



University Withdrawal Form for Students in Term Programs Only

Name: _____ Primary Phone#: _____
 GMercyU ID#: _____ GMercyU Email Address: _____@gmercyu.edu

University Withdrawal Policies

- Students receiving financial aid should discuss any university withdrawals with the Financial Aid Office at 1-877-499-6333, x37400 and Student Billing Office at 1-877-499-6333, x37129, prior to submission of this form.
- Please submit forms to your advisor and/or registrarpaperwork@gmercyu.edu
- Approval required by the Dean if withdrawal request is after the last date to withdraw.

Required Information to be completed by student

Choose one:

- Withdrawal is immediate (prior to last day to withdraw)
 Withdrawal is effective at the end of the current semester

Please select the primary reason for your university withdrawal. If you select 'other,' please provide an explanation.

Academic Reasons:	Personal Reasons:	Social Engagement/Campus Life Reasons:
<input type="checkbox"/> Academic program did not meet expectations	<input type="checkbox"/> Family obligations	<input type="checkbox"/> Did not feel a part of the community
<input type="checkbox"/> Dismissed from major/exploring other options	<input type="checkbox"/> Financial reasons	<input type="checkbox"/> Social engagement/campus life did not meet expectations
<input type="checkbox"/> Intended major not offered	<input type="checkbox"/> Health-related	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Other: _____	<input type="checkbox"/> Moved out of the area	_____
_____	<input type="checkbox"/> Work opportunity/Job demands	_____
_____	<input type="checkbox"/> Other: _____	_____

By signing this form, I have read and understood the policies and procedures listed above.

Student Signature: _____ Date: _____

FOR OFFICE USE ONLY

Last Date of Attendance: _____	Updated Tracking Sheet (Non-Term students only):	Yes	No
_____	_____		
Advisor Signature	Date received		
_____	_____		
Comments: _____			

Dean's Signature	Date approved		
_____	_____		
Comments: _____			

University Withdrawal Survey: Additional Information

Please note the survey information provided below will be used for assessment purposes only. Themes and anecdotes will be shared with the GMercyU community in presentations and reports, but student names will not be revealed.

1. In the next 6-12 months, do you plan to:
 - Re-enroll at Gwynedd Mercy University
 - Enroll in a different university or college
 - Work full or part time
 - Join the military service
 - Other (please specify): _____

2. Listed below are a number of specific reasons why a student might leave college. Please indicate for each of the reasons listed whether it was a MAJOR reason or MINOR reason for your decision to leave Gwynedd Mercy University at this time. If it was not a factor in your decision-making process, you can leave the box blank.

Academic Reasons	Major Reason	Minor Reason
Academic advisors were not effective or accessible.		
I am changing my major to one Gwynedd Mercy University does not offer.		
I did not feel connected with my faculty.		
I was dissatisfied with the quality of instruction.		
I was not admitted into my academic program of choice.		
I was unsuccessful in my chosen major.		
My academic and professional interests have changed.		
The course scheduling did not meet my needs.		
The coursework was too difficult.		
The practicum/clinical/internship/student teacher sites were inadequate and/or unavailable.		
Social Engagement/Campus Life Reasons	Major Reason	Minor Reason
I did not feel as though I “fit in.”		
Residence halls did not meet my expectations.		
There was nothing to do on campus.		
Personal Reasons	Major Reason	Minor Reason
I did not think I was getting my money's worth.		
I felt disrespected.		
I have conflicting family and/or work-related pressures on my time.		
I have experienced a change in my personal and/or medical circumstances.		
Personal counseling services were inadequate for my needs.		
The cost of room and board was too expensive.		
The financial aid provided is insufficient.		
The tuition was too expensive.		
Other Reasons	Major Reason	Minor Reason
The facilities, classrooms, labs, were inadequate.		
The University's administration was unresponsive to my concerns.		

3. Please let us know if there are any other reasons not already specified that caused you to decide to withdraw from Gwynedd Mercy University at this time:
