200 PSY-202 or PSY-100. (Required, Previous). | Take CHM-111 or CHM-115. (Required, Previous). | Take 1 group (Take MTH-136 /Take MTH-TESTL3 MTH-TESTL4 or MTH-TESTL5). (Required, Previous). | Take BIO-121 RC-231 RC-241 RC-242 RC-250
RC-233	Respiratory and Cardiac Physiology	This course will provide in-depth coverage of the anatomy and physiology of the cardiopulmonary system. Particular emphasis will be placed on pulmonary mechanics, control of breathing and gas exchange. General characteristics of obstructive and restrictive lung disease will be addressed.	3.00	Take BIO-108 BIO-108L ENG-101. (Required, Previous). | Take PSY-200 PSY-202 or PSY-100. (Required, Previous). | Take 1 group (Take MTH-136 /Take MTH-TESTL3 MTH-TESTL4 or MTH-TESTL5). (Required, Previous). | Take RC-200 RC-210 RC-230 RC-234 RC-240. (Required, Previous or concurrent). | Take CHM-111 or CHM-115. (Required, Previous or

RC-234	Respiratory Pharmacology	This course will address the principles of cardiopulmonary pharmacology. It will address pharmacological agents used in the care and treatment of common cardiac and respiratory disease and conditions. It will specifically cover the mechanism of action, dosages, indications, and hazards of common cardio-respiratory medications. Routes of administration and calculation of drug dosages will be addressed.	3.00	Take BIO-108 BIO-108L ENG-101. (Required, Previous). | Take PSY-200 PSY-202 or PSY-100. (Required, Previous). | Take 1 group (Take MTH-136 /Take MTH-TESTL3 MTH-TESTL4 or MTH-TESTL5). (Required, Previous). | Take RC-200 RC-210 RC-230 RC-233 RC-240. (Required, Previous or concurrent). | Take CHM-111 or CHM-115. (Required, Previous or
RC-240	Respiratory Laboratory Procedures I	The application of principles and theory covered in RC 230 will be provided in a campus laboratory setting. Laboratory exercises will include: administration of medical gases, humidity and aerosol therapy, lung expansion therapy, chest physiotherapy, and basic physical assessment.	1.00	Take BIO-108 BIO-108L ENG-101. (Required, Previous). | Take PSY-200 PSY-202 or PSY-100. (Required, Previous). | Take 1 group (Take MTH-136 /Take MTH-TESTL3 MTH-TESTL4 or MTH-TESTL5). (Required, Previous). | Take RC-200 RC-210 RC-230 RC-233 RC-234. (Required, Previous or concurrent). | Take CHM-111 or CHM-115. (Required, Previous or
RC-241	Respiratory Laboratory Procedures II	The application of principles and theory covered in RC 231 will be provided in a campus laboratory setting. Laboratory exercises will include: a continuation of practice in physical assessment of the adult, practice in cardiac assessment, basic pediatric and neonatal assessment and pulmonary diagnostics. Pulmonary diagnostic exercises will include: arterial blood gas analysis and pulmonary function testing.	1.00	Take BIO-108 BIO-108L ENG-101. (Required, Previous). | Take PSY-200 PSY-202 or PSY-100. (Required, Previous). | Take CHM-111 or CHM-115. (Required, Previous). | Take 1 group (Take MTH-136 /Take MTH-TESTL3 MTH-TESTL4 or MTH-TESTL5). (Required, Previous). | Take RC-231 RC-232 RC-242 RC-250 RC-251. (Required, Previous or concurrent). | Take BIO-121 RC-231 RC-232 RC-242 RC-250 RC-

RC-242	Respiratory Laboratory Procedures III	The application of principles and theory covered in RC 232 will be provided in a campus laboratory setting. Laboratory exercises will include: care and management of the patient's airway and extensive hands-on experiences with a variety of mechanical ventilators. Emphasis will be placed on set up, maintenance and adapting/modifying the ventilator to specific circumstances.	1.00	Take BIO-108 BIO-108L ENG-101. (Required, Previous). | Take PSY-200 PSY-202 or PSY-100. (Required, Previous). | Take 1 group (Take MTH-136 /Take MTH-TESTL3 MTH-TESTL4 or MTH-TESTL5). (Required, Previous). | Take RC-231 RC-232 RC-241 RC-250 RC-251. (Required, Previous or concurrent).
RC-250	Respiratory Clinical Practice I	The student will be placed in selected clinical sites to observe, practice and become proficient in the performance of skills, procedures and/or modalities addressed in the RC 230, RC 231, RC 240 and RC 241 courses. The specific competencies will entail: the administration of medical gases, humidity and aerosol therapy, lung expansion therapy, chest physiotherapy, and basic physical assessment.	3.00	Take BIO-108 BIO-108L ENG-101. (Required, Previous). | Take PSY-100 PSY-200 or PSY-202. (Required, Previous). | Take 1 group (Take MTH-136 /Take MTH-TESTL3 MTH-TESTL4 or MTH-TESTL5). (Required, Previous). | Take RC-231 RC-232 RC-241 RC-242 RC-251. (Required, Previous or concurrent).

RC-251	Respiratory Clinical Practice II	The student will be placed in selected clinical sites to observe, practice and become proficient in the performance of skills, procedures and/or modalities addressed in the RC 230, RC 231, RC 240 and RC 241. The student will continue observation, practice and competency development of administration of medical gases, humidity and aerosol therapy, lung expansion therapy, chest physiotherapy and basic physical assessment. Additionally, the student will observe, practice and develop competency in the care and management of the patient's airway as well as the set- up, maintenance and adapting/modifying of the ventilator to specific patient conditions and circumstances. Clinical competency of all designated procedures, skills, modalities is a requirement for graduation from this portion of the program.	3.00	Take BIO-108 BIO-108L CIS-101 ENG-101. (Required, Previous). | Take PSY-100 PSY-200 or PSY-202. (Required, Previous). | Take 1 group (Take MTH-136 /Take MTH-TESTL3 MTH-TESTL4 or MTH-TESTL5). (Required, Previous).
RC-330	Advanced Respiratory Theory I	This course will address advanced topics in physical assessment of the adult, child and newborn. It will provide more detailed coverage of the care and management of pediatric and neonatal patient. Additionally, it will address the issues of pulmonary rehabilitation, and the role of the respiratory therapist in alternative sites such as skilled nursing facilities and home care.	3.00	Take BIO-108 BIO-108L BIO-121 CIS-101 ENG-101 RC-200 RC-210 RC-230 RC-231 RC-232 RC-233 RC-234 RC-240 RC-241 RC-242 RC-250 RC-251. (Required, Previous). | Take PSY-100 PSY-200 or PSY-202. (Required, Previous). | Take CHM-111 or CHM-115. (Required, Previous). | Take 1 group (Take MTH-136 /Take MTH-TESTL3 MTH-TESTL4 or MTH-TESTL5). (Required, Previous). | Take RC-331 RC-340 RC-341 RC-350. (Required, Previous or concurrent). | Take PSY-111.

RC-331	Advanced Respiratory Theory II	This course will address advanced topics in critical care medicine. It will specifically cover advanced topics in airway care and management, hemodynamic monitoring and all phases of mechanical ventilation, to include: pneumatic, electric, microprocessor, fluidic, high frequency, and noninvasive ventilators.	3.00	Take BIO-108 BIO-108L BIO-121 CIS-101 ENG-101 RC-200 RC-210 RC-230 RC-231 RC-232 RC-233 RC-234 RC-240 RC-241 RC-242 RC-250 RC-251. (Required, Previous). | Take PSY-100 PSY-200 or PSY-202. (Required, Previous). | Take CHM-111 or CHM-115. (Required, Previous). | Take 1 group (Take MTH-136 /Take MTH-TESTL3 MTH-TESTL4 or MTH-TESTL5). (Required, Previous). | Take PSY-111. (Required, Previous or concurrent). | Take RC-330 RC-340
RC-332	Advanced Respiratory Theory III	This course will address advanced topics in the area of pulmonary diagnostics and advanced cardiology. It will specifically cover body phethysmography, methacholine challenge testing, cardio- pulmonary stress testing, brochoscopy, sleep studies and assisting in emergency interventions; such as, thoracentesis, chest tubes and advanced cardiac support.	3.00	# Take BIO-108 BIO-108L BIO-121 CIS-101 ENG-101 PSY-111 RC-200 RC-210 RC-230 RC-231 RC-232 RC-233 RC-234 RC-240 RC-241 RC-242 RC-250 RC-251 RC-330 RC-331 RC-340 RC-341 RC-350 # Take 1 courses; From Subject SEM # Take 1 courses; From Subject RS. (Required, Previous). | Take PSY-100 PSY-200 or PSY-202. (Required, Previous). | Take CHM-111 or CHM-115. (Required, Previous). | Take 1 group (Take MTH-136 /Take MTH-TESTL3 MTH-TESTL4 or MTH-TESTL5). (Required, Previous). | Take RC-334 RC-337 RC-342 RC-351. (Required, Previous or

RC-334	Respiratory Research	This course will address the principles and practice of performing/conducting research. The course will help the student identify, review and intelligently describe the results of selected cardiopulmonary journals and articles, as well as culminate in the provision of a comprehensive research project. Additionally, it will address the following issues: health promotion, community service, ethical and professional issues, GMERCYU learning outcomes, critical concerns of Mercy, and core values of a distinctive Mercy graduate.	3.00	# Take BIO-108 BIO-108L BIO-121 CIS-101 ENG-101 PSY-111 RC-200 RC-210 RC-230 RC-231 RC-232 RC-233 RC-234 RC-240 RC-241 RC-242 RC-250 RC-251 RC-330 RC-331 RC-340 RC-341 RC-350 # Take 1 courses; From Subject SEM # Take 1 courses; From Subject RS. (Required, Previous). | Take CHM-111 or CHM-115. (Required, Previous). | Take 1 group (Take MTH-136 /Take MTH-TESTL3 MTH-TESTL4 or MTH-TESTL5). (Required, Previous). | Take RC-332 RC-337 RC-342 RC-351. (Required, Previous or
RC-336	Respiratory Pathophysiology	This course will continue the work of the respiratory and cardiac physiology course (RC 233) and provide a detailed account of abnormalities associated with the cardiopulmonary system. Selected cardio-respiratory diseases and conditions will be covered in considerable detail. It will specifically address the: definition, etiology, clinical manifestations, pathology, radiographic, diagnostic and laboratory findings, prevention, prognosis and treatment of common cardiorespiratory diseases and conditions. Emphasis will be placed on evidence-based medicine, care plans and respiratory protocols.	4.00	Take BIO-108 BIO-108L BIO-121 CIS-101 ENG-101 PSY-111 RC-200 RC-210 RC-230 RC-231 RC-232 RC-233 RC-234. (Required, Previous). | Take CHM-111 or CHM-115. (Required, Previous). | Take 1 group (Take MTH-136 /Take MTH-TESTL3 MTH-TESTL4 or MTH-TESTL5). (Required, Previous). | Take RC-330 RC-331 RC-340 RC-341 RC-350. (Required, Previous or concurrent). | Take PSY-100 PSY-200 or PSY-202. (Required, Previous or concurrent).

RC-337	Respiratory Seminar-Capstone	Discussion and presentation of professional issues and topics related to the field of respiratory care. Emphasis will be placed on preparing students for employment as well as preparation for the credentialing process. Students will engage in the job selection process, inclusive of a personal needs assessments, resume writing, and interviewing skills. Additionally, extensive coverage of computerized clinical simulations and case studies will be addressed and critical thinking and independent decision making skills will be highlighted.	4.00	# Take BIO-108 BIO-108L BIO-121 CIS-101 ENG-101 RC-200 RC-210 RC-230 RC-231 RC-232 RC-233 RC-234 RC-330 RC-331 RC-340 RC-341 RC-350 # Take 1 courses; From Subject SEM # Take 1 courses; From Subject RS. (Required, Previous). | Take PSY-100 PSY-200 or PSY-202. (Required, Previous). | Take CHM-111 or CHM-115. (Required, Previous). | Take 1 group (Take MTH-136 /Take MTH-TESTL3 MTH-TESTL4 or MTH-TESTL5). (Required, Previous). | Take RC-332 RC-334 RC-342 RC-351. (Required, Previous or concurrent). | Take PSY-111. (Required, Previous or
RC-340	Advanced Respiratory Lab Procedures I	The application of principles and theory covered in RC 330 will be provided in a campus laboratory setting. Laboratory exercises will include: advanced topics in physical assessment of the adult, child and newborn, care and management of the pediatric and neonatal patient, and equipment and procedures employed in pulmonary rehabilitation, skilled nursing facilities and home care.	1.00	Take BIO-108 BIO-108L BIO-121 CIS-101 ENG-101 RC-200 RC-210 RC-230 RC-231 RC-232 RC-233 RC-234 RC-240 RC-241 RC-242 RC-250 RC-251. (Required, Previous). | Take PSY-100 PSY-200 or PSY-202. (Required, Previous). | Take CHM-111 or CHM-115. (Required, Previous). | Take 1 group (Take MTH-136 /Take MTH-TESTL3 MTH-TESTL4 or MTH-TESTL5). (Required, Previous). | Take RC-330 RC-331 RC-341 RC-350.

RC-341	Advanced Respiratory Lab Procedures II	The application of principles and theory covered in RC 331 will be provided in a campus laboratory setting. Laboratory exercises will include: airway care, all phases of mechanical ventilation, hemodynamic monitoring and advanced cardiology. Additionally, it will address assisting in emergency interventions; such as, thoracentesis, chest tubes and advanced cardiac life support.	1.00	Take BIO-108 BIO-108L BIO-121 CIS-101 ENG-101 RC-200 RC-210 RC-230 RC-231 RC-232 RC-233 RC-234 RC-240 RC-241 RC-242 RC-250 RC-251. (Required, Previous). | Take PSY-100 PSY-200 or PSY-202. (Required, Previous). | Take CHM-111 or CHM-115. (Required, Previous). | Take 1 group (Take MTH-136 /Take MTH-TESTL3 MTH-TESTL4 or MTH-TESTL5). (Required, Previous). | Take RC-330 RC-331 RC-340 RC-350. (Required, Previous or concurrent). | Take PSY-111.
RC-342	Advanced Respiratory Lab Procedures II	The application of principles and theory covered in RC 332 will be provided in a campus laboratory setting. Laboratory exercises will include: advanced topics in the area of pulmonary diagnostics; such as, body plethysmography, methacholine challenge testing, cardio-pulmonary stress testing, bronchoscopy and sleep studies.	1.00	# Take BIO-108 BIO-108L BIO-121 CIS-101 ENG-101 RC-200 RC-210 RC-230 RC-231 RC-232 RC-233 RC-234 RC-240 RC-241 RC-242 RC-250 RC-251 RC-330 RC-331 RC-340 RC-341 RC-350 # Take 1 courses; From Subject SEM # Take 1 courses; From Subject RS. (Required, Previous). | Take PSY-100 PSY-200 or PSY-202. (Required, Previous). | Take CHM-111 or CHM-115. (Required, Previous). | Take 1 group (Take MTH-136 /Take MTH-TESTL3 MTH-TESTL4 or MTH-TESTL5). (Required, Previous). | Take RC-332 RC-334 RC-337 RC-351. (Required, Previous or concurrent). | Take PSY-111.

RC-350	Advanced Respiratory Clin Practice I	The student will be placed in selected clinical sites to observe, practice and become proficient in the performance of skills, procedures and/or modalities addressed in the RC 330, RC 331, and RC 340 and RC 341. While skill development and refinement will continue for all previously covered topics, the focus of this course will be advanced topics in physical assessment of the adult, child and newborn, care and management of the pediatric and neonatal patient, equipment and procedures employed in pulmonary rehabilitation, skilled nursing facilities and home care, and advanced topics in the area of pulmonary diagnostics, bronchoscopy and sleep studies.	2.00	Take BIO-108 BIO-108L BIO-121 CIS-101 ENG-101 RC-200 RC-210 RC-230 RC-231 RC-232 RC-233 RC-234 RC-240 RC-241 RC-242 RC-250 RC-251. (Required, Previous). | Take PSY-100 PSY-200 or PSY-202. (Required, Previous). | Take CHM-111 or CHM-115. (Required, Previous). | Take 1 group (Take MTH-136 /Take MTH-TESTL3 MTH-TESTL4 or MTH-TESTL5). (Required, Previous). | Take RC-330 RC-331 RC-340 RC-341. (Required, Previous or concurrent). | Take PSY-111. (Required, Previous or concurrent).
RC-351	Advanced Respiratory Clin Practice II	The student will be placed in selected clinical sites to observe, practice and become proficient in the performance of skills, procedures and/or modalities addressed in the RC 330, RC 331, RC 340 and RC 341. While skill development and refinement will continue for all previously covered topics, the focus of this course will be: airway care, all phases of mechanical ventilation, hemodynamic monitoring, advanced cardiology, and assisting in emergency interventions; such as, thoracentesis, chest tubes and advanced cardiac life support.	3.00	# Take BIO-108 BIO-108L BIO-121 CIS-101 ENG-101 PSY-111 RC-200 RC-210 RC-230 RC-231 RC-232 RC-233 RC-234 RC-240 RC-241 RC-242 RC-250 RC-251 RC-330 RC-331 RC-340 RC-341 RC-350 # Take 1 courses; From Subject SEM # Take 1 courses; From Subject RS. (Required, Previous). | Take PSY-100 PSY-200 or PSY-202. (Required, Previous). | Take CHM-111 or CHM-115. (Required, Previous). | Take 1 group (Take MTH-136 /Take MTH-TESTL3 MTH-TESTL4 or MTH-TESTL5). (Required, Previous). | Take RC-332 RC-334 RC-337 RC-342. (Required, Previous or
RDS-100	Radiologic Technologist License		30.00	

RDS-300	Orientation/Introduction Radiologic Tec	This course is designed to provide an overview of the foundations in radiography and the practitioner's role in the health care delivery system. Principles, practices and policies of the health care organization(s) are examined and discussed in addition to the professional responsibilities of the radiographer. An overview of program policies, functional components of healthcare delivery systems and radiology administration are also introduced.	2.00	
RDS-301	Patient Care	This course is designed to provide the basic concepts of patient care, including consideration for the physical and psychological needs of the patient and family. Routine and emergency patient care procedures are described, as well as infection control procedures using standard precautions. The role of the radiographer in patient education is identified.	3.00	
RDS-302	Radiographic Proc I & Related Anatomy	This course will prepare the student to perform routine radiographic procedures of the chest, abdomen, upper extremities and shoulder girdle in the clinical setting. This will be accomplished by presentation of the required anatomy and discussion and demonstration of the radiographic positioning. The student will be assessed on competency on performance of the procedure in the laboratory setting.	3.00	

RDS-303	Principles of Exposure I	This course is designed to provide a knowledge base of factors that govern and influence the production and quality of radiologic images. Density, contrast, resolution (detail) and distortion are examined and factors influencing them are discussed. Accessory devices such as grids, filters and collimators will also be discussed. Critical thinking and problem solving skills will be utilized in the diagnosis and correction of technical errors. Lecture, demonstration and labs will be utilized so that students master imaging techniques based on sound principles and practices.	3.00	
RDS-305	Radiographic Procedures II	The student learns to perform routine radiographic procedures of the bony thorax, pelvis, and hip. This will be accomplished by presentation of the required anatomy and discussion and demonstration of the radiographic positioning. The student will be assessed on competency on performances of the procedures.	3.00	
RDS-306	Digital Image Acquisitions & Display	This course is designed to impart an understanding of the components, principles and operation of digital imaging systems found in diagnostic radiology. Factors that impact image acquisition, display, archiving and retrieval are discussed. Guidelines for selecting exposure factors and evaluating images within a digital system are explored. Principles of digital system quality assurance and maintenance are presented.	3.00	

RDS-307	Radiation Physics	This course provides the student with a comprehensive study of radiation physics covering atomic structure, electricity, magnetism, electromagnetic radiation, electric motors, operators, transformers, generators, rectification and the x-ray tube. Also includes an in depth study of the production of x-radiation and it's interaction with matter.	3.00	
RDS-308	Radiation Protection	This course presents the potential for biological damage caused by radiation and how to eliminate or reduce it. Radiation units and quantities are discussed as well as methods of measurement. Dose limits for operators and patients are discussed with emphasis on the ALARA concept. Genetic and somatic effects are described as well as policies and practices to insure safe radiation limits are maintained. Agencies responsible for standards are also discussed.	2.00	
RDS-309	Clinical Education II	Continuation of clinical education rotations in general radiography and fluoroscopy occur in this course. Observation and application of the principles and procedures introduced in general radiography and fluoroscopy are on-going throughout the course with opportunities for the student to perform initial competencies in the areas of the body that they have learned in the classroom and laboratory settings.	2.00	

RDS-310	Clinical Education III	Continuation of clinical experience rotations give the student the opportunity to gain knowledge and practice in performing the radiographic procedures learned in the classroom and laboratory settings. The student will continue to gain confidence in their skills. The student is required to demonstrate competency in the areas of the body that they have learned in the classroom and laboratory setting.	3.00	
RDS-311	Clinical Education I	Students participate in clinical education in an affiliate hospital performing procedures in accordance with the clinical competency evaluation system under direct supervision of a staff radiographer. Beginning rotations may occurat the front desk andtransportation, as well as general radiography and fluoroscopy areas of the department.	2.00	
RDS-321	Ethics:medical Law;human Diversity	This basis of ethics and ethical behavior will be introduced, as well as, solving ethical dilemmas found in the clinical setting. An introduction to legal terminology and concepts will also be presented. Informed consent and proper documentation is presented. Human diversity is addressed with the idea of promoting better understanding of patients and their families in order to provide better patient care.	3.00	

RDS-4000	Registry Review Capstone	A culminating course for students in the Radiologic Technologic Program designed to prepare students for the American Registry of Radiologic Technologists (ARRT) examination in Radiography. Preparation for this examination is a crucial part of the Radiologic Technology program. Review of all sections of the examination will be reviewed utilizing learning aids from all previously taught courses in the professional curriculum as well as Radiography Prep workbooks and other preparatory learning tools. Students enrolled in this capstone course will discuss professional development and lifelong learning as it relates to healthcare. Research, image analysis and review of case studies will also be discussed. The student is required to complete an affiliate evaluation no later than the end of the semester for this course.	3.00	
RDS-402	Radiographic Procedures III	This course will provide the student with the ability to perform spine,skull and facial bones studies in the clinical setting. Anatomy and positioning of the spine,skull and facial bones will be presented. In addition, instruction will be given about pediatrics, trauma and mobile exams. The student will be assessed as to competency on performance of the procedures in the laboratory setting..	3.00	

RDS-403	Radiation Biology & Protection	Principles of radiation biology, including the interaction of radiation with living tissue and the methods used to protect the patient, radiographer and others are the major topics covered within this course. Radiation effects on molecules, cells, tissues and the body as a whole are presented. Factors affecting biological response are discussed, including acute and chronic effects of radiation. An overview of protection is presented. Radiation health and safety requirements of federal and state regulatory agencies, accreditation agencies and health care organizations are incorporated.	2.00	
RDS-404	Advanced Imaging Techniques	This course is designed to provide radiography students with principles related to Computed Tomography (CT) imaging and sectional anatomy.	2.00	
RDS-406	Image Evaluation I	This course is designed so that the student may begin critical analysis of image quality based upon theories learned and practice under direct supervision.	1.00	
RDS-407	Clinical Education IV	Continuation of clinical education rotations gives the student the opportunity to gain knowledge and practice in performing radiographic procedures learned in the classroom and laboratory setting. The student will continue to advance in their skills and confidence. Competency exams are still in progress. The student slowly shifts to indirect supervision per JRCERT and program guidelines.	3.00	

RDS-408	Radiographic Pathology	This course is designed to provide the student with an introduction to pathology related to medical- surgical diseases and injury. Diseases that are demonstrated using radiographic procedures are the primary focus. The various modalities used to demonstrate pathologies are also discussed.	3.00	
RDS-409	Advanced Imaging Techniques II	This course is designed to enhance the knowledge base of general radiographic equipment requirements and design. Included topics include: Image intensification, viewing and recording systems, digital fluoroscopy, linear tomography, mobile units and AEC devices.	3.00	
RDS-410	Radiographic Proccedures IV	Various forms of contrast media and its delivery are reviewed in this course. The procedures involving the digestive, urinary and biliary systems are studied in detail.	2.00	
RDS-411	Image Evaluation II	This course is designed so that the student may continue critical analysis of image quality based upon theories learned and practiced under direct supervision.	2.00	

RDS-413	Clinical Education V	Continuation of clinical education rotations gives the student the opportunity to gain skill in the procedures learned in the classroom and laboratory setting. At this point in time, the student should be confident in performing all basic radiographic procedures. Competency exams are still on progress. The student should be able to work under indirect supervision per JRCERT and program guidelines. Opportunitites to roate through advacned modality areas are often offered.	3.00	
RDS-415	Clinical Education VI	Continuation of clinical education rotations gives the student the opportunity to ensure that a broad knowledge and comfort level in performing all radiographic procedures under indirect supervision has been attained before graduation. The terminal competencies are completed at the conclusion of the semester if required.	3.00	
RDS-420	Pharmacology & Drug Administration	This course is designed to provide basic concepts of pharmacology. The theory and practice of basic techniques of venipuncture and administration of contrast agents and/or intravenous medications is included. The appropriate delivery of patient care during these procedures is emphasized.	2.00	
RS-000	Encountering Sacred Writings		3.00	

RS-101	Introduction to the Old Testament	Various religious themes are examined, such as covenant, messianism, eschatology, redemption and prayer. Students are encouraged to appreciate the various writing genres of Old Testament literature, such as its creation stories, prophetic literature, apocalyptic and wisdom motifs expressed in Hebrew poetry.	3.00	
RS-102	Introduction to the New Testament	Situating New Testament books within covenantal expectations is established as a foundation. The various genres of New Testament literature are explored, such as gospel writing, letters, and apocalyptic and theological history. Religious motifs from the various genres are selected for deeper analysis, such as justification in the Pauline letters.	3.00	
RS-105	Life and Meaning of Jesus	A portrait of the historical Jesus provides the foundation for the course. From this basis, various theological doctrines are studied, such as the nature of resurrection, explanations of redemption and salvation and the ecumenical implications of Christological statements.	3.00	
RS-111	History of Christianity	The course examines the development of Christianity from after the New Testament period until the present century. It will focus upon the major events, persons, and doctrines that have shaped this development and which also explain the current situation of separated churches within Christianity.	3.00	

RS-112	Sacraments and Spirituality	The relationship between the Christian spiritual life and the sacramental and liturgical life of the Church is examined. The differences between Protestant and Roman Catholic understandings of sacraments are explored for ecumenical implications. The course concludes with the implications of sacramental life for moral decision-making.	3.00	
RS-115	World Religions	The six major religions of the world, Hinduism, Buddhism, Judaism, Christianity, Islam and the Chinese religions are examined in a comparative manner. The course focuses on the historical developments of each religion and their respective treatments of common themes, such as sacred literature, moral behavior, salvation motifs and the role of prophetic figures.	3.00	
RS-120	Contemporary Moral Problems	The basic principles of Christian moral decision-making and their application to current issues are examined. Some contemporary moral issues discussed include sexual behavior, racism, sexism, just war theories, capital punishment, among others.	3.00	
RS-147	Christian Faith	This course examines the features of religious faith that are common to Protestant and Catholic Christianity. Basic Christian beliefs, characteristics of adult faith development, commitment to one's Christian faith in a contemporary world are treated in an ecumenically sensitive manner.	3.00	

RS-160	Religions in America	This course treats the major religions found in the United States today. Their historical developments and the large diversity of beliefs and practices are examined both in a critical manner and with their ecumenical implications.	3.00	
RS-165	Foundations of Christian Sprirtuality	Through an examination of the basic tenets of Christian faith, this course proceeds to explore the foundational elements of spirituality within a Christian context. Various themes, movements and figures from the Christian spiritual tradition across the centuries are examined and brought into dialogue with contemporary Christian living	3.00	
RS-200	Paul and His Theology	The life and missionary activities of Paul the Apostle are reconstructed from both biblical and non- biblical sources. While Pauline theology is examined mainly from the authentic Pauline letters, Pauline thought from the entire corpus of letters traditionally attributed to Paul is studied.	3.00	
RS-2000	Encountering Sacred Writings	This course introduces students to the issues involved in reading and understanding sacred tests, whether one reads texts as a believer or not. Given the nature of Gwynedd Mercy University, the biblical texts of the Old and New Testament form the core of the course. To provide comparisons and contrasts with the Judeo-Christian biblical tradition, some selective writings from other major religions will be examined in a limited manner.	3.00	

RS-201	Writings of John	The literature of Johannine Christianity, which includes a gospel, three letters and an apocalyptic work, is the primary subject matter of this course. Comparisons and contracts with the Synoptic tradition are also examined.	3.00	
RS-203	The Synoptic Gospels	The gospels of Mathew and Mark and the two-part work consisting of the gospel of Luke and Acts of the Apostles, provide the primary subject matter of the course. The Synoptic Problem of interdependence and the primary emphases of the Synoptic tradition are examined.	3.00	
RS-218	Meaning and Practice of Prayer	The three monotheistic religions, Judaism, Christianity and Islam, offer rich and varied approaches to prayer. The basic beliefs of these three major religions are examined in light of their unique approaches to prayer practices.	3.00	
RS-220	The Prophets	Because the prophetic literature of the Old Testament is so vast, this more specialized course treats biblical prophecy in detail. A survey of the books of the major and Minor Prophets forms the foundation of the course. Biblical prophecy and its relationship to messianic expectations are explored, as is the recurring issues of false vs. true prophets.	3.00	

RS-226	Social Spirituality	This course provides students with a scriptural, theological and spiritual base from which to examine contemporary social issues. Particular emphasis is given to the place of compassion in one's everyday life, such as organ donation. Contemporary topics of euthanasia and genetic engineering are also examined.	3.00	
RS-231	Bioethics	This course grounds its ethical foundation on the Judeo-Christian understanding of sanctity of life. Ethical principles and practices of decision-making, as influenced by the Roman Catholic moral tradition, are applied to specific medical-moral questions.	3.00	
RS-241	Theology of Suffering	As an exploration of the theological issues that arise in the face of human suffering, this course addresses questions about God and the human condition. Particular attention is given to various kinds of suffering, to how people find meaning in the face of suffering and to sources of hope within the Judeo-Christian tradition.	3.00	
RS-252	Contemporary Catholicism	After placing into a fuller context the Second Vatican Council of the Roman Catholic Church, this course examines the significant topics that have characterized more contemporary Roman Catholic discussions and aspirations since the Council ended in 1965.	3.00	

RS-256	Christian Feminism	The course examines the emergent Christian feminist movement in the churches and it examines the implications of feminist theology for all persons in the churches today, both in a critical and an appreciative manner.	3.00	
RS-264	Theology of Marriage and the Family	In Roman Catholic understanding, the family is the basic unit of secular society and is also essential to a proper self-understanding of the nature of the church. From biblical, ecclesial and pastoral perspectives, the course reflects upon the gift and challenges of committed love, parenting, widowhood, marriage breakdown and various roles of lay ministry. The church annulment process is examined, as are various pre-marriage preparation programs.	3.00	
RS-299	Selected Topics in Religion	This course offers a detailed study of a specialized subject area that will vary based on student/faculty interest. The topic, course structure and instructor will be announced prior to pre- registration. There are no prerequisites.	3.00	
RS-437	Special Topics	Specialized topics, not covered in the range of topics above are chosen by a professor for presentation on an ad hoc basis.	3.00	
RS-439	Independent Study	Qualified students may request an independent study in areas not covered by existing courses. Initial permission from the faculty member and from the chairperson of the humanities division and Vice President for Academic Affairs is required.	3.00	

RS-531	Bioethics	This course grounds its ethical foundation on the Judeo-Christian understanding of sanctity of life. Ethical principles and practices of decision-making, as influenced by the Roman Catholic moral tradition, are applied to specific medical-moral questions.	3.00	
RTS-100	Introduction to Radiation Therapy	This course will acquaint the student with the history of radiation therapy and the terminology associated with diagnosis, evaluation and treatment of the cancer patient as well as those terms that relate to radiation dosage and radiation protection.	3.00	# Take BIO-108 BIO-108L CIS-101 HS-100 # Take MTH-141 or MTH-142. (Required, Previous or concurrent).
RTS-101	Orientation to Clinical Education I	This course is designed to provide the aspiring radiation therapist with a general overview of the day-to-day activities in a modern radiation oncology department as well as observation of diagnostic imaging procedures pertinent to the practice of radiation therapy. 7.5 hours per day, 2 days per week. One-hour recitation is scheduled per week.	2.00	Take HS-100 RTS-100. (Required, Previous). | Take RTS-107 RTS-308 PHY-111. (Required, Previous or concurrent).
RTS-101R	Orientation to Clinical Education I	This recitation course is designed to compare and contrast clinical experiences observed by each aspiring radiation therapist during their clinical rotation, and is a component of RTS 101. The class meets one hour per week.		Take HS-100 RTS-100. (Required, Previous). | Take RTS-101 RTS-107 RTS-308 PHY-111. (Required, Previous or concurrent).
RTS-107	Principles of Medical Imaging	This course will introduce the student to the fundamentals of medical imaging. Topics covered include: various imaging modalities pertinent to radiation therapy, accessory equipment, body planes/sections, and digital imaging as it is related to radiation therapy procedures and related terminology.	3.00	Take RTS-100 HS-100. (Required, Previous). | Take RTS-101 RTS-308 PHY-111. (Required, Previous or concurrent).

RTS-110	Orientation to the Clinical Education II	Continuation of RTS 101 with emphasis on patient care, simulation and treatment procedures performed daily in the Radiation Oncology department. 8 hours per day, 5 days per week.	3.00	Take RTS-101 RTS-107 RTS-308 PHY-111. (Required, Previous or concurrent).
RTS-200	Radiation Biology	This course covers cell biology and the biological effects of ionizing radiation on cells in culture, small animal models, and humans, including the factors that influence and determine cellular radio sensitivity.	3.00	Take RTS-202 RTS-203 RTS-204 RTS-208 RTS-209 RTS-307. (Required, Concurrent).
RTS-202	Prin of Radiation Oncology Patient Care	This course will provide the student with concepts and principles of patient care to include: assessment and evaluation of patient vital signs; types of treatment reactions; care of treatment reactions; pharmacology; psychological needs of the patient; venipuncture; emergency care.	2.00	Take RTS-200 RTS-203 RTS-204 RTS-208 RTS-209 RTS-307. (Required, Concurrent).
RTS-203	Technical Radiation Therapy Principles	This course introduces the student to factors governing the choice of modality for treatment as well as principles of simulation. Also, includes factors affecting dosage delivery from both the physical and mechanical standpoint.	2.00	Take RTS-200 RTS-202 RTS-204 RTS-208 RTS-209 RTS-307. (Required, Concurrent).
RTS-204	Clinical Education I	Orientation to the clinical area with particular emphasis on patient care, simulation techniques, treatment positioning, charting, and setting of treatment parameters on console. 8 hours daily, 3 days per week. One hour of recitation is scheduled per week.	3.00	Take RTS-200 RTS-202 RTS-203 RTS-204R RTS-208 RTS-209 RTS-307. (Required, Concurrent).

RTS-204R	Clinical Education I	This recitation course compares and contrasts the clinical experience the students observes and participates during their clinical experience, emphasis is on treatment procedures, simulation techniques and patient care. The class meets one hour per week as part of RTS 204.		Take RTS-200 RTS-202 RTS-203 RTS-204 RTS-208 RTS-209 RTS-307. (Required, Concurrent).
RTS-208	Technical Radiation Therapy I	This course covers the technical aspects of radiation therapy treatment techniques, as well as a review of relevant clinical oncology. Includes: site specific simulation and treatment set-up parameters; treatment reactions; procedure specific treatment aids.	3.00	Take RTS-200 RTS-202 RTS-203 RTS-204 RTS-209 RTS-307. (Required, Concurrent).
RTS-209	Clinical Oncology I	This course covers the clinical aspects of radiation oncology and the multidisciplinary approach in the treatment of the cancer patient. Topics covered are: site specific epidemiology, etiology, clinical work-up and diagnosis, anatomy & physiology, histopathology, staging and grading, rationale for treatment selection and prognosis.	1.00	Take RTS-200 RTS-202 RTS-203 RTS-204 RTS-208 RTS-307. (Required, Concurrent).
RTS-303	Clinical Education II	The student therapist engages in the daily activities of the radiation oncology department while participating in the medical dosimetry, brachytherapy, treatment unit and simulation rotations. 8 hours per day, 3 days per week. One hour of recitation per week.	3.00	Take RTS-200 RTS-202 RTS-203 RTS-204 RTS-208 RTS-209 RTS-307. (Required, Previous). | Take RTS-304 RTS-305 RTS-306. (Required, Concurrent).

RTS-303R	Clinical Education II Recitation	This recitation course compares and contrasts the clinical experience the students observes and participates during their clinical experience, emphasis is on treatment procedures, simulation techniques and patient care. The class meets one hour per week as part of RTS 303.		Take RTS-200 RTS-202 RTS-203 RTS-204 RTS-208 RTS-209 RTS-307. (Required, Previous). | Take RTS-303 RTS-304 RTS-305 RTS-306. (Required, Concurrent).
RTS-304	Technical Radiation II	Continuation of Technical Radiation I. The technical aspects of radiation therapy treatment technique as well as a review of relevant clinical oncology are discussed.	3.00	Take RTS-200 RTS-202 RTS-203 RTS-204 RTS-208 RTS-209 RTS-307. (Required, Previous). | Take RTS-303 RTS-305 RTS-306. (Required, Concurrent).
RTS-305	Clinical Oncology II	Continuation of Clinical Oncology I. Clinical aspects of radiation oncology and the multidisciplinary approach in the treatment of the cancer patient are discussed.	1.00	Take RTS-200 RTS-202 RTS-203 RTS-204 RTS-208 RTS-209 RTS-307. (Required, Previous). | Take RTS-303 RTS-304 RTS-306. (Required, Concurrent).
RTS-306	Applied Radiation Physics I	This course covers the basic principles of classical and modern physics including atomic structure, electrostatics, electrodynamism, magnetism and electromagnetism. Concepts of matter and energy interactions and radionuclide decay, principles of radiation protection and radiation oncology treatment modalities are discussed.	3.00	Take RTS-200 RTS-202 RTS-203 RTS-204 RTS-208 RTS-209 RTS-307. (Required, Previous). | Take RTS-303 RTS-304 RTS-305. (Required, Concurrent).
RTS-307	Principles of Medical Dosimetry	This course covers basic calculations in detail, methods of contouring, beam modifying devices and immobilization aids. The student is instructed in all aspects of treatment planning to include contouring, hand-drawn isodose summations and calculations of dose. This is augmented by computerized treatment planning in the clinical area.	3.00	Take RTS-200 RTS-202 RTS-203 RTS-204 RTS-208 RTS-209. (Required, Concurrent).

RTS-308	Cross-Sectional Anatomy	This course will introduce the students to the cross-sectional and topographic anatomy of the specific body systems and will discuss the relevance to the practice of radiation therapy.	2.00	Take RTS-101 RTS-107 PHY-111. (Required, Previous or concurrent).
RTS-320	Clinical Education III	The student therapist engages in the daily activities of the radiation oncology department while participating in treatment unit, simulation, mold room and patient care rotations. 8 hours per day, 4 days per week	3.00	Take RTS-303 RTS-304 RTS-305 RTS-306 RTS-307. (Required, Previous or concurrent). | Take HS-208. (Required, Previous or concurrent).
RTS-400	Technical Radiation Therapy III	Continuation of Technical Radiation Therapy II. The technical aspects of emerging radiation therapy techniques and adjuvant therapies are discussed.	1.00	Take RTS-320 HS-208. (Required, Previous). | Take RTS-402 RTS-403 RTS-404 HS-305. (Required, Previous or concurrent).
RTS-4000	Capstone Res Project	A research course for students designed to demonstrate understanding of the malignant process and its control. Students will be required to research a randomly selected malignancy, write a paper and give an oral presentation on the subject to their classmates and the radiation therapy program faculty. Additionally, they will write a reflection paper of the experience and how it will impact the practice of their profession and their patients.	3.00	Take RTS-400 RTS-402 RTS-403 RTS-404 HS-305 PSY-111. (Required, Previous). | Take RTS-406 RTS-407 RTS-408 RTS-410 HS-403. (Required, Concurrent).
RTS-402	Applied Radiation Physics II	Sequential continuation of Radiation Physics I, dealing with quantity and quality of ionizing radiation. Physical concepts of radiation dosimetry are covered in detail as well as methods of calibration of treatment equipment.	3.00	Take RTS-400 RTS-403 RTS-404 HS-305. (Required, Previous or concurrent).

RTS-403	Clinical Education IV	The student therapist engages in the daily activities of the radiation oncology department while participating in treatment unit, simulation, dosimetry and brachytherapy rotations. 8 hours per day, 3 days per week.	3.00	Take RTS-400 RTS-402 RTS-404 HS-305. (Required, Previous or concurrent).
RTS-404	Advanced Medical Dosimetry	This course covers dosimetry of complex treatment planning and brachytherapy. Topics include: 3- D treatment planning, TBI, electron beam IMRT and irregular field calculations.	2.00	Take RTS-400 RTS-402 RTS-403 HS-305. (Required, Previous or concurrent).
RTS-406	TQM in Radiation Oncology	This course will discuss the development and implementation of quality control programs in providing quality patient care.	1.00	Take RTS-400 RTS-402 RTS-403 RTS-404 HS-305 PSY-111. (Required, Previous or concurrent). | Take RTS-407 RTS-408 RTS-4000 RTS-410 HS-403.
RTS-407	Clinical Education V	The student therapist engages in the daily activities of the radiation oncology department while participating in quality assurance, quality management, advanced treatment techniques, simulation and brachytherapy rotations. 7.5 hours per day, 4 days per week	4.00	Take RTS-400 RTS-402 RTS-403 RTS-404 HS-305 PSY-111. (Required, Previous or concurrent). | Take RTS-406 RTS-408 RTS-4000 RTS-410 HS-403. (Required, Concurrent).
RTS-408	Applied Physics of Adv Treatment Tech	This course will cover the physics of advanced radiation oncology procedures. Topics include: HDR brachytherapy, stereotactic radiosurgery, TBI, CT simulation, conformal radiation therapy and advanced treatment techniques.	2.00	Take RTS-400 RTS-402 RTS-403 RTS-404 HS-305 PSY-111. (Required, Previous or concurrent). | Take RTS-406 RTS-407 RTS-4000 RTS-410 HS-403. (Required, Concurrent).

RTS-410	Capstone Seminar in Radiation Therapy	A review of radiation therapy concepts included in the American Registry of Radiologic Technologists certifying examination. Concepts covered include: radiation protection, quality assurance, treatment planning and delivery, and patient care, management and education. Students are required to successfully complete a comprehensive examination in radiation therapy to complete their program of study as well as submit a portfolio of their work.	2.00	Take RTS-400 RTS-402 RTS-403 RTS-404 HS-305 PSY-111. (Required, Previous or concurrent). | Take RTS-406 RTS-407 RTS-408 RTS-4000 HS-403. (Required, Concurrent).
RTS-LICENSE	Radiation Therapy License	Pseudo course used to provide transfer Radiography students with credit for an American Registry of Radiologic Technologists (ARRT) License.	1.00	
SCI-100	The Environment	This course is designed to make the student aware of the environment in which we live and its impact on the quality of life. Human influence on the environment will also be examined. 3 lecture hours per week. Not accepted as credit towards the biology major.	3.00	
SCI-105	The Science of Forensics	An introduction to the principles of physics, chemistry and biology, illustrated with laboratory experiences and examples from the field of forensics. Emphasis is on the scientific foundations of forensic investigation. 2 lecture hours and 2 laboratory hours per week. Not accepted as credit towards the biology major.	3.00	

SCI-2000	From Telescope to Microscope	This course is a scientific look at the natural world through the lens of social responsibility, considering the interrelationship of science, mathematics and technology in light of our stewardship of the universe and of each other. This course is research and writing intensive. Not accepted as credit towards the biology major.	3.00	Take ENG-101. (Required, Previous).
SCI-299	Selected Topics in Science	A study of a specialized subject area which may vary based on student/faculty interest. For non-major students only. The topic, course structure and instructor will be announced prior to pre-registration. There are no prerequisites.	3.00	
SCI-4000	Planet Earth	This course examines the relationship between Planet Earth and its inhabitants. Drawing from the fields of astronomy, geology, meteorology and environmental science, the course looks at Planet Earth through the lens of social responsibility; it considers the interrelationship between the physical characteristics of the planet and the characteristics and welfare of its inhabitants in light of our stewardship of the universe and of each other. The course is research- and writing-intensive. Three credits - three lecture hours per week.	3.00	Take ENG-101 CHM-151 CHM-152 BIO-203 BIO-204 PHY-241 PHY-242. (Required, Previous).

SEM-110	Women Writing Women	This course examines the particular historical and social context of women at pivotal moments in history through published writings (fiction and non-fiction), performed speeches, and correspondence, all of which depict the positionality of women. In addition to developing their historical and social understanding of women, students will conduct research into a current issue or problem facing women, and propose real and practical solutions. Students complete the course by creating a document that advocates for specific solutions and that is intended for an audience who can act on those recommendations. This course meets the university's definition of writing intensive. Pre-Requisite: ENG101	3.00	Take ENG-101. (Required, Previous).
SEM-111	Women and the Many Faces of Impriso	This course focuses on women which is one of the five critical concerns of the Sisters of Mercy: Earth, nonviolence, women, racism and immigration. Students will learn about the many ways in which women are imprisoned by the social conditions of our time: poverty, food insecurity, domestic violence, human trafficking and incarceration. The course will examine the experience of women and those whom the love, particularly their children. This course meets the University's definition of writing intensive.	3.00	Take ENG-101. (Required, Previous).

SEM-112	Sustainability	Sustainability is the ability of a system to continue to function as it is. In terms of human society on planet Earth, sustainability is the ability of humans to survive in their surrounding environment. This course provides an overview of the considerations and problems of sustainability in our modern society. Sustainability and resilience will be studied in terms of science, society, economics, morality, and culture. Students will be required to use critical thinking in a dynamic systems context to discuss the diverse aspects of sustainability. In-depth discussions will be held on the topics of globalization, finite resource depletion, ecosystem degradation, social justice, education, climate change, energy, and diversity. Readings and lectures will be used to lay the foundations of knowledge, while discussions will allow students to explore their own opinions of sustainability problems and their potential solutions. During the last few weeks of class, students will work together to form step-by-step solutions to several modern issues. This course focuses on Earth, which is one of the five critical concerns of the Sisters of Mercy: Earth, nonviolence, women, racism, and immigration. This course meets the University's	3.00	Take ENG-101. (Required, Previous).

SEM-113	Non-Violent Change in the Digital Age	Our current Digital World has brought extraordinary technological advances to our world and life. It offers the opportunity for change through nonviolent action both in personal and global terms. This course will provide an overview of how one navigates toward a global sense of identity that embraces compassion and respect for others through nonviolence. Students will read and discuss how digital means can be used to initiate change on both personal and macro levels. This course focuses on non-violence, one of the five critical concerns of the Sisters of Mercy: Earth, non-violence, racism, immigration, and women. This course meets the University's definition of writing intensive.	3.00	Take ENG-101. (Required, Previous).

SEM-114	Childhood Obesity	This seminar course will lead participants through an in-depth examination of the issue of childhood obesity in the United States. It will take a multidisciplinary approach, examining the issue's history, contributing factors, layers of implications (physical, psychological, educational, and economic) for both individuals and communities, and the effectiveness of current intervention programs. The work will culminate in a final project in which students design a comprehensive and innovative intervention plan. The class will highlight the unique impact of childhood obesity on the Latino community in the United States. In doing do, the course will focus on immigration, one of the five critical concerns of the Sisters of Mercy: Earth, non-violence, racism, immigration, and women. This course meets the University's definition of writing intensive.	3.00	Take ENG-101. (Required, Previous).

SEM-115	Examining 'Post-Racial' America	This interactive, multi-media course will examine the idea and feasibility of the post-racial America concept through a cultural and political lens, and will challenge students to develop and write about their own related theory/belief system based on readings, videos, in-class or online discussions covered in the course. The following topics will be covered: 2016 Presidential Election, Tea Party Movement, Black Lives Matter, #OscarsSoWhite Campaign, White Privilege, race blindness. This course focuses on racism, one of the five critical concerns of the Sisters of Mercy: Earth, Immigration, Non-violence, Racism, and Women. This course meets the University's definition of writing intensive.	3.00	Take ENG-101. (Required, Previous).

SEM-116	Immigration & Criminal Justice System	Students take a historical journey through the evolution of immigration laws and how the criminal justice system has often been used to enforce these policies. Starting with early laws like the "Alien and Sedition Act" to more contemporary polices such as the Sanctuary movement, 287 g contracts, and DACA students will examine the reasons for these policies, as well as the intentional and unintentional consequences to undocumented, and documented immigrants their families, the criminal justice system and the community as a whole. This course addresses immigration and racism, which are two of the five critical concerns of the Sisters of Mercy. This course meets the University's definition of writing intensive. Pre-requisite: ENG101	3.00	Take ENG-101. (Required, Previous).

SEM-118	The Psychology of Non-Violence	This SERVICE-LEARNING course presents the issues of interpersonal (domestic/sexual) and intrapersonal (self-injury/suicide) violence through a psychological lens with a special focus on mental health, social justice, advocacy for affected populations, and strategies for the promotion of NONVIOLENCE, a Critical Concern of the Sisters of Mercy. Students will engage in discussion, research related topics, participate in mandatory violence prevention training, and work with community partners (on and off campus) to create and implement community action/advocacy plans to promote nonviolence. NOTE: To fulfill the requirements of the course, students will engage in a minimum of 12 meaningful direct or indirect service hours in support of populations affected. This course meets the University's definition of writing intensive. **Pre-Requisite:** Successful completion of ENG 101.	3.00	Take ENG-101. (Required, Previous).

SEM-120	The Power of Story	This course focuses on stories as the lens through which we understand ourselves and others. Through exploring a wide range of stories as well as examining our personal narratives, students will learn the power of story in shaping the human experience. Emphasis will be placed on identifying and challenging our narrative lens and exploring how story can be used to provide a voice for historically oppressed, marginalized, or disenfranchised people. This course focuses on racism, one of the five critical concerns of the Sisters of Mercy: earth, nonviolence, women, racism, and immigration. This course meets the University's definition of writing intensive.	3.00	Take ENG-101. (Required, Previous).

SEM-162	Rise of Atlantic World	Through a careful analysis of primary sources and interpretive essays, this course examines developments in the Atlantic World across four continents (Europe, Africa, North America, and South America) throughout the period from about 1450 to about 1830. It takes a comparative cross-cultural and transnational approach that emphasizes ideas and institutions. Some of the topics covered are: the origins of the Atlantic world; European colonial expansion; the Columbian exchange; migrations of peoples; Atlantic economies; religion, culture, and society; imperial conflicts; and independence movements. A colloquium approach is used rather than a lecture format. Students will actively read, reflect upon, and respond to course material. This course focuses on Racism, which is one of the five critical concerns of the Sisters of Mercy: Earth, nonviolence, women, racism, and immigration. This course meets the University's definition of writing intensive.	3.00	Take ENG-101. (Required, Previous).

SEM-163	Immigration & Ethnicity in Amer. Histor	Through a careful analysis of primary sources and interpretive essays, this course examines the history of the United States as an experience of immigration and ethnicity from the colonial period to modern times. It takes a comparative cross-cultural approach that emphasizes identity, ideas, and institutions. Some of the topics covered include: settlers, servants, and slaves; citizenship and migration; European migration and national expansion; national citizenship and federal of immigration; colonialism and migration; immigrant incorporation, identity, and nativism; and patterns of inclusion and exclusion. A colloquium approach is used rather than a lecture format. Students will actively read, reflect upon, and respond to course material, rather than merely receive information that is presented to them. This course focuses on immigration, which is one of the five Critical Concerns of the Sisters of Mercy: earth; nonviolence, women, racism, and immigration. This course meets the University's definition of writing intensive.	3.00	Take ENG-101. (Required, Previous).

SEM-164	Capitalism & Socialism in Modern Britia	This course examines the tension in the search for economic freedom and for economic justice in the modern era through the complex rivalry between capitalism and socialism. It focuses on Great Britain, where capitalism became formalized in Adam Smith's Wealth of Nations and where various efforts to create socialist societies have been made. As a signature seminar course, it addresses the broader value of social justice, engaging the specific critical concern of immigration (opportunity v. exploitation). This course requires travel to Great Britain during the first week of January 2019, with scheduled visits to sites related to Adam Smith in Edinburgh; Robert Owen's utopian community at New Lanark, near Glasgow; the Mercy Heritage Centre in Bermondsey, London; and Karl Marx's grave in London.	3.00	Take ENG-101. (Required, Previous).
SEM-165	Peacemaking Past & Present	This course examines ideas and efforts from the ancient past to the present day aimed at promoting and maintaining peace within and among societies. It emphasizes the diversity of approaches to peacemaking and how those approaches intersect with political, cultural, economic, scientific, and other contexts. This course focuses on nonviolence, which is one of the five critical concerns of the Sisters of Mercy: Earth, nonviolence, women, racism, and immigration. This course meets the University's definition of writing intensive.	3.00	Take ENG-101. (Required, Previous).

SEM-191	Psychology of Spirituality	This course draws on an interdisciplinary approach to explore various spiritualties with a particular focus on women in the context of psychological and developmental theory and research. It examines the relationship between psychology, religion, and spirituality as well as various spiritual practices. This course focuses on Women, one of the five critical concerns of the Sisters of Mercy: women, non-violence, earth, anti-racism, and immigration. This course meets the University's definition of writing intensive.	3.00	Take ENG-101. (Required, Previous).
SEM-192	Middle East Conflict: Exile & Belonging	This course focuses on the Middle East conflict in exploring issues and dynamics of exile and belonging in Israel and Palestine through the lens of religion. In exploring these issues and dynamics, we will examine alternative ideas and perceptions, particularly, contemplation of non-violence in this conflict. This will open up different ways to consider the religious problems of exile and belonging in regard to co-existence in Israel and Palestine. The course focuses on non- violence, one of the five critical concerns of the Sisters of Mercy: women, non-violence, earth, anti- racism, and immigration. This course meets the University's definition of writing intensive.	3.00	Take ENG-101. (Required, Previous).

SEM-213	Literature & Environment	This course explores the human connection to the natural environment, in mostly British and American literature from the eighteenth through twentieth centuries. This exploration will combine readings in fiction, poetry, and non-fiction sources to understand better our connection to the world around us and our function within it. In addition to exploring this in literature, students will be asked to develop and express an understanding of their own connection to the environment and the choices they make about it, based on the value systems studied. This course focuses on the earth, one of the five critical concerns of the Sisters of Mercy: women, non-violence, earth, anti-racism, and immigration. This course meets the University's definition of writing intensive.	3.00	Take ENG-101. (Required, Previous).

SEM-214	Divas of Music: From Bingen to Beyonce	This course is an interdisciplinary survey of the history of women in music, illuminating the contribution of women composers, conductors, patrons, and performers and the ways in which they have influenced Western and American musical traditions (including classical and popular music). Some key figures to be covered will include Hildegard von Bingen, Fanny Mendelssohn Hensel, Clara Schumann, Nadia Boulanger, Marian Anderson, Madonna and Beyonce. The course will investigate depictions of women in music as well as culture, reinforcing one of the five critical concerns of the Sisters of Mercy: women, non-violence, earth, anti-racism, and immigration. The course meets the University's definition of writing intensive.	3.00	Take ENG-101. (Required, Previous).
SEM-215	The Bible as Literature	This course explores the Bible as a work of literature, including its mythical, historical and cultural contexts, using appropriate critical concepts. Readings will be in the major books of the Old and New Testaments (New Revised Standard Version). This course focuses on women, one of the five critical concerns of the Sisters of Mercy: women, non-violence, earth, anti-racism, and immigration. This course meets the University's definition of writing intensive.	3.00	Take ENG-101. (Required, Previous).

SEM-216	Role of Women in the Graphic Novel	This course examines the roles and representations of women in graphic novels from the comic book archetypes to complex female characters and contemporary authorial voices. This course focuses on women, one of the five critical concerns of the Sisters of Mercy: women, non-violence, earth, anti-racism, and immigration. This course meets the University's definition of writing intensive.	3.00	Take ENG-101. (Required, Previous).
SEM-217	Conflict & Peace in Science Fiction	This course introduces students to the genre of science fiction literature and its unique ability to examine social, ethical, and cultural issues by placing them outside reality. Students will explore a variety of science fiction works, both literary and film, focusing on issues of non-violence. The speculative nature of the genre allows writers to depict how alternate or future histories deal with issues of violence, conflict, and peace. Can these works offer audiences a new vision of how we might approach these same issues on our home planet? This is one of the questions we will explore in this course. This course focuses on non-violence, which is one of the five critical concerns of the Sisters of Mercy: Earth, non-violence, women, racism, and immigration. This course meets the University's definition of writing intensive.	3.00	Take ENG-101. (Required, Previous).

SEM-218	Women in the Christian Scriptures	This seminar explores the Bible's New Testament as a literary and spiritual text, including its mythical, historical, theological, and cultural contexts, using appropriate critical concepts. Readings are in the major books of the New Testament (New Revised Standard Version). We will have a particular focus on women of the New Testament and the parts they play in the text, exploring also scholarly research on several related topics.	3.00	Take ENG-101. (Required, Previous).
SEM-220	The Ethics and Politics of Capitalism	This is a course that explores the religious and philosophical underpinnings and moral implications of contemporary capitalism and its relationship to human flourishing and human suffering.	3.00	Take ENG-101. (Required, Previous).
SEM-315	Personal Finance	This course introduces the student to the subject of personal finance and the importance of financial planning. The course intends to raise student awareness of the many financial challenges that will affect their lives. Proper preparation will be the focus. Key areas of credit management, insurance and retirement planning will be included the topics covered. The course will emphasize the value of short and long-term financial planning. This course focuses on sustainability/earth which is one of the five critical concerns of the Sisters of Mercy: Earth, nonviolence, women, racism, and immigration. This course meets the University's definition of writing intensive.	3.00	Take ENG-101. (Required, Previous).

SEM-316	Wonder Women: Guardians for Galaxy	This course will explore the seven themes of Catholic Social Teaching: Life and Dignity of the Human Person, Call to Family, Community, and Participation, Rights and Responsibilities, Option for the Poor and Vulnerable, the Dignity of Work and the Rights of Workers, Solidarity And Care for God's Creation along with the Critical Concern of the Sisters of Mercy. It will focus on non- violence, which is one of five critical concerns of the Sisters of Mercy: Earth, Immigration, Non- Violence, Racism, and Women. This focus will be achieved through the study of prophets and stories of nonviolence and how "you" can make a difference through purposeful actions and choices in your chosen career. This course meets the University's definition of writing intensive.	3.00	Take ENG-101. (Required, Previous).
SEM-317	Happy and Healthy! For Whom?	This course will explore the health disparities that exist in healthcare delivery systems and community-based organizations throughout the country. Through the study and understanding of at-risk populations, public health policy, and geographic location, this course will show "The Corner of Happy and Healthy" is far out of reach for those communities embedded in poverty and violence. This course focuses on racism, one of the five critical concerns of the Sisters of Mercy: Earth, immigration, Non-Violence, Racism, and Women. This course meets the University's definition of writing intensive.	3.00	Take ENG-101. (Required, Previous).

SEM-318	Leadership: a Question of Chromosome	This course will introduce students to theories of leadership with a special emphasis on women. In a world traditionally dominated by male leadership, this course will explore the challenges and prejudices that women face when seeking and attaining leadership roles that often call for nonconventional and radical approaches. This course will introduce both historical and contemporary women who have adapted theories of leadership, through determination and grit, which has paved the way for the mantra "the future is female." The course addresses the Sisters of Mercy critical concern of women and meets the University's definition of writing intensive.	3.00	Take ENG-101. (Required, Previous).

SEM-361	Embracing Indiv W Sp Needs Prof Practi	Current trends require the development of strategies and services to meet the needs of the growing adult populations of special needs individuals who live in the mainstream community. Meeting these needs presents unique challenges. This course focuses on the understanding, inclusion, and appreciation of people with special needs and their families in order to support the integration of people with disabilities into community life. The objectives provide for evidence- based practices that allow professionals to best meet the needs of these individuals and their families in a variety of disciplines. Since this course focuses on increasing the quality of life for an often oppressed segment of our society, it addresses the critical concern of non-violence of the Sisters of Mercy: Earth, nonviolence, women, racism, and immigration. This course meets the University's definition of writing intensive.	3.00	Take ENG-101. (Required, Previous).

SEM-362	Personal/Profess Ethics Mercy Perspect	This course will focus on both personal ethics, how one lives one's life, and professional ethics, how one functions in his/her professional career. This will all be discussed through a Mercy perspective. Students will explore how a personal code of ethics is developed and how one lives out that personal code. This course will also explore codes of ethics for multiple disciplines/professions and their impact on how one functions in his/her profession. This course focuses on Nonviolence, which is one of the five critical concerns of the Sisters of Mercy: Earth, nonviolence, women, racism, and immigration. This course meets the University's definition of writing intensive.	3.00	Take ENG-101. (Required, Previous).

SEM-363	Critical Consciousness-Understand Ours	Living with a critical consciousness requires that we are able to examine our personal lives as well as the political, social, religious, and psychological contexts in which we find ourselves. Through an interdisciplinary course of study participants will view the disciplines of science, literature, history, education as means by which both we and the world have been constructed. Students will play an active part in the class through reading, reflecting, and responding to course material. This course focuses on Racism, which is one of the five critical concerns of the Sisters of Mercy: Earth, nonviolence, women, racism, and immigration. This course meets the University's definition of writing intensive.	3.00	Take ENG-101. (Required, Previous).

SEM-364	Spirituality of the Child	This course explores spirituality from the developmental, creative, and present-moment perspective of the young child, with particular focus on the works of Robert Coles, Aline Wolf, and various peace educators. Concentrating on the child as spirit-in-action, we explore creativity, acceptance of difference, and non-violence as elements of childhood development that are in need of nurturing. Through our own spiritual awareness and the use of practical activities, we adults can foster this natural development of spirit in children. This course focuses on non- violence, one of the five critical concerns of the Sisters of Mercy: Earth, Immigration, Non-violence, Racism, and Women. This course meets the University's definition of writing intensive.	3.00	Take ENG-101. (Required, Previous).
SEM-407	Human Trafficking	This course draws on the work of Viktor Frankl and uses a philosophical lens to explore human trafficking in its assault on human dignity, human rights and human flourishing. We will do this through the historical, social, political and economic contexts of human trafficking. This course focuses on Women, which is one of the five concerns of the Sisters of Mercy: Women, earth, nonviolence, racism and immigration. This course meets the University's definition of writing intensive.	3.00	Take ENG-101. (Required, Previous).

SEM-453	Caring & Human Experience in Society	This course explores the experience of human caring through the contributions and perspectives of multiple scholars, utilizing a multicultural lens. Nonviolence, one of the Critical Concerns of the sisters of Mercy, is a central focus. Students will engage in complex examination of the meaning of human caring and human responses. Human Caring Science, humanities-based learning activities and an interdisciplinary approach will be incorporated. Critical thinking, creativity, empathy and personal development will be emphasized. This course focuses on Nonviolence, which is one of the five critical concerns of the Sisters of Mercy: Earth, nonviolence, women, racism, and immigration. This course meets the University's definition of writing intensive.	3.00	Take ENG-101. (Required, Previous).

SEM-454	Global Learning: Why Does It Matter?	This course explores global learning through a multifaceted lens incorporating a variety of social, cultural, historical, economic, ethical and political perspectives. The implications of these perspectives as well as the interconnectivity of all humanity are addressed. Selected local and global challenges are discussed. The requisite knowledge, attitudes and skills for living in a global, humane world are emphasized. This course focuses on Earth, which is one of the five critical concerns of the Sisters of Mercy: Earth, nonviolence, women, racism, and immigration. This course meets the University's definition of writing intensive.	3.00	Take ENG-101. (Required, Previous).

SEM-455	Women in Science	This course focuses on the critically important contributions made by women scientists of past and present. Special emphasis will be placed on those women awarded the Nobel Prize for scientific accomplishments in their disciplines. Students will acquire an appreciation of the professional obstacles circumvented by these courageous innovators who have significantly impacted the realm of the scientific world. Science and technology are often considered to be the forte of men. However, the numerous gifted women scientists highlighted in this course are credited with crucial contemporary discoveries and inventions and are recognized by their communities of interest within the world of science. This course will also explore the influence exerted by women scientists in their ongoing contributing roles in shaping future generations of women in science. This course focuses on one of the five critical concerns of the Sisters of Mercy of the Americas, women, earth, non-violence, racism, immigration, namely earth and being merciful stewards of mother earth through responsible scientific practices. This course meets the University's definition of writing intensive.	3.00	Take ENG-101. (Required, Previous).

SEM-460	Environmental Feminisms	This course explores the nexus between women and nature. The connection between gendered oppression and environmental destruction has been demonstrated for decades. This course goes beyond ecofeminist theorizing to explore the current problems and practical applications related to universal equality and environmental justice. Students will be encouraged to explore ntersectional, decolonizing, and non-dualistic ways of thinking about environmental feminist concerns. Academic and creative writing skills will be utilized to express students' ideas and hopes for a sustainable and socially just future. This course focuses on Women, which is one of the five critical concerns of the Sisters of Mercy: Earth, Nonviolence, Women, Racism, and Immigration. This course meets the University's definition of writing intensive.	3.00	Take ENG-101. (Required, Previous).
SEM-501	Technology for Good	Technology for Good focuses on nonprofit use of digital media such as social media and websites that address issues the Sisters of Mercy Critical Concerns with a special focus women. Specifically we will review and critique nonprofit digital media for good that address women's issues, earth, and nonviolence. Some organizational social and digital media we will review include: Susan G Komen, Girls Who Code, and more.	3.00	

SLP-400	Phonetics	Focuses on the typical production of speech sounds, transcribing speech using the International Phonetic Alphabet, analyzing the acoustic properties of speech sounds, provides a foundation for understanding of typical and atypical speech development and patterns and regional and foreign accents. The course also includes an introduction to speech sound disorders in pediatric populations.	3.00	
SLP-410	Language Development	Focuses on the development of spoken and written language in humans from birth through early adulthood. The course emphasizes the role of environment and human biological factors utilized in learning to communicate with words, sentences, and narratives. It also covers the development of reading and writing.	3.00	
SLP-420	Anatomy/Physiology Speech-Lang/Swal	Provides foundational information of the structures(anatomy), function (physiology), and neural controls of the structures used for speech, language, swallowing, respiration, and related behaviors in humans. Particular emphasis will be placed on neurological structures & functions associated with speech, language, and swallowing.	3.00	

SLP-430	Intro to Audiology & Aural Reh	Presents basic principles and techniques of hearing evaluation, including pure-tone, speech, immittance, and advanced audiometry; hearing conservation in hospital, school, and industrial settings; and identification, evaluation, and rehabilitation of auditory pathologies. Covers aural rehabilitation techniques and services. Includes in screening and pure-tone audiometry.	3.00	
SLP-440	Introduction to Language Disorders	Provides students with an introductory understanding of the causes, characteristics, assessment, and treatment of spoken and written language disorders. Examines a variety of congenital and acquired language & literacy disorders in preschool, school age, and adolescent populations.	3.00	
SLP-450	Speech & Hearing Science	Focuses on the primary aspects of the speech and hearing processes including sounds in the environment (physical acoustics), sounds encoded within the auditory system (physiological acoustics), and perception of sound (psychological acoustics).	3.00	
SLP-460	Clinical Observations & Techniques	Provides students with the knowledge and skills to conduct, record, interpret, and analyze clinical observations of assessment and intervention of clients with communication disorders. Students will complete 25 hours of clinical observation in the field and through Master Clinician Network, an online platform for guided observation and development of clinical skills in speech-language pathology.	3.00	

SOC-100	Principles of Sociology	Analysis of basic structures of human societies in order to understand human social behavior in the modern world and in one's own society with emphasis on social institutions and social change.	3.00	
SOC-101	Social Problems	Analysis of social factors in the persistent problems of disorganization, conflict, and culture lag. Attention to problem resolution and social policies.	3.00	Take SOC-100. (Required, Previous).
SOC-102	Introduction to Criminal Justice	(Cross-referenced - for description see CRJ 102.)	3.00	
SOC-120	Cultural Anthropology	Investigation of nature and function of human culture with stress on interrelationship of social institutions within cultural systems and emphasis on operation of them in non-Western societies.	3.00	Take SOC-100. (Required, Previous).
SOC-150	Social Psychology	(Cross-referenced - for description see PSY 150.	3.00	
SOC-2000	Society and Global Diversity	This course is designed to expand students' understanding of the social and psychological dimensions of global communities, while learning to relate and interact with those of different viewpoints and experiences. Topics of diversity and community will be explored in light of Mercy values, such as "dignity of each person" and "social responsibility".	3.00	Take ENG-101. (Required, Previous).

SOC-201	Introduction to Human Services	This course will present an overview of the elements which define human services. The history of human services, values, and ethics will be discussed. Basic counseling techniques and an overview of the various agencies of human services will be covered providing a strong overview of generalist human services practice. This course requires a short social service volunteer experience. (Fall semester only)	3.00	Take SOC-100. (Required, Previous).
SOC-203	History & Culture of New Orleans	New Orleans is an American city unlike any other in the United States. Because of its location at the mouth of the Mississippi River, New Orleans became the most cosmopolitan city in the country in the late 1800s. As a result, the city became a culture unto itself through its Creole food, its language, and through its blend of cultural music that became Jazz. This course will explore the culture of New Orleans and what makes it unique through a study of food, music, architecture, Mardi Gras, and geography, as well as its dark side of the slave trade and red light district known as Storyville. This course consists of 12 hours of classroom instruction on campus and six days in New Orleans with tours, museums, a cooking demonstration, and many jazz venues. Additional fees for travel and accommodations apply to this course.	3.00	

SOC-241	Marriage and Family Systems	This course will explore socio-cultural aspects of families and how they are shaped by ethnicity, sexual orientation, income, and education. Family types will be viewed through the life cycle model and will explore a variety of family forms including two-parent, single-parent, adoptive, divorced, same-sex, remarried, and step-families. Several models of family intervention will be discussed and practiced in role-play sessions.	3.00	
SOC-246	Issues in Gerontology	Survey of current social issues regarding the aging population. Topics such as social needs, delivery of services, legislation, advocacy, and ethics and legal issues will be covered.	3.00	Take SOC-100. (Required, Previous).
SOC-260	Death and Dying	Survey of dying as a social act; examination of selected topics; social concepts and attitudes on death and dying; social methods of dealing with death, effects of death on social groups, demographic concepts, euthanasia, legal aspects. (May be taken for psychology credit.)	3.00	
SOC-280	Ethical Issues in the Beh & Soc Sciences	(For description see PSY 280.)	3.00	
SOC-299	Selected Topics in Sociology	This course provides students the opportunity to explore topics selected by the instructor. Course may be repeated if the topic changes.	3.00	
SOC-300	Addictions, Dynamics and Interventions		3.00	
SOC-303	Policy & Social Change		3.00	
SOC-308	The Good Society		3.00	
SOC-311	Sociology of Medicine	Examination of the social organization of modern science-based medicine. Emphasis on health and disease as social processes influenced by social roles, community factors and cultural values.	3.00	

SOC-321	Group Processes	(For description see PSY 321.)	3.00	see PSY-321 pre-requisites
SOC-330	The Healing Journey	(For description see PHL 330.)	3.00	
SOC-331	The Middle Adult Years	(For description see PSY 331.)	3.00	
SOC-335	Human Service Administration	Students will learn management and administration skills to prepare them for work in human service agencies. Course will examine the various agencies composing the human service delivery system and their administrative needs, such as hiring, state and federal regulations, and team building. Areas of study will include planning, goal setting, decision making, leadership, conflict resolution, budgeting, and fiscal management.	3.00	
SOC-338	Global Perspectives on Women	This course explores women's issues in international law and policy, in third world development, and in cross-cultural and multi-cultural contexts.	3.00	
SOC-341	Social Psychology of Aging	Study of the social definitions of and responses to aging as they relate to personal adaptation, changing family patterns, quality of life issues, retirement, and reactions to loss and death. (May be taken for psychology credit.)	3.00	Take PSY-100 SOC-100. (Required, Previous).

SOC-400	Social Work Research Methods	A critical examination of research methods found in both quantitative and qualitative sociology. Foundations of research, including research design, ethics, conceptualization, measurement and the logic of sampling, leading to the creation of a proposal for original research by the student. Outside exercises also familiarize students with different research methods, techniques of observation and the reading and evaluation of published research. (Offered Fall semester only.)	3.00	
SOC-437	Special Topics	Investigation of a selected topic designed to integrate and deepen the students' comprehension and application of sociology.	3.00	
SOC-439	Independent Study	Qualified advanced students may arrange independent study in areas not covered by existing courses. Registration is with consent of the involved faculty and permission of the Division Chairperson, the Dean of Arts and Sciences, and the Vice President for Academic Affairs.	3.00	
SOC-442	Gerontology Field Placement I	With the permission of the chairperson, senior students will participate, under supervision, in a direct experience in selected facilities/programs/agencies serving older adults. The field experience aims at increasing the student's knowledge of facilities, programs and agencies serving older persons, developing the student's interpersonal relations with co-workers and supervisors and enhancing the student's personal and professional growth.	3.00	Take 90 credits. (Required, Previous).

SOC-443	Gerontology Field Placement II	With the permission of the chairperson, senior students will participate, under supervision, in a direct experience in selected facilities/programs/agencies serving older adults. The field experience aims at increasing the student's knowledge of facilities, programs and agencies serving older persons, developing the student's interpersonal relations with co-workers and supervisors and enhancing the student's personal and professional growth.	3.00	Take SOC-442. (Required, Previous).
SPA-101	Basic Spanish I	This beginning course introduces the Spanish language. The four basic skills of listening, speaking, reading, and writing are taught. No prerequisites	3.00	
SPA-102	Basic Spanish II	This continues to build upon the basic foundations established in SPA 101. A more in-depth study of the grammatical structures and how they function in the language is emphasized.	3.00	Take SPA-101. (Required, Previous).
SPA-205	Intermediate Spanish I	This is an intermediate Spanish course designed for students with basic knowledge of the Spanish language; for those that have completed SPA101 and SPA102 (or its equivalent). It focuses on the development of the four basic language skills: listening, speaking, reading and writing.	3.00	Take SPA-101 SPA-102. (Required, Previous).

SPA-206	Intermediate Spanish II	This is the second half of an intermediate Spanish course designed for students with beginning intermediate knowledge of the Spanish language and who have completed SPA101, SPA102, and SPA205 (or their equivalents). It focuses on the development of the four basic language skills: listening, speaking, reading and writing with a focus on expressing one's views and opinions. The purpose of this course is to continue to develop the ability to communicate in Spanish with ease and proficiency, and to learn about and appreciate Hispanic cultures. Spanish will be the primary language of instruction though English may also be used on limited occasion as deemed appropriate by the instructor. The major course objective is to prepare students for increased proficiency in Spanish communication.	3.00	Take SPA-101 SPA-102 SPA-205. (Required, Previous).
SPA-210	Spanish for Health Personnel I	This course emphasizes basic communication necessary for medical personnel. Listening, speaking and pronunciation skills will be the primary concern. Topics to be covered include: the human body, foods, illnesses, patient's medical and personal background, and useful expressions. Students must have a command of basic Spanish to take this course.	3.00	

SPA-299	Selected Topics in Spanish	This course emphasizes basic communication necessary for medical personnel. Listening, speaking and pronunciation skills will be the primary concern. Topics to be covered include: the human body, foods, illnesses, patient's medical and personal background, and useful expressions. Students must have a command of basic Spanish to take this course.	3.00	
SPA-400	Advanced Spanish	This is an advanced Spanish course designed for students with intermediate knowledge of the Spanish language and who have completed SPA101, SPA102, SPA205, and SPA206 (or their equivalents). It focuses on the development of the four basic language skills: listening, speaking, reading and writing through a focus of expressing one's views and opinions. The purpose of this course is to continue to develop the ability to communicate in Spanish with ease and proficiency using advanced grammar and exploring complex topics. Spanish will be the primary language of instruction though English may also be used on limited occasion as deemed appropriate by the instructor. The major course objective is to prepare students for "real-life" communication in Spanish with an advanced level of proficiency.	3.00	Take SPA-101 SPA-102 SPA-205 SPA-206. (Required, Previous).
SPA-439	Independent Study	Qualified students may arrange independent study in areas not covered by existing courses. Topics are to be determined by consultation with instructor.	3.00	Take SPA-101 SPA-102. (Required, Previous).

SPE-205	Exceptional Person	The course will require students to demonstrate knowledge of the fundamental concepts of teaching students with cognitive, behavioral and/or physical health disabilities ages 0-21. This will include: philosophical, historical and legal foundations of education, current identification criteria, legal and educational definitions, etiology, incidence and prevalence figures, as well as cognitive, behavioral and physical characteristics for students with disabilities. The course will present models and theories of typical/atypical growth and behavior across age groups, as well as disabilities. Field experience is required.	3.00	
SPE-215	Exceptional Person for Secondary Educ	This course requires students to demonstrate knowledge of the fundamental concepts of teaching students with cognitive, behavioral and/or physical health disabilities in the seventh through twelfth grades inclusive setting. This includes: philosophical, historical and legal functions of special education; current identification criteria; legal and educational definitions; etiology; incidence and prevalence figures; cognitive, behavioral and physical characteristics for high school students with disabilities. Field experience is required.	3.00	
SPE-216	Mental Retardation		3.00	

SPE-231	Mild/Moderate Disabilities	Educational and medical definitions, etiology, identification criteria and current incidence and prevalence rates for students with learning disabilities, emotional/behavioral disorders and mild mental retardation are presented. This course will review major theoretical models associated with the study of these conditions. Field experience is required.	3.00	Take SPE-205. (Required, Previous).
SPE-232	Students W/ Complex Needs in Edu Set	This course presents the causative factors, atypical cognitive, physical, psychological, medical, psychological and psychosocial conditions of students with complex needs. Collaborative relationships within the educational, rehabilitative, social welfare and medical systems; as well as with professional organizations and advocacy groups are stressed.	3.00	Take SPE-205. (Required, Previous).
SPE-240	Foundations of Autism Spectrum Disord	This course examines the characteristics of individuals diagnosed on the Autism Spectrum according to the Diagnostic Statistical Manual (DSM5). An introduction of the current trends of assessment and interventions will be presented.	3.00	
SPE-300	Pre-Student Teaching		3.00	

SPE-331	Implem Inclus Pract Mild/Moderate Pop	Applications of fundamental concepts for teaching students with mild to moderate disabilities are presented. Students will examine norm-referenced, criterion-referenced and curriculum-based instruments and procedures for assessing and diagnosing students who are experiencing learning and behavior problems in school. Students will conduct curriculum-based assessments to identify students' academic strengths and weaknesses. Students will also learn to create an environment conducive to learning through an applied behavior analysis perspective.	3.00	Take SPE-205 SPE-231. (Required, Previous).
SPE-332	Assess/Instruc Severe/Profound Pop	Authentic and alternative assessment techniques used with students with complex needs are presented. The assessments are the basis for the development of best practices in curriculum development and instructional delivery, including IEP and SDI construction. Emphasis is on identifying strengths and needs and monitoring the progress of students with complex needs. Students will develop a systematic approach to the modification/adaptation planning for instruction within a curriculum. Practical, ethical, legal and philosophical approaches to inclusion are included.	3.00	Take SPE-205 SPE-232. (Required, Previous).
SPE-340	Assessments and Programming		3.00	
SPE-341	Com, Behavior, Social Competence		3.00	
SPE-4000	Capstone Seminar		12.00	

SPE-405	Research & Field Experience	By pre-arrangement with the Coordinator of Special Education, a student may be awarded up to three academic credits for participation in activities and completing related research. This experience allows students who have demonstrated competencies in other required courses to enhance their professional knowledge and skills on an advanced level.	1.00	
SPMT-200	Foundations of Sports Management	This introductory level course provides a detailed overview of the structure of the sport industry. A description of career opportunities in sport will be presented with a special interest in helping the student explore careers that are of interest. The value of professional management to sports organizations will also be highlighted. The development of effective communication skills will be emphasized through class presentations and written assignments.	3.00	

SPMT-300	Role of Sport in Society	This course is an analysis of the social relations within the institution of sport and designed to acquaint students with the relationship between sport and the society in which it is embedded. Students will examine the social forces that shape the sport industry in the United States and internationally and the influence the sport industry has on society. Students will critically examine common understandings of sport from economic, historical, political, and sociological perspectives. Topics include international cultures in sport, violence and deviant behavior in sport, social stratification in sport, sport education, and societal beliefs, traditions, customs, and the sport subculture. The demonstration of interpersonal and intrapersonal skills will be emphasized throughout the course.	3.00	Take SPMT-200. (Required, Previous).

SPMT-305	Sport Sales, Sponsorship, Revenue Strat	The ability to generate sources of revenue continues to be the most important skill for individuals working in the sport industry. Students will learn how to develop the skills essential to effectively build sales and revenue within a sport business and leverage the various revenue producing opportunities within a sports organization. The course will explore critical factors in successfully negotiating, growing, and renewing sales with both consumers and corporate partners through exploration of techniques used to sell and generate revenue in the sports business cycle. Topics include sales proposal development, sponsor solicitation, licensing rights, new business development, endorsements and merchandising, commercialization of technology, and corporate partnerships. Students will complete role play scenarios, compete in a sales competition, and utilize oral and written communications for evaluation.	3.00	Take SPMT-200. (Required, Previous).

SPMT-350	Cases in Sport Management	This course will analyze effective management strategies and the body of knowledge associated with pursuing a career as a manager in the sport industry. Functional management, strategic planning, decision making, leadership style, managing conflict and change, motivation of a workforce, and management techniques in different sport environments will be explored during the course of the semester. Students will study organizational theory, decision making, policy development, planning, governance and the management functions necessary to provide them with the appropriate skills and knowledge to be effective sport managers of sport organizations. Attention will be given to the issues facing sport organizations and the use of management techniques to solve business-related problems.	3.00	Take SPMT-200. (Required, Previous).

SPMT-351	Strategic Sport Marketing	This course provides an overview of the various techniques and strategies of marketing in the sport environment. Areas to be covered include the processes of the strategic sport marketing, market research and analytics, the segmentation process, the identification of target markets, database and relationship marketing, sponsorship, corporate partnerships, and the development of the sport marketing mix and sponsorship packages. Students will build an integrated marketing plan for a sport organization and event by first describing how the five P's of sport marketing are applied in sport.	3.00	Take 1 group (Take SPMT-200 /Take BUS-101 BUS-350). (Required, Previous).

SPMT-352	Financing Sport Operations	This course is designed to prepare the prospective sport manager with an overview of the major financial issues facing the sport industry. An analysis of the following areas will be undertaken: sources of revenue for sports organizations, a comparison of public and private sector funding in sports, and investment of public resources into private sporting facilities. Students will analyze financial concepts and theories and their application in the professional, intercollegiate, recreational, and commercial sport industries. Topics include revenue and expenses of professional, intercollegiate, and private sport industries, issues affecting these revenues and expenses, fundraising at the intercollegiate level, ownership in sport, and public and private funding for non-profit sport programs.	3.00	Take 1 group (Take SPMT-200 /Take BUS-101 BUS-350). (Required, Previous).

SPMT-353	Introduction to Sport Law	This course is designed to address an increasing need for sport managers to be aware of the legal implications of their managerial performance. This course will introduce the legal issues facing those in the sports industry. The application of legal principles is considered in relation to professional and amateur sports. Student will analyze the legal and regularity aspects, elements, and relationships for all constituents participating in sports; administrators, coaches, athletes, agents, vendors, sponsors, faculty managers and owners, and spectators. Seminal court cases are discussed. Students will examine relevant issues in sport law through case studies and in class court sessions.	3.00	Take SPMT-200 BUS-230 BUS-350. (Required, Previous).

SPMT-354	Administration & Organization of Sport	This course examines the organization and administration of operations in professional sports, intercollegiate and interscholastic athletics, recreation and fitness, and sport broadcasting and promotion. The focus of each industry studied is on how organizations in the industry plan and structure their organizations in an effort to meet their goals and competitively position themselves within the industry. Each organization is studied in terms of its mission, planning and decision-making process, budgeting and allocation of resources, and policies governing the implementation of plans for human resources, production, marketing, and product development. These industries were chosen because they represent the diversity of sport management applications and offer the opportunity for comparative study. Teams of students will carry out case studies and work with various sport events.	3.00	Take 1 group (Take SPMT-200 /Take BUS-101 BUS-350). (Required, Previous).

SPMT-355	Sport Facility & Venue Management	This course will examine the principles and practices of sport facility and venue management. Emphasis will be placed on topics including facility supervision, planning, construction, operations, security, programming, scheduling, box office operations and concessions, maintenance, marketing, and financing. With new arenas, stadiums, fitness and recreation centers, convention centers and other facilities opening, there is a significant need for properly trained sport facility managers. The principles and applications of facility design, maintenance, and event management as they apply to indoor and outdoor sport facilities will be analyzed. Students will critique existing sport facilities and complete related assignments.	3.00	Take 1 group (Take SPMT-200 /Take BUS-205). (Required, Previous).
SPMT-4000	Sport Management Capstone	This capstone course will enable students to demonstrate skills developed through the sport management curriculum. Students will put their skills into practice through various experiential learning experiences to gain deeper understanding of working in the sport industry. The practical application of knowledge and skills acquired in this course will help students extend their expertise by working in a sport management related organization.	3.00	Take SPMT-200 SPMT-300 SPMT-305 SPMT-350 SPMT-351 SPMT-352 SPMT-353 SPMT-354 SPMT-355 SPMT-445 COMD-206. (Required, Previous).

SPMT-445	Sport Management Internship	The internship requirement is considered to be one of the most critical components of the Sport Management program. Student will undertake a 120-240 hour supervised internship. This opportunity is expected to enhance the student's academic experiences, provide additional work experience, and networking opportunities. Internship experiences may take place in any of the varied sport industry settings.	3.00	Take 1 group (Take SPMT-200 /Take BUS-350). (Required, Previous).
STA-999	Study Abroad Temp		1.00	
SWK-100	Principles of Sociology	Analysis of basic structures of human societies in order to understand human social behavior in the modern world and in one's own society with emphasis on social institutions and social change.	3.00	
SWK-201	Introduction to Social Work	This course will present an overview of the elements which define social work. Social work history, values, and ethics will be discussed. Basic counseling techniques and an overview of the various agencies of social work will be covered providing a strong overview of generalist social work practice. This course requires a short social service volunteer experience. This course is open to all students interested in exploring social work as a major or career.	3.00	

SWK-202	Human Behavior & Social Environment	Human Behavior and the Social Environment is a professional foundation course for social work majors. This course explores how social context affects human behavior. Optimal human development will be discussed as well as the consequences of the development being interrupted by individual and societal issues. Students will explore biological, psychological, sociological, cultural and spiritual developmental tasks across the life span. A variety of developmental theories will be examined along with their variabilities by race, class, ethnicity, sexual orientation, and spiritual beliefs. Utilizing the social work strengths model, the course will discuss resiliency and self-determination within the context of poverty, education, racism, sexism, ageism, and other contextual areas that contribute to unjust social problems.	3.00	
SWK-203	Difference and Diversity	This course is a socio-historical look at diversity and difference and the corresponding disadvantages and/or privileges assigned to various groups-race, class, education, sexual orientation, gender, and age. Students will explore systems that maintain unequal access to power and privilege while marginalizing large sections of the population. By understanding one's own place within the system, this course intends to support the knowledge and skills necessary to support culturally competent social work practice.	3.00	

SWK-205	Human Behavior & Social Environment	A continuation of HBSE I, this course will emphasize the influence of groups, communities, and organizations on human behavior. Students in HBSE II will explore the framework, values, and skills to attend to individual and family needs through work groups, communities, and organizational resources. A service-learning assignment studying a local non-profit is a major part of this course.	3.00	Take SWK-202. (Required, Previous).
SWK-206	Introduction to Trauma Informed Care	This course is designed to introduce students to the meaning of trauma, the incidence and prevalence of trauma and the effects of trauma on human development. Students will learn what it means to provide client centered care in a trauma informed manner, and will be provided an introduction to evidence based trauma treatments. Active participation of students in this class will include open discussion of material presented as well as practical application of the course material. Self-assessment, awareness and growth are central to the student experience in this course.	3.00	

SWK-212	Counseling and Communication Skills	This course is an integrated approach to the study and practice of communication styles, communication skills, basic counseling skills and elements of professional helping relationships. The course includes exploration of the nature and dynamics of professional helping encounters, interpersonal communication, an introduction to ethics in professional helping relationships, and helping skills development. Students will apply course material through active participation in on-going, progressive skills practices with peers. Pre-Requisites: BSN students take PSY-202; all other students take PSY-100 and either PSY-200 or SWK-202 - Must be completed prior to taking this course. PSY-200 - Must be completed prior to taking this course.	3.00	BSN students take PSY-202; all other students take PSY-100 and either PSY-200 or SWK-202 - Must be completed prior to taking this course. PSY-200 - Must be completed prior to taking this course.
SWK-241	Marriage and Family Systems	This course will explore socio-cultural aspects of families and how they are shaped by ethnicity, sexual orientation, income, and education. Family types will be viewed through the life cycle model and will explore a variety of family forms including two-parent, single-parent, adoptive, divorced, same-sex, remarried, and step-families. Several models of family intervention will be discussed and practiced in role-play sessions.	3.00	
SWK-299	Special Topics in Social Work		3.00	

SWK-301	Generalist Social Work Practice	Principles of methods of practice in all areas of social work will be explored including techniques in casework, group work, community organization, planning and administration. Field observations will be held in various social work settings throughout the metropolitan suburban area.	3.00	Take SWK-201. (Required, Previous).
SWK-304	Social Work Policy and Administration	This course provides an awareness of societal response to social problems. It will explore how political, economic, and institutional thought contribute to public response by the social welfare system. Students will explore societal response on the micro-level by designing an agency to meet various societal needs, exploring management skills and administration inhuman service agencies. Students will learn about various agencies andtheir administrative needs including hiring, state and government regulations, and team building. Areas of study will include planning, goal setting, decision-making, leadership, conflict resolution, budgeting and fiscal management.	3.00	

SWK-305	Mental Health Practice	Utilizing the strengths model of social work practice, this class will address common mental health diagnosis and their evidence based treatment models. Utilizing the Diagnostic and Statistical Manual of Mental Disorders IV (DSM V), students will learn diagnostic categories and how to accurately diagnose various mental health issues. Students will understand the long-term ramifications of having a diagnosis and will learn that the diagnosis is only the starting point for developing a positive and measurable treatment plan. Various modes and settings of psychotherapy will be discussed as well as the use of psychotropic medications and the importance of working in multi-disciplinary teams.	3.00	
SWK-400	Social Work Research Methods	A critical examination of research methods found in both quantitative and qualitative methods of research in social work. Foundations of research, including research design, ethics, conceptualization, measurement and the logic of sampling, leading to the creation of a proposal for original research by the student. Outside exercises also familiarize students with different research methods, techniques of observation and the reading and evaluation of published research. This course will emphasize the use of research in social work practice and understanding the use of evidence-based methods in social work practice.SWK-400	3.00	Take PSY-111 SWK-201. (Required, Previous).

SWK-4000	Social Work Capstone	The mission of the Bachelor of Social Work degree program is to develop professionals who are competent in the skills and knowledge necessary for work in the various fields of social work. This capstone class is designed as a way for students to demonstrate social work skills, develop an e- portfolio of their work, and contribute to the community through a service project. Through writings, role plays, lectures, e-portfolio development, and a service project, students will demonstrate their mastery of the program goals of the social work degree program. (Senior standing)	3.00	Take 90 credits. (Required, Previous).
SWK-435	Social Work Field Placement I	After consultation with Director of Field Placements advanced students will be provided direct experience in selected supervised settings in social work agencies and programs. The field placement aims to provide a service to the community and enable the student to acquire the skills, experience, and knowledge necessary for the choice of a career.	5.00	Take SWK-445. (Required, Concurrent).
SWK-436	Social Work Field Placement II	A continuation of SWK 435. After consultation with Director of Field Placements advanced students will be provided direct experience in selected supervised settings in social work agencies and programs. The field placement aims to provide a service to the community and enable the student to acquire the skills, experience, and knowledge necessary for the choice of a career.	5.00	Take SWK-446. (Required, Concurrent).

SWK-445	Field Placement Seminar I	Students in social work field placements will meet weekly with the Field Director to discuss their experiences in the field. Students will discuss their journal entries, their experiences, and work on areas of growth.	1.00	Take SWK-435. (Required, Concurrent).
SWK-446	Field Placement Seminar II	Students in social work field placements will meet weekly with the Field Director to discuss their experiences in the field. Students will discuss their journal entries, their experiences, and work on areas of growth.	1.00	Take SWK-436. (Required, Concurrent).
SWK-491	Interprofessional Global Outreach	The goal of interprofessional education is to prepare future healthcare providers and professionals to work together as a team to improve patient and population health care. This includes engaging in foundational research on interprofessional education/collaborative practice; the use of interprofessional collaborative practice models to provide better care for clients. Service learning provides an opportunity for health care providers to learn more about health vulnerabilities that communities face and gain firsthand experience of working with underserved populations. Service learning uses experiential learning, reflection and reciprocal learning to increase student awareness of community health needs. Health care providers will be more likely to utilize these skills of collaborative practice, experiential learning, reflection and reciprocal learning in their own clinical practice.		

UNV-002	Major Exploration	UNV-002 is designed to help students explore majors in a holistic, interactive, and intentional manner. Students will discover, examine, and refine academic and career interests as well as learn about the major/career decision making process through self-assessments, evaluation activities of majors and careers, faculty guest speakers, and implementing an action plan. All University Studies first-year students are required to take UNV-002 during their first semester; although, it is open to all students. Please note this course will not count towards a student's total credits for graduation.	1.00	
UNV-100	GMercyU Success	This is the first course in the core curriculum and will transition students into the Gwynedd Mercy University community. It has three main goals: fostering the development of academic skills, educating students in the Mercy tradition and the mission of the University, and supporting the positive growth of interpersonal and social skills, all of which are necessary for success in the collegiate environment. In addition, this course introduces students to the concept of service to society reflective of the Mercy charism. Finally, UNV-100 seeks to develop student engagement with academic and co-curricular programming throughout the University; therefore, students will be required to attend approved events on campus.	2.00	

UNV-101	GMercyU Service	As part of the UNV program, this course nurtures student development for service to society within the Mercy tradition through participation in a service activity and a guided written reflection. In addition, the course emphasizes leadership, research, collaboration, and oral communication skills,as well as fosters social and personal responsibility.	1.00	