



University Advancement

In-Kind Donation:

Donor Name: _____

Contact Person
(for an organization): Name: _____ Title: _____

Address (line 1): _____

Address (line 2): _____

City, State, ZIP: _____

Phone Number & E-Mail: Phone: _____ Email: _____

Description of Property: _____

Model Number: _____

Serial Number: _____

Estimated Value: _____

Written documentation from the donor establishing the value of the gift must be attached. Gifts of personal property which qualify for a charitable deduction are counted at their full fair-market value. Gifts-in-kind, such as equipment and software, so long as the items donated are relevant to the University's mission, shall be counted at their educational discount value, which for purpose of these standards of reporting shall be deemed to be fair-market. Total non-cash contributions valued at more than \$5,000 require the donor to obtain a qualified written appraisal according to IRS guidelines.

Authorized Donor Signature: _____

Date: _____

Authorized GMercyU Staff Signature: _____

Date: _____

Receiving Department: _____

Please return this form to:
Gwynedd Mercy University
University Advancement
1325 Sumneytown Pike
P.O. Box 901
Gwynedd Valley, PA 19437-0901
universityadvancement@gmercyu.edu